KINROSS CHARTER TOWNSHIP
REGULAR MEETING

October 5, 2026 **4884 W. Curtis St.**

MEMBERS PRESENT
Mark Rice, Supervisor
Loretta Robinson, Clerk
Cierra MacDonald, Treasurer
Sarah Pierson, Trustee

MEMBERS ABSENT
Caleb Rader, Trustee
Rob Mills, Trustee
Matthew Besteman, Trustee

Also, Shannon Dotson, Joe Micolo, Jeannie Masterson and 6 others were present.

Supervisor Rice called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Loretta Robinson second by Cierra MacDonald to accept the October 5 agenda. Motion carried.

#2 MOVED: by Cierra MacDonald second by Sarah Pierson to accept the September 21 Regular meeting minutes. Motion carried.

#3 MOVED: by Loretta Robinson second by Cierra MacDonald to accept the consent agenda. Motion carried. The consent agenda is accepted as follows: Golf report, Investment Report and pay the bills.

General Fund	12,146.91
Fire Fund	543.00
Police Fund	6,669.80
Recreation Center Fund	4,459.91
Ambulance Fund	111.35
Property Management Fund	3,468.04
Parks Fund	238.25
Fairgrounds Fund	680.02
Golf Course Fund	11,626.20
Sewer Fund	28,372.67
Water	8,142.96

Ck#61308-61363 Grand Total $76,459.11 Motion carried.

SUPERVISOR'S REPORT

- I met with the lawyer; she will be preparing the fair board lease. We will get it completed before the 1st of the year.
- Firehall cabinets and floors will be worked on tomorrow. Most doors, and windows are hung. We are waiting on the gas line hoopla to be settled. The generator is there and we are very close to being completed.

PUBLIC COMMENT

#4 MOVED: by Mark Rice, second by Loretta Robinson, to sign the form for Denise Brumet regarding health insurance. Motion carried.

Mark Rice met with Soils and Structure and we completed interviews with Several firms.

#5 MOVED: by Mark Rice, second by Loretta Robinson, to Award the site survey hire RW Laitinene Professions for $6,250.00. Motion carried.

#6 MOVED: by Mark Rice, second by Cierra MacDonald to award Soils and Structure for geotechnical for $21,825.00. Motion carried.

#7 MOVED: by Mark Rice, second by Loretta Robinson, to award ROW for the architectural concept and preliminary design for $49,900.0 . Motion carried.

Neighbor Hood watch meeting will have a follow up meeting on October 22nd at 7:00 p.m. They have designated Doug Oxford and Linda Schmalz as backup.

#8 MOVED: by Loretta Robinson second by Cierra MacDonald to accept the police board recommendation to have Mark Wilk outfit the new patrol car for the amount of $5,492.60. Motion carried.

#9 MOVED: by Loretta Robinson second by Cierra MacDonald to increase the start wage of office manager to $20.50 and adding HR Responsibilities. Motion carried.

#10 MOVED: by Mark Rice second by Loretta Robinson to hire Kayla Brown as Office Manager. Motion carried.

#11 MOVED: by Sarah Pierson second by Loretta Robinson to add Tyler BeeBe as Info User for all accounts at Soo Coop Credit Union. Motion carried.

PUBLIC COMMENT

- Along Cedar Grove and Kincheloe by the gas station there is a meter on a post that doesn't work.
- Fall Fest is this Saturday. The school house will have a blacksmith again this year, and we will have live music and around 12-15 vendors.

BOARD MEMBER COMMENTS

- Absentee Ballots have been mailed out.
- Don't forget to figure out a wage scale for the Office Manager as it is not a union position.

Meeting adjourned at 7:24 PM.

Loretta Robinson, Clerk

Mark Rice, Supervisor