

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**April 6, 2015**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

James Moore, Supervisor  
Sheila Gaines, Clerk  
Luanne Kooiman, Treasurer  
Marvin Besteman, Trustee  
Kathy Noel, Trustee  
Carla Sare, Trustee  
George Pierce, Trustee

**MEMBERS ABSENT**

Also, present Fred McClendon, Joe Micolo, Ed Jenerou, Renee Gray, Bob Norton, David Kauer, Brian Masterson, Rick Bernhardt, and DPW Advisory Committee member Yolonda Petitipas.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Kathy Noel, second by Sheila Gaines, to approve the April 6, 2015, meeting agenda as written. Motion carried.

**#2 MOVED:** by Luanne Kooiman, second by Kathy Noel, accept the March 16, 2015, meeting minutes as presented. Motion carried.

**#3 MOVED:** by Luanne Kooiman, second by Marvin Besteman, to pay the following bills.

General Fund	13,234.04
Fire Fund	33,197.96
Ambulance Fund	43,718.07
Property Management Fund	2,463.88
Parks Fund	45.97
Recreation Fund	6,042.23
Fairgrounds Fund	567.22
Golf Course Fund	5,713.59
Sewer Fund	94,842.13
Water Fund	9,342.97
Garbage Collection Fund	11,597.57
Police Fund	7,084.27

Grand Total \$227,849.90

Ck# 45174-45245

Motion carried.

**SUPERVISOR'S REPORT**

- Rural Transportation Planning Process Annual Public Input Meeting will be held at 5:00PM, Tuesday, April 14, 2015 at the LSSU MacArthur Room.
- Road Commission will be closing a portion of I-75 to replace two culverts approximately 2.50 miles south of the M-28/I-75 intersection in Kinross. Estimated starting date is May 2015 and estimated completion date is July 2015.

**PUBLIC COMMENTS**

None

**#4 MOVED:** by Sheila Gaines, second by James Moore, to authorize Golf Course Manager Norton to purchase two new 4' x 5' signs from The Sign Girl at a cost of \$425.00 each. Motion carried.

**#5 MOVED:** by Sheila Gaines, second by Kathy Noel, to allow Luanne Kooiman to abstain on motion regarding salary increase for EMS employee David Kauer. Motion carried.

**#6 MOVED:** by Marvin Besteman, second by Luanne Kooiman, to approve salary increase for EMS Director Gray from \$49,500.00 to \$50,985.00. Motion carried.

**#7 MOVED:** by Sheila Gaines, second by Kathy Noel, to approve salary increase for EMS employee David Kauer from \$16,046.58 to \$16,527.98. Motion carried Kooiman abstains.

EMT Kauer is a salaried employee and is not entitled to "back up wages".

**#8 MOVED:** by Kathy Noel, second by Sheila Gaines, to approve increase in back up wages for EMTs and Paramedics to \$5.00 per hour for EMTs and Paramedics. Motion carried.

**#9 MOVED:** by Sheila Gaines, second by Luanne Kooiman, to approve the Dafter Township and Rudyard Township two year Contract Agreements for Ambulance Services. Motion carried.

**#10 MOVED:** by Luanne Kooiman, second by Sheila Gaines, to write off the following ambulance billing accounts as follows;  
DOS- 9/16/2008 \$713.16, 10/12/2008 \$75.00, 12/11/1007 \$992.00,  
10/21/2008 \$75.00, 2/1/2009 \$806.00, 1/31/2009 \$3,440.00, 1/11/2009  
\$89.75, 4/4/2009 \$137.51, 12/8/2008 \$130.92, 2/22/2009 \$136.13,  
2/29/2008 \$919.00, 6/16/2008 \$981.00, 6/13/2008 \$981.00, 1/15/2009  
\$92.42, 2/26/2009 \$817.00, 2/12/2009 \$1,003.00, 1/26/2009  
\$992.00, 1/26/2008 \$1,003.00, 7/12/2008 \$992.00, 7/12/2008 \$828.00,  
2/14/2009 \$292.62, 11/8/2008 \$871.00, 2/26/2009 \$981.00, 2/27/2009

\$693.60, 2/27/2009 \$806.00, 5/26/2008 \$806.00, 12/3/2008 \$1,719.00, 12/18/2008 \$115.30, 12/24/2008 \$88.01, 12/30/2008 \$237.60, 3/28/2009 \$107.68, 1/18/2009 \$992.00, 5/11/2008 \$44.10, 2/27/2009 \$1,003.00, 3/17/2009 \$1,680.00, 4/4/2008 \$992.00, 2/22/2008 \$182.58, 5/26/2008 \$992.00, 5/31/2008 \$1,003.00, 10/24/2008 \$992.00, 2/2/2009 \$806.00, 3/1/2008 \$702.00, 3/9/2009 \$ 992.00, 1/6/2008 \$915.00, 7/11/2008 \$904.00, 10/15/2008 \$1,130.00, 5/5/2008 \$205.53, 12/16/2008 \$261.04, 1/7/2009 \$400.28, 11/2/2008 \$871.00, 4/23/2008 \$806.00, 10/20/2008 \$573.36, 6/9/2008 \$493.00, 5/12/2008 \$817.00, 3/31/2008 \$200.00, 1/11/2009 \$981.00, 8/10/2008 \$163.40, 7/14/2008 \$1,003.00, 4/24/2009 \$1,791.00, 2/3/2008 \$981.00, 9/26/2009 \$2,016.00, 4/29/2008 \$127.00, 4/2/2009 \$341.99 all accounts are past statute to collect and DOS 11/14/2013 \$3,006.79 deceased. **Total amount of all write offs \$50,362.31.** Motion carried.

**#11 MOVED:** by Jim Moore, second by Kathy Noel, to appoint Daniel Miller to the Kinross Volunteer Fire Department. Motion carried.

The Department of Public Works received eight bids for the 250,000 Gallon Toroellipse 2015 Water Tower Painting Project from Fedewa of Hastings, MI \$150,800.00; Seven Brothers Painting in Shelby Township, MI \$136,900.00; Industrial Painting from Taylor, MI \$157,100.00; L & T Painting of Shelby Township, MI \$108,100.00; Horizon Brothers from Howell, MI \$128,000.00; V & T Painting of Farmington Hills, MI \$136,000.00; Magurie Iron from Sioux Falls, SD \$197,014.00; and Pittsburg Tank of Henderson, KY \$145,725.00.

**#12 MOVED:** by Kathy Noel, second by Luanne Kooiman, to award bid to L & T Painting from Shelby, MI for the painting of the interior 250,000 gallon storage tank in the amount of \$108,100.00 as recommended by Dixon Engineering. Motion carried.

Discussion held on the water and sewer rate schedule submitted by the DPW Advisory Committee. Factors for the increase include possible electrical rates, employee litigation and less usage by residential and prison users. Rate Resolution will be presented at the April 20, 2015, meeting.

**#13 MOVED:** by Kathy Noel, second by Jim Moore, to approve Consulting Agreement with Richard Bernhardt to coordinate all activities related to Waste Water Plant and Lift Station Improvements SRF Project #5611-01. Roll call vote Gaines no, Noel yes, Moore yes, Besteman yes, Sare yes, Pierce yes, Kooiman no. Motion carried.

**#14 MOVED:** by Kathy Noel, second by Carla Sare, to prepare request for proposals on the township's property and liability insurance. Motion carried with one no vote.

**#15 MOVED:** by Sheila Gaines, second by Carla Sare, to accept the “Standardized Lease Agreement” as written. Motion carried.

**#16 MOVED:** by James Moore, second by Sheila Gaines, to adopt Resolution nominating Trustee Marvin Besteman to serve on the Par Plan Board of Directors. Roll call vote Moore yes, Gaines yes, Noel yes, Sare yes, Pierce yes, Besteman yes and Kooiman yes. Resolution declared carried.

**#17 MOVED:** by Sheila Gaines, second by Kathy Noel, to approve Supervisor’s appointments of David Kauer and Jim Moore to the Lakeside Cemetery Committee, Luanne Kooiman, Jim Moore and Kathy Noel to the Personnel Committee, Carla Sare to the Election Committee, Rick Bernhardt to the Zoning Board of Appeals and George Pierce to the Recreation Committee. Motion carried.

**#18 MOVED:** by Sheila Gaines, second by James Moore, to adopt the Hughes Land Division Resolution. Roll call vote, all members voted yes, RESOLUTION declared carried.

**#19 MOVED:** by Kathy Noel, second by Luanne Kooiman, to approve Proposal/Contract Agreement for Water Storage Tank 250,000 Gallon Toroellipse, #22-17-60-01 cost not to exceed \$15,200.00. Motion carried.

A T & T Tower Lease discussed regarding delinquent rental payment.

**#20 MOVED:** by James Moore, second by Sheila Gaines, to write a letter to AT &T giving them a thirty day notice to pay delinquent bill or proceed with legal action. Motion carried.

Chief of Police Micolo submitted his monthly report. Board received the Police Board Meeting Minutes.

**CORRESPONDENCE**

- Department of Treasury- State Tax Commission
- Chippewa County Fair Board- Meeting Minutes
- Michigan Townships Association-Chapter Meeting Minutes
- Correctional Facility Changes
- E.U.P.R.P. - MDOT Rural Transportation Planning Process

Meeting adjourned at 8:15PM.

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Sheila M. Gaines, Clerk

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James R. Moore, Supervisor