

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 5, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
George Pierce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Also, present Sara Kanitz Lake Michigan CPA, and Rick Bernhardt DPW Advisory Chair.
Attendance 9

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the October 5, 2015, meeting agenda as presented. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Carla Sare, to accept the September 21, 2015, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	13,380.64
Fire Fund	995.23
Ambulance Fund	34,124.82
Property Management Fund	718.88
Parks Fund	1,698.04
Recreation Center Fund	4,707.12
Fairgrounds Fund	1,903.03
Golf Course Fund	24,210.15
Sewer Fund	45,281.22
Water Fund	7,984.68
Garbage Collection Fund	138.78
Police Fund	7,102.35

Grand Total \$142,244.94

CK# 45975-46031

Motion carried.

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The township received two quotes for refuse service in the Special Assessment District. Waste Management quoted weekly curbside pickup and recycling at \$11.95 for 6 bags and \$9.20 for two bags on seniors 55 and older. Smith Sanitation quote is \$11.00 for 6 bags and \$8.00 for seniors. Quotes will be reviewed and decision made at a later date.

Sara Kanitz of Lake Michigan CPA completed the township audit. Sara reported that the township's total net increased by \$308,408.00 as of March 31, 2015. Total assets increased by almost 4%. Total cash and investments increased by about 22% from March 31, 2014, to March 31, 2015. Total liabilities increased \$96,001.00 over the previous year due to the new capital lease for a fire tanker vehicle. The General Fund and Ambulance Funds have seen the largest increases in total cash and investments. In conclusion, Sara stated that the Recreation Center millage has helped the township immensely and the Ambulance Department staff is doing a great job tracking payments and billings. She stated that she often uses Kinross Charter Township as an example for other townships with regards to record keeping and internal controls.

#4 MOVED: by Marvin Besteman, second by George Pierce, to accept the Audit Report as presented. Roll call vote - all members voted yes Motion declared carried.

A complete copy of the audit is available on our website kinrosstownship-mi.gov or at the township hall.

SUPERVISOR'S REPORT

- KCF will host an open house for elected officials on October 16, 2015.
- Silver Valley Development is renting the old Pipe and Piling building.
- Cloverland Electric is installing a 3 phase line for Payne & Dolan.
- Flu Shot clinic will be held for adults here at the township hall on October 14, 2015, beginning at 11:00AM.
- Looking into having the road from Gaines Highway to Country Club Drive graveled this fall.

PUBLIC COMMENTS

- Why do we need the road from Gaines Highway to Country Club?
- What is going on with the motel?

#5 MOVED: by Kathy Noel, second by Luanne Kooiman, to adopt Resolution 2015-14 Recreation Plan. Roll call vote - all members present voted yes. RESOLUTION declared carried.

#6 MOVED: by Sheila Gaines, second by Marvin Besteman, to approve the fourth amendment to the Verizon Wireless lease agreement. Motion carried.

#7 MOVED: by Luanne Kooiman, second by George Pierce, to hire ATLAS Cleaning Service to clean the carpets in the Board Room, Police Department, entry way and hallway at a cost not to exceed .16 cent per square foot. Motion carried.

#8 MOVED: by Sheila Gaines, second by Jim Moore, to approve letter to county regarding new road from Gaines Highway to Country Club Drive. Motion carried.

BOARD MEMBERS COMMENTS

- Trustee Noel - Big thank you to the office staff for the great audit report.
- Clerk Gaines - Is there anything we could do for our employees who are battling catastrophic health issues, where their time off is considered?

CORRESPONDENCE

Police Board Meeting Minutes
Michael Aston Police Board Resignation
Rick Bernhardt SRF Update
Chippewa County Fair Board Meeting Minutes
Chief Micolo Monthly Report
September 25, 2015 SRF Notes

Meeting adjourned at 8:05PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor