

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**May 1, 2006**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Jason Oberle, Supervisor  
Marvin Besteman, Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
Dan Mitchell, Trustee  
Wayne Donaway, Trustee  
Fred McClendon, Trustee

**MEMBERS ABSENT**

Also, present Sheila Gaines, Rick LaDuke and Norm Perkins.

Attendance 16

Supervisor Oberle called the meeting to order at 7:35PM and led the Pledge of Allegiance.

**#1 MOVED:** by Vicki Ulrich, second by Dan Mitchell, to approve adding the Zoning Administrator/Ordinance Enforcement Officer position and damaged fencing at the Cemetery to the May 1, 2006, meeting agenda. Motion carried.

**#2 MOVED:** by Vicki Ulrich, second by Wayne Donaway, to approve the May 1, 2006, meeting agenda with additions. Motion carried.

**#3 MOVED:** by Ed DeWitt, second by Vicki Ulrich, to accept the April 17, 2006, regular meeting minutes and the April 20, 2006, special meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and there were no withholdings.

**#4 MOVED:** by Vicki Ulrich, second by Fred McClendon, to pay the following bills.

General Fund	3,798.42
Fire Fund	1,068.34
Ambulance Fund	7,937.53
Property Management Fund	328.51
Trail Grooming Fund	271.51
Parks Fund	86.12
Rec Center Fund	475.08
Fairgrounds Fund	18.00
Golf Course Fund	20,925.75
DPW Fund	30,817.40
Police Fund	1,051.42

Grand Total \$66,778.08

Ck# 29388-29461

Motion carried.

**SUPERVISORS REPORT**

- The Restoration Advisory Board (RAB) has reorganized the first meeting held tonight. Don Sare elected Co-Chair and Wesley Jourden Assistant Co-Chair. The next meeting scheduled for September 16, 2006.

**#5 MOVED:** by Vicki Ulrich, second by Ed DeWitt, to hire Herb Henderson for the position of Zoning Administrator/Ordinance enforcement Officer. Motion carried.

The Board discussed compensation, training and working hours for the Zoning Administrator.

**#6 MOVED:** by Vicki Ulrich, second by Ed DeWitt, to authorize the Supervisor to negotiate a contract with Herb Henderson for \$7000.00 annually and 50% of fees collected for the position of Zoning Administrator/Ordinance Enforcement Officer. Motion carried.

**#7 MOVED:** by Ed DeWitt, second by Dan Mitchell, to approve repairs of fencing at the Cemetery. Motion carried.

**#8 MOVED:** by Fred McClendon, second by Dan Mitchell, to suspend the May 1, 2006, agenda items rules. Motion carried.

**#9 MOVED:** by Dan Mitchell, second by Fred McClendon, approve adding to the agenda request from DPW Superintendent Perkins to purchase a Kubota Tractor, security fencing on DPW property and the purchase of MXU's for water meter reads. Motion carried.

**#10 MOVED:** by Dan Mitchell, second by Vicki Ulrich, to reinstate the May 1, 2006, meeting agenda rules. Motion carried.

Two bids received for Kubota Tractor from Ginop Sales and Skinner's Garage, INC.

**#11 MOVED:** by Ed DeWitt, second by Wayne Donaway, to allow DPW Superintendent Perkins to purchase a Kubota F3680F 4wd Tractor from Ginop Sales. Motion carried.

**#12 MOVED:** by Vicki Ulrich, second by Ed DeWitt, to allow DPW Superintendent Perkins to make corrections to west & north boundaries of DPW and Broken Toys Properties. Motion carried.

A lengthy discussion held regarding request from DPW Superintendent Perkins to install walk by meter reading devices in the housing area.

**#13 MOVED:** by Marvin Besteman, second by Vicki Ulrich, to allow DPW Superintendent Perkins to purchase MXU's for water meter reading. Motion defeated with one yes and six no votes.

Acting Fire Chief Richard LaDuke requested approval of new appointments, volunteer payroll changes and increase for Fire Chiefs pay.

**#14 MOVED:** by Ed DeWitt, second by Marvin Besteman, to approve the appointments of Herb Henderson and Gus Arnulfo to volunteer Fire Department. Motion carried.

**#15 MOVED:** by Wayne Donaway, second by Dan Mitchell, to approve the Fire Departments payroll changes from five dollars to twenty dollars per run and from three dollars to five dollars per meeting. Motion carried.

Discussion held regarding pay increase from three thousand dollars to six thousand dollars per year for the Fire Chief. This request will be submitted to the Personnel Committee for review of job description.

**#16 MOVED:** by Dan Mitchell, second by Fred McClendon, to adopt the Prison Crew Utilization Policy for KCT. Motion carried.

**#17 MOVED:** by Ed DeWitt, second by Wayne Donaway, to approve write off ambulance bill in the amount of \$82.99 dos 11/14/05 and \$63.80 dos 9/21/04 patients are deceased and have no estate total amount to write off \$146.79. Motion carried.

Board discussed having one host for both RV Parks. RV West will be referred to the Rec Committee for decision.

**#18 MOVED:** by Dan Mitchell, second by Vicki Ulrich, to approve Constance & Rick Jones for hosts at RV East for the 2006 camping season. Motion carried.

Supervisor Oberle appointed Trustee Ed DeWitt Board rep for the Cemetery Committee.

The Board discussed the future of the Community Garden now that Master Gardener Jim Couling has stepped down. Board requests that a thank you card go to Mr. Couling for all his work and dedication.

**#19 MOVED:** Ed DeWitt, second by Fred McClendon, to advertise for persons interested in taking over the responsibilities of the Community Garden. Motion carried.

### **PUBLIC COMMENTS**

- Don Sare Co-Chair for the RAB discussed additional vacancies on the Board and asked that anyone interested should contact him.
- Resident questioned properties sold on Riley Meehan regarding improvements that are supposed to be completed by a deadline.
- Who pays for training that Fire Departments Members receives.

**DEPARTMENT MANAGERS**

Monthly reports received from Police Chief Micolo, DPW Superintendent Norm Perkins and Golf Course Manager Jamie Davison.

**COMMITTEE REPORTS**

Monthly meeting minutes received for review from the Police Board and Planning Commission.

**CORRESPONDENCE**

Fair Board Meeting Minutes  
Jerry Adair Risk Control Rep  
Foster, Swift, Collins & Smith, P.C.

Meeting adjourned at 9:30PM.

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Marvin Besteman Jr., Clerk

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Jason Oberle, Supervisor