

**KINROSS CHARTER TOWNSHIP  
PLANNING COMMISSION  
REGULAR MEETING**

**March 11, 2010**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Ron Munro, Chair  
Herman Calkins, Vice Chair  
Gerda Frimberger  
Brenda Case, Trustee  
Rick Bernhardt  
David Gaines

**MEMBERS ABSENT**

Mark Howland

Also, present Treasurer Munro, and Judy Wright. Attendance 5

Chair Munro called the meeting to order at 6:40 PM. Calkins led the Pledge of Allegiance.

**#1 MOVED:** by Bernhardt, second by Case, to approve the March 11, 2010, meeting agenda with the addition of discussions of update to the Personnel Committee and budget. Motion carried.

**#2 MOVED:** by Bernhardt, second by Calkins, to accept the February 11, 2010, meeting minutes as written. Motion carried.

**PUBLIC COMMENT**

Don Plumm informed the Commission that he has made an offer on the building previously occupied by DHL on Meehan Street and wanted to know if there were any zoning issues with using the building to produce small hand tools. Bernhardt will be the contact person, investigate the current zoning and advise Mr. Plumm. Mr. Plumm was also advised that he should secure a zoning application and submit the necessary documentation with the application fee 10 days prior to the Commission's meeting to make a formal determination about whether the location is suitable for the type of activity.

Trevor & Lena Quinlan spoke to the Commission about their plans to purchase Building #316 from the Township to house their woodworking, beadwork, and artisan consignment shop. The Quinlans were also advised that they should secure a zoning application and submit the necessary documentation with the application fee 10 days prior to the Commission's meeting to make a formal determination about whether the location is suitable for the type of activity. Calkins will be the contact person for the Quinlans.

**#3 MOVED:** by Calkins, second by Bernhardt, to appoint Gerda Frimberger as the Commission's Secretary. Motion carried.

The members briefly discussed the need for a new business start-up package. Calkins will speak with Deputy Supervisor Johnson about information to be included.

Chair Munro informed the members that the Supervisor will be moving to the offices now occupied by the assessing & zoning department, in the near future, making the current Supervisor's office available as a conference room where the Commission as well as other committees will be able to store reference materials and hold meetings.

Bernhardt stated that he has reviewed the current sign ordinance. Revisions need to be made to sections relating to portable signs, R2 zoning, an unusual road width by the Golf Course, and the penalties.

The Personnel Committee was told, by Chair Munro, that the need for a Zoning Administrator is urgent, given that inspections of gravel pits are supposed to be done very shortly.

**#4 MOVED:** by Gaines, second by Bernhardt, to **recommend that the Township Board continue the current agreement with Zoning Administrator Oliver on a month-to-month basis until quotes are received and a new contract is negotiated.** Motion carried.

A review of the budget being considered for adoption at the March 15, 2010, revealed that the original amounts budgeted by the Commission had been reduced. It was mentioned that any members having valid reasons that the budgeted amounts are not adequate should plan to attend the Board meeting and voice their opinions in the public hearing.

#### **PUBLIC COMMENT**

Dave Gaines informed the members that he hopes to build a 40x70 heated greenhouse in the near future to expand his hobby farm. He will keep the Commission informed.

The members should consider attending the Chippewa Chapter meeting of the MTA on Thursday, March 18, 2010, as the featured speaker will be presenting information regarding planning and zoning issues.

The meeting adjourned at 8:40 PM.

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Gerda Frimberger, Secretary

Minutes prepared by Judy Wright