

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**December 5, 2016**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

James Moore, Supervisor  
Sheila Gaines, Clerk  
Luanne Kooiman, Treasurer  
Marvin Besteman, Trustee  
Carla Sare, Trustee  
Rob Mills, Trustee

**MEMBERS ABSENT**

Kathy Noel, Trustee

Also, present Fred McClendon, Brian Bensel, Mike Hoolsema, Brian Masterson, Renee Gray, Joe Micolo, and Rick Bernhardt.

Attendance 13

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Marvin Besteman, second by Sheila Gaines, to approve the December 5, 2016, meeting agenda. Motion carried.

**#2 MOVED:** by Luanne Kooiman, second by Carla Sare, to accept the November 21, 2016, meeting minutes as written. Motion carried.

**#3 MOVED:** by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	939.94
Fire Fund	797.03
Ambulance Fund	3,639.31
Property Management	62,500.00
Parks Fund	70.71
Recreation Center Fund	1,035.55
Golf Course Fund	331.48
Sewer Fund	48,788.27
Water Fund	2,218.91
Garbage Fund	157.32
Police Fund	358.78

**Grand Total**

**\$120,837.30**

Ck# 47760-47790 Motion carried.

### **SUPERVISOR'S REPORT**

- All Board members will be assigned to the same boards and committees as last term. Rob Mills will be on the ZBA and Park & Rec Committee.
- I have reappointed Fred McClendon as my Deputy. Judy Wright is Clerk Gaines' Deputy and Gail Graham is Treasurer Kooiman's Deputy again for this term.
- MTA is 6:30PM this Thursday.
- I will discuss the hall charge and cleaning deposit with Clerk Gaines and make a decision at the next meeting.
- The Christmas meal for seniors is this Thursday at the Rec Center.
- Parade of lights and house decorating contest is this Saturday.

### **PUBLIC COMMENTS**

Fire Chief Bensel - the new carpet and television is installed at the hall.

**#4 MOVED:** by Jim Moore, second by Sheila Gaines, to approve the Fire Department's Standard Operating Procedures with the addition of page numbers and index page numbering. Motion carried.

**#5 MOVED:** by Jim Moore, second by Luanne Kooiman, to approve a letter of support for the Eastern UP Regional Planning & Development Commission's application for EPA 2017 Assessment Grant Funding. Motion carried.

**#6 MOVED:** by Luanne Kooiman, second by Jim Moore, to approve Smithers Proposal Contract Agreement for Ambulance Service. Motion carried with one no vote.

**#7 MOVED:** by Sheila Gaines, second by Jim Moore, to reclassify Megan Frederick from EMT to Paramedic with the EMS Department. Motion carried.

**#8 MOVED:** by Jim Moore, second by Sheila Gaines, to hire Raechel Carrier part-time EMT and William Fraser part-time Paramedic for the EMS Department. Motion carried.

**#9 MOVED:** by Jim Moore, second by Sheila Gaines, to appoint Pat McMahon to the Fire Department. Motion carried.

Review of the Sewer and Water Funds budgets found a clerical error in numbers, otherwise the numbers were comparable to last year's budget.

**#10 MOVED:** by Sheila Gaines, second by Marvin Besteman, to tentatively approve the Water and Sewer 2017-2018 budgets as presented. Motion carried.

**#11 MOVED:** by Jim Moore, second by Sheila Gaines, to approve hiring UP Engineer's for engineer services on the Windermere Drive project cost not to exceed twenty thousand dollars (\$20,000.00) Motion carried.

**BOARD MEMBER COMMENTS**

None

**CORRESPONDENCE**

Monthly Report from Chief of Police Micolo  
Police Board Minutes  
Accountant Hoolsema- Investments

Meeting adjourned at 8:45PM.

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Sheila M. Gaines, Clerk

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James R. Moore, Supervisor