

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 6, 2005

4884 W. Curtis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Wayne Donaway, Trustee
Fred McClendon, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Norm Perkins, Alan Moses and Bill Palmer.
Attendance 22

Supervisor Oberle called the meeting to order at 7:30PM. Trustee Mitchell led the Pledge of Allegiance.

#1 MOVED: by Dan Mitchell, second by Fred McClendon, to approve the June 6, 2005, meeting agenda with two additions 1-DPW on call overtime and 2-clarification on overtime and holiday policy. Motion carried.

#2 MOVED: by Vicki Ulrich, second by Ed DeWitt, to accept the June 6, 2005, meeting agenda as amended. Motion carried.

#3 MOVED: by Ed DeWitt, second by Dan Mitchell, to accept the May 16, 2005, regular meeting minutes, the May 20, 2005, special meeting minutes as presented and the May 25, 2005, special meeting minutes with grammar correction. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#4 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	8,841.81
Fire Fund	313.20
Ambulance Fund	2,732.98
Property Management	1,829.64
Trail Grooming Fund	41.20
Recreation Center Fund	1,561.84
Fairground Fund	1,077.62
Golf Course Fund	20,573.38
DPW Fund	39,234.86
Police Fund	1,699.96
Golf Course Bond Fund	548.11

Grand Total \$78,454.60

Ck# 007-008 & 27561-27636

Motion carried.

Board members honored Brenda Burby with a plaque. Brenda is a long time Girl Scout with Troop 373 who is only one of two girls in Chippewa County to achieve the Girl Scout Gold Award.

SUPERVISORS REPORT

- The computer lab at the Recreation Center now has internet access. Denise Frasure Rec Manager needs volunteers for the lab please contact her if you are interested in helping.
- The Township Board in conjunction with the Chippewa County Fair Board and 4-H Counsel has formed a task force to evaluate buildings in need of improvements.
- There are signs in the area stating that there will be a circus at the fairgrounds in June. Just to let you know the township has no agreement with them. We were negotiating terms for them to use the property at RV East.
- Fencing at the cemetery is being worked on as money becomes available.

#5 MOVED: by Vicki Ulrich, second by Fred McClendon, to pay Lee Thompson over time for call in service to the cemetery June 4, 2005. Motion carried. Personnel Committee will review the Employee Handbook language regarding overtime pay.

#6 MOVED: by Wayne Donaway, second by Fred McClendon, to appoint Brenda Case and Bill Pepler to the Planning Commission. Motion carried.

#7 MOVED: by Marvin Besteman, second by Vicki Ulrich, to adopt Lease Continuation Resolution 2005-S8 with Northern Light Assembly of God. Roll call vote all members voted yes. RESOLUTION declared carried.

#8 MOVED: by Vicki Ulrich, second by Fred McClendon, to allow Golf Course Superintendent Palmer to purchase topsoil, fertilizer, seed and starter cost not to exceed \$10,057.00. Motion carried.

#9 MOVED: by Ed DeWitt, second by Fred McClendon, to purchase two "Children at Play" signs for Kinross Lake Road. Motion carried.

#10 MOVED: by Vicki Ulrich, second by Ed DeWitt, to adopt with amendment Resolution 2005-S9 Property Sell of 4846 E. M-80. Roll call vote all members present vote yes RESOLUTION declared carried.

#11 MOVED: by Ed DeWitt, second by Vicki Ulrich, to write off Ambulance bill in the amount of \$98.61 DOS 2/22/04 patient is deceased and has no estate. Motion carried.

#12 MOVED: by Ed DeWitt, second by Marvin Besteman, to adopt Tax Levy Resolution 2005. Roll call vote all members present voted yes. RESOLUTION declared carried.

#13 MOVED: by Marvin Besteman, second by Vicki Ulrich, to adopt Resolution 2005-A-Repay Loan From General Fund to The Ambulance Fund. Roll call vote all members present voted yes. RESOLUTION declared carried.

Quotes for new flooring at the DPW Office received from Vansloten Tile in the amount of \$6,019.50 and Lagewigs Floor Covering in the amount of \$5,225.50. Superintendent Perkins requested Board approval to hire low bidder Lagewigs Floor Covering.

#14 MOVED: by Vicki Ulrich, second by Ed DeWitt, to allow DPW Superintendent Perkins to purchase floor covering from Lagwigs at a cost not to exceed \$5,225.50. Motion carried.

#15 MOVED: by Vicki Ulrich, second by Dan Mitchell to allow DPW Superintendent Perkins to purchase a Ford Truck Chassi for the Dumpster Truck from Seldon Kalbfleisch cost not to exceed \$10,000.00. Motion carried.

The township received bids from RE/MAX and Century 21 for real estate broker service.

#16 MOVED: by Dan Mitchell, second by Vicki Ulrich, to hire Real Estate Broker Services from Century 21 listing agent under contract for one year to handle township owned commercial and residential properties. Motion carried.

#17 MOVED: by Wayne Donaway, second by Fred McClendon, to approve amendment to RV West Camp Host Agreement by including a \$100.00 fee for cleaning services. Motion carried with one no vote

Residents Rick Southwell and Constance Jones have volunteered their service to clean the beach area at Kinross Lake.

Board members reviewed letter from Supervisor Department to the MTA regarding health insurance benefits for Board members. A typo in the Public Act number was found regarding the Health Insurance Ordinance.

Lengthy discussion held regarding employee job descriptions.

#18 MOVED: by Fred McClendon, second by Vicki Ulrich, to direct the job descriptions back to the Personnel Committee. Motion carried.

Personnel Committee Chair Mitchell requested that any Board members who has concerns or questions regarding the job description are asked to attend the next meeting.

#19 MOVED: by Dan Mitchell, second by Vicki Ulrich, to approve the Employee Hand Book amendments as presented. Motion carried.

#20 MOVED: by Dan Mitchell, second by Fred McClendon, to accept the EMS Policies as presented. Motion carried.

#21 MOVED: by Dan Mitchell, second by Vicki Ulrich, to accept the Department Managers policy as presented. Motion carried.

DEPARTMENT MANAGERS REPORTS

Monthly reports received from Bill Palmer and Chief Micolo.

COMMITTEE REPORTS

The May 23, 2005, Police Board meeting minutes received.

Heritage member John Gaines requested use of machinery for building a pole barn for storage.

#22 MOVED: by Dan Mitchell, second by Vicki Ulrich, to allow the Heritage Society to use equipment at no cost to build a pole barn for storage. Motion carried.

PUBLIC COMMENTS

- Resident commented on junk vehicles and garbage in the area.
- Questions asked regarding noise level at A & L Metal.
- Resident requested that the Deputy Supervisor be eliminated.
- What is the contracted amount for the assessor?
- Resident Don Sare stated that the first RAB meeting would take place in October.

Meeting adjourned at 9:30PM.

Marvin Besteman Jr., Clerk

Jason Oberle, Supervisor

