

**KINROSS CHARTER TOWNSHIP  
PLANNING COMMISSION**

**January 11, 2010**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Ron Munro, Chair  
Herman Calkins, Vice Chair  
Leo Wiley, Secretary  
Brenda Case, Trustee  
Rick Bernhardt  
David Gaines

**MEMBERS ABSENT**

Mark Howland

Also, present Cynthia Oliver, Treasurer Munro, Attendance 0

Chair Munro called the meeting to order at 6:42 PM. Calkins led the Pledge of Allegiance.

**#1 MOVED:** by Bernhardt, second by Gaines, to approve the January 11, 2010, meeting agenda. Motion carried.

**#2 MOVED:** by Calkins, second by Bernhardt, to accept the November 23, 2009, meeting minutes as written. Motion carried.

**PUBLIC HEARING**

The public hearing on the Civil Infraction Ordinance #1.132 was opened by Chairman Munro At 6:45pm.

A few of the board members made comment about section 8(B) which is the schedule of fines established. They had a question on the statement in section B that stated that the fine be "Not Less than" The Board members felt that it should state "Not More Than" Chairman Munro stated that he would check with the attorney about this question.

**PUBLIC COMMENT**

None

**Update on Master Plan**

Chairman Munro passed out copies of the master Plan CD to the members of the Planning commission and stated that the plan is now done and final. He also stated that he would get with the office staff and get the distribution list and then get them sent out and that should do it for the Master Plan.

**Storage Space for the Planning Commission**

Chairman Munro stated that it has been brought up to him that the Planning Board need some place to store their materials and other books and paper work at the township hall. Members of the commission gave their approval to have the chairman bring it up at the next township board meeting to ask that the Planning Commission have use of the old property management office.

### **Zoning Ordinance Discussion**

Chairman Munro asked the board if they want some of the board members to work on this or do they want to take the Attorney's and the MTA's advice to have someone else work on our Zoning Ordinance that has some experience in this area.

**#3 MOVED:** by Gaines, second Bernhardt to have Wade-Trim do a written critique of time and cost and estimate to review and out line any deficiencies in the township zoning Ordinance. Motion Carried

### **Park Ordinance**

Chairman Munro stated that this came to the board via E-Mail and he hoped that everyone had a chance to look it over. He asked the board that it was his request to table this item and to send it on to the Park and Rec committee and get their input before the Planning Board looked it over. The Board agreed with this request.

**#4 MOVED:** by Gaines, second by Bernhardt, to table the Park Ordinance till the board get input from the Park and Rec committee to see if this ordinance is something that is needed in the township. Motion Carried

### **MPEA Law Regarding Capital Improvement Plain (CIP)**

Chairman Munro stated that if we have a water system we must have a capital improvement plan. The chairman went on to state that since 2006, under the Michigan Planning Enabling Act the township is required to adopt a CIP if the township owns or operates a water supply or sewage system. This is covered under MCL 125.3865.

**#5 MOVED:** by Gaines, second by Calkins, to send this back to the township board so that they can give the Planning Commission some direction in writing on how they want the planning board to proceed on this and what they would define as a capital improvement. Motion Carried

### **Position of Member Wiley**

Chairman Munro stated that he has received a letter dated January 11, 2010 that as of January 20, 2010 board member and secretary Wiley will be resigning his position on the Kinross Township Planning Board. This is because Wiley is moving out of the area and moving to the Tulsa Oklahoma area to be with his wife and son.

**#6 MOVED:** by Bernhardt, second by Gaines, thanking Leo for his service to the township and to his dedication that he has shown over the years to the township and to the Planning Board. He will be missed. Motion Carried.

### **Sign Committee**

Chairman Munro stated that he was hoping to get a sign committee going to get the sign ordinance moving along. But because the board is short members he is tabling this till after the board gets a few more members.

**Race Association Plans**

Chairman Munro informed the members that at the last township meeting a motion was made that as long as the Race Association stayed in the section that was approved the Planning Board they could make improvements.

**February & March 2010 Meeting Change**

Chairman Munro asked the board if it was possible to change the date of the February & March 2010 meeting. This request is because the Chair will be attending a training class.

**#7 MOVED:** by Munro. second by Gaines, to change the meeting date just for February and March 2010 meeting of the Planning Board to the Second Thursday of each month with a starting time of said meeting to be at 6:30 pm. Motion Carried.

**Junk Ordinance Discussion**

Board Member Case brought up to the board that a citizen of the township asked her why his car was towed and classified as a junk car and the race cars are not. She wanted the board to be aware that this question was asked of her. She has all ready advised the citizen of the answer.

**Closing of Public Hearing**

Chairman Munro closed the public hearing on the Civil Infraction Ordinance at 8:30 pm.

Public Comments

None

Correspondence

None

The meeting adjourned at 8:35 PM.

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Leo Wiley, Secretary