

**KINROSS CHARTER TOWNSHIP  
PLANNING COMMISSION  
REGULAR MEETING**

**February 11, 2010**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Ron Munro, Chair  
Herman Calkins, Vice Chair  
Gerda Frimberger  
Brenda Case, Trustee  
Rick Bernhardt

**MEMBERS ABSENT**

Mark Howland  
David Gaines

Also, present Treasurer Munro, and Judy Wright.

Vice Chair Calkins called the meeting to order at 6:37 PM. Calkins led the Pledge of Allegiance.

**#1 MOVED:** by Case, second by Frimberger, to approve the February 11, 2010, meeting agenda as presented. Motion carried.

**#2 MOVED:** by Calkins, second by Bernhardt, to accept the January 11, 2010, meeting minutes with the correction to Motion #3 of “ask for a written estimate” instead of “ask for a written critique”. Motion carried.

**PUBLIC COMMENT**

None

Welcome to the new Commissioner, Gerda Frimberger.

To date we have not received the copies of the maps for the Master Plan. The cover letter that was sent with the CD copies of the Master Plan was read.

Chair Munro stated that Commissioners need to formulate a list of office equipment, etc. that is needed for the new storage area. There are two keys to the room. He has one and there is one in the Treasurer’s office.

Chair Munro informed the Commission that the sign ordinance needs to be updated to include the new LED signs and portable signs. He would like three volunteers to work as a sub-committee.

A lengthy discussion about the fines listed in the Civil Infractions Ordinance #1.132 included (1) that the wording must be “not less than”; (2) that the fines listed were a standard that has been used in many townships; and (3) that the Township Board should be allowed to set the fees by resolution rather than listing them in the Ordinance.

**#3 MOVED:** by Frimberger, second by Calkins, to **recommend that the Township Board adopt the Civil Infractions Ordinance #1.132.** Motion carried with one no vote.

**#4 MOVED:** by Bernhardt, to amend the second sentence in Section 8 (B.) to read "The fines for violations shall be established by Resolution of the Township Board" and the table of fines deleted from the ordinance. No support motion failed.

**#5 MOVED:** by Bernhardt, second by Frimberger, to table the appointment of a Secretary until the next meeting. Motion carried.

Chair Munro intends to address the issue of the Capital Improvement Plan at the next Township Board meeting on Tuesday, February 16, 2010, suggesting that the accounting threshold of \$5,000.00 be used.

Trustee Case stated that the suggestion had been made to contact Mead Paper Company to plant trees, under their reforestation requirements, on some of the vacant 20 acre parcels that the Township owns. This would not cost the Township any money to plant the trees and could generate revenue when the trees were mature and harvested.

The meeting adjourned at 7:40 PM.