

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**June 19, 2006**

**MEMBERS PRESENT**

Jason Oberle, Supervisor  
Marvin Besteman, Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
Dan Mitchell, Trustee  
Wayne Donaway, Trustee

**4884 W. Curtis St.**

**MEMBERS ABSENT**

Fred McClendon, Trustee

Also, present Sheila Gaines, Joe Paczkowski, Joe Micolò, Mike Hoolsema, Jamie Davison, Norm Perkins, Gail Graham, Alan Moses, Cathy Chappa, Rick Armentrout, Rick LaDuke, Connie & Rick Jones.

Attendance 39

Supervisor Oberle called the meeting to order at 7:30PM and led the Pledge of Allegiance.

**#1 MOVED:** by Dan Mitchell, second by Vicki Ulrich, to move the last agenda, Clarification of pay for Information Technology Manager and Special Project Manager, to top of new business. Motion carried with one no vote.

**#2 MOVED:** by Ed DeWitt, second by Vicki Ulrich, to approve the June 19, 2006, meeting agenda. Motion carried.

**#3 MOVED:** by Vicki Ulrich, second by Ed DeWitt, to accept the June 5, 2006, regular meeting minutes and the June 7, 2006, and June 14, 2006, special meeting minutes. Motion carried.

**#4 MOVED:** by Vicki Ulrich, second by Wayne Donaway, to pay the following bills.

General Fund	18,239.73
Fire Fund	3,860.85
Ambulance Fund	20,077.57
Property Management Fund	515.99
Trail Grooming Fund	114.65
Parks Fund	4.47
Recreation Center	2,622.19
Fairgrounds Fund	741.27
Golf Course Fund	17,724.15
DPW Fund	42,024.67
Police Fund	3,556.05
Road Maintenance & Repair Fund	7,500.00

Grand Total \$117,011.59

Ck# 29671-29761

Motion carried.

**ETNA SUPPLY MXU PRESENTATION**

Al Weber from ETNA Supply demonstrated the MXU walk by meter reading device explaining the benefits.

DPW employees, Board members and residents, held lengthy discussion regarding the pros and cons as well as cost.

**SUPERVISORS REPORT**

A misunderstanding occurred with the Planning Commission and resident Gary Hanchett who is requesting rezoning of his property. Planning Commission was under the understanding that the Township Board schedules and holds Public Hearings for rezoning issues. Supervisor requested that the Board approve waiving fees for a Special meeting of the Planning Commission due to the misunderstanding.

**#5 MOVED:** by Vicki Ulrich, second by Dan Mitchell, to waive fees for special meeting of the Planning Commission for rezoning of Gary Hanchetts' property. Motion carried.

Alan Moses EMS Director presented a certification of achievement to eleven-year-old Todd Gunders for his outstanding knowledge and control when contacting 911 in a medical emergency.

Recess: 8:20PM

Reconvene: 8:35PM

Joe Paczkowski former Deputy Supervisor explained his current duties as Information Technology Manger and Special Project Manager. A lengthy discussion held regarding pay for these positions. Discussion also, held regarding Township Managers Resolution passed by the Board at the May 15, 2006, meeting. According to the resolution, the current Deputy Supervisor would take the position and as such, Joe understood that he had been appointed Township Manager. Board requested that the Personnel Committee review job descriptions and make recommendation to the Board.

**#6 MOVED:** by Vicki Ulrich, second by Marvin Besteman, to continue Joe Paczkowskis employment with the township at the same rate of pay as former Deputy answering to the Board. Place issue back on the August 7, 2006, Board agenda. Motion carried with two no votes.

**#7 MOVED:** by Ed DeWitt, second by Marvin Besteman, to allow the Fire Department to take primary fire truck to Canada for estimate for repairs of mechanical problems. Motion carried.

**#8 MOVED:** by Vicki Ulrich, second by Wayne Donaway, to approve the reinstatement of John Garcia to the Volunteer Fire Department as requested by Chief LaDuke. Motion carried.

**#9 MOVED:** by Marvin Besteman, second by Dan Mitchell, to continue current contracts with Century 21 for one additional year expiring June 19, 2007. Motion carried with one no vote.

Request that the Economic Development Task Force meet with Judy from Century 21 to discuss the ways to market properties. Supervisor will meet with member Brenda Case and or Helen Wilkins to draft a letter to the committee members.

**#10 MOVED:** by Dan Mitchell, second by Wayne Donaway, to proceed with the Small Town Initiative project by MSU providing there is no cost to the township. Motion carried.

**#11 MOVED:** by Vicki Ulrich, second by Wayne Donaway, to refer the Zoning Ordinance Fee Schedule, section pertaining to fees for commercial and industrial properties, to the Zoning Administrator for clarification. Motion carried.

Board discussed Section 5.1 of the Township Mission Statement regarding unanimous consent of the Board to add additional items to agenda. Supervisor Oberle will draft resolution giving the Board the option of approving them or rescinding them.

Discussion regarding bill for Ordinance violation prosecuted by Attorney Dyke Justin. The violations are handled by the Police Department who then refers them to the attorney and are paid for through the general fund. Currently the township has no agreement with Attorney Justin some Board members feel that the costs may be somewhat exorbitant.

**#12 MOVED:** by Vicki Ulrich, second by Dan Mitchell, to schedule a meeting, at no cost to township, with Attorney Justin Supervisor Oberle and Chief of Police Micolo to discuss legal fees for prosecution of Ordinance violations. Motion carried.

**#13 MOVED:** by Dan Mitchell, second by Vicki Ulrich, to authorize the prison crew to disassemble community garden located behind the township hall. Motion carried.

The Township will offer the shed used for the garden to the Sault Tribe who donated money for purchase of shed first.

Discussion held regarding the motion by the personnel committee to give all returning golf course employees a twenty-five cent per hour raise providing they have received a good review maximum wage of \$8.00 per hour. Board referred to this issue during meetings however, never made any formal motion to approve. Accountant Hoolsema stated that there are currently employees who are at the maximum pay. Board requests that the Personnel Committee review this again and request Accountant attend meeting.

**#14 MOVED:** by Dan Mitchell, second by Marvin Besteman, to submit letter to Charlie Litzner at Edison Electric regarding street light enhancement project along portion of M-80. Motion carried.

**#15 MOVED:** by Vicki Ulrich, second by Wayne Donaway, approve DPW Superintendent Perkins request to remove the \$500.00 purchase limit back to \$2500.00 for the maintenance and repair, chemicals and laboratory supplies. Motion carried.

No action taken on the Northern Michigan Public Service Academy Resolution.

Board discussed tax tribunal regarding American Transmission Company v. Kinross Charter Township and lease for Pipe and Piling.

**#16 MOVED:** by Jason Oberle, second by Vicki Ulrich, to approve the Planning Commissions request to have Rachel Fuerer remove from the Planning Commission for excessive unexcused absences. Motion carried.

**#17 MOVED:** by Ed DeWitt, second by Dan Mitchell, to approve the donation of an old popcorn machine from the Rec Center to the Heritage Society. Motion carried.

Discussion held on request from Sault Area Race Association to allow them to use the track on Wednesday evenings from 5:00-9:00PM. A letter will be sent to them regarding the cost.

**#18 MOVED:** by Dan Mitchell, second by Vicki Ulrich, to approve the EMS request for an addition line item to budget for Capital Replacement. Motion carried.

**#19 MOVED:** by Dan Mitchell, second by Vicki Ulrich, to hire Nicole Labay part time contingent EMS employee. Motion carried.

**#20 MOVED:** by Dan Mitchell, second by Vicki Ulrich, to approve a fifty-cent per hour pay increase for Lindsey Harrison and Josh Kaminski. Motion carried.

**#21 MOVED:** by Jason Oberle, second by Vicki Ulrich, to approve changing the name from Cindy Oliver, to DSP for Zoning Administrator/Ordinance Enforcement Officer Position contract agreement. Motion carried.

Discussion held on Zoning Ordinance Fee schedule Board requests the schedule sent back to Planning for clarification.

**#22 MOVED:** by Vicki Ulrich, second by Dan Mitchell, to change name on RV West contract agreement from Rick Jones to Connie Jones. Motion carried.

**DEPARTMENT MANAGERS**

None

## **COMMITTEE REPORTS**

Board received for review Meeting Minutes from the Personnel Committee, Park & Rec Committee and Planning Commission.

## **PUBLIC COMMENTS**

- Resident stated that now that the Board has a legal opinion as to what DPW monies may be spent on and will the Board research how much money was misused.
- Does the Board have a policy of charge backs to the Department of Public Works?
- Resident stated concerns about children playing in the parking lot at the Church located in building 313.

## **CORRESPONDENCE**

Department of Management & Budget Lease Cancellation

RV East Complaint Letter

Department of Transportation MDOT I-75 Resurfacing

E-Mail to Zoning Dept Re: Phone Complaint of Junkyard Located on Thompson Rd

Midwest Claims Cemetery Damage Insurance Claim

O.E.S. Fire Service Mutual Aid Agreement

Meeting adjourned at 11:15PM.

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Marvin Besteman Jr., Clerk

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Jason Oberle, Supervisor