

**KINROSS CHARTER TOWNSHIP
PLANNING COMMISSION
SPECIAL MEETING
Ordinance Review and Other Matters Relating to Planning**

August 23, 2010

4884 W. Curtis St.

MEMBERS PRESENT

David Gaines, Chair
Herman Calkins, Vice Chair
Gerda Frimberger, Secretary
Rick Bernhardt
Brenda Case, Board Rep (arrived @ 8:20pm)

MEMBERS ABSENT

Also, present Richard Oliver and Sheila Gaines. Attendance 3

Chari Gaines called the meeting to order at 6:45 PM.

#1 MOVED: by Herman Calkins, second by Gerda Frimberger, to approve the August 23, 2010, meeting agenda with addition of the Sign Ordinance under old business. Motion carried.

#2 MOVED: by Rick Bernhardt, second by Herman Calkins, to accept the August 9, 2010, meeting minutes as written. Motion carried.

PUBLIC COMMENTS

None

ZONING ADMINISTRATOR

- Richard Oliver informed the Commission about new procedures to track building permits and zoning applications. The county will submit a list to equalization who will then forward a copy to the township with names and addresses.
- Several Zoning violations were discussed including open burning, junk vehicles, grass and weeds. Richard stated that everyone who has received a violation letter have taken care of the problem in a timely manner.
- Property on Mackinaw Trail and Thompson Road was reviewed as well as the sign on M-80. Richard asked the Commission for clarification with regards to how he should proceed if violations are not taken care of.
- John Gaines variance on Kinross Road discussed. The addition on the home will not be completed because Mr. Gaines is no longer able to live at home without assistance.

#3 MOVED: by Rick Bernhardt, second by Herman Calkins, to recommend that the Township Board rescinds the variance for John Gaines on 15037 South Kinross Road since he is no longer living in the home. Motion carried.

Commissioner Calkins stated that he contacted Re-Max Realty regarding 911 addressing and that he in no way intended to offend any particular group of people. The minimum letter size for 911 addressing is 3" according to the county.

Commission discussed the meeting minutes and requested that the Township Board receive them after they are approved. Any minutes requested prior to approval should have “unapproved” stamped on them.

#4 MOVED: by Herman Calkins, second by Rick Bernhardt, that meeting minutes be approved and signed prior to distribution to the Township Board. Motion carried.

The Sign Ordinance was reviewed and discussed. Zoning Administrator Oliver informed the Commission that the fifteen day deadline is today regarding the sign on M-80. He asked the Commission how he was to proceed.

#5 MOVED: by Herman Calkins, second by Gerda Frimberger, to request the Supervisor’s Office to contact attorney for advice on what steps need to be taken regarding ordinance violations. Motion carried.

Chair Gaines will contact the Supervisors Office and schedule a meeting to discuss sign violations and get an update on the Thompson Road violation.

Commission members are to review the Sign Ordinance and bring any questions or concerns to the next meeting.

The medical marihuana clinics discussed in length.

Brenda Case arrived at 8:20pm.

Commission member Bernhardt will contact the state’s office for clarification of the marihuana law and act. Trustee Case requested that the Zoning Ordinance regarding how many pets are allowed per home be discussed at the next meeting. Chair Gaines stated that he has received permission from the Supervisor to hold two meetings per month.

The Mika Meyers Beckett & Jones law bulletin information was very informative to the Commission and requested that they receive additional copies in the future.

Meeting adjourned at 8:45PM.

Gerda Frimberger, Secretary

Minutes taken and prepared by Sheila Gaines.