APPLICATION FOR LAND DIVISION

Applicant(s):_____ **Phone:**_____

Address:_____ **Township: KINROSS TOWNSHIP**

_____

Parent Parcel/Tract Property I.D. #(s) 17-008-_____

An applicant shall file ***ALL*** of the following with the Kinross Township Assessor, for review and approval of a proposed land division before making any division.

1. A **non-refundable Application Fee of $130.00 ,** for each proposed division. **(Payable to Kinross Township)**

2. Proof of Recorded Ownership of the land proposed to be divided.

3. An ***accurate*** written ***legal descriptions*** for ***each*** resulting parcel of proposed division.

4. A ***survey or map***, drawn to scale, showing the boundary lines; location of any existing improvements; dimensions of existing parcel and the dimensions of parcels proposed to be created by the division(s); and the accessibility of each division from existing or proposed roads for vehicular traffic and public utility easements. (Proposed divisions of 10 acres or less must not exceed a 4 to 1 Depth to Width Ratio).

5. Applicant **Must** have the attached Certification completed by the Chippewa County Road Commission, located at 3949 S. Mackinac Trail. See page 2 of this Land Divison Application.

6. Proof that Property Taxes are paid current. Applicant **MUST** have the attached Certifications Completed by the Kinross Township Treasurer and Chippewa County Treasurer. See page 3 and 4 of this Land Division Application. Land Division can not be approved if property taxes are delinquent.

IF THIS APPLICTION IS SUBMITED TO THE ASSESSOR MISSING ANY OF THE ABOVE REQUIREMENTS THE APPLICATION WILL BE DENIED.

If this division is approved, I understand **this is only a parcel division approval** which complies with State Land Division Act (P.A. 591 of 1996, MCL 560.101 et seq), and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction, wetland, flood plain, drainage or other property regulations and/or permit requirements. **Further,** Kinross Township is not liable if a building permit is not issued for an approved division.

Any 'Parent Parcel' lawfully in existence on March 31, 1997, may convey a limited number of 'Division Rights' to a buyer. If you are conveying this 'resulting parcel' to another person, how many 'Division Rights' will you convey to the new owner?_____ , or Are you keeping this resulting parcel? _____Yes ____ No.
The Land Division Act requires that you specify this number on the Deed or specify the number '0'. If you specify 'All' as the number, you will lose your remaining 'Division Rights' for the next 10 years.

I further understand, the Kinross Township **Land Division Approval is effective for 12 months**, after which it is considered revoked unless within such period a Deed is recorded with Chippewa County Register of Deeds, accomplishing the approved land division or transfer.

Date:_____ **Applicants Signature:**_____

Kinross Township Assessor's Decision will be made within 45 days of receipt of completed application package and fee.

Completed Applications and Fee can be mailed to: Kinross Twp. Assessor, 4884 W. Curtis St., Kincheloe, MI. 49788

Or dropped off at the Kinross Township Hall.

Phone Kinross Twp. Assessor at 906/ 322-6601

Land Division Application Attachment 1 - IT IS THE APPLICANTS RESPONSIBILITY TO TAKE THIS APPLICATION WITH SURVEYS/DRAWINGS AND LEGAL DESCRIPTION TO THE:

CHIPPEWA COUNTY ROAD COMMISSION

At 3949 S. Mackinac Trail, Sault Ste Marie, MI. 49783

CERTIFICATION OF APPROVAL

The Chippewa County Road Commission has reviewed the proposed Land Division request in Kinross Charter Township and hereby certify that the proposed Land Division meets the requirements of said agencies for Approving theproposed Land Division:

Owner Name:_____ Phone: _____

Owner Address: _____

Parcel ID Number(s): _____

_____ _____ _____

Description of parcel to be divided: See Attached

[ ] CERTIFICATION DENIED

The Proposed Division does not provide Proposed Vehicular Access and is **DENIED.**

[ ] CERTIFICATION APPROVED

The Proposed Division provides Proposed Vehicular Access and is **APPROVED**.

COMMENTS:_____

_____

_____

_____

_____

_____

_____

_____

Certified by: _____ Date Certified: _____

Print Name: _____ Phone #: _____

Land Division Application Attachment 2 Status of taxes, special assessments – 5 year preceding application - IT IS THE APPLICANTS RESPONSIBILITY TO TAKE THIS APPLICATION WITH SURVEYS/ DRAWINGS AND LEGAL DESCRIPTION TO THE:

CHIPPEWA COUNTY TREASURER

319 Court Street Sault Ste. Marie, MI 49783

STATUS OF TAXES CHIPPEWA COUNTY

Land Division Tax Payment Certification Form

Owner Name:_____Phone: _____

Owner Address: _____

Parcel ID Number(s): _____ _____

_____ _____ _____

Description of parcel to be divided: See Attached

[ ] CERTIFICATION DENIED

The Chippewa County Treasurer's Office has found delinquent taxes on the parcel(s) listed above and cannot issue a certification of tax payment.

Delinquent Taxes Owed:_____; Years covered: _____
See attached details of taxes owed.

[ ] CERTIFICATION APPROVED

Pursuant to PA 23 of 2019, the Chippewa County Treasurer's Office certifies that all property taxes and special assessments due on the above parcel subject to the proposed division for the years shown below are paid. This certification does not include taxes, if any, now in the process of collection by the local unit Treasurer, or taxes assessed as a result of BOR, PRE Denials, STC orders or MTT Judgements.

Years reviewed by County Treasurer:_____to _____

Certified by:_____ Date Certified: _____

Land Division Application Attachment 3 Status of taxes, special assessments -
IT IS THE APPLICANTS RESPONSIBILITY TO TAKE THIS APPLICATION WITH SURVEYS/DRAWINGS AND LEGAL DESCRIPTION TO THE:

KINROSS CHARTER TOWNSHIP TREASURER

Town Hall 4884 W. Curtis Street Kincheloe, MI 49788

STATUS OF TAXES LOCAL UNIT

Land Division Tax Payment Certification Form

Owner Name:_____ Phone: _____

Owner Address: _____

Parcel ID Number(s): _____

_____ _____ _____

Description of parcel to be divided: See Attached

[ ] CERTIFICATION DENIED

The_____Treasurer's Office has found tax unpaid on the parcel(s) listed above and cannot issue a certification of tax payment.

Tax Owed:_____; Tax Year reviewed: _____
See attached details of taxes owed.

[ ] CERTIFICATION APPROVED

Pursuant to PA 23 of 2019, the Kinross Charter Township Treasurer's Office certifies that all property taxes and special assessments due on the above parcel as of the date shown below subject to the proposed division are paid. This certification does not include taxes, if any, now in the process of collection by the Chippewa County Treasurer, or taxes yet to be assessed as a result of BOR, PRE Denials, STC orders or MTT Judgements.

Year reviewed by Treasurer:_____

Certified by: _____ Date Certified: _____
Print name: _____ Local Unit Name: _____

CERTIFICATION OF APPROVAL/DENIAL
KINROSS CHARTER TOWNSHIP ASSESSOR

Owner Name:_____Phone: _____

Owner Address: _____

Parcel ID Number(s): _____

_____ _____ _____

Description of parcel to be divided: See Attached

The Kinross Charter Township Assessor has reviewed this Land Division Application, and has determined:

[ ] CERTIFICATION DENIED

The Proposed Division does not comply with the State Land Division Act and is **DENIED.**

[ ] CERTIFICATION APPROVED

The Proposed Division complies with the State Land Division Act and is **APPROVED.**

COMMENTS:_____

_____

_____

_____

_____

_____

_____

Date Certified:_____Signature: _____

Kinross Charter Township Assessor