

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 18, 2005

4884 W. Curtis

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Wayne Donaway, Trustee
Fred McClendon, Trustee

MEMBERS ABSENT

Vicki Ulrich, Treasurer

Also, present Sheila Gaines, Joe Paczkowski, Mike Hoolsema, Alan Moses, and Jamie Davison.

Attendance 31

Supervisor Oberle called the meeting to order at 7:30PM. Trustee Mitchell led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Dan Mitchell, to approve the July 18, 2005, meeting agenda with additions. Have an attorney review all contracts, transmission for ambulance and ambulance intercepts. Motion carried.

#2 MOVED: by Ed DeWitt, second by Marvin Besteman, to accept the July 5, 2005, regular meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#3 MOVED: by Ed DeWitt, second by Fred McClendon, to pay the following bills.

General Fund	16,084.80
Fire Fund	1,179.25
Ambulance Fund	20,210.90
Property Management	9,700.38
Trail Grooming Fund	567.93
Rec Center Fund	2,516.80
Fair Ground Fund	1,807.62
Golf Course Fund	15,527.77
DPW Fund	34,250.53
Police Fund	24,439.17

Grand Total \$126,285.15

Ck# 27806-27879

Motion carried.

Township insurance agent Bob Gandolfi of Municipal Underwriters unable to attend to night's meeting he is rescheduled for August 4, 2005.

PUBLIC COMMENTS

- The bills being paid to night seem very high.
- Why is the township writing a check for the police vehicle I thought the tribe was paying for it?
- Please remember to silent your cell phones during the meeting.
- What are the payments for under property management?

SUPERVISORS REPORT

None

EMS Manager Moses informed the Board about the transmission failure in the 1996 Ford Ambulance and cost for repairs. At the last EMS Task Committee meeting discussion held regarding the possibility of beginning intercepts again

#4 MOVED: by Dan Mitchell, second by Marvin Besteman, to authorize the transmission repair on the 1996 Ford Ambulance cost of \$2791.61 by Speedy Transmission. Motion carried.

#5 MOVED: by Fred McClendon, second by Ed DeWitt, to authorize the EMS Department to begin intercepts again. Cost of \$250.00 payments within 60 days. Motion carried.

Attorney Underhill legal counsel representative for the township regarding contract with Royal Links for beverage cart stated at the Special Meeting of July 14, 2005, that the township should have an attorney review all contracts.

#6a MOVED: by Ed DeWitt, second by Dan Mitchell, to retain an attorney to review all contracts prior to implementation.

#6b MOVED: by Ed DeWitt, second by Dan Mitchell, to table motion #6a. Motion to table motion #6a defeated. Main motion defeated.

Lengthy discussion held regarding the above motion. The Board will need to separate contracts that would need reviewing from those that do not. Standard contracts for the hall rentals or use of Fairgrounds do not need review by legal counsel. Board will research and come up some agreed resolution for review of contracts.

#7 MOVED: by Fred McClendon, second by Dan Mitchell, to authorize Supervisor to sign and return Manatrons "Letter of Understanding" Motion carried.

Golf Course Manager Davison explained an incident at the course that occurred on June 19, 2005. The golfers were spoken to on several occasions and then asked to leave because they would not follow the rules. The party then put a stop payment on their check and it was returned to the township. Jamie requests that the returned check fee be written off.

#8 MOVED: by Ed DeWitt, second by Fred McClendon, to write off the \$25.00 charge for stop payment on a check written to the Oaks At Kincheloe. Motion carried.

#9 MOVED: by Marvin Besteman, second by Ed DeWitt, allow off site storage of campers, at RV Park East and West during camping season, at \$5.00 per day, payable in advance. Motion carried with one no vote.

The Personnel Committee reviewed information from Golf Course Manager Jamie Davison regarding pro shop employees who have demonstrated excellent commit to the township by returning year after year for the same pay rate. Currently the township has no wage scale for the pro shop employees.

#10 MOVED: by Dan Mitchell, second by Wayne Donaway, to approve step increase of .75 cents per hour for Chris Schroeder, .50 cent per hour for Tom McKee, Jon Norton and Brandon Suchey. Motion carried.

The Personnel Committee will review wage scale at their next meeting for seasonal employees at the golf course. Amendment to employee policy stating, "All golf course seasonal employees are to receive an end of the year evaluation. Employees who have a good review will receive a .25 cent per hour pay increase upon returning the following season.

EMS Manager Alan Moses requested a .50 per hour pay increase for David Kauer who is licensed as an EMT Specialist however, when he acquired his specialist license the pay increase was overlooked.

#11 MOVED: by Dan Mitchell, second by Fred McClendon, to authorize fifty-cent (.50) per hour pay increase to EMS employee David Kauer effective 7/18/05 for classification from EMT Basic to EMT Specialist. Motion carried with one not vote.

#12 MOVED: by Dan Mitchell, second by Wayne Donaway, to hire Trevor Quinlan, part time Paramedic for the EMS Department. Motion carried with one no vote.

#13 MOVED: by Dan Mitchell, second by Marvin Besteman, to discontinue immediately employees or Board members from charging meals on the township credit card. Employees for the EMS Department will be paid per diem for meals when out of town. EMS Task Force to set policy with time frames. Motion carried.

#14 MOVED: by Ed DeWitt, second by Dan Mitchell, to remove old baseball backstop located north of RV East behind Windermere Condos. Motion carried.

Board members reviewed quotes and discussed township owned properties in need of repairs or remodeling. Supervisor Oberle stated that additional cost quotes will be available within the coming weeks and the Board will need to prioritize which ones are more important. Handicap accessible bathroom needed at the golf course we may have volunteers that would help with this project.

Discussion held regarding lots along M-80 that are for sale as well as cost of development of West Market Place.

DEPARTMENT MANAGERS

Report received from Greens Superintendent Bill Palmer.

COMMITTEE REPORTS

Planning Commission July 6 & 11, 2005, Meeting Minutes

Police Board July 11, 2005, Meeting Minutes

Personnel Committee July 11, 2005, Meeting Minutes

Park & Rec Committee July 11, 2005, Meeting Minutes

PUBLIC COMMENTS

- Explain why we are writing off a check to the golf course that was returned.
- Is the township still owed for intercepts?
- The township needs to come up with a vendor list for all departments to use.
- Realtor should be giving the township marketing ideas.
- I would like to know why there are never any campers at RV West.
- When will the Co-Op Parking lot be repaired?
- Why are the season non-skilled labors at the golf course receiving pay increase yet our officers are told that there is no money and no wage increases other than maybe a cost of living.
- What about this article in the Community Voice regarding MCL 42.10.
- Walk in clinic will open August 1, 2005.
- Traffic problems during garage sales.
- Consider setting up a committee to review the Kincheloe/Kinross post office.

CORRESPONDENCE

Kendall & Irene Neitzel- Incident at RV Park

Eastern UP Regional Planning – Regional Land Use Plan Update

Charles Maclean- Power outage

Todd & Donna Nyberg- Racetrack lease agreement

DPW- Letter to Charles McLean regarding Windermere Maint Concerns

Chippewa County Health Dept- Follow up Inspection on 4-H Building.

Treasurer Ulrich, unable to attend meeting, submitted a memo requesting that the deputy's pay scale be tabled so she has an opportunity to have input on the issue as it directly affects her deputy and department.

Meeting adjourned at 9:30PM.

Marvin Besteman Jr., Clerk

Jason Oberle, Supervisor