KINROSS CHARTER TOWNSHIP
REGULAR MEETING
December 19, 2016
7:00PM

CALL TO ORDER

APPROVAL OF AGENDA

APPROVAL OF MINUTES
December 5, 2016

PAY BILLS

SUPERVISOR'S REPORT

PUBLIC COMMENTS

ACTION & DISCUSSION
Clarify Motion #7 of the November 21, 2016, meeting
Renee Gray- Request to Hire John Goldberg
Rec Committee-New Rate Structure for RV East and West and
EUPHA Contract
Fire Chief Bensel- Request to appoint San Ortiz and Request to Purchase Fire Gear
Request to Reappoint Rick Bernhardt to the DPW Advisory Committee

BOARD MEMBER COMMENTS

CORRESPONDENCE
MTA Chapter Meeting Minutes
DPW Advisory Committee Meeting Minutes
Fair Board Meeting Minutes
Planning Commission Meeting Minutes
Department of Treasury Re: SRF Grant
Rec Director Frasure Monthly Report
AccuMed Reduction in Fee approval

ADJOURNMENT

KINROSS CHARTER TOWNSHIP
REGULAR MEETING

December 5, 2016 **4884 W. Curtis St.**

MEMBERS PRESENT
James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Carla Sare, Trustee
Rob Mills, Trustee

MEMBERS ABSENT
Kathy Noel, Trustee

Also, present Fred McClendon, Brian Bensel, Mike Hoolsema, Brian Masterson, Renee Gray, Joe Micolo, and Rick Bernhardt.
Attendance 13

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Marvin Besteman, second by Sheila Gaines, to approve the December 5, 2016, meeting agenda. Motion carried. 12/5/16 AGENDA

#2 MOVED: by Luanne Kooiman, second by Carla Sare, to accept the November 21, 2016, meeting minutes as written. Motion carried. 11/21/1(MTG MIN

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills. PAY BIL]

General Fund	939.94
Fire Fund	797.03
Ambulance Fund	3,639.31
Property Management	62,500.00
Parks Fund	70.71
Recreation Center Fund	1,035.55
Golf Course Fund	331.48
Sewer Fund	48,788.27
Water Fund	2,218.91
Garbage Fund	157.32
Police Fund	358.78
Grand Total	**$120,837.30**

Ck# 47760-47790 Motion carried.

SUPERVISOR'S REPORT

- All Board members will be assigned to the same boards and committees as last term. Rob Mills will be on the ZBA and Park & Rec Committee.
- I have reappointed Fred McClendon as my Deputy. Judy Wright is Clerk Gaines' Deputy and Gail Graham is Treasurer Kooiman's Deputy again for this term.
- MTA is 6:30PM this Thursday.
- I will discuss the hall charge and cleaning deposit with Clerk Gaines and make a decision at the next meeting.
- The Christmas meal for seniors is this Thursday at the Rec Center.
- Parade of lights and house decorating contest is this Saturday.

PUBLIC COMMENTS

Fire Chief Bensel - the new carpet and television is installed at the hall.

#4 MOVED: by Jim Moore, second by Sheila Gaines, to approve the Fire Department's Standard Operating Procedures with the addition of page numbers and index page numbering. Motion carried.

FIRE DE
SOP

#5 MOVED: by Jim Moore, second by Luanne Kooiman, to approve a letter of support for the Eastern UP Regional Planning & Development Commission's application for EPA 2017 Assessment Grant Funding. Motion carried.

EUPRP
GRANT
SUPPORT
LETTER

#6 MOVED: by Luanne Kooiman, second by Jim Moore, to approve Smithers Proposal Contract Agreement for Ambulance Service. Motion carried with one no vote.

SMITHERS
CONTRACT
AGREEMEN

#7 MOVED: by Sheila Gaines, second by Jim Moore, to reclassify Megan Frederick from EMT to Paramedic with the EMS Department. Motion carried.

EMS
M FREDRI
RECLASSI

#8 MOVED: by Jim Moore, second by Sheila Gaines, to hire Raechel Carrier part-time EMT and William Fraser part-time Paramedic for the EMS Department. Motion carried.

HIRE
CARRIER
FRASER
EMS

#9 MOVED: by Jim Moore, second by Sheila Gaines, to appoint Pat McMahon to the Fire Department. Motion carried.

APPOINT
MCMAHON
FIRE DEP

Review of the Sewer and Water Funds budgets found a clerical error in numbers, otherwise the numbers were comparable to last year's budget.

#10 MOVED: by Sheila Gaines, second by Marvin Besteman, to tentatively approve the Water and Sewer 2017-2018 budgets as presented. Motion carried. SE/WA BUDGETS

#11 MOVED: by Jim Moore, second by Sheila Gaines, to approve hiring UP Engineer's for engineer services on the Windermere Drive project cost not to exceed twenty thousand dollars ($20,000.00) Motion carried. WINDERM ENGINEE

BOARD MEMBER COMMENTS
None

CORRESPONDENCE
Monthly Report from Chief of Police Micolo
Police Board Minutes
Accountant Hoolsema- Investments

Meeting adjourned at 8:45PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

SUPERVISOR'S REPORT

- Santa will be at the Rec Center on December 3, 2016, at 3:00PM.
- Thursday December 8th is the Senior Holiday Dinner beginning at 12:30PM at the Rec Center.
- Parade of lights beginning at 6:00PM. House decorating contest will follow the parade. Contest participants must sign up at the Rec Center.

#4 MOVED: by Jim Moore, second by Sheila Gaines, to appoint Rob Mills Board representative to the Zoning Board of Appeals and Park & Rec Committee. Motion carried. APPOINT R MILLS ZBA & PAR REC COMM

Supervisor Moore explained that Steve Ball was unable to attend the meeting tonight due to family issues.

#5 MOVED: by Jim Moore, second by Sheila Gaines, to appoint Gary Grabendike and Mike Brown to the Kinross Police Board. Motion carried. APPOINT M BROWN G GRABEND POLICE BO

#6 MOVED: by Sheila Gaines, second by Kathy Noel, to allow the Fire Department to purchase new carpeting and a new television set for the Fire Hall cost not to exceed 1,650.00. Motion carried. FIRE HALL CARPET TV PURCHASE

#7 MOVED: by Sheila Gaines, second by Luanne Kooiman, to update the Personnel Policy Handbook section 509 Protective Gear to state Employer will reimburse 100% of the cost of shoes or boots up to $100.00 per year retroactive 10/01/16. Motion carried. HANDBOOK UPDATE SEC 509

Clerk Steel toed Emp. mandated to wear them

#8 MOVED: by Luanne Kooiman, second by Kathy Noel, to adopt the new rate structure for the Fairgrounds with the exception of camping rates. Motion carried. FAIRGROUNI RATES

#9 MOVED: by Kathy Noel, second by Carla Sare, to approve the DPW updated Capital Plan and SRF Submittals. Motion carried. CAPITAL IMPROVEMEI SRF SUMIT

BOARD COMMENTS

- Clerk Gaines - Great turn out for the election.
- Trustee Besteman - Winter is coming.
- Treasurer Kooiman - Winter tax bills going out soon.

CORRESPONDENCE

- Rec Notes from Member Noel
- Rec Director Report
- Saul Tribe 2% Applications Denied
- Planning Commission Meeting Minutes

Meeting adjourned at 7:35PM

Sheila Gaines, Clerk

James Moore, Supervisor

Approval @ next board meeting - PIT EMT

KINROSS CHARTER TOWNSHIP
AT-WILL EMPLOYMENT APPLICATION

Kinross Charter Township is an equal opportunity employer and will not discriminate against any applicant on the basis of any characteristic that is protected by state or federal law. Michigan requires that a person with a disability or handicap requiring accommodation to perform the essential duties of the job must notify the employer in writing within 182 days of the date that the need is known or should have been known. Federal law has no such requirement.

Position applied for: EMT - Basic Date of Application: 1/12/16

Date you can start: 1/12/16

PLEASE NOTE THAT THIS APPLICATION WILL ONLY REMAIN ACTIVE FOR THREE (3) MONTHS, AFTER WHICH THE APPLICANT WOULD NEED TO RE-APPLY.

Name: Goldberg John R.
Last First Middle Initial

Driver's License ☒ YES State MI ☐ NO

Present Address: 330 Ridge St. Sault Ste. Marie, MI 49783
Street City State Zip

Permanent Address: 330 Ridge St Sault Ste. Marie, MI 49783
Street City State Zip

Telephone Number: Home (906) [illegible]

Work (___) _____

Cell (___) _____

Are you 18 years or older? ☒Yes ☐No

Are there any hours or days of the week you cannot work? ☐Yes ☒No

If so, when? _____

Salary Desired _____ Type of Employment desired ☒Full Time ☒Part Time ☐Seasonal

Have you ever applied to Kinross Charter Township before? ☐Yes ☒No

If so, when? _____

Position applied for: _____

Under what name? _____

KINROSS CHARTER TOWNSHIP
RECREATION COMMITTEE
REGULAR MEETING

Date: **December 12, 2016**

MEMBERS PRESENT
Luanne Kooiman
Robert Mills
Kathy Noel

MEMBERS ABSENT
None

OTHERS PRESENT
Dee Frasure
Jim Moore
David Kauer

CALL TO ORDER - The meeting was called to order at 5:34 P.M.

PREVIOUS MEETING MINUTES – There were no corrections/revisions to the September 12, 2016 meeting minutes

REPORTS -

- Director Frasure presented the Rec Center report
  - Attendance for the month of November totaled 2,211 as compared to October's total of 2,357
  - 2017 camping rates for RV East and West were discussed. The committee ***RECOMMENDATION*** is for Board approval of the new rate structure
  - A PITCH grant application for $20,000.00 has been submitted for playground equipment
- Supervisor Moore presented the Fair Board report:
  - The Fair Board has presented the Township with a proposed Memorandum of Agreement for 2017. Supervisor Moore will negotiate and make certain the matter of additional wifi charges to be paid by the Fair Board is addressed in the final agreement.
  - The Township will install split-rail fencing around all septic tanks
  - The Township will perform some woodwork at the grandstands and the Dunbar building
  - A PITCH grant application has been submitted for a goat pavilion

NEW BUSINESS -

- EUPHA Contract – after discussion concerning lack of clean-up after each weekend and review of sections of the lease proposal which should address this issue, the committee ***RECOMMENDATION*** is for Board approval of the contract as written.

- David Kauer, representing EMS, indicated that members will be required to pass a physical stamina test in the upcoming year and would like to use the rec center's weight for their training in this regard. EMS will submit a proposal to the group for consideration.

ADJOURNMENT - There being no further business before the group, the meeting adjourned at 6:35 P.M.

Minutes taken by Noel

Kinross R.V. Park East

R.V. Park East is just 2.5 miles east of I-75 on M-80 (a.k.a. Tone Road). This modern campground offers 64 back-in sites; some with shade, on good paved interior roads. Tent sites are also available. The large bathhouse has flush toilets and shower facilities and there is a Clubhouse for get-togethers for card and board games or the occasional Pot Luck dinner. Public telephone, e-mail access, horseshoes, picnic tables and fire pits are also available. A campground Host is available mid-May to October 15 to answer questions or assist campers as needed.

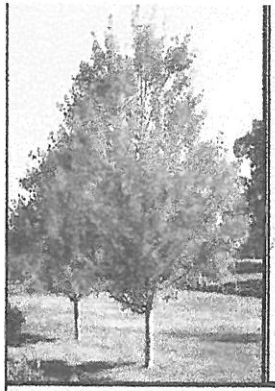
At either campground, you will be just minutes away from "**The Oaks at Kincheloe**"; an 18 hole championship style public golf course, 2 swimming and fishing lakes, ORV and equestrian trails, several churches, a Laundromat, restaurants, gas stations, grocery and hardware store, R.V. Repair dealer and the other retail stores. The Kinross Rec Center also has many events as well as ball diamonds, a computer lab and an exercise room to offer visitors to the area.

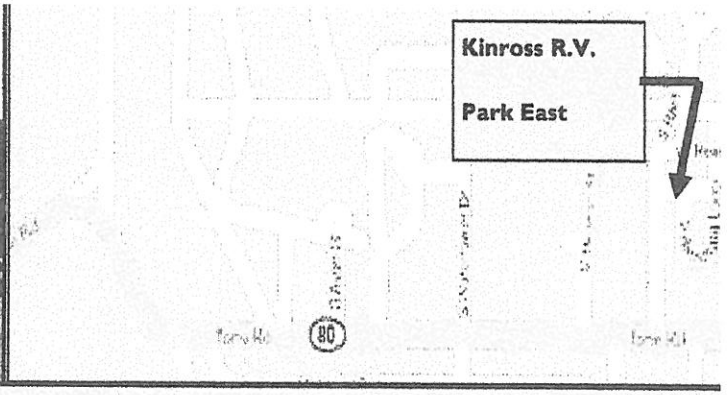
Both of these campgrounds are also centrally located for day trips to areas such as Tahquamenon Falls, Sault Ste. Marie, St.Ignace, Mackinac Island and numerous other destinations.

Kinross R.V. Park West Camping Rates

20/30 amp Service	Senior Rates 65 & over	Electric & Water Sites	Primitive Sites
Per Day	$17.00	$20.00	$15.00
Per Week	$100.00	$125.00	$60.00
Per Month	$300.00	$350.00	$250.00

Rates subject to change





Kinross R.V. Park East Camping Rates

20/30 amp Service	Senior Rates 65 & over	Full Hook-Up Electric, water, and sewer	Primitive Sites
Per Day	$17.00	$20.00	$15.00
Per Week	$100.00	$125.00	$60.00
Per Month	$300.00	$350.00	$250.00

Rates subject to change

For tee times and other

Information about *The Oaks*

Contact the club house staff at

906-495-5706

Kinross R.V. Park West

R.V. Park West is located in a bit more rural setting than it's sister park. Less than a mile from I-75 at exit 378, this park is located at the rear of the Kinross Community Park; the site of the annual Chippewa County Fair. R.V. West has dirt roads and grass campsites as well as a modern bathhouse. There are 52 sites with water and electric and many more rustic tent sites.

LEASE AGREEMENT

THIS LEASE AGREEMENT, made this _____ day of _____, 2017 between Carie Decker representing EUPHA PO Box 852 of Sault Sainte Marie, MI 49783, hereinafter referred to as "LESSEE" and Kinross Charter Township, a Township existing under the laws of the state of Michigan, of 4884 West Curtis Street, Kincheloe, MI 49788, hereinafter referred to as "LESSOR".

The LESSOR, in consideration of payment of **$325.00** for each of the weekends of June 9th–11th, June 23th-25th, July 28th-30th, 2017, shall make available to the LESSEE the following property in "as is condition" for the specific purpose of a HORSE SHOW ON: ***June 9th-11th, 2017, June 23th -25th, 2017, July 28th – July 30th, 2017.*** *Hours of use are 3:00 PM (Friday) of the first day and run through 10:00 PM of the last day of each weekend listed.* The parcel of property is located in Kinross Charter Township commonly known as Kinross Community Park. Specific areas within the Park to be used for this event are *Horse Arena, Horse Barns, and warm up area.*

LESSEE shall pay a refundable security deposit of **$200.00**, which will be returned to the LESSEE if all facilities used are returned in the same condition as received excepting normal wear and usage.

LESSEE and a representative of the LESSOR shall inspect the grounds two days prior to the event, either accept the condition of the grounds as is, or note the discrepancies in the presence of the LESSOR representative. If there are discrepancies found, the LESSOR will take care ot the discrepancies before LESSEE accepts the grounds.

LESSEE agrees to assume responsibility that all facilities will be returned in the same condition as when received excluding normal wear and tear. This responsibility includes clean-up due to neglect of the LESSEE (and their participants) to clean up after themselves. If the LESSOR does any clean-up due to this neglect, then the prevailing rate for cleaning shall be charged to the LESSEE, and deducted from LESSEE'S security deposit.

Individual participants of LESSEE organization wishing to set up prior to, during, or remain after, the term of this agreement, shall be charged directly by the LESSOR at no more than the LESSOR'S prevailing rates for camping or other service. Individuals participating in the LESSEE organization wishing to use stalls during the event will not be charged the prevailing rate if stalls are returned to the same condition or better than they were found before the event. Individual participants in the LESSEE organization wishing to set up prior to, or remain after, the term of this agreement, they shall be charged DIRECTLY by the LESSOR at no more than the prevailing rates for *stall usage.* Anyone from LESSEE organization wishing to camp on the grounds must do so in the designated camping areas.

All sums are due within two weeks following the event. Late payments shall bear interest at the statutory rate from the date due until paid in full.

LESSEE agrees to assume responsibility and assures that all facilities well be returned in the same condition as when received excluding normal wear and tear. This responsibility includes clean-up of the grounds, buildings and stalls, disposing of all trash and animal waste in appropriate receptacles and trash put in dumpster at the end of each event.

LESSEE shall return stalls to the same or better condition within 48 hours of the closure of each weekend's event.

Any maintenance or repairs conducted by LESSOR shall be charged to LESSEE at prevailing rate.

Prior to these events the LESSEE will supply LESSOR with a copy of a Certificate of Liability Insurance, which specifically names LESSOR as an additional insured.

LESSOR shall provide trashcans for trash removal.

LESSOR will provide LESSEE with emergency contact person's names and phone numbers.

LESSEE shall pay **$50.00** per weekend for use of LESSOR owned tractor. A **$250.00** refundable damage deposit for use of the tractor is also required. LESSEE shall provide fuel for LESSOR owned tractor.

LESSEE agrees to indemnify, hold harmless, and defend, Kinross Charter Township, its agents and employees from all liability, actions, claims, demands, losses of damage that may arise in the use of the premises, due to the negligence of omission of the LESSEE.

LESSEE understands that LESSOR may lease other areas of the grounds. However LESSOR agrees not to allow motorized vehicle events to take place on the premises during the times stated in this agreement.

I have read, understand, and agree to the terms as stated in this agreement.

_____ _____

LESSEE Date

_____ _____

Kinross Charter Township, Supervisor Date

Kinross Volunteer Fire Dept.
P.O. Box 176
Kinross, MI 49752

I would like to bring Sam Ortiz in front of the board to have him as a member on the fire department

I would also like to bring to the board the purchase of new fire gear the money is in our budget

RECEIVED
Date: 11-9-16

KINROSS CHARTER TOWNSHIP
AT-WILL EMPLOYMENT APPLICATION

Kinross Charter Township is an equal opportunity employer and will not discriminate against any applicant on the basis of any characteristic that is protected by state or federal law. Michigan requires that a person with a disability or handicap requiring accommodation to perform the essential duties of the job must notify the employer in writing within 182 days of the date that the need is known or should have been known. Federal law has no such requirement.

Position applied for: Volunteer Fire Fighter Date of Application: 11/9/16.

Date you can start: 11/9/16

PLEASE NOTE THAT THIS APPLICATION WILL ONLY REMAIN ACTIVE FOR THREE (3) MONTHS, AFTER WHICH THE APPLICANT WOULD NEED TO RE-APPLY.

Name: Ortiz (Last) Samuel (First) C. (Middle Initial)

Driver's License ☑ YES State MI ☐ NO

E-mail Address [redacted]

Present Address: [redacted] (Street) Kincheloe (City) MI (State) 49788 (Zip)

Permanent Address: [redacted] (Street) Kincheloe (City) MI (State) 49788 (Zip)

Telephone Number: Home (X) X X [redacted]

Work (___) _____

Cell [redacted]

Are you 18 years or older? (Yes) No

Are there any hours or days of the week you cannot work? (Yes) No

If so, when? Weekends, typically, though my schedule is fluid.

Salary Desired NA Type of Employment desired Full Time Part Time Seasonal

Have you ever applied to Kinross Charter Township before? (Yes) No

If so, when? Dec 2012

Position applied for: EMT-B

Under what name? Samuel C. Ortiz

Douglass Safety Systems LLC **
2655 N. M-30
Suite #6
Sanford, MI 48657

Phone 800-316-3255

Quotation

Quote Number:
32420

Quote Date:
Nov 30, 2016

Customer ID
K014

Quoted to:

KINROSS TWP FIRE DEPT
4884 WEST CURTIS
KINCHELOE, MI 49788

Shipping Terms	Quote Good Thru	Payment Terms	Sales Rep
NOT INCLUDED	12/30/16	Net 30 Days	JM001-SR

Quantity	Item	Description	Unit Price	Extension
6.00		#Innotex Energy Coat, Armor AP Outershell, Stedair 3000 Moisture Barrier, Glide Thermal Liner, NFPA Triple Trim, Reinforced Cuffs and DRD	1,773.19	10,639.14
6.00		#Innotex Energy Pant, Armor AP Outershell, Stedair 3000 Moisture Barrier, Glide Thermal Liiner, Suspenders, Reinforced Cuffs and Knees		
6.00		#Zippered Combo Pockets with Built In Hand Warmer		
6.00		#Radio Pocket		
6.00		#Microphone Loop		
6.00		#Flashlight Clip and Strap		
6.00		#Vented Back Protection Airflow		
6.00		#Vented Shoulders Protection Airflow		
10.00		#3" Scotchlite Yellow Letters "KINROSS TWP"		
6.00		#Enhanced Mobility Knees w/ Padding		
6.00		#Nomex Belt w/ Loops		

Subtotal	$ 10,639.14
Sales Tax	
Freight/Handling	
Total	$ 10,639.14

1993 DOUGLASS SAFETY SYSTEMS 2013
SERVING THOSE WHO SERVE TWENTY YEAR ANNIVERSARY

CC
Board

MICHIGAN TOWNSHIPS ASSOCIATION
CHIPPEWA CHAPTER
Monthly Meeting
Kinross Township Hall
October 20, 2016

The meeting was called to order by Ray Baker at 6:33 pm.

In attendance were:

Ray Baker, Bay Mills Township
Dan Wilcox, Bay Mills Township
Joe VanDosen, Bay Mills Township
Carl Marsh, Bruce Township
Jim Moore, Kinross Township
Debbie Freedman, Superior Township
Kathy Loup, Superior Township
Don McLean, Chippewa County Commissioner
Rudy Johnson, Chippewa County Commissioner
Brad Ormsbee, Chippewa County Road Commission
Guests: Lee Freedman, Superior Township
Stephanie Freedman, Sault Ste Marie
Speaker Nick Cassel, Program Coordinator Three Shores CISMA

Our speaker tonight is Nick Cassel, Program Coordinator from Three Shores Cooperative Invasive Species Management Area. We talked about the negative impact invasive species have on our ecosystem, local economy and human health. Some of the plants we discussed are garlic mustard, phragmates (common reed), Japanese Knotweed, European Frog-bit, as well as others found in our area. There are over 1,600 acres in Chippewa County that are managed for invasive species. Contact Nick at CISMA at: 906-632-9611 ext 121 or email at: threeshorescisma@gmail.com.

Brad Ormsbee from the Road Commission brought the group up to date on road projects, the Sugar Island causeway, culvert replacement and repair. The townships need to consider contacting the USFS for financial assistance for road repair in those areas. The Soo is working on the 3 Mile/I 75 Business spur round-a-bout. The old county garage in Paradise has been found to contain contaminated soil. Brad suggested calling the DEQ for help in clean up.

Don McLean reported on the progress of the Walmart (Dark Store) fight with assessed and taxable values. The City and County have joined with the ISD to fight the tribunal case. The County has applied for body and jail cameras for the sheriff's department. New auditors have been approved and hired along with a winter snow removal contract. There have been some issues with the building the Sheriff's Department has rented in Kinross for storage. Getting a quorum at meetings has become a problem with the Commission with only 5 members – 3 are needed for a meeting so it's important that meetings are attended. Don also brought the group up

to date with SORVA. Rudy Johnson attended an UPCAP meeting. He added that some veterans are falling through the cracks as far as benefits go – the veteran's association is reaching out to find these people and help them get the benefits they are entitled to. Something new for veterans is the ability to obtain a gas card to attend appointments in Green Bay and Iron Mountain. This has been funded by donations.

Carl announced that the new Bruce Township tanker will be delivered by Christmas.

The annual haunted fire hall in Bay Mills for kids will be held again on Halloween.

Our last MTA meeting for the year will be on December 8th. Following the winter, the first meeting for 2017 will be held on the 3rd Thursday in March.

It was motioned by Carl to adjourn the meeting and supported by Dan. The meeting was adjourned at 8:00.

KINROSS CHARTER TOWNSHIP
WATER & SEWER DEPARTMENT ADVISORY COMMITTEE
REGULAR MEETING

December 1, 2016 **16350 S. D'ARCY ROAD**

MEMBERS PRESENT
Rick Bernhardt, Chair
Ron Gilmore
Heidi Hetrick

MEMBERS ABSENT
James Walling
David Gaines

ALSO PRESENT
Brian Masterson
Cathy Lynn Chappa

CALL TO ORDER
The meeting was called to order at 2:04 p.m. by Chair Rick Bernhardt. Both James' and David's absences are excused.

MOTION #1: by Ron Gilmore, second by Heidi Hetrick, to accept the minutes of the November 3, 2016 Regular meeting as presented. Motion carried.

PUBLIC COMMENT
None

SUPERINTENDENT'S REPORT
- Brian received an estimate for the engineering of the Water Main lowering in the Windermere Condo area
- After speaking with our generator maintenance crew, Brian ordered a new radiator for the generator at Well #5 instead of replacing the entire generator

OLD BUSINESS
Update on State Revolving Fund
- Milestone schedule is set and another draw is coming up

Long Term Capital Plan
Our Capital Plan was accepted by the Township Board at their meeting on November 21, 2016.

Budgets 2017-2018
Both budgets were discussed at length.

AT&T Lease
No action necessary; AT&T's attorney is still looking it over.

NEW BUSINESS
Meeting Time

MOTION #2: by Heidi Hetrick, second by Ron Gilmore, to change our REGULAR MEETING TIME to 7:00 p.m. on the first Thursday of the month, beginning with our next meeting in January 2017. Motion carried.

ADJOURN 2:50 p.m.

Respectfully Submitted:

_____

Cathy Lynn Chappa
Administrative Assistant
Water and Sewer Department

Chippewa County Fair Board
October 26, 2016
Regular Meeting- Bruce Township Hall

The October 26, 2016 Chippewa County Fair Board was called to order at 7:30 p.m. by President Jim Kronemeyer. Other officers present were VP. Chandler French, Corr. Sec. Barb Hillock, Treasurer Linda Leese & Recording Sec. Roxanna Rosebohm. Other board members present were April Batho, Dave Bawks, Dee Besteman, Ben Bourque, Charlie Brown, Chrissy Campbell, Jim Campbell, Jim Cryderman, Brent Edington, Lynn MacArthur, Steve McConkey, Scott McKenzie, Travis Miller, Dan Nettleton, Brad Ormsbee, John Smart, Andy Thompson and Mike Zimmerman. Absent was Claudia Crimin. There were also present 11 other interested people.

Secretary's Report: Dave Bawks makes a motion to accept the September 24, 2016 secretary's report. Dan Nettleton 2nds motion. Motion Carried.
Treasurer's Report: Dan Nettleton makes a motion to accept treasures report as presented. Jim Cryderman 2nds motion. Motion Carried.
Bills to be paid: none at this time

Old Business:

Carnival contract has been received. Same as last year this year just a two-year contract.
Carol checked with the Dove guy and he had only 4 that have not returned. Steve McConkey makes a motion to table the doves until after fair convention. Roxanna Rosebohm 2nds motion. Motion carried.

New Business:

Corresponding Secretary-Barb Hillock: we have received a thank you from the Road to Recovery & the McKenzie family for the memorial.
We received a letter from the guy that owns the motorhome that went thru the septic tank wanting us to cover his repairs. Barb contacted our insurance company and they said it's not our problem. Township received the same letter.
The Thank You Dinner will be November 10th at 7:00pm at Northwood's.
The water heater has been removed from the livestock office for the winter.
By-Law changes need to be discussed by next meeting or they cannot be changed or discussed in January.
Steer tag-in is December 3rd from 9am-12pm. Linda Leese makes motion to set up alternate date as December 5th but must have board approval to utilize alt. date. Roxanna 2nds motion. Motion carried.
Membership dues are due by December 25th. $5.00 dues must be given to Barb.
Premium checks- there were a few missed caused Linda didn't have the paperwork for them and wasn't aware until she received a call. It has all been taken care of. If people have them, please make sure get to the people and they cash them.

Convention: at this point there are 24 people that would like to go. The cost to the board is $623. for a couple and $508. For a single person. Brad Ormsbee makes a motion to allow everyone to go this year and address the amount we send next year. Dan Nettleton 2nds motion. 13 voted opposed,10 voted for. Motion Defeated. Chandler makes a motion to allow 10 board members to go with them paying for their spouse if they choose to go. Scott McKenzie 2nds motion. Motion Carried. 10 board members to be chosen by vote. Upon paper ballots, results were to send Andy, April, Dee, Ben, Chrissy, Barb, Jim Campbell, Jim Kronemeyer, Linda, Roxanna & John. Due to a tie for 10th place Roxanna makes a motion to send the 11 top choices. Steve 2nds motion. Motion Carried.
Barb will need to know if we have a silent auction item by December 10th. John & Mark Smart will try to see what they can come up with.

Managers' Report-Andy Thompson: still have a few bills out other than that nothing to report at this time.
Harness Racing- Nothing at this time.
Horse Pulls-Dave Bawks: Dave would like permission to build a stone boat foe the horse pulls. He has raised the money to cover the expenses to have it built. Chandler makes motion to allow Dave to get stone boat built. Brent Edington 2nds motion. Motion carried.
Commercial Report: All money for commercial has been paid.
Committee Reports:
Finance Committee: we have received a total of 4 letters, 2 letters for 2012 & 2015 stating our stuff was being transferred to the exempt office. We also received a letter stating we owed $10,157.53 that we were informed not to pay. Then we received a letter stating we were getting the refund of $9,150. For 2014 but was being applied to 2012 which still leaves a remainder balance of $679.42 owing. Hopefully when all the taxes get to the correct area this will all get straightened out.
Livestock Committee: Livestock Committee met October 18th.
Discussions that took place that don't need motions were what was happening with Jeff Green's Poultry Farm, showmanship that an animal must be registered in another class in order to show them in showmanship. During shows signs being made Barn Closed for show, NO STROLLERS in barns to be during show, exhibitors only. Elaine is going to check with Greenstone Farm Service about maybe helping to purchase some fans to hang in the rafters for the goat & sheep barns to help with air movement.
Discussions that need motions were:
Recommendation to the board: Thank You posters for all animals sold thru the sale a thank you poster MUST be in place by 9:00 a.m. the morning following the sale. If the poster is not in place by 9am a $30.00 per exhibitor fee will be withheld from the exhibiters market sale check.

Jim Cryderman makes a motion to go with committee recommendation, Steve 2nds motion. Motion carried.

Recommendation to the board: All fair livestock registrations be sent to Barb Hillock, then she will distribute them to superintendents. Jim Cryderman makes motion to go with recommendation. Roxanna 2nds motion. Motion carried.

Recommendation to the board: Set cut-off time to change any processing changes & issues to be done by Sunday at 5:00p.m. Roxanna makes motion to go with board recommendation. Steve 2nds motion. Motion carried.

Recommendation to the board: The processing of poultry to remain as is with the exhibitor taking care of the processing and delivering to the buyer within 2 weeks of the end of the fair. Steve makes motion to go with recommendation. April 2nds motion. Motion Carried.

Recommendation to the board: Cleaning of the barns on Labor Day will start at 1:00 p.m. until trailers pull in to start loading out, at which time the exhibitors must leave barns & remove wheel barrels until loading the trailers is complete. April makes motion to go with board recommendation, Roxanna 2nds motion. Motion Carried.

Recommendation to the board: Combine the market & breeding beef showmanship classes. We would then have 3 classes instead of 5 classes. Sr. & Intermediate which would have market & breeding & Junior would only be breeding. Jim Cryderman makes motion to go with recommendation, April 2nds motion. Motion carried.

Recommendation to the board: Add a class in the market beef section to read: Bred-Owned-Shown with a $100.00 premium awarded. Must have premise ID # to prove from their farm. Roxanna makes motion to go with recommendation, Steve 2nds motion. Motion carried.

Recommendation to the board: There will be no grooming of animals in the camping areas or taking of the animal outside the barn, show ring, or grooming area that is set up outside of the beef barn. Steve makes motion to go with recommendation, Jim Cryderman 2nds motion. Motion carried.

Recommendation to the board: To allow horns on Angora, Boer, & Pigmy goats. They are not to be allowed on market or dairy goats. Chrissy makes motion to go with recommendation. Dan 2nds motion. Motion carried.

Recommendation to the board: Remove the weather class from both open & youth divisions in the goat section. Roxanna makes a motion to keep the weather class in the open & youth divisions. Chandler 2nds motion. Motion carried.

Recommendation to the board: to add goal classes for goat in harness and a class for goat in cart. Chandler makes motion to allow both classes, Scott 2nds motion. Motion Carried.

Recommendation to the board: add doe and daughter goat in meat market class. Roxanna makes motion to allow, Ben 2nds motion. Motion carried.

Recommendation to the board: move the breeding part of the goat show to Friday starting at 12:30p.m. with the Market judging remaining on Wednesday after the lamb show. Roxanna makes motion to go with recommendation, Chrissy 2nds motion. Motion carried.
Recommendation to the board: house the market goats in the dairy barn during the fair if there is enough room. Roxanna makes Roxanna makes motion to go with recommendation, Chrissy 2nds motion. Motion carried.
Recommendation to the board: Check-in time for market poultry & rabbits to be on Sunday from 11:00a.m. to 2:00p.m. only. With the remaining poultry & rabbits to be checked in anytime from 11:00a.m to 5:00p.m. Mike makes motion to go with recommendation. Scott 2nds motion. Motion carried.
Recommendation to the board: add a class in the market bird section for a pen of 3 heritage birds weighing at least 6 ½# each hatched after March 1st of the current year. Allowing a trial period of the class for 2 years to see how it goes. Jim Cryderman makes motion to go with recommendation. Mike 2nds motion. Motion carried.
Recommendation to the board: Add a class in rats in the pocket pet section. Chandler makes motion to allow. Chrissy 2nds motion. Motion Carried.

MAFE-Mike Zimmerman: they found a bus that is $1000. Less than the original one, it is a similar to the one that was provided last year. It is a 56 passenger bus. They will need to know who is going to be riding the bus to convention.

Kinross Township-Jim Moore: the electric bill & camping bill will be coming. The Buyers meal was the best meal.

Chandler makes motion to adjourn. Dave 2nds motion. Meeting Adjourned.

Respectfully submitted,
Roxanna Rosebohm

Next meeting December 7, 2016 at 7:30p.m. at the Bruce Twsp. Hall

PLANNING COMMISSION
SPECIAL MEETING

Discuss resident issues with asphalt plant on Caldwell Road

November 28, 2016 **4884 W. Curtis St.**

MEMBERS PRESENT:
Arthur Brood
Kathy Noel
Barbara Hampton
Carolyn Hall

MEMBERS ABSENT:
John Kane

Also present Jim, Chris Noel, Ken Schmidt, and Gery Hartmann (all representing Payne & Dolan), Township Supervisor Jim Moore and Judy Wright.

Chairman Brood called the meeting to order at 6:30 PM and thanked the Payne & Dolan employees for taking the time and traveling here to speak to the Commission.

The survey revealed that residents' issues of concern were:

- Soot
- Noise
- Odor

Commissioners' comments included:

- Upon physical examination of several residences in the Arbor Ridge area, where the residents had volunteered their addresses on the survey, the "soot" mentioned by residents could not be found.
- This discoloration is not specific to the area around the asphalt plant. It is prevalent throughout the eastern Upper Peninsula.
- We will try to find a contact person for the Arbor Ridge Association that can be notified if the plant would need to be operated outside the normal business hours.
- We appreciate the information that you emailed to us regarding "honeydew", written by MSU UP Extension Forester, Bill Cook. It is our belief that this is indeed what the residents were referring to as soot.

Payne & Dolan representatives stated that:

- The DNR has inspected our operations several times during the past season and found no violations.
- We would encourage residents to call the plant directly if they have issues in the future.
- We have converted back-up alarms to "white noise" alarms that should be less offensive to the residents.
- There are several other odor reducing products that we will try using next season.

PLANNING COMMISSION
REGULAR MEETING

December 12, 2016 **4884 W. Curtis St.**

MEMBERS PRESENT:
Arthur Brood
Kathy Noel
Carolyn Hall

MEMBERS ABSENT:
Barb Hampton
John Kane

Also present Township Supervisor Jim Moore and Judy Wright.

CALL TO ORDER:
Chairman Brood called the meeting to order at 6:35 PM

#1 MOVED: by Kathy Noel, second by Carolyn Hall, to approve the agenda as presented. Motion carried.

#2 MOVED: by Carolyn Hall, second by Kathy Noel to approve the minutes of the November 14, 2016, meeting as presented. Motion carried.

#3 MOVED: by Kathy Noel, second by Carolyn Hall to approve the minutes of the November 28, 2016, special meeting as presented. Motion carried.

PUBLIC COMMENT: None

CHAIRMAN'S REMARKS: None

NEW BUSINESS:
Ordinance #1.130 – Commercial Truck Route – After a discussion of various roads within the township the following motion was made:
#4 MOVED: by Carolyn Hall, second by Kathy Noel to add Caldwell Road as item Q in section 5 of the ordinance. Motion carried.

The goal for 2017 is to completely review the ordinances.

The members put acetate over the maps in the conference room.

ADJOURNMENT: There being no further business the meeting was adjourned at 7:35 PM.

_____
John A. Kane, Secretary

Minutes taken & typed by Judy Wright

RECEIVED
Date: 12-13-16

RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

NICK A. KHOURI
STATE TREASURER

December 8, 2016

Mr. Brian Masterson, Department of Public Works Superintendent
Charter Township of Kinross
4884 W. Curtis Street
Kincheloe, MI 49788

Regarding Project Number: **5611 01**

Dear Mr. Masterson,

The purpose of this letter is to notify you that your request for a disbursement from your State Clean Water Revolving Fund loan has been processed. Listed below, please find the applicable information:

Date of Request Date:	11/22/2016
Total Disbursement Amount:	$365,704.00
Disbursement Date:	12/8/2016
Receiving Bank:	Alloya Corp Federal Credit Union
Special Instructions:	FFC: Soo Co-op, Charter Township of Kinross, Account # 6984650

This disbursement was funded with $304,741.14 of federal funds.

It is important that as a sub recipient of these federal funds, and consistent with an assurance you provided when you applied for the assistance, you maintain compliance with provisions of the Single Audit Act of 1984 (31 U.S.C. subsection 7501 et Seq.) and the Office of Management and Budget Circular No. A-133. You will need to include the Catalog of Federal Domestic Assistance (CFDA) title and number in your "Schedule of Federal Awards" when reporting on federal funds. This information is as follows: Drinking Water Revolving Fund, CFDA 66.468 and State Revolving Fund, CFDA 66.458.

You will need to retain a copy of this letter for future audit and review purposes and to document the amount of federal funds received in this disbursement.

If you have any questions or concerns, please contact Nichole Dorr at (517) 335-0525 or dorrn@michigan.gov.

Sincerely,

Karen S. Doyle, Assistant Director
Michigan Finance Authority

TO: Kinross Township Board Members

FROM: Deedee Frasure, Kinross Recreation Center

DAT: Dec. 12, 2016

RE: Monthly Report

Every Tues. & Thurs. – Zumba 6:30-7:30

Every Tuesday – Yoga 5:30-6:30

Mon. Tues. & Wed. – Once Upon A Dance Class

Tues. 9-10 am, Wed. 9:30-10:30 am & 1-2 pm – Head Start Gym

Dec. 12 – Girl Scouts – Kids Connection

Boy Scouts – Room 6

Dance Class – Room 1

Zumba - gym

Dec. 13 – Yoga – Room 1

Dance class – room 6

BHCC Meeting, 9 am @ Twp Hall

Dec. 14 – Zumba – Gym

Dec. 15 – Sault Tribe Housing Meeting (full staff) 9:00 am

Dec. 16 – Home School 12:30 – 3:30

Ugly Sweater Dance 7-9 pm

Dec. 22 – Early Head Start Playgroup 1:00-2:00

Dec. 23, 26, 29 &Jan. 2 CLOSED

Dec. 23 – Jan 2 – No School