

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGET WORKSHOP**

January 15, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee

MEMBERS ABSENT

Herb Henderson, Trustee

Also, present Norm Perkins, Alan Moses and Mike Hoolsema.
Attendance 4

Supervisor Oberle called the meeting to order at 6:30PM.

DPW Superintendent Perkins explained the Departments budget and reasons to consider an increase in rates for capital improvements.

MOVED: by Vicki Ulrich, second by Ed DeWitt, to proceed to amend the water and sewer rates. Motion carried.

EMS Director Alan Moses explained the Departments budget with the Board.

Board members reviewed the Fairground budgets.

Meeting adjourned at 7:58PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 22, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee
Herb Henderson, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Mike Hoolsema, Norm Perkins, Alan Moses and Bill Palmer.

Attendance 9

Supervisor Oberle called the meeting to order at 7:05PM and led the Pledge of Allegiance.

#1 MOVED: by Vicki Ulrich, second by Ed DeWitt, to approve the January 22, 2008, meeting agenda as presented. Motion carried.

#2 MOVED: by Ed DeWitt, second by Dan Mitchell, to accept the January 7, 2008, regular meeting minutes and the January 15, 2008, special meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and there were no withholdings.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	21,835.01
Fire Fund	5,665.52
Ambulance Fund	38,834.45
Property Management Fund	2,819.26
Trail Grooming Fund	1,131.44
Parks Fund	31.90
Recreation Center Fund	8,436.68
Fairgrounds Fund	2,165.81
Golf Course Fund	7,416.43
DPW Fund	81,189.63
Police Fund	11,063.26

Grand Total \$180,589.39

Ck# 32700-32758

Motion carried.

Michael Jones student from Lake Superior State University Fishery & Wildlife Department presented his findings regarding the study conducted on Dukes Lake and Kinross Lake. A copy of the report is on file in the Clerks Department.

Recess 7:30PM
Reconvene 7:35PM

PUBLIC COMMENTS

None

Treasurer Ulrich questioned who was using the township hall on a regular basis and what the fee is. Supervisor requested that the office staff compile a list and make suggestions for the Board to review.

SUPERVISORS REPORT

- Supervisor Oberle informed the Board that the appointment of Mark Rice ZBA member has expired and requested an additional term.

#4 MOVED: by Herb Henderson, second by Fred McClendon, to appoint Mark Rice to the Zoning Board of Appeals. Term expiring February 2011. Motion carried.

- Lake Superior State University Nursing Department is planning to do a health assessment here in Kinross.
- Supervisor Oberle met with Dr Julie Pellitier from the University of Minnesota who is doing research on the economic effect casinos are having in the area.
- Supervisor Oberle informed the Board that he will be meeting with Sault Tribe Chairman regarding updating agreements between the Sault Tribe and Kinross Charter Township.

Accountant Hoolsema submitted information compiled from references of CPA firms who submitted proposals to do the township's audit. The Board discussed and reviewed the information of all firms including the large gap in prices quoted. Campbell Kusterer, Brooks & Associates, and Anderson Tackman's quotes were all compatible however; Lake Michigan CPA Services out of Ludington came in at half the amount of the other three. Board discussed the pro and cons of Lake Michigan's proposal. Trustee DeWitt stated that he had contacted some of the references who are using the Ludington firm and they all agreed that they were very satisfied with results. Supervisor Oberle stated, for the record, that he felt the quote was too low compared to the other three and is uncomfortable hiring them.

#5 MOVED: by Marvin Besteman, second by Ed DeWitt, to accept Lake Michigan CPA Services out of Ludington to do the township's 2008 audit at a cost of seven thousand one hundred dollars. Motion carried with 4 yes and 3 no votes.

#6 MOVED: by Marvin Besteman, second by Ed DeWitt, to approve Eastern Upper Peninsula Horse Association's (EUPHA) 2008 lease agreement as written. Motion carried.

#7 MOVED: by Marvin Besteman, second by Fred McClendon, to approve Great Lakes Fur Harvesters (GLFH) 2008-lease agreement as written. Motion carried.

#8 MOVED: by Ed DeWitt, second by Dan Mitchell, to approve reclassifying DPW employee Todd Godfrey from part-time seasonal to full time status as requested by DPW Superintendent Perkins. Motion carried.

#9 MOVED: by Herb Henderson, second by Marvin Besteman, to move forward with purchase of four HeartStart Defibrillators (AEDS) and staff training, cost not to exceed ten thousand dollars. Motion carried.

A lengthy discussion held regarding the purchase of employee time clocks. Trustee McClendon stated he is awaiting additional information from another company and should have it to present at the next meeting.

PUBLIC COMMENTS

None

Supervisor discussed the need for staff to attend Board and Committee meetings to take minutes and that should it become a burden on the current staff a part time person should be hired.

DPW Superintendent Perkins discussed the cost and maintenance of storm water drains.

DEPARTMENT MANAGERS

Board reviewed Golf Course Superintendent Palmer's report.

COMMITTEE REPORTS

Board received meeting minutes from Planning Commission, Park & Rec Committee and Personnel Committee.

CORRESPONDENCE

Community Liaison Committee Meeting Minutes
Letter of Interest for Camp Ground Host

Meeting adjourned at 8:40PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING**

January 31, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee
Herb Henderson, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, Jamie Davison, Bill Palmer and Rick LaDuke.
Attendance 2

Supervisor Oberle called the meeting to order at 6:30PM.

Board discussed and reviewed the Fire Department and Golf Course budgets.

#1 MOVED: by Herb Henderson, second by Fred McClendon, to go into closed session to discuss the KCT v Osborn litigation. Roll call vote all members present voted yes. Motion carried.

Recess 7:22PM

Reconvene 7:31PM

#2 MOVED: by Fred McClendon, second by Herb Henderson, to appoint Treasurer Ulrich and Clerk Besteman to attend the Osborn Litigation Mediation Hearing in Federal Court on February 20, 2008, in Marquette, MI. Motion carried.

Meeting adjourned at 7:33PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 7, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee
Herb Henderson, Trustee

MEMBERS ABSENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk

Also, present Mike Hoolsema, Sheila Gaines and Alan Moses.
Attendance 7

In the absence of the Supervisor Treasurer Ulrich called the meeting to order at 7:00PM.
Trustee Mitchell led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Dan Mitchell, to appoint Treasurer Vicki Ulrich
Chairperson in the absence of Supervisor Oberle. Motion carried.

#2 MOVED: by Dan Mitchell, second by Fred McClendon, to approve the January 7,
2008 meeting agenda as presented. Motion carried.

#3 MOVED: by Ed DeWitt, second by Fred McClendon, to accept the December 17,
2007, regular meeting minutes as written. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#4 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	21,374.87
Fire Fund	1,958.54
Ambulance Fund	41,337.32
Property Management Fund	3,117.93
Trail Grooming Fund	2,478.50
Parks Fund	42.29
Recreation Center Fund	6,313.56
Fairgrounds Fund	329.32
Golf Course Fund	10,911.02
Public Works Fund	80,152.54
Police Fund	13,550.58

Grand Total \$181,566.47

Ck #32623-32699

Motion carried.

The Township received four audit proposals. Township Accountant Mike Hoolsema opened the proposals and submitted to the Board for review. The following companies submitted proposals as follows.

1. Lake Michigan CPA Services, LLC
Ludington, MI
2008 Audit \$7,100.00 with a yearly increase of \$400.00 for years 2009-2012.
2. Campbell, Kusterer & Co., P.C.
Bay City MI
2008-2012 \$13,400.00
3. Brooks & Associates, P.L.L.C.
Sault Ste Marie, MI
2008 Audit \$14,700.00 and a 3% increase the following years.
4. Anderson, Tackman & Company, PLC
Kinross, MI
2008 Audit \$13,500.00

Accountant Mike Hoolsema stated that he would check reference of applicants. Board members will have two weeks to review the proposals and make a decision at the January 22, 2008 meeting.

PUBLIC COMMENTS

- Resident complained about the Recreation Center using 2% money for fitness equipment. Children are not able to use the fitness room until the age of 16 and that the money should be used to benefit the children.
- The Board received a complaint regarding the arrest and conduct of a Township employee.
- Homeowner Tom McClendon expressed great concern about the flooding on his road and the lack of a storm water drain.
- Resident reminded the Board that the Treasurer's page on the web site is incorrect.

#5 MOVED: by Dan Mitchell, second by Fred McClendon, to direct DPW Superintendent Perkins research cost of installation and repair of all storm water drains in the Special Assessment area and submit findings in writing to the Board. Motion carried.

#6 MOVED: by Herb Henderson, second by Fred McClendon, to write off ambulance bills in the amount of \$120.48 DOS 5/22/06, \$73.45 DOS 6/1/07 and \$125.02 DOS 6/1/07 patients are deceased and have no estate. Motion carried.

#7 MOVED: by Herb Henderson, second by Ed DeWitt, to accept the resignation of Denise Frasure from the Police Board as requested in the December 2007 Police Board meeting minutes. Motion carried.

#8 MOVED: by Ed DeWitt, second by Fred McClendon, to approve posting an ad in the “new” Community Voice for vacant Police Board position. Motion carried.

PUBLIC COMMENTS

- Board member Henderson discussed the length of time it is taking in resolving Danette Rose’s Zoning Application and requested information regarding what exactly the problem is.
- Resident expressed professionalism and kindness about the Office Staff and other staff members from the various departments. Kinross Charter Township is a great place to live.

#9 MOVED: by Dan Mitchell, second by Herb Henderson, to direct Zoning Administrator Oliver submit information regarding Danette Ross’s Zoning Application to the Planning Commission for the January 14, 2008, meeting. Motion carried.

DEPARTMENT MANAGERS

Board received report from Chief of Police Joe Micolo.

COMMITTEE REPORTS

Board reviewed the Police Boards December meeting minutes.

No quorum present for the budget meeting held January 3, 2008. Supervisor Oberle, Clerk Besteman and Trustee Mitchell reviewed their budget packets. Treasurer Ulrich called in sick. Trustee DeWitt, Trustee Henderson and Trustee McClendon were absent. The next budget meeting scheduled for 6:30PM on January 15, 2008.

Meeting adjourned at 8:20PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

February 4, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Herb Henderson, Trustee

MEMBERS ABSENT

Vicki Ulrich, Treasurer
Fred McClendon, Trustee

Also, present Sheila Gaines, Alan Moses, Rick LaDuke, EMS and Fire Department Personnel.

Attendance 13

Supervisor Oberle called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Dan Mitchell, second by Ed DeWitt, to approve the February 4, 2008, meeting agenda as amended. **MOVED:** by Marvin Besteman, second by Ed DeWitt, to amend the meeting agenda by deleting the employee cost of living increase for a future meeting. Motion to amend carried main motion carried with one no vote.

#2 MOVED: by Ed DeWitt, second by Herb Henderson, to accept the January 22, 2008 regular meeting minutes and the January 31, special meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and there were no withholdings.

#3 MOVED: by Dan Mitchell, second by Ed DeWitt, to pay the following bills.

General Fund	13,121.77
Fire Fund	707.09
Ambulance Fund	35,177.71
Property Management Fund	19,489.44
Trail Grooming Fund	2,261.15
Recreation Center Fund	2,700.08
Fairgrounds Fund	454.29
Golf Course Fund	5,725.62
DPW Fund	32,669.73
Police Fund	9,081.33

Grand Total \$121,388.21

Ck# 32759-32821

Motion carried.

PUBLIC COMMENTS

None

SUPERVISOR REPORT

- LSSU Nursing Department requested a meeting with the Board to discuss and present the health assessment they plan to do in Kinross.
- Supervisor discussed the RFP for a new Fire/EMS Building.

#4 MOVED: by Herb Henderson, second by Dan Mitchell, to hire Rodney Leask full time to fill the vacant maintenance position at DPW as requested by Norm Perkins. Motion carried.

#5 MOVED: by Herb Henderson, second by Dan Mitchell, to write off delinquent water & sewer bill in the amount of \$407.32 owed by the Sunrise Inn. Motion carried with one no vote.

The responsible party has a judgment against her in small claims court and is still responsible to pay the judgment.

PUBLIC COMMENTS

- Resident commended the Ambulance Department for the care she received during a medical emergency.

DEPARTMENT MANAGERS

Reports received from Fire Chief LaDuke, Chief of Police Micolo and EMS Manager Moses.

COMMITTEE REPORTS

Police Board meeting minutes reviewed by the Township Board.

Meeting adjourned at 7:25PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

February 19, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee

MEMBERS ABSENT

Marvin Besteman, Clerk
Herb Henderson, Trustee

Also, present Sheila Gaines, Mike Hoolsema, Alan Moses and Denise Frasure.
Attendance 7

Supervisor Oberle called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Dan Mitchell, second by Fred McClendon, to approve the February 19, 2008, meeting agenda as written. Motion carried.

The finance committee reviewed the bills and there were no withholdings.

#2 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	18,134.94
Fire Fund	924.67
Ambulance Fund	37,540.99
Property Management Fund	1,603.87
Trail Grooming Fund	396.42
Parks Fund	42.29
Recreation Center Fund	6,539.08
Fairgrounds Fund	213.14
Golf Course Fund	6,443.54
Public Works Fund	77,642.34
Police Fund	9,747.56

Grand Total \$159,228.84

Ck# 32822-32897

Motion carried.

#3 MOVED: by Ed DeWitt, second by Fred McClendon, to accept the February 4, 2008, regular meeting minutes as presented. Motion carried.

PUBLIC COMMENTS

None

SUPERVISORS REPORT

- Lake Superior State University Nursing staff will be here on April 23, 2008, to do a Health Assessment Presentation from 5:30PM – 7:30PM.

#4 MOVED: by Vicki Ulrich, second by Ed DeWitt, to approve a 3% cost of living raise, effective April 1, 2008, for all employees employed on April 1, 2008. Motion carried.

#5 MOVED: by Dan Mitchell, second by Fred McClendon, to allow the Planning Commission and Zoning Board of Appeal members take the on line Citizen Planner course cost not to exceed thirty two hundred dollars (3200.00) Motion carried.

#6 MOVED: by Ed DeWitt, second by Dan Mitchell, to approve the purchase of ten (10) 30 x 60 Alulite tables cost not to exceed three thousand dollars (3000.00) Motion carried.

#7 MOVED: by Vicki Ulrich, second by Fred McClendon, to approve the purchase of two copies of Dreamweaver CS3 software cost not to exceed \$900.00. Motion carried.

#8 MOVED: by Vicki Ulrich, second by Fred McClendon, to amend the Township's Educational Policy by deleting "*Spouses of township employees may attend one workshop per budget year with cost of registration covered by the township*" Motion carried.

#9 MOVED: Ed DeWitt, second by Fred McClendon, to write off ambulance bill in the amount of \$73.45 dos 6/1/07 and \$125.02 dos 6/1/07 patient deceased, write off \$50.00 dos 4/11/05 due to bankruptcy and approve write off of \$291.80 dos 2/24/07 due to VA government insurance. Motion carried.

#10 MOVED: by Vicki Ulrich, second by Fred McClendon, to offer Mike & Charlene Schimdt position of RV East and RV West Campground host for the 2008 season. Motion carried.

#11 MOVED: by Ed DeWitt, second by Vicki Ulrich, to approve lease agreement with Tri County Speed Horse Association as presented. Motion carried.

PUBLIC COMMENTS

- Questions were asked regarding the employee cost of living increase.

DEPARTMENT MANAGERS

Reports received from Golf Course Grounds Superintendent Palmer, Office Manager Gaines, Rec Director Frasure and DPW Superintendent Perkins.

COMMITTEE REPORTS

Board reviewed meeting minutes from the Planning Commission, Zoning Board of Appeals, Park & Rec Committee and Personnel Committee.

CORRESPONDENCE

Chippewa County Fair Board

Meeting adjourned at 8:20PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Budget Workshop**

February 25, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Dan Mitchell, Trustee
Fred McClendon, Trustee

MEMBERS ABSENT

Ed DeWitt, Trustee
Herb Henderson, Trustee

Also, present Mike Hoolsema and Denise Frasure.
Attendance 3

Supervisor Oberle called the meeting to order at 6:00PM.

Board reviewed the Recreation Center and General Fund Budgets. Discussion held regarding Board members wages, health benefits and prescription drug coverage.

Meeting adjourned at 8:02PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

March 3, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Herb Henderson, Trustee

MEMBERS ABSENT

Jason Oberle, Supervisor
Fred McClendon, Trustee

Also, present Sheila Gaines, Alan Moses, Denise Frasure, Richard & Cindy Oliver.
Attendance 10

Clerk Marvin Besteman called the meeting to order at 7:05PM and led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Vicki Ulrich, appoint Marvin Besteman to chair the meeting in the absence of Supervisor Oberle. Motion carried.

#2 MOVED: by Vicki Ulrich, second by Dan Mitchell, to approve the March 3, 2008, meeting agenda as written. Motion carried.

#3 MOVED: by Ed DeWitt, second by Vicki Ulrich, to accept the February 19, 2008, regular meeting minutes and the February 25, 2008, special meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#4 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	13,568.81
Fire Fund	1,748.61
Ambulance Fund	26,733.37
Property Management	197.31
Trail Grooming Fund	631.08
Recreation Center Fund	3,158.06
Fairgrounds Fund	162.17
Golf Course Fund	4,297.95
Public Works Fund	39,800.00
Police Fund	7,779.18

Grand Total \$98,076.54

Ck# 32898-32960

Motion carried.

PUBLIC COMMENTS

None

#5 MOVED: by Dan Mitchell, second by Herb Henderson, to approve the Sault Tribe 2% Application submitted by the Heritage Society. Motion carried.

#6 MOVED: by Ed DeWitt, second by Herb Henderson, to adopt Fire Fund Resolution 2008-1 Transfer \$15,700.00 into Capital Outlay. Roll call vote all members present voted yes. RESOLUTION declared carried.

#7 MOVED: by Vicki Ulrich, second Dan Mitchell, to adopt Resolution 2008-2 Salary Compensation Commission. Three yes two no votes RESOLUTION declared carried.

#8 MOVED: by Dan Mitchell, second by Herb Henderson, to approve a twenty five cent (.25) per hour pay increase to Brian Masterson for being promoted to unlicensed lab/operator position effective March 3, 2008. Motion carried.

#9 MOVED: by Ed DeWitt, second by Vicki Ulrich, to adopt Resolution 2008-3 Fee Schedule for Water & Sewer Use and Services as Provided for Within the Kinross Charter Township Water & Sewer Ordinance. RESOLUTION declared carried.

Richard & Cindy Oliver from DSP explained that the Assessing Department is now in compliant with the tax commission and reviewed with the Board their accomplishments over the last year.

#10 MOVED: by Vicki Ulrich, second by Dan Mitchell, to approve the Assessing contract renewal between KCT and DSP Inc. with a 3% increase. Motion carried.

#11 MOVED: by Dan Mitchell, second by Vicki Ulrich, to appoint Mike Brown to the vacant Police Board position term ending 2010. Motion carried.

#12 MOVED: by Vicki Ulrich, second by Herb Henderson, to approve a one dollar per hour (1.00) merit increase to Joe Micolò Chief of Police effective March 3, 2008.. Motion carried.

#13 MOVED: by Marvin Besteman, second by Vicki Ulrich, to approve increase of payment in lieu of health insurance to \$370.00 per month. Motion carried with one no vote.

#14 MOVED: by Dan Mitchell, second by Vicki Ulrich, to approve expenditure of \$9890.08 for weight equipment at the Recreation Center. Motion carried.

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March 3, 2008

PUBLIC COMMENT

- Resident expressed support of the hard work & dedication of DSP.
- Resident questioned if the Board members who do not take the health insurance would also receive the increase in payment in lieu of the insurance.

DEPARTMENT MANAGERS

Report received from Golf Course manager Davison.

COMMITTEE REPORTS

Meeting minutes received for review from the Planning Commission and Police Board.

CORRESPONDENCE

Patrick Topij regarding water lines.

Meeting adjourned at 8:15PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING/BUDGET PUBLIC HEARING**

March 17, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee
Herb Henderson, Trustee

MEMBERS ABSENT

Jason Oberle, Supervisor

Also, present Sheila Gaines, Mike Hoolsema, Norm Perkins, Alan Moses, Jamie Davison and Bill Palmer.

Attendance 23

In the absence of the Supervisor Clerk Besteman called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Vicki Ulrich, second by Dan Mitchell, to appoint Marvin Besteman to chair the meeting in the absence of the Supervisor. Motion carried.

#2 MOVED: by Vicki Ulrich, second by Ed DeWitt, to approve the March 17, 2008, meeting agenda as written. Motion carried.

#3 MOVED: by Dan Mitchell, second by Fred McClendon, to accept the March 3, 2008, regular meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#4 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	24,169.62
Fire Fund	227.49
Ambulance Fund	41,249.75
Property Management Fund	17,074.92
Trail Grooming Fund	152.37
Parks Fund	49.53
Recreation Center Fund	7,227.05
Fairgrounds Fund	158.09
Golf Course Fund	12,844.76
Public Works Fund	76,973.78
Police Fund	10,145.58

Grand Total \$190,272.94

Ck# 32961-33027

Motion carried.

OPEN PUBLIC HEARING

Clerk Besteman called the Budget Public Hearing to order at 7:02PM.

PUBLIC COMMENTS

- Resolution 2008-7 proposes that the supervisor, treasurer and clerk receive the benefits is that not double dipping since there are full time deputies?
- How many Board members are on social security?
- Ordinance #58 should be re-written.
- Elected officials are not employees.
- Township manager should have been hired a long time ago.
- Not opposed to Board members purchasing insurance during their terms.
- What department is asking for 2% monies from the tribe?
- What is the Rec Centers budget?
- What is section 507 of the employee handbook?
- Is the Supervisor considered an employee?
- Is this the final budget that was presented tonight? I thought there would one additional budget workshop?
- What does the township gain from the fairgrounds?
- Did DPW get reimbursed for the wells at the fairgrounds?
- Can the new board change their salaries?
- Who wrote resolution 2008-7?
- Is pension a part of the boards compensation?
- What is the cost of a single person health insurance?
- Do the Board members get paid even if they do not attend all the meetings?
- Does your committees receive health insurance?
- How did the Board come up with the EMS Directors salary?

Recess 8:00PM

Reconvene 8:05PM

#5 MOVED: by Herb Henderson, second by Dan Mitchell, amend Resolution 2008-5 \$80,000.00 Building Improvement Fund allocating 25% of money to Fire and Ambulance for a new building. Motion carried.

#6 MOVED: by Dan Mitchell, second by Herb Henderson, to adopt Resolution 2008-5 Building Improvement Fund as amended. Roll call vote all members present voted yes. RESOLUTION declared carried.

#7 MOVED: by Ed DeWitt, second by Vicki Ulrich, to adopt Budget Adjustment Resolution 2008-6. Roll call vote all members present voted yes. RESOLUTION declared carried.

#8 MOVED: by Vicki Ulrich, second by Ed DeWitt, to adopt Resolution 2008-7 Board Health Insurance. Roll call vote three no three yes votes RESOLUTION declared defeated.

#9 MOVED: by Dan Mitchell, second by Fred McClendon, to adopt Resolution 2008-8 Eliminate Board Health Insurance. Roll call vote two yes four no votes. RESOLUTION declared defeated.

#10 MOVED: by Ed DeWitt, second by Herb Henderson, to continue same prescription drug coverage as 2007-2008 twenty dollar reimbursement for non generic drugs and no reimbursement for generic drugs for 2008-2009 fiscal year Motion carried.

#11 MOVED: by Herb Henderson, second by Dan Mitchell, to adopt the 2008-2009 annual Board Meeting Dates as presented. Motion carried.

#12 MOVED: by Dan Mitchell, second by Herb Henderson, to approve an annual pay increase of five hundred dollars for Golf Course Manager Jamie Davison and an annual five hundred dollar pay increase for Golf Course Superintendent Bill Palmer. Motion carried.

#13 MOVED: by Herb Henderson, second by Dan Mitchell, to have Supervisor Oberle seek quotes for surveying the borders of the golf course adjacent to residential housing units. Motion carried.

#14 MOVED: by Herb Henderson, second by Ed DeWitt, reclassify Brian Masterson to unlicensed operator and lab person for the Department of Public Works at his current pay rate of fifteen dollars and fourteen cents (15.14) Motion carried.

Board discussed re-classification of EMS Director Moses from hourly to salary employee. Board requests that the Personnel Committee review the issue.

#15 MOVED: by Ed DeWitt, second by Vicki Ulrich, approve April 1, 2008, the effective date for increase of payment in lieu of health insurance. Motion carried with one no vote.

#16 MOVED: by Dan Mitchell, second by Herb Henderson, to approve the Recreation Centers 2% applications, one for Kids Fishing Day and one for renovating the Ice Rink, as presented by Rec Director Frasure. Motion carried.

#17 MOVED: by Dan Mitchell, second by Herb Henderson, to adopt the salary pay scale as presented by the Personnel Committee with amendment to the Assistant Accountant from \$9.30 to \$9.80 with original rates at the low-end starting pay and new rates at the higher end starting depending on experience of applicant. Motion carried.

#18 MOVED: by Dan Mitchell, second by Ed DeWitt, to approve reimbursement of fifty dollars toward the cost of anti glare coating for prescription glasses once every two years for employees whose main job is computer work. Must submit receipt for reimbursement. Motion carried.

#19 MOVED: by Herb Henderson, second by Dan Mitchell, to allow Supervisor Oberle and Trustee McClendon proceed with networking departments and purchase of time clocks from Cincinnati Time Systems Inc. Cost not to exceed \$14,000.00. Motion carried.

Board discussed Section 401 of the employee handbook regarding timekeeping and changing an employee time records without the employee's knowledge.

Discussion held regarding request of Fishman Group completing the employee handbook no action taken.

#20 MOVED: by Dan Mitchell, second by Fred McClendon, to schedule Human Resource training for all department managers. Motion carried.

#21 MOVED: by Dan Mitchell, second by Herb Henderson, to deny request of clothing allowance. Motion carried.

Discussion held regarding Section 507 Overtime of the employee handbook. Request by a Department Manager was made to amend the section. Personnel Committee advised the Board that the request was denied.

#22 MOVED: by Ed DeWitt, second by Herb Henderson, to open the Recreation Center on Saturdays from 12-6pm for the next two months to evaluate the use of facility by public. Motion carried.

#23 MOVED: by Vicki Ulrich, second by Ed DeWitt, to allow a local resident to use the Rec Center gym at no cost for a fund raiser for U.S. Student Ambassador. Motion carried with one no vote.

#24 MOVED: by Herb Henderson, second by Dan Mitchell, to allow the Infant/Toddler Play Group us the Rec Center gym for family fun day program on April 26th, 2008 free of charge. Motion carried.

#25 MOVED: by Herb Henderson, second by Fred McClendon, to approve renewal of Millennium Motor Sports Go-Kart lease agreement for the 2008 season with no changes. Motion carried.

#26 MOVED: by Herb Henderson, second by Fred McClendon, to approve renewal of lease agreement with the Lamb Pool for October 11, 2008 with no changes. Motion carried.

#27 MOVED: by Herb Henderson, second by Dan Mitchell, to authorize the Supervisor to sign agreement with Chippewa County Road Commission for construction cost of approximately 1.7 miles of Mackinac Trail from M-80 to Gaines Highway cost of forty seven thousand five hundred dollars (\$47,500.00) Motion carried.

DEPARTMENT MANAGERS

Board reviewed reports from Golf Course Superintendent Palmer and Rec Director Frasure.

COMMITTEE REPORTS

Board received meeting minutes from the Personnel Committee, Rec Committee and Planning Commission.

CORRESPONDENCE

County Road Commission – Road System Guidelines
Chippewa County Fair Board Meeting Minutes
Edison Sault Electric Land Use
Chippewa County EDC – Building 150 Roof

PUBLIC COMMENTS

- Employee stated that he is glad that his department manager reviews his time sheet and makes changes because a lot of times it is in his favor.
- DPW Superintendent discussed the storm drains.
- Building 152 is down.

No additional comments received regarding the 2008-2009 Budgets the Clerk closed the Budget Public Hearing at 9:29PM. The township did not receive any correspondence for or against the 2008-2009 Budgets.

#28 MOVED: by Vicki Ulrich, second by Ed DeWitt, to adopt Resolution 2008-4 2008-2009 General Appropriations Act. Roll call vote four yes two no votes RESOLUTION declared carried.

Meeting adjourned at 9:32PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Legal Strategies Regarding
Osborn vs KCT and Paczkowski vs KCT**

March 27, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Fred McClendon, Trustee

MEMBERS ABSENT

Dan Mitchell, Trustee
Herb Henderson, Trustee

Also, present Attorney Dan White, Attorney Jim Cotant, Jim Youngblood and Sharon Leninfelser from Midwest Claims.

Meeting called to order at 7:00PM by Supervisor Oberle.

MOVED: by Vicki Ulrich, second by Fred McClendon, to go into closed session to discuss legal strategies regarding Osborn vs KCT and Paczkowski vs KCT. Roll call vote all members present voted yes. Motion carried.

Recess to closed session: 7:02PM
Reconvened from closed session 8:32PM

Meeting adjourned at 8:32PM

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

April 7, 2008

4884 W. Curtis St

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee

MEMBERS ABSENT

Herb Henderson, Trustee

Also, present Sheila Gaines, Alan Moses, Denise Frasure and Joe Micolo.
Attendance 12

Supervisor Oberle called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Vicki Ulrich, to approve the April 7, 2008, meeting agenda as presented. Motion carried.

#2 MOVED: by Vicki Ulrich, second by Dan Mitchell, to accept the March 17, 2008, regular meeting minutes and the March 27, 2008, special meeting minutes as written. Motion carried.

John Rowe from UP Engineers & Architects, Inc. discussed and answered questions regarding the five year Recreation Plan.

The finance committee reviewed the bills and there were no withholdings.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	43,710.38
Fire Fund	2,345.04
Ambulance Fund	27,473.26
Property Management Fund	1,639.12
Trail Grooming Fund	18.57
Parks Fund	49.53
Recreation Center Fund	5,100.34
Fairgrounds Fund	152.22
Golf Course Fund	8,011.21
Public Works Fund	10,697.93
Police Fund	11,599.02

Grand Total \$210,796.62

Ck# 33028-33124

Motion carried.

PUBLIC COMMENTS

- Resident stated that they did not receive a copy of the Rec Plan.
- The Plan does not show trails on Wilson Road.
- What is the cost of the Rec Plan?
- Most of the Board members stated that they would vote to pay for their insurance but nothing has happened.
- Why didn't the township take the gates down at the golf course this winter?
- When is spring clean up and hazardous waste pickup?
- When will the street sign on Woodside and Fairway Drive be put back up?

SUPERVISORS REPORT

- RAB meeting is scheduled for May 13, 2008.
- Comp Plan is almost complete.
- Volunteers are needed for the salary compensation commission.

#4 MOVED: by Dan Mitchell, second by Vicki Ulrich, to reclassify the EMS Directors position from hourly to salary. Motion carried.

#5 MOVED: by Dan Mitchell, second by Fred McClendon, to set the EMS Director salary at \$40,000.00 to \$45,000.00 per year. Motion carried.

#6 MOVED: by Vicki Ulrich, second by Fred McClendon, to set the current EMS Directors salary at \$45,000.00 per year effective April 20, 2008. Motion carried with one no vote.

#7 MOVED: by Marvin Besteman, second by Ed DeWitt, to renew the current Zoning contract with DSP for an additional two years expiring 2010. Motion carried.

#8 MOVED: by Ed DeWitt, second by Marvin Besteman, to approve a one thousand dollar merit increase for Accountant Mike Hoolsema. Motion carried.

Clerk Besteman stated there were no written comments or phone calls regarding the five-year Rec Plan update.

#9 MOVED: by Marvin Besteman, second by Fred McClendon, to adopt the five year Recreation Plan as presented. Motion carried.

PUBLIC COMMENTS

- When will the meeting that was canceled going to be rescheduled?
- What is the exact total of the townships budget?
- Have we saved money since contracting zoning & assessing duties?
- Trustee DeWitt stated there should be an additional alternate for the Personnel Committee.

DEPARTMENT REPORTS

Board received report from Chief of Police Joe Micolo.

COMMITTEE REPORTS

The Board reviewed meeting minutes from the Police Board and Personnel Committee.

CORRESPONDENCE

- MERS final proposal
- Department of Labor & Growth
- Department of Natural Resources

Meeting adjourned at 7:35PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

April 21, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee
Herb Henderson, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Mike Hoolsema, Joe Micolò, Alan Moses, Bill Palmer, Norm Perkins, Rick LaDuke, Richard Oliver and Cindy Oliver.
Attendance 18

Supervisor Oberle called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Dan Mitchell, second by Herb Henderson, to approve the April 21, 2008, meeting agenda as presented. Motion carried.

#2 MOVED: by Vicki Ulrich, second by Ed DeWitt, to accept the April 7, 2008, regular meeting minutes as written. Motion carried.

The finance committee reviewed the bills and there were no withholdings.

#3 MOVED: by Vicki Ulrich, second by Dan Mitchell to pay the following bills.

General Fund	18,612.87
Fire Fund	3,704.88
Ambulance Fund	31,895.39
Property Management	133.90
Trail Grooming Fund	33.18
Recreation Center Fund	15,760.53
Fairgrounds Fund	247.29
Golf Course Fund	29,926.62
Public Works Fund	43,834.43
Police Fund	9,224.59

Grand Total \$153,373.68

Ck# 33125-33196

Motion carried.

PUBLIC COMMENTS

- Resident congratulated Supervisor Oberle for his achievement in school.
- What is the plan for RJ Wallis School? Do they plan to reopen the school and if not they should take down the “children at play” sign.
- What is being done with the theater property? What was the cost to take those two buildings down?
- Resident expressed concerns regarding a freedom of information request.
- Herman Calkins asked whom he should submit the list of materials needed for the Rec Center.
- Could we get a street sign at the corner of Blueberry and Country Club?
- Resident asked Supervisor Oberle if he would be in the township everyday when he starts school and what day will classes start.
- When does the assessing department plan to switch from Manatron to BS & A.
- Resident Haskell stated that she would be willing to chair the Road Advisory meetings.

SUPERVISORS REPORT

- May 13, 2008, Restoration Advisory Board (RAB) meeting here at the township.
- April 23, 2008, is the LSSU Health Assessment Presentation at 5:30pm.
- We received a letter from Integrated EMS stating that in order to continue the assessment of our EMS Department they would need a signed contract.

#4 MOVED: by Herb Henderson, second by Fred McClendon, to approve the Golf Course Managers recommendation to increase the 9-hole cart rental rate to seven dollars per person and the 18-hole cart rental rate to fourteen dollars per person. Motion carried with one no vote.

#5 MOVED: by Dan Mitchell, second by Ed DeWitt, to have legal counsel review amendment of Employee Handbook Section 702-Drug & Alcohol Use third paragraph prior to implementation as requested by the Personnel Committee. Motion carried.

Personnel Committee requested that current employees’ wages not be adjusted at this time, but have one representative from each department review the wage scales for all job descriptions, research comparable positions in the surrounding area and recommend salary ranges for each position including what effect changes in minimum wage will have on wage scales of the township. The Committee requests that this information be submitted at the May meeting. Committee also, requests that Ed DeWitt replace Herb Henderson as a permanent member of the Committee.

#6 MOVED: Dan Mitchell, second by Herb Henderson, to take responsibility for the storm water drains in the special assessment district, placing maintenance responsibility under the Department of Public Works, create a budget line item for storm drains and discuss how to fund the repairs. Motion defeated.

Board discussed the storm water drains including cost analysis from the DPW Superintendent.

#7 MOVED: by Marvin Besteman, second by Fred McClendon, to hire Attorney Jim White for a legal opinion on how to fund the water storm drains within special assessment district. Motion carried.

#8 MOVED: by Herb Henderson, second by Fred McClendon, to allow the DPW Superintendent Norm Perkins to purchase a vehicle analyzer from Snap-On-Tools in the amount of six thousand dollars (\$6,000.00) Motion carried.

#9 MOVED: by Dan Mitchell, second by Herb Henderson, to approve the Gaines land division request of parcel #008-073-002-00. Motion carried.

#10 MOVED: by Herb Henderson, second by Fred McClendon, to refer Fire Chief LaDuke's evaluation to the Township Supervisor. Motion carried.

#11 MOVED: by Ed DeWitt, second by Vicki Ulrich, to allow Supervisor Oberle to hire a summer intern at a rate of \$8.50 per hour. Motion carried.

DEPARTMENT REPORTS

Board reviewed reports from Golf Course Manager Davison and Golf Course Superintendent Palmer.

COMMITTEE REPORTS

Board received meeting minutes from the Planning Commission and Personnel Committee.

PUBLIC COMMENTS

- What is the status on the special meeting regarding Board insurance and salaries?

CORRESPONDENCE

Keweenaw Scrap Tire & Metal
Prison Liaison Committee
Fair Board
Wesley Jourden Planning Resignation
Gary Swisher ZBA Resignation
State of MI Liquor Control Commission
Law Weathers & Richardson Re: Rural Development Seminar

Meeting adjourned at 7:50PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Community Health Assessment Presentation**

April 23, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Ed DeWitt, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Vicki Ulrich, Treasurer
Herb Henderson, Trustee
Fred McClendon, Trustee

Also, present Lake Superior State University 2008 Senior Nursing Students.
Attendance 4

Supervisor Oberle called the meeting to order at 5:30PM.

LSSU nursing students presented a presentation of Kinross Charter Township regarding housing, economics, education, safety, transportation and recreation. The complete assessment report is on file with the Clerks Department.

Meeting adjourned at 6:45PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

May 5, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee

MEMBERS ABSENT

Jason Oberle, Supervisor
Herb Henderson, Trustee

Also, present Sheila Gaines, Jamie Davison, and Norm Perkins.
Attendance 19

Clerk Marvin Besteman called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Dan Mitchell, appoint Clerk Marvin Besteman to chair the meeting. Motion carried.

#2 MOVED: by Ed DeWitt, second by Fred McClendon, to approve the May 5, 2008, meeting agenda as presented. Motion carried.

#3 MOVED: by Dan Mitchell, second by Ed DeWitt, to accept the April 21, 2008, regular meeting minutes and the April 23, 2008, special meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and there were no withholdings.

#4 MOVED: by Dan Mitchell, second by Vicki Ulrich, to pay the following bills.

General Fund	15,764.79
Fire Fund	2,602.35
Ambulance Fund	27,836.43
Property Management Fund	829.29
Trail Grooming Fund	39.61
Parks Fund	1.48
Recreation Center Fund	3,225.26
Fairgrounds Fund	1,696.40
Golf Course Fund	11,030.59
Public Works Fund	55,121.46
Police Fund	9,674.02

Grand Total \$127,821.68

Ck #33197-33276

Motion carried

PUBLIC COMMENTS

- Resident explained that at the last meeting she requested the cost amount for the demolition and abatement of building 152 and 306 and no one called to give her the information.
- Resident asked which current Board members were running for another term of office.
- Questions were asked as to the rumor that Treasurer Ulrich paid \$200.00 from her personnel account to cover money missing from the tax account when deputy Mahar was working.
- Resident stated that he felt the Board should designate an individual to answer questions presented at the meetings.

#5 MOVED: by Fred McClendon, second by Dan Mitchell, to hire Jared Clark part time seasonal cart attendant for the Golf Course. Motion carried.

#6 MOVED: by Dan Mitchell, second by Fred McClendon, to renew contract with Michigan Logos for four advertisement and directional signs for the Golf Course cost of \$360.00 per sign. Motion carried.

#7 MOVED: by Ed DeWitt, second by Fred McClendon, to purchase 20 new golf carts. by Marvin Besteman, second by Vicki Ulrich, to amend main motion to purchase 15 golf carts at a rate of \$2,700.00 each financed at a fixed rate of 4.6% for three years through Central Savings Bank. Main motion carried as amended.

#8 MOVED: by Vicki Ulrich, second by Ed DeWitt, allow part time golf course employee Chris Schroeder construct a new patio cost not to exceed \$3400.00 in materials plus his current hourly wage. Motion carried.

#9 MOVED: by Fred McClendon, second by Dan Mitchell, to allow the Police Department to purchase three tasers. Motion carried.

Police Department received three quotes for a new vehicle.

#10 MOVED: by Dan Mitchell, second by Fred McClendon, to allow the Police Department to purchase a 2008 Ford Explorer from Signature Ford in the amount of \$24,321.00. Motion carried.

The Police Department requested that a couple Board members attend their May 26, 2008, meeting to discuss taxable values and assessments. Treasurer Ulrich, Trustee McClendon will attend. Police Board would also request that Supervisor Oberle attend.

Two bids received for the Effluent Flow Metering Device. Whiskey River's bid \$27,160.00 and Carl Reich Electric \$28,500.00.

#11 MOVED: by Ed DeWitt, second by Dan Mitchell, to award bid for the Effluent Flow Metering project to low bidder Whiskey River for \$27,160.00. Motion carried.

Discussion held regarding yearly maintenance of storm drains.

Discussion held regarding Board salaries and review of ordinance.

#12 MOVED: Vicki Ulrich, second by Dan Mitchell, to present resolutions adopting salaries for the Board as follows. Supervisor \$25,000.00 per year, Treasurer and Clerk \$15,000.00 per year and Trustees \$2,500.00 per year plus \$60.00 per Board meeting and \$30.00 per committee meetings according to policy. Health insurance may be purchased through the township at the Board members expense. Effective November 20, 2008. Motion carried.

#13 MOVED: by Fred McClendon, second by Dan Mitchell, to purchase time clocks and networking cost not to exceed \$19,000.00. Motion carried.

#14 MOVED: by Ed DeWitt, second by Fred McClendon, to approve agreement with Chippewa County Road Commission for improvement of approximately 0.25 miles on Johnson Road cost to township \$12,300.00. Motion carried.

#15 MOVED: by Ed DeWitt, second by Fred McClendon, to authorize DPW Superintendent Perkins to proceed with bathroom renovations in the 4-H building. Motion carried.

#16 MOVED: by Dan Mitchell, second by Fred McClendon, to temporarily appoint Pat Haskell chair of the Road Advisory Committee. Motion carried.

DEPARTMENT MANAGERS

Board reviewed reports from Chief Micolo, Golf Course Manager Davison and DPW Superintendent Perkins.

COMMITTEE REPORTS

Board reviewed meeting minutes from the Police Board.

PUBLIC COMMENTS

- Don Sare reminded the Board that the next RAB meeting would be May 13, 2008.
- Resident complained about the bathrooms and drinking fountain at the golf course.
- Concerns expressed about the resolution regarding Board's salaries.

CORRESPONDENCE

DNR 2007-2008 Snowmobile Season
MTA Legislative Alert

Meeting adjourned at 8:50PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

May 19, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee

MEMBERS ABSENT

Vicki Ulrich, Treasurer
Herb Henderson, Trustee

Also, present Sheila Gaines, Mike Hoolsema, Alan Moses, Joe Micolo, Bill Palmer, Rick LaDuke, Norm Perkins, Franklin Noha and Summer Intern Jean Sima.

Attendance 21

Supervisor Oberle called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Dan Mitchell, second by Fred McClendon, to approve the May 19, 2008, meeting agenda as presented. Motion carried.

#2 MOVED: by Ed DeWitt, second by Marvin Besteman, to accept the May 5, 2008, regular meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and there were no withholdings.

#3 MOVED: by Ed DeWitt, second by Dan Mitchell, to pay the following bills.

General Fund	23,608.38
Fire Fund	3,046.95
Ambulance Fund	31,823.32
Property Management Fund	4,005.23
Trail Grooming Fund	42.94
Parks Fund	884.33
Recreation Center Fund	4,957.00
Fairground Fund	2,740.52
Golf Course Fund	29,544.53
Public Works Fund	68,944.42
Police Fund	10,954.46

Grand Total \$180,552.08

Ck# 33277-33360

Motion carried.

PUBLIC COMMENTS

- Resident expressed displeasure regarding wage increases for the Board members.
- Questions asked regarding the 2008 assessing data.
- Smith Sanitation requested that the Board allow their company an opportunity to bid on garbage service in the special assessment district.

SUPERVISORS REPORT

- Supervisor informed the Board that the Fire Chiefs evaluation was completed and they discussed an incentive policy for the members.

#4 MOVED: by Jason Oberle, second by Fred McClendon, to approve the Fire Departments incentive pay structure effective April 1, 2008. Motion carried.

Discussion held regarding salary resolutions for the Board Supervisor Oberle reminded the Board that they have a Salary Compensation Commission.

#5 MOVED: by Marvin Besteman, second by Ed DeWitt, to adopt Resolution 2008-9 Establishing the Supervisor's Salary. Roll call vote four yes one no vote. RESOLUTION declared carried.

#6 MOVED: by Fred McClendon, second by Dan Mitchell, to amend the Clerks Salary Resolution 2008-10 from \$15,000.00 to \$13,000.00. Motion carried with one no vote.

#7 MOVED: by Fred McClendon, second by Dan Mitchell, to rescind motion #12 of the May 5, 2008 meeting minutes "*present resolutions adopting salaries for the Board as follows. Supervisor \$25,000.00 per year, Treasurer and Clerk \$15,000.00 per year and Trustees \$2,500.00 per year plus \$60.00 per Board meeting and \$30.00 per committee meetings according to policy. Health insurance may be purchased through the township at the Board members expense. Effective November 20, 2008*". Motion carried.

#8 MOVED: by Fred McClendon, second by Dan Mitchell, to adopt the Clerks Salary Resolution 2008-10 as amended. Roll call vote 3 yes two no votes. RESOLUTION declared carried.

#9 MOVED: by Fred McClendon, second by Dan Mitchell, to amend the Treasurers Salary Resolution 2008-11 from \$15,000.00 to \$13,000.00 dollars per year. Motion carried.

#10 MOVED: by Dan Mitchell, second by Fred McClendon, to adopt the Treasurers Salary Resolution 2008-11 as amended. Roll call vote three yes two no votes RESOLUTION declared carried.

#11 MOVED: by Dan Mitchell, second by Fred McClendon, to amend the Trustee's Salary Resolution 2008-12 from sixty dollars per diem per meeting to fifty dollars per diem per meeting. Motion carried with one no vote.

#12 MOVED: by Dan Mitchell, second by Fred McClendon, to adopt the Trustee's Salary Resolution 2008-12 as amended. Roll call vote three yes two no votes RESOLUTION declared carried.

#13 MOVED: by Ed DeWitt, second by Dan Mitchell, to adopt Resolution 2008-13 Eliminate Township Board Health Insurance. Roll call vote three members voted no two members voted yes RESOLUTION declared defeated.

#14 MOVED: by Marvin Besteman, second by Ed DeWitt, to authorize the Supervisor to proceed with the process of an Industrial Facilities District and consult with legal counsel when necessary. Motion carried.

#15 MOVED: by Marvin Besteman, second by Dan Mitchell, to authorize two day on site training with BS & A for the assessing department amount not to exceed \$2,000.00. Motion carried with one no vote.

#16 MOVED: by Jason Oberle, second by Fred McClendon, to approve the purchase of computer systems, software, and all hardware necessary to function inside the township's area wide network cost not to exceed seventeen thousand dollars. Motion carried.

#17 MOVED: by Marvin Besteman, second by Ed DeWitt, to approve agreement with Integrated EMS Solutions for the Ambulance Department cost not to exceed eleven thousand five hundred dollars ½ due at beginning of project.

#18 MOVED: by Fred McClendon, second by Jason Oberle, to authorize EMS Director Moses to purchase two Stryker power cots cost of nine thousand nine hundred twenty one dollars and sixty cents (9,921.60) each and service contract in the amount of seventeen hundred and fifty dollars total cost \$21,593.30. Motion carried.

#19 MOVED: by Jason Oberle, second by Marvin Besteman, to authorize the EMS Director to purchase two Lifepak 12's from Progressive Medical International at a cost of twenty seven thousand nine hundred dollars. Motion carried.

#20 MOVED: by Marvin Besteman, second by Ed DeWitt, to authorize the Accounting Department to convert financial database cost of one thousand dollars. Motion carried.

#21 MOVED: by Marvin Besteman, second by Ed DeWitt, to approve the County Road Commission agreement for approximately 0.62 miles of Strawberry Lane cost of \$41,400.00 gravel base, HMA surfacing and gravel shoulders. Motion carried.

#22 MOVED: by Dan Mitchell, second by Fred McClendon, to approve the installation of a streetlight at the intersection of Kincheloe and M-80 cost of \$3,000.00. Motion carried with one no vote.

DPW Superintendent Perkins requested approval to purchase a new truck. Quotes were received from Soo Motors \$20,334.64, Chippewa Motors \$23,323.00 and Wheeler Motors \$21,869.00.

#23 MOVED: by Marvin Besteman, second by Ed DeWitt, to authorize DPW Superintendent Perkins to purchase a F-250 Ford Pickup from Soo Motors for a cost of \$20,334.64. Motion carried.

The Board reviewed a Fraud Policy for the township and agreed to have the townships attorney and insurance company review it prior to implementation.

#24 MOVED: by Dan Mitchell, second by Fred McClendon, to reclassify EMS employees' Paul Young EMT, Rick Vanderpoel EMTs and Robert Girolamo EMTs to part time Paramedic. Motion carried.

#25 MOVED: by Ed DeWitt, second by Marvin Besteman, to allow two Planning Commissions members attend Michigan Planning Enabling Act Workshop. Motion carried.

#26 MOVED: by Ed DeWitt, second by Dan Mitchell, to hire Trent Salo and Adam Ireland seasonal employees up to forty hours per week for the Golf Course. Motion carried.

#27 MOVED: by Jason Oberle, second by Ed DeWitt, to hire Earl Vallier part-time seasonal employee for the Golf Course. Motion carried.

#28 MOVED: by Marvin Besteman, second by Ed DeWitt, to write off ambulance bill dos 2/21/08 non-participating insurance amount of \$471.20 and dos 7/18/07 amount of \$207.03 patient deceased and has no estate. Motion carried.

#29 MOVED: by Fred McClendon, second by Dan Mitchell, to allow the Fire Department to dispose of the 1974 fire truck. Motion carried.

#30 MOVED: by Marvin Besteman, second by Jason Oberle, to hire Dawn MacDonald for the vacant part time Recreation Center Assistant. Motion carried.

Clerk Besteman informed the Board that resident Rick Southwell is once again cleaning up Kinross Lake and taking of care of the bathrooms in the picnic area at the Fairgrounds. Board agrees that this is very much appreciated by all.

#31 MOVED: by Dan Mitchell, second by Fred McClendon, to appoint Herman Calkins to the Planning Commission term ending May 2009. Motion carried.

PUBLIC COMMENTS

- Resident requested that the Board reconsider the salary for Board members feeling that the amount is far too much.
- Resident thanked the Board for approving to install a streetlight at the intersection of Kincheloe and M-80.
- Questions regarding the meeting that the Clerk attended last week.
- Resident questioned what building would be torn down next.
- Resident asked what new companies have come into the area?

#32 MOVED: by Dan Mitchell, second by Fred McClendon, board health insurance may be purchased by board members effective November 20, 2008. Motion carried

DEPARTMENT MANAGERS

Reports received from Rec Director Frasure and Golf Course Superintendent Palmer.

COMMITTEE REPORTS

Board reviewed meeting minutes from the Personnel Committee, Planning Commission and Park & Rec Committee.

CORRESPONDENCE

Department of Treasury
Superior Fabrication

Meeting adjourned at 8:30PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 2, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee

MEMBERS ABSNET

Marvin Besteman, Clerk
Herb Henderson, Trustee

Also, present Sheila Gaines, Jamie Davison, Norm Perkins, Denise Frasure, Alan Moses, Joe Micolò and Jean Sima.

Attendance 19

Supervisor Oberle called the meeting to order at 7:05PM and led the Pledge of Allegiance.

#1 MOVED: by Dan Mitchell, second by Fred McClendon, to approve the June 2, 2008, meeting agenda as presented. Motion carried.

#2 MOVED: by Vicki Ulrich, second by Dan Mitchell, to accept the May 19, 2008, meeting minutes as written. Motion carried.

The finance committee reviewed the bills and there were no withholdings.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	17,552.82
Fire Fund	2,081.91
Ambulance Fund	27,174.75
Property Management Fund	543.21
Trail Grooming Fund	16.97
Parks Fund	791.89
Recreation Center Fund	5,444.37
Fairgrounds Fund	1,150.41
Golf Course Fund	23,311.26
Public Works Fund	66,293.47
Police Fund	6,347.03

Grand Total

\$150,708.09

Ck# 33361-33433

PUBLIC COMMENTS

- How many pending law suits are there against the township?
- What was the settlement on KCT v Osborn?
- Resident thanked the township departments for taking part in the Head Start family day.
- Chuck Palmer introduced himself stating that he is a candidate for district judge.

Summer intern Jean Sima gave a power point presentation regarding a Salary Compensation Board, their duties, responsibilities and law. Sample resolution and ordinance were given to the Board members to review for a future meeting.

SUPERVISORS REPORT

- Discussion held regarding the Fire and Ambulance Departments need for a new building. I spoke with the USDA regarding our options we could either do an RFP for an architect to solicit bids however, we would need pre-approval of the RFP from the Washington DC office. The other option is to do the design ourselves and request for bids then they become involved in the construction portion of the project. I need to know the Board would like to do, if anything, with this issue.

#4 MOVED: Vicki Ulrich, second by Dan Mitchell, to proceed with request for proposals, (RFP) for the design bid build of the USDA fire and ambulance building. Motion carried.

#5 MOVED: by Jason Oberle, second by Ed DeWitt, to appoint Leo Wiley and Rick Bernhardt to the Planning Commission term expiring May 2011. Motion carried.

#6 MOVED: Ed DeWitt, second by Dan Mitchell, to adopt the amended golf course greens fee refund policy stating that prior to May 1, of the current year, anyone wishing to cancel will receive a full refund less a \$40.00 processing fee with written request approved by Course Manager. Between May 1, and July 1, fees will be pro-rated per day based on the current annual green fee rate, less a \$40.00 processing fee. Refunds after May 1, of the current year are only obtainable due to death, serious illness/injury or relocation. No refunds will be issued after the July 1, cutoff as requested by Course Manager Davison. Motion carried.

Golf Course Manager Davison updated the Board about the cart purchase and the existing lease to purchase amount with Central Savings Bank.

#7 MOVED: by Vicki Ulrich, second by Ed DeWitt, to authorize the Supervisor to sign the new lease to purchase agreement, for golf carts, with Central Savings Bank. Motion carried.

#8 MOVED: by Vicki Ulrich, second by Ed DeWitt, to adopt Resolution 2008-14 Budget Adjustment as presented. Roll call vote all members present voted yes. RESOLUTION declared carried.

#9 MOVED: by Ed DeWitt, second by Dan Mitchell, to adopt Resolution 2008-15 MDOT's Proposed Transportation Improvement Project. Roll call vote all members present voted yes. RESOLUTION declared carried.

#10 MOVED: by Ed DeWitt, second by Fred McClendon, to allow DPW Superintendent Perkins to purchase material to replace a portion of main along Forest Lodge Road from Etna Supply cost not to exceed ten thousand dollars (\$10,000.00) Motion carried.

Two bids were received Fox Excavating Inc. bid amount of \$56,849.00 and Norris Contracting in the amount of \$121,206.00 for the Windermere Drive service line project.

#11 MOVED: by Dan Mitchell, second by Vicki Ulrich, to award the Windermere service line project to low bidder Fox Excavating Inc of Brimley, MI in the amount of \$56,849.00. Motion carried.

#12 MOVED: by Ed DeWitt, second by Vicki Ulrich, to approve a fifty cent per hour increase to Franklin Noha for responsibility of grounds maintenance crew. Motion carried.

#13 MOVED: by Vicki Ulrich, second by Dan Mitchell, to approve hiring Edward Benoit for the full time vacant DPW utility person at a rate of nine dollars per hour. Motion carried.

#14 MOVED: by Vicki Ulrich, second by Fred McClendon, to approve hiring Gregory Wright for the full time vacant DPW maintenance person at a rate of nine dollars and fifteen cent per hour. Motion carried.

#15 MOVED: by Dan Mitchell, second by Ed DeWitt, to authorize Rec Director Frasure to spend up to two thousand dollars for Kids Fishing Day June 7, 2008. Motion carried.

Police Board member Louanne Kooiman Kauer discussed the Mutual Law Enforcement Assistance Agreement and also, the taxable values on vacant land in the Special Assessment District.

DEPARTMENT MANAGERS

Board received reports from Chief of Police Micolò, EMS Director Moses and Course Manager Davison.

COMMITTEE REPORTS

Board reviewed the Police Board Meeting Minutes.

PUBLIC COMMENTS

- When will the concrete be cleaned up over at building 152? There are kids climbing on the rocks.
- Resident requested that something be done about the hole by her yard so no one gets hurt.
- Planning member Brenda Case thanked everyone that attended the meeting at the Recreation Center.
- Request made to have the hole in the road filled that leads to the compost area.
- Resident asked if being a Board member and serving on the Par Plan is a conflict of interest.

CORRESPONDENCE

Dan & Denise Mitchell- Thank you to Todd Godfrey

Leo Wiley- Planning member request

MTA- Economic Challenges

KCT v Osborn Settlement

Fair Board meeting minutes.

Meeting adjourned at 8:30PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING & ORDINANCE PUBLIC HEARING**

June 16, 2008

4884 W. Cutis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee
Herb Henderson, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Mike Hoolsema, Denise Frasure, Alan Moses, Bill Palmer, Jamie Davison, Rick LaDuke and Jean Sima.
Attendance 19

Supervisor Oberle called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Dan Mitchell, to approve the June 16, 2008, meeting agenda as presented. Motion carried.

#2 MOVED: by Dan Mitchell, second by Vicki Ulrich, to accept the June 2, 2008, meeting minutes as written. Motion carried.

The finance committee reviewed the bills and there were no withholdings.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	21,519.42
Fire Fund	800.59
Ambulance Fund	83,507.49
Property Management Fund	11,114.84
Trail Grooming Fund	33.54
Parks Fund	1,014.13
Recreation Center Fund	7,103.83
Fair Grounds Fund	1,838.53
Golf Course Fund	47,931.81
Public Works Fund	73,029.89
Police Fund	14,793.31

Grand Total \$262,687.38
Ck #33434-33533

Edward D Jones representative Bill McLeod reviewed the townships investments with the Board.

Public Hearing opened at 7:08PM.

Supervisor Oberle stated that the Public Hearing is regarding Ordinance #200.2 repealing Ordinance #25 Community Cable Franchise and Ordinance #62 Cable TV Rate Regulation. These ordinances should be taken off the books because the township has no regulatory authority any longer.

PUBLIC COMMENTS

- How is the reconstruction of the 2008 assessment cards coming?
- Planning member Ron Munro informed the Board that the training he attended was very beneficial.

SUPERVISORS REPORT

- Supervisor discussed request from Art Reid requesting an addition \$1,500.00 fuel charge for the removal of building 152.
- A special meeting is scheduled for June 26, 2008, at 6:30PM to meet with attorney Jim White regarding the water and sewer ordinance.
- Supervisor informed the Board that Attorneys Dan White and Jim Cotant contacted him regarding Joe Paczkowski v KCT litigation. The attorney needs two Board members appointed to attend the facilitated mediation hearing on June 27, 2008, in Petoskey. The attorney also, requested not to appoint Trustee Mitchell since he *may be* witness for the plaintiff.

#4 MOVED: by Herb Henderson, second by Ed DeWitt, to appoint Trustee McClendon and Treasurer Ulrich representatives from the township to attend the Facilitated Mediation meeting in Petoskey on June 27, 2008 regarding the Joe Paczkowski v KCT litigation. Motion carried.

Kathy Noel president of the Chippewa County EDC Corporation requested that the township notify them as to how to proceed with upgrades, renovations and demolition of buildings through the Brownfields Redevelopment Authority. The Board discussed the townships Brownfield Authority that was developed in 1998 and requested that the Supervisor contact Kathy and let her know we would not need to be involved since our Brownfield Authority has not been active for several years.

#5 MOVED: by Herb Henderson, second by Ed DeWitt, to allow the County EDC to use Brownfield monies to cleanup their properties. Motion carried.

Jim Bourque owner of Kincheloe Medical Center requested to purchase land for the expansion of the medical center.

#6 MOVED: by Herb Henderson, second by Fred McClendon, to allow the Supervisor to negotiate with the Kincheloe Medical Center to triangular property east of the medical center aka lot #57 from the township and request that the buyer pay survey charges. Motion carried.

#7 MOVED: by Herb Henderson, second by Marvin Besteman, allow Golf Course Superintendent Bill Palmer to purchase fairway unit reels including bearings, seals and carrier frames cost not to exceed \$3,500.00. Motion carried.

Superintendent Palmer also, requested permission to purchase a fairway unit and tee mower. Board discussed the budget and asked that Bill put these items in his budget for next year.

Fire Chief LaDuke cleared up the misunderstanding regarding the Sleeper Lake and County Gravel Pit fires. LaDuke stated that the payment received was for the firefighters pay and that all other costs incurred were under the mutual aid agreement. Fire Chief requested that the firefighters be paid for their time.

#8 MOVED: by Herb Henderson, second by Dan Mitchell, to approve paying the Kinross Volunteer Firefighters for hours worked during the Sleeper Lake by Herb Henderson, second by Ed DeWitt, to pay Firefighters for hours worked during the Sleeper Lake and County Gravel Pit fires as requested by Chief LaDuke. Main motion carried as amended.

#9 MOVED: by Dan Mitchell, second by Fred McClendon, to hire Kacey Lewis part time seasonal Pro Shop Clerk for the Golf Course. Motion carried.

#10 MOVED: by Dan Mitchell, second Marvin Besteman, to hire Ian Bowyer part time seasonal Cart Attendant for the Golf Course. Motion carried.

#11 MOVED: by Dan Mitchell, second by Herb Henderson, to hire Deborah McBane part time Paramedic for the EMS Department. Motion carried.

#12 MOVED: by Herb Henderson, second by Fred McClendon, to approve addendum to Lighthouse's current agreement to add a new 3.65MHz on the current unit. Motion carried.

#13 MOVED: by Dan Mitchell, second by Herb Henderson, to allow Rec Director Frasure to spend two thousand one hundred and thirty dollars on summer programming. Motion carried.

#14 MOVED: by Ed DeWitt, second Herb Henderson, to write off \$189.47 for Ambulance run DOS 1/21/08 patient is deceased and has no estate. Motion carried.

Discussion held regarding Resolution 2008-2 Salary Compensation Committee.

Board discussed the need to purchase two new servers to run the employee time clocks and the accounting software.

#15 MOVED: by Fred McClendon, second by Marvin Besteman, to approve adding an additional ten thousand dollars to the wide area network budget for the purchase of two new servers from National Office products. Motion carried with one no vote.

DEPARTMENT MANAGERS

Monthly report received from Golf Course Superintendent Palmer.

COMMITTEE REPORTS

Board reviewed meeting minutes from the Planning Commission.

PUBLIC COMMENTS

- Resident requested the township use one of the old computers for allowing residents to review their assessments' records and tax bills.
- Resident asked for a copy of the water & sewer ordinance.
- Planning member Case reminded the Board that a special meeting of the Commission is scheduled for June 30 with UP Engineers & Architects.

No comments for or against Ordinance 200.2 the Public Hearing closed at 8:09PM.

CORRESPONDENCE

Chippewa County Equalization Department- Board of Review Dates
Waste Management- Fuel Charge Increase

Meeting adjourned at 8:10PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING**

**Water, Sewer, and Solid Waste Ordinances and Storm Water Drainage Issue
Purchase of Equipment from Titan Industries**

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Dan Mitchell, Trustee
Fred McClendon, Trustee

MEMBERS ABSENT

Vicki Ulrich, Treasurer
Herb Henderson, Trustee
Ed DeWitt, Trustee

Also present Norm Perkins, Gail Graham, James White, Mika Meyers Becket & Jones, and Jean Sima.

Attendance 2.

Supervisor Oberle called the meeting to order at 6:30PM.

PUBLIC COMMENT:

None

WATER SEWER DISCUSSION

James White from Mika Meyers Becket & Jones went over the changes in the Water, Sewer and Solid Waste Ordinance.

Questions that were explained and answered are as follows:

Jim White explained that it was legal to have a combined fund for water, sewer and garbage.

The Township money can be used to extend water/sewer lines and it is addressed in the ordinance.

Fees can be changed by resolution of the Township Board.

Contractor Requirement is new to the Township water/sewer ordinance and the fees were discussed as follows:

1. License Fee (\$10.00 per license)
2. Cash Bond or credit shall be \$5,000.
3. 100,000,000 in public liability insurance.

Shut- off requirements Section 409 of the ordinance will be reviewed by two Township Board members and two Rental Agents in the area to come up with changes or recommendations.

STORM DRAIN DISCUSSION

Storm Drains – Jim White is working on obtaining a legal opinion on who is responsible for the storm drains. He is waiting for documentation and needs more information before he can give his legal opinion. The Township Board authorized him to gather and compile the information and give the legal opinion after his investigation.

EQUIPMENT PURCHASE

Discussion was held regarding the request for purchase of equipment form Titan Industries.

MOVED: by Dan Mitchell, second by Fred McClendon to approve the purchase of Equipment from Titan Industries. Motion carried with one no vote.

Meeting adjourned 8:32PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING/PUBLIC HEARING**

July 7, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee
Herb Henderson, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Norm Perkins, Alan Moses and Jean Sima.
Attendance 46

Supervisor Oberle called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Dan Mitchell, to approve the July 7, 2008, meeting agenda as presented. Motion carried.

Supervisor Oberle called the Industrial Development District Public Hearing to order at 7:03PM.

#2 MOVED: by Vicki Ulrich, second by Ed DeWitt, to accept the June 16, 2008, regular meeting minutes and the June 26 special meeting minutes as written. Motion carried.

The finance committee reviewed the bills and withheld invoice #062508 in the amount of \$231.25 pending additional information.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	25,248.56
Fire Fund	3,958.52
Ambulance Fund	51,784.31
Property Management Fund	47,373.88
Road Maintenance Fund	6,150.00
Trail Grooming Fund	66.35
Parks Fund	1,781.25
Rec Center Fund	6,662.93
Fair Grounds Fund	5,587.96
Golf Course Fund	32,032.42- 231.25
Public Works Fund	149,246.11
Police Fund	15,122.66

Grand Total \$344,783.70

Ck# 33534-33657

Motion carried.

PUBLIC COMMENTS

- How will the ethanol plant affect our infrastructure?
- Could the township put high speed internet at RV East?
- Pipe & Piling and the KMC property should also be a part of the Renaissance Zone.
- The water and sewer ordinance as well as the renewal energy renaissance zone should have come to the Planning Commission.
- Resident expressed displeasure regarding the attitude of some township employees.
- Concerns expressed regarding the issue of drugs and cell phones smuggled into the prison by Correction Officers. Resident felt that the Board should have notified the public.
- When will the Windermere Drive water lines be started?
- The township is not getting the grass cut quick enough.

Supervisor Oberle introduced Matt Johnson from the Governor's Office, Representative Gary McDowell, Ron Moffet from the MI EDC, Jay Niles from the Mascoma Corporation and Steve Hicks from J.M. Longyear UP based partner of the Mascoma Corporation.

Jay Niles Project Manager for Mascoma Corp stated that if the ethanol plant comes to Kinross it will produce approximately 500 jobs when opened in 2012. This project is 250 million dollars investment. Ron Moffet from the Michigan Economic Development Corporation stated that the wood forest ethanol plant will be the first one in the state. They are requesting that the Board approve a resolution for Renewable Energy Renaissance Zone that will give them a tax break for 15 years. The first step is to approve the resolution, second step is to present it to the state, third send it to the MI strategic fund who will then vote on it and the last step is to submit it to the MI Department of Treasury for a legal description of property. Treasurer Ulrich expressed that the tax break for the company would not affect the Education taxes for the schools. The state of MI would pay the education taxes. It was further stated that the company would pay 25% of the taxes in the 12th year, 50% in the 13th year, 75% in the 14th year and 100% in the 15th year. Several questions received regarding pollution, noise, water quality, water usage, waste disposal, green house gases and where the plant will be located.

Representatives from the state and Mascoma Corp stated that the plant must follow all state regulations and environmental standards. The company is looking at three potential sites in Kinross all of which will have a very low environmental impact on the community.

#4 MOVED: by Jason Oberle, second by Herb Henderson, to amend resolution 2008-17 Renewable Energy Renaissance Zone by striking "*not to exceed*" and placing the word "*of*" in the last sentence of "whereas" #7. Motion carried.

#5 MOVED: by Herb Henderson, second by Ed DeWitt, to adopt RESOLUTION 2008-17 Renewable Energy Renaissance Zone as amended. Roll call vote all members present voted yes. Resolution declared carried.

#6 MOVED: by Dan Mitchell, second by Marvin Besteman, to adopt RESOLUTION 2008-15 Repealing Ordinance #25 and Ordinance #62. Roll call vote all members present voted yes. Resolution declared carried.

#7 MOVED: by Ed DeWitt, second by Herb Henderson, to adopt RESOLUTION 2008-16 Recreation Plan. Roll call vote all members present voted yes. Resolution declared carried.

#8 MOVED: by Jason Oberle, second by Dan Mitchell, to appoint Board members Dan Mitchell, Vicki Ulrich, Jason Oberle and residents Rick Bernhardt and Don Sare to an advisory committee to review section 409 regarding Individual Service Connection/Shutoff Required of the Water & Sewer Ordinance. Motion carried.

#9 MOVED: Marvin Besteman, second by Ed DeWitt, to adopt the 2008 Tax Levy RESOLUTION. Roll call vote all members present voted yes. Resolution declared carried.

#10 MOVED: by Herb Henderson, second by Fred McClendon, to enter into an agreement with National Office for 50 hours of computer maintenance in the amount of \$2,875.00 and authorize Supervisor Oberle to sign agreement. Motion carried.

#11 MOVED: by Dan Mitchell, second by Herb Henderson, to adjust DPW employee Rodney Leasks wage from \$8.49 to \$9.15 this increase will put him in line with new wage scale adopted shortly after his hire date. Motion carried.

Three quotes received for storage building at DPW one from Pickford Builders in the amount of \$34,009.15, Whiskey River, Inc \$35,964.10 and UBC in the amount of \$32,884.65. DPW Superintendent Perkins requested that the Board approve quote from Pickford Builders because the products quoted are better quality material.

#12 MOVED: by Vicki Ulrich, second by Fred McClendon, to allow DPW Superintendent Perkins purchase material for equipment storage building from Pickford Builders cost not to exceed \$36,000.00. Motion carried.

#13 MOVED: by Ed DeWitt, second by Herb Henderson, to approve a twenty five cent per hour pay increase for DPW employee Brian Masterson who recently passed the S-4 classification state water exam. Motion carried.

Ryan from Ryan's Towing requested approval to enter the motel and remove the ice machine.

#14 MOVED: by Dan Mitchell, second by Fred McClendon, to allow Ryan's towing to remove ice machine from the motel. Two yes four no vote's motion defeated.

#15 MOVED: by Fred McClendon, second by Herb Henderson, to move the ice machine from the motel to the township hall. Four yes two no vote's motion carried.

DEPARTMENT MANAGERS

COMMITTEE REPORTS

Police Board meeting minutes reviewed.

PUBLIC COMMENTS

- Leanne Barnes Deuman introduced herself stating that she is a candidate for Judge a non partisan position for Chippewa County.
- Does the Board need to revise the Insurance Ordinance?
- Ed DeWitt requested that the Planning Members remember to review the maps prior to next weeks meeting.
- Trustee Mitchell stated that the Personnel Committee meeting scheduled for Monday, July 14, 2008, is rescheduled for Tuesday, July 15, 2008, at 5:30PM.
- Treasurer Ulrich informed the public that no settlement was reached at the Mediation Hearing held June 27, 2008, regarding Joe Paczkowski vs. Kinross Charter Township. The case will proceed.

CORRESPONDENCE

- SSM Tribe of Chippewa Indians Historical Museum 2% request denied.
- SSM Tribe of Chippewa Indians Rec Center ice/roller rink 2% request denied.
- Cobalt Community Research
- MDOC Liaison meeting minutes
- Fair Board meeting minutes

Meeting adjourned at 8:35PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 21, 2008

4884 W. Curtis St.

MEMBERS PRESENT

MEMBERS ABSENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee
Herb Henderson, Trustee

Also, present Sheila Gaines, Mike Hoolsema, Jean Sima, Denise Frasure, Bill Palmer, Jamie Davison, David Kauer and Bob Gandolfi from Municipal Underwriters.
Attendance 19

Supervisor Oberle called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Dan Mitchell, to approve the July 21, 2008, meeting agenda as presented. Motion carried.

#2 MOVED: by Vicki Ulrich, second by Ed DeWitt, to accept the July 7, 2008, regular meeting minutes as written. Motion carried.

The finance committee reviewed the bills and found no withholdings. The committee also released invoice #062508 in the amount of \$231.25 withheld at the July 7, 2008, meeting pending additional information from Golf Course Manager Davison.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	31,957.20
Fire Fund	271.72
Ambulance Fund	34,401.53
Property Management	1,915.02
Trail Grooming Fund	72.59
Parks Fund	971.52
Recreation Center Fund	6,511.45
Fairgrounds Fund	4,656.14
Golf Course Fund	32,550.37
Public Works Fund	72,993.46
Police Fund	33,032.65

Grand Total \$219,333.65

Ck # 33658-33743

Motion carried.

SUPERVISORS REPORT

- Plan & Design bids for the fire and ambulance building will be opened Friday, July 25 at 1:00PM.

Township insurance agent Bob Gandolfi from Municipal Underwriters reviewed claim activity. Work comp claims are down rates will decrease as long as claims are down over the next year. The Risk Control Department has been doing training with all the department mangers, which seems to be helping. There are two lawsuits under Liability 1 is settled the other one is still pending. The policy cost will remain the same with the exception of an increase from \$1,000.00 to \$5,000.00 deductible for wrong acts.

#4 MOVED: by Dan Mitchell, second by Fred McClendon, to approve a one dollar per hour pay increase to greens labor Kenny Bradley. Motion carried.

#5 MOVED: by Dan Mitchell, second by Fred McClendon, to hire Darryl H. Cameron Jr. part time paramedic for the EMS Department. Motion carried with one no vote.

#6 MOVED: Jason Oberle, second by Marvin Besteman, to approve a forty-eight cent per hour pay increase to Assistant Accountant Judy Wright. Motion carried with one no vote.

The Personnel Committee requested proposed wage scales from all Department Managers by August 11, 2008.

The Park & Rec Committee discussed the time and labor it took for the township to clean up the horse barns and garbage following the Tri county Horse Associations event at the Fairgrounds. It was requested to keep the two hundred and fifty dollar deposit to cover expenses.

#7 MOVED: by Marvin Besteman, second by Vicki Ulrich, to keep the two hundred fifty dollar deposit from Tri County Horse Association to cover township expenses of cleaning the grounds following the event. Motion carried.

#8 MOVED: by Marvin Besteman, second by Ed DeWitt, to renew the Sault Area Race Associations agreement for three years with Section 3.5 Vending deleted and rate increase from one dollar per person to \$1.25 per person beginning 2009 and review charge for person in 2010 and 2011. Motion carried.

#9 MOVED: by Marvin Besteman, second by Fred McClendon, to adopt the Fairground road names as presented for 911 numbering. Motion carried.

Board discussed the War Memorial Transfer Agreement. The Board requested that EMS Director Moses contact Integrated EMS Solutions and see if reviewing the document is in the scope of their agreement with the Township. It was also agreed to appoint Vicki Ulrich, Marvin Besteman and Fred McClendon to meet with Director Moses to review the agreement.

#10 MOVED: by Ed DeWitt, second by Herb Henderson, to wave twenty dollar zoning fee permit application for storage building being build by DPW for township use. Motion carried.

#11 MOVED: by Dan Mitchell, second by Fred McClendon, to approve the hiring of Rick Armentrout part time labor for the Department of Public Works at an hourly rate of \$8.15 per hour. Motion carried.

DPW Superintendent Perkins submitted quotes for masonry work on the new storage building Northern Concrete Company from Rudyard \$8,825.00, Michael Wallis from Kinross \$13,300.00 and Island Masonry & Construction from Drummond Island \$8,900.00. Superintendent Perkins requested an additional \$250.00 for excavation work.

#12 MOVED: by Ed DeWitt, second by Herb Henderson, to approve quote from Randy McDowell Northern Concrete Company for masonry work on the storage building cost not to \$9,100.00 as requested by Superintendent Perkins. Motion carried.

#13 MOVED: by Herb Henderson, second by Vicki Ulrich, to approve writing off ambulance bill account #E070673K1 dos 10/27/2004 in the amount of \$489.84 and account #E106513K1 dos 12/30/07 amount of \$123.77 both patients are deceased. Motion carried.

#14 MOVED: by Fred McClendon, second by Herb Henderson, to approve the cost of one thousand dollars for reinstallation of accounting software by Harris on the new server. Motion carried with one no vote.

PUBLIC COMMENTS

- Resident asked what insurance losses the agent spoke about during review of township insurance.
- Ron Munro Planning Commission Chair asked why the Kauer Land Division and Home Occupation Ordinance were not on tonight's agenda.

DEPARTMENT MANAGERS

Board members reviewed reports from EMS Director Moses, Rec Director Frasure, Golf Course Superintendent Palmer, and Manager Davison.

COMMITTEE REPORTS

The Board received meeting minutes from the Planning Commission, Personnel Committee and Park & Rec Committee.

CORRESPONDENCE

Clayton Hufnagel- Park area behind Rec Center.
Public Service Commission – Public Act 480 of 2006

Meeting adjourned at 7:55PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 4, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee

MEMBERS ABSENT

Herb Henderson, Trustee

Also, present Sheila Gaines, Jean Sima, Alan Moses, Rick LaDuke, members of the Fire Department and Planning Commission.

Attendance 26

Supervisor Oberle called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Vicki Ulrich, second by Fred McClendon, to approve the August 4, 2008, meeting agenda as presented. Motion carried.

#2 MOVED: by Ed DeWitt, second by Vicki Ulrich, to accept the July 21, 2008, regular meeting minutes as written. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	17,808.51
Fire Fund	8,728.88
Ambulance Fund	34,129.99
Property Management Fund	4,039.57
Trail Grooming Fund	968.39
Parks Fund	4,301.56
Recreation Center Fund	4,691.46
Fairground Fund	8,563.53
Golf Course Fund	32,290.07
Public Works Fund	128,823.02
Police Fund	12,079.98

Grand Total \$256,424.99

Ck# 33744-33836

Motion carried.

SUPERVISORS REPORT

- Received word from Mascoma Corp that they have not chosen a spot for their plant. When they do they will meet with the Michigan strategic board.
- Industrial Facilities Resolution will be on the next agenda.
- Remember that tomorrow is the Primary.

Architecture proposals were received from Trinity architecture & Management, LLC in the amount of \$87,850.00, Bradley J Butcher & Associates, PC \$72,450.00, Meridian Consultants, Inc. \$38,300.00 and U.P. Engineers & Architecture, Inc. submitted a bid of \$89,754.00. The Board discussed the proposals and agreed to form a sub committee to review the needs of the Fire and Ambulance Department as well as look into the cost of General Steel.

#4 MOVED: by Dan Mitchell, second by Marv Besteman, appoint Trustee McClendon Chair, Ray Franks, Rick Bernhardt, Brenda Case, Todd Vanerdsys, Alan Moses and Rick LaDuke to planning task force for reviewing the Fire & Ambulance Departments needs for a new building and report back to the Board August 18, 2008. Motion carried.

#5 MOVED: by Dan Mitchell, second by Fred McClendon, to authorize Supervisor Oberle to sign letter of intent with Wexford Health for health services with the Department of Corrections. Motion carried.

#6 MOVED: by Marvin Besteman, second by Ed DeWitt, to forward the War Memorial Hospital Transfer Agreement as amended. Motion carried.

#7 MOVED: by Dan Mitchell, second by Fred McClendon, to approve reclassifying Brian McMillan from Acting Maintenance Foreman to Maintenance Foreman and increase pay by \$1.50 per hour. Motion carried.

#8 MOVED: by Ed Dewitt, second by Vicki Ulrich, to adopt Budget Adjustment Resolution 2008-18. Roll call vote all members present voted yes RESOLUTION declared carried.

#9 MOVED: by Jason Oberle, second by Dan Mitchell, to renumber Resolutions 2008-1 and 2008-2 to 2008-1 Police and 2008-2 Police. Motion carried.

#10 MOVED: by Ed DeWitt, second by Vicki Ulrich, to adopt Resolution Police 2008-1. Roll call vote all members present voted yes. RESOLUTION declared carried.

#11 MOVED: by Vicki Ulrich, second by Ed DeWitt, to adopt Resolution Police 2008-2. Roll call vote all members present voted yes. RESOLUTION declared carried.

Supervisor Oberle stated that the Community Care Clinic, Oriels and Northern Lights Assembly of God have requested to purchase property. Supervisor requested that the Board set a per acre price so he can inform each of the parties as to a price. Following discussion the Board agreed to obtain appraisals on the properties paid by buyer and credited to the purchase price.

#12 MOVED: by Vicki Ulrich, second by Dan Mitchell, to proceed with appraisal of the one acre of land that the Oriels rent from the township. Cost of the appraisal will be paid by the Oriels and credited to the purchase price. Motion carried.

#13 MOVED: by Marvin Besteman, second by Dan Mitchell, to authorize the Supervisor to have an appraisal done of building 313 currently rented by the Northern Lights Assembly of God. Motion carried.

#14 MOVED: by Marvin Besteman, second by Fred McClendon, to request that Northern Lights Assembly of God pays for the appraisal of building 313 and credit cost to the purchase price. Motion carried.

#15 MOVED: by Ed DeWitt, second by Vicki Ulrich, to approve the Kauer/Noble land division request. Motion carried.

#16 MOVED: by Fred McClendon, second by Dan Mitchell, to approve the appoints of Shawn Aston, Tom McClendon and Luanne Kooiman to the Kinross District Police for an additional six year term, expiring 2014. Motion carried.

#17 MOVED: by Marvin Besteman, second by Dan Mitchell, to allow the Department of Corrections rent the township hall for training at a charge of one hundred dollars per day plus cost of water and sewer over the minimum of 6000 gallons per month. Motion carried.

#18 MOVED: by Dan Mitchell, second by Marvin Besteman, to allow Mika Meyers Beckett & Jones PLC dispose outdated material regarding Wood Forest Industries. Motion carried.

COMMITTEE REPORTS

Police Board meeting minutes received for review.

CORRESPONDENCE

County Road Commission regarding Mascoma Ethanol Project
Zoning Administrator Oliver regarding sign permit violation.

PUBLIC COMMENTS

- Condolences regarding the passing of Pat Haskell.
- Status of water line work on Forest Lodge
- Resident asked when the road work on I-75 would be completed.

Meeting adjourned at 8:00PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 18, 2008

MEMBERS PRESENT

Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee
Herb Henderson, Trustee

4884 W. Curtis St.

MEMBERS ABSENT

Jason Oberle, Supervisor

Also, present Sheila Gaines, Jean Sima, Mike Hoolsema, Rick LaDuke, Denise Frasure, Alan Moses and Bill Palmer.

Attendance 19

Clerk Besteman called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Vicki Ulrich, to appoint Clerk Besteman chairperson in the absence of the Supervisor. Motion carried.

#2 MOVED: by Ed DeWitt, second by Fred McClendon, to approve the August 18, 2008, meeting agenda as presented. Motion carried.

#3 MOVED: by Dan Mitchell, second by Vicki Ulrich, to accept the August 4, 2008, meeting minutes as written. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#4 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	20,573.88
Fire Fund	322.49
Ambulance Fund	37,745.43
Property Management Fund	9,335.90
Road Maintenance & Repair Fund	41,432.98
Trail Grooming Fund	52.08
Parks Fund	2,386.39
Recreation Center Fund	7,695.29
Fairgrounds Fund	2,503.25
Golf Course Fund	29,029.85
Public Works Fund	74,762.64
Police Fund	10,728.66

Grand Total \$236,532.84

Ck# 33837-33920

Motion carried.

PUBLIC COMMENTS

- Long time resident and prior Board member Tom Andrews passed away over the weekend. Is it possible that the township could lower the flag to half mast in honor of him?
- When does the next correctional class begin?
- Resident complained about horses being washed at Dukes Lake.

#5 MOVED: by Dan Mitchell, second by Herb Henderson, to lower township flags to half mast in remembrance prior Board member Tom Andrews. Motion carried.

#6 MOVED: by Dan Mitchell, second by Herb Henderson, to approve hiring Adrienne Beckham part-time EMT-S and John Ross part-time EMT for the EMS Department. Motion carried.

Salary comparisons were submitted by Department Managers to the Personnel Committee. The comparisons were made with Sault Ste Marie, St Ignace, Cheboygan and Escanaba. Personnel Committee requests that the comparisons be made with townships that have the same tax base and not with cities.

Planning Commission submitted draft copy of proposed amendments to the Home Occupation. Board will proceed with publication.

#7 MOVED: by Vicki Ulrich, second by Herb Henderson, to approve the purchase of 150 yards of topsoil from Northern Sand & Gravel for the Golf Course in the amount of \$2,800.00. Motion carried.

#8 MOVED: by Dan Mitchell, second by Vicki Ulrich, to charge Maplewood Baptist Academy and the Rudyard ISD five dollars per day for use of the Recreation Center for the 2008-2009 school year. Motion carried.

Discussion held regarding the Tri County Horse Associations lease at the Fairgrounds. The Township Board at the August 4, 2008, meeting made a motion to keep their 250.00 dollar deposit due to leaving garbage in bags in and around the cans. The garbage was then strewed all over the grounds resulting in the township cleaning up the mess. Apparently there was no dumpster on site for the group. DPW Superintendent Perkins stated in a memo to the Board that he feels the security deposit should be reimbursed.

#9 MOVED: by Dan Mitchell, second by Vicki Ulrich, to reimburse two hundred and fifty dollar security deposit to the Tri County Speed Horse Association. Motion carried.

DEPARTMENT MANAGERS

DPW Superintendent advised the Board that employee Brian Masterson would be taking some Wastewater Certification classes. Board reviewed reports from EMS Director Moses and Golf Course Superintendent Palmer.

COMMITTEE REPORTS

Board received meeting minutes from the Planning Commission and Personnel Committee.

CORRESPONDENCE

Bias & Fabry Attorneys- Opening of new Office in Sault Ste Marie
Tri County Speed Horse Association

PUBLIC COMMENTS

- Resident complained about children riding double in the road on bikes and motor bikes.
- Rec Director Frasure expressed concerns regarding the Police Department finding the Brent Armstrong memorial plaque and not notifying her.

Meeting adjourned at 7:45PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 2, 2008

MEMBERS PRESENT

Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee
Herb Henderson, Trustee

4884 W. Curtis St.

MEMBERS ABSENT

Jason Oberle, Supervisor

Also, present Sheila Gaines, Norm Perkins, Rick LaDuke, Bill Palmer, Alan Moses and Jamie Davison.

Attendance 23

Clerk Besteman called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by herb Henderson, to appoint Marvin Besteman meeting chairperson in the absence of Supervisor Oberle. Motion carried.

#2 MOVED: by Dan Mitchell, second by Herb Henderson, to approve the September 2, 2008, meeting agenda as presented. Motion carried.

#3 MOVED: by Ed DeWitt, second by Fred McClendon, to accept the August 18, 2008, meeting minutes as written. Motion carried.

#4 MOVED: by Dan Mitchell, second by Fred McClendon, to send Supervisor Oberle a letter requesting his intent with regards to conducting township business while he is in Indiana. Motion carried.

The finance committee reviewed the bills and there were no withholdings however, a lengthy discussion was held regarding Supervisor Oberle roaming charges on his township cell phone bill from Indiana.

#5 MOVED: by Vicki Ulrich, second by Fred McClendon, to pay the following bills.

General Fund	11,954.71
Fire Fund	1,761.24
Ambulance Fund	25,376.17
Property Management Fund	7,445.74
Road Maintenance & Repair Fund	2,500.00
Trail Grooming Fund	16.97
Parks Fund	1,443.81
Recreation Center Fund	4,028.25
Fairgrounds Fund	6,516.88

Golf Course Fund	16,664.31
Public Works Fund	50,976.76
Police Fund	6,794.87
Grand Total	\$135,479.71

Ck# 33921-33980

Motion carried.

PUBLIC COMMENTS

- Several comments received regarding the Supervisor Oberle absence.
- Residents suggested turning the phone off, discontinuing direct deposit, and request to get a legal opinion from MTA about discontinuing the Supervisors pay.
- Resident asked who is answering questions from the public now.
- He should return the township lap top.
- Supervisor is violating MCL 42.10. The Board must do something now.
- Resident stated that the Dunbar building windows and door on the Quonset hut needs repairs.
- Discussion regarding the extra cost to the township during the Chippewa County Fair.

#6 MOVED: by Herb Henderson, second by Fred McClendon, to approve the Metro Act Contract. Motion carried.

#7 MOVED: by Dan Mitchell second Fred McClendon, to amend motion 6 to approve Clerk Besteman sign the Metro Act Contract. Motion to amend carried.

#8 MOVED: by Herb Henderson, second by Dan Mitchell, to endorse and support the property owners of Arbor Ridge to request that the Chippewa County Road Commission take over and maintain roads within the association. Motion carried.

Board received correspondence from a resident who had a motorcycle accident September 2007. He is requesting a reduction or write off his ambulance bill. Resident is self employed, a member of Community Health Access Coalition and qualified as a low income working member of Chippewa County however, CHAC dose not cover ambulance service. Board agrees that since the accident happened in Rudyard Township they should be billed.

#9 MOVED: by Ed DeWitt, second by Herb Henderson, to approve the fall golf rates at The Oaks at Kincheloe. Motion carried.

#10 MOVED: by Herb Henderson, second by Ed DeWitt, to approve and authorize the Clerk to sign the War Memorial Transfer agreement as presented. Motion carried.

#11 MOVED: by Herb Henderson, second by Dan Mitchell, to allow Kinross EMS to sell one Stryker cot to Whitefish Township at a cost of \$500.00. Motion carried.

#12 MOVED: by Herb Henderson, second by Dan Mitchell, to allow Golf Course Superintendent Palmer to purchase fungicide for snow mold prevention cost not to exceed \$18,575.00. Motion carried.

#13 MOVED: by Vicki Ulrich, second by Ed DeWitt, to purchase a 50-hour block of computer maintenance time from National Office cost not to exceed \$2,875.00. Motion carried.

Discussion held regarding the purchase of a Marquee for the township. Board requested quotes for an electronic sign.

#14 MOVED: by Herb Henderson, second by Fred McClendon, to allow Northern Lights Assembly of God to build an 8 by 8 structure around the front of their dumpster. Motion carried.

#15 MOVED: by Herb Henderson, second by Fred McClendon, to approve reimbursement of two hundred fifty six dollars for a sewer backup July 26, 2008, at 136 Kincheloe to owner Brian Kendall. Motion carried.

#16 MOVED: by Herb Henderson, second by Fred McClendon, to approve hiring Jason L. Mingus for the Volunteer Fire Department. Motion carried.

DPW Superintendent Perkins stated that resident requested that the property leased to Pipe & Piling is surveyed. Township Board members stated that the property was surveyed in 2001.

DEPARTMENT MANAGERS

Board reviewed reports from DPW Superintendent Perkins, Chief of Police Micolo, and Golf Course Superintendent Palmer and Manager Davison.

COMMITTEE REPORTS

Committee Reports received from the Police Board and Fire & Ambulance Building Sub Committee.

CORRESPONDENCE

DNR- Approval of Recreation Plan

Cynthia Oliver Zoning Administrator- Benson barking dogs violation

Jason Oberle- Bid on Fire/EMS Building

Rhoades Engineering- Fire/EMS Building

PUBLIC COMMENTS

- Discussion held regarding who pays for what at the fair grounds during the Chippewa County Fair. Volunteers stated that they were charged \$5.00 for a parking pass to work for volunteer groups during the fair. Statements made regarding the electric bill and getting the grounds ready for fair time should be at the expense of the Fair Board not the township and Kinross needs to have a representative on the Board.

Meeting adjourned at 7:50PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
POLICE SPECIAL ASSESSMENT PUBLIC HEARING**

September 3, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Marvin Besteman, Clerk
Dan Mitchell, Trustee
Ed DeWitt, Trustee

MEMBERS ABSENT

Jason Oberle, Supervisor
Vicki Ulrich, Treasurer
Herb Henderson, Trustee
Fred McClendon, Trustee

Also, present Chief Micolo, Brenda Curtis, Officer Wallace, Officer Kietzman, Police Board Members Shawn Aston, Thomas McClendon, Luanne Kooiman and Mike Brown.

Attendance 16

Clerk Besteman called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Dan Mitchell, to appoint Clerk Besteman chairperson for the meeting in absence of the Supervisor. Motion carried.

Chief of Police Micolo presented a power point presentation. He reviewed a list of police board members, department staff, Auxiliary personnel and their duties as well as revenues and expenses.

PUBLIC COMMENTS:

- Brian Case- How many convictions have there been compared to arrests. Why are you not patrolling the Kinross area as well?
- Frank Lamantia- What is involved in a property inspection. Do you receive any revenues from the tribe? I thought most police departments had an agreement with a local gas station. Has the county ever considered putting in a sub station to help disperse the cost?
- Herman Calkins- Is it possible for the officers to use a bicycle to conserve gasoline. On what type of situations are the tasers used for. What education or training do you have scheduled? What is the biggest complaint about the department?
- Brenda Case- Why do police officers leave their vehicle running? People would be amazed at how much the department staff use their own time. Can anyone own a taser? Why do you have a PO Box? Is the neighbor hood watch still active? What is the biggest complaint? What area do most of the calls come in from?
- Tom Balgenorth- I commend the department with the cola raises alone the milage still has not gone up. Are there any laws stating that the usage of a taser must be video taped? I am very pleased with the Police Department and with my property taxes in general.

PUBLIC COMMENTS CONTINUED:

- Ron Munro- What is the 800mhz fees for under expenses. Do you receive State or Federal grant money?
- Louanne Kooiman- How many hours are spent at the airport?

No written correspondence received for or against the Special Assessment.

The Public Hearing closed at 9:00PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 6, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee

MEMBERS ABSENT

Herb Henderson, Trustee

Also, present Sheila Gaines, Alan Moses, Jamie Davison, Rick LaDuke and Norm Perkins.

Attendance 24

Clerk Marvin Besteman called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Dan Mitchell, to approve the October 6, 2008, with addition of Raquel McClendon first runner up in the Miss Michigan USA pageant. Motion carried.

#2 MOVED: by Dan Mitchell, second by Fred McClendon, to accept the September 15, 2008, regular meeting minutes as written. Motion carried.

The finance committee reviewed the bills and questioned the roaming charges on the phone Jason Oberle was using during his tenure as Supervisor. Board members request a letter written to Jason verifying that the roaming charges were for township business.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	19,297.89
Fire Fund	3,608.91
Ambulance Fund	33,278.32
Property Management	2,866.82
Trail Grooming Fund	161.43
Parks Fund	4,870.18
Recreation Center Fund	4,577.27
Fairgrounds Fund	6,079.74
Golf course Fund	17,656.34
Public Works Fund	81,027.69
Police Fund	8,705.35

Grand Total \$182,129.94

Ck#34065-34184

Motion carried.

#4 MOVED: by Dan Mitchell, second by Fred McClendon, to approve sending a letter to Jason Oberle requesting explanation of roaming charges on cell phone bill. Motion carried.

PUBLIC COMMENTS

- On behalf of the taxpayers, I request that Mr. Oberle pay the roaming charges in full it was his choice to go to Indiana. Did we get the computer, keys and razor phone back?
- I saw Jason removing items from the township yesterday he should have had someone watching him.
- In the Supervisors letter there is a statement regarding extending Water Tower Drive to Gaines Highway, this is in a dumpsite and contaminated according to the RAB.
- The dump is on township property the road could go around the site.
- David Whyte introduced himself as a candidate for prosecutor.

Treasurer Ulrich discussed items regarding her department and the absence of Deputy Savoie. Treasurer Ulrich informed the Board that Judy Wright has been deputized to help with the department and is taking over the Ambulance accounts and asks that she be compensated. She also informed the Board that Sheila Gaines and Gail Graham took over sharing the responsibilities for thirteen days and requested they be paid for their time as well.

#5 MOVED: by Vicki Ulrich, second by Dan Mitchell, to approve a pay increase of two dollars per hour for acting Deputy Judy Wright retroactive as of September 24, 2008. Motion carried.

#6 MOVED: by Vicki Ulrich, second by Fred McClendon, to approve a one-time payment to Sheila Gaines and Gail Graham in the amount of \$208.00 each for thirteen days they worked in the Treasurers Department. Motion carried.

#7 MOVED: by Ed DeWitt, second by Fred McClendon, to approve Robert Boynton Broker a 7% commission if he sells the township owned motel. Motion carried.

#8 MOVED: by Ed DeWitt, second by Fred McClendon, to allow Jamie Davison Golf Course Manager to attend the 2009 PGA Conference in Florida cost not to exceed \$1250.00. Motion carried.

At the September 2, 2008, meeting the Board received correspondence from a resident who had a motorcycle accident September 2007. He is requesting a reduction or write off of his ambulance bill. Board agrees that since the accident happened in Rudyard Township they should be billed. EMS Director Moses informed the Board that Rudyard has paid this bill.

#9 MOVED: Ed DeWitt, second by Dan Mitchell, to have Terry Baxter's ambulance bill in the amount of \$1060.00 taken off the books due to being paid by Rudyard Township. Motion carried.

#10 MOVED: by Dan Mitchell, second by Fred McClendon, to approve quote from Cushman Fab in the amount of \$995.00 for repair of trench drain grates in the Ambulance Department. Motion carried.

#11 MOVED: by Fred McClendon, second by Dan Mitchell, to approve the purchase of seven portable radios funded through the Regional Assistance Fire Fighters Grant program from El-Com Services, INC. 3 for the Ambulance Department four for the Fire Department. Motion carried.

Discussion held regarding the appraisal reports for building 313 and vacant lot behind the Orioles building. The Assembly of God is requesting to purchase building 313 and the Orioles Club is asking to purchase the vacant land behind their building. Following discussion the Board appointed two members to negotiate a price and terms.

#12 MOVED: by Vicki Ulrich, second by Ed DeWitt, to appoint Vicki Ulrich and Ed DeWitt to negotiate a price and terms with members of the Assembly of God for building 313. Motion carried.

#13 MOVED: by Vicki Ulrich, second by Dan Mitchell, to have Committee members Vicki Ulrich and Ed DeWitt negotiate price and terms for vacant land with the Orioles. Motion carried.

Information submitted regarding the Trustee pay resolution and payment for attending meetings. No decision made at this time.

DPW Superintendent Perkins received two quotes for overhead doors for the new storage building from Whiskey River low bidder \$12,395.00 and Pickford Builders in the amount of \$13,796.

#14 MOVED: by Ed DeWitt, second by Fred McClendon, to approve quote of \$12,395.00 from Whiskey River for overhead doors. Motion carried.

#15 MOVED: by Ed DeWitt, second by Dan Mitchell, to allow DPW Superintendent Perkins to sell used equipment by sealed bids. Motion carried.

#16 MOVED: by Dan Mitchell, second by Fred McClendon, to purchase a new welder from Air Gas Great Lakes Inc. cost not to exceed \$1,998.49. Motion carried.

#17 MOVED: by Vicki Ulrich, second by Ed DeWitt, to enter into an agreement with Mika Meyers Beckett & Jones to represent the township with the proposed ethanol facility to be constructed in Kinross Township by the Mascoma Corporation. Motion carried.

DPW Superintendent Perkins received quotes for a new plow from R & D Trailer \$3,840.00, Gaylor Trucking \$4,085.00 and Malette Construction Equipment for \$4,800.00.

#18 MOVED: by Vicki Ulrich, second by Ed DeWitt, to authorize the purchase of a plow for the new pickup truck from low bidder R & D Trailer cost not to exceed \$3,840.00. Motion carried.

#19 MOVED: by Dan Mitchell, second Vicki Ulrich, approve invoice #091508 for Lobbying Registration to the State of MI in the amount of \$630.00. Motion carried.

#20 MOVED: by Ed DeWitt, second by Dan Mitchell, to approve including the Police Departments 2001 Ford Victoria with the listing of used equipment for sealed bids from the DPW Department. Motion carried.

Board appointed Don Sare, Rick Bernhardt, Leo Wiley and Larry Palma to the DPW Advisory Committee.

#21 MOVED: by Vicki Ulrich, second by Ed DeWitt, to request that the new DPW Advisory Committee propose a mission statement to the township to include maximum membership of seven. Motion carried.

#22 MOVED: by Ed DeWitt, second by Vicki Ulrich, to approve the purchase of a plaque in honor of Raquel McClendon first runner up in the Miss Michigan USA pageant. Motion carried.

DEPARTMENT MANAGERS

The Board received manager's reports from Police Chief Micolò, EMS Director Moses and DPW Superintendent Norm Perkins.

COMMITTEE REPORTS

Board reviewed meeting minutes from the Police Board.

Discussion held regarding Trustee per diems for committee meetings.

CORRESPONDENCE

Zoning Administrator Lawn Mowing Complaint's

EUP Planning & Development Commission

Steve Hicks Ethanol Plant Project

DEQ Kinross Township Water System Evaluation

Mika Meyers Beckett & Jones Water Sewer and Solid Waste Ordinance Draft

PUBLIC COMMENTS

- Has the Board received the draft water & sewer ordinance?
- Resident requested a breakdown of cost for the Fairground Fund.
- Resident asked that the Board consider reactivation of the EDC Board.
- Planning member Munro asked how many people were serving on the ZBA Board.
- RAB Chair Sare reminded everyone about the October 16, 2008 meeting.

Meeting adjourned at 8:40PM.

Marvin Besteman, Clerk

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 20, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Herb Henderson, Trustee

MEMBERS ABSENT

Fred McClendon, Trustee

Also, present Sheila Gaines, Mike Hoolsema, Alan Moses, Bill Palmer and Joe Micolo.
Attendance 15

Clerk Besteman called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Vicki Ulrich, to appoint Marvin Besteman chairperson.
Motion carried.

#2 MOVED: by Dan Mitchell, second by Vicki Ulrich, to approve the October 20, 2008, meeting agenda with addition of support letter for the Munuscong Watershed Planning Project. Motion carried.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to accept the October 6, 2008, regular meeting minutes as written. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#4 MOVED: by Vicki Ulrich, second by Dan Mitchell, to pay the following bills.

General Fund	20,775.08
Fire Fund	1,898.32
Ambulance Fund	42,231.66
Property Management Fund	620.17
Trail Grooming Fund	190.78
Parks Fund	946.58
Recreation Center Fund	4,736.31
Fairgrounds Fund	1,019.75
Golf Course Fund	13,723.45
Public Works Fund	47,042.05
Police Fund	9,504.21

Grand Total \$142,688.36

Ck# 34185-34246

Motion carried.

CHIPPEWA/EAST MACKINAC CONSERVATION

Patrick Carr Watershed Project Manager for the Chippewa Mackinac Conservation District explained that part of the project is located in Kinross Charter Township within the boundaries of the Munuscong River watershed. The project will determine pollution sources, causes and development of pollution prevention strategies to protect water quality. They are requesting support, use of the township hall and board liaisons with the development of the plan.

PUBLIC COMMENTS

- Trustee Dan Mitchell questioned the Compensation Commission advertisement and appointments.
- Planning member asked about Resolution 2008-20 Industrial Development District.
- Resident asked about the status of the employee time clocks.

Resolution 2008-20 Industrial Development District tabled pending review by the Planning Commission.

#5 MOVED: by Herb Henderson, second by Dan Mitchell, to approve writing off ambulance run, billed in error, date of service September 30, 2007, in the amount of \$625.00. Motion carried.

#6 MOVED: by Herb Henderson, second by Ed DeWitt, to approve by-laws for the Department of Public Works Advisory Committee with change Section 2. Membership *“The Advisory Committee shall consist of 7 members”*. Motion carried.

#7 MOVED: by Dan Mitchell, second by Vicki Ulrich, to appoint David Gaines to the DPW Advisory Committee. Motion carried.

Discussion held regarding commission for the sale or lease of township properties. Resolution to be presented at the next meeting. Rick Bernhardt requested that a packet be put together including the footage and appraisal of building.

#8 MOVED: by Herb Henderson, second by Ed Dewitt, to allow Golf Course Superintendent Palmer to purchase fertilizer from Turfgrass at a cost of \$14,500.00. Motion carried.

#9 MOVED: by Ed DeWitt, second by Vicki Ulrich, to renew Mike & Charlene Schmidt’s contract for campground managers/host for RV West. Motion carried with one no vote.

Discussion held regarding the roof drains in the motel. There is a lift station in the basement and is not working because the electric is off.

#10 MOVED: by Vicki Ulrich, second by Ed DeWitt, to allow DPW Superintendent Perkins obtain quotes for the separation of the roof drains from the drain system in the motel. Motion carried.

#11 MOVED: by Dan Mitchell, second by Herb Henderson, to approve letter of support for the Munuscong Watershed Planning Project and authorize Clerk Besteman to sign the letter. Motion carried.

DEPARTMENT MANAGERS REPORTS

Board reviewed report from Golf Course Superintendent Palmer.

CORRESPONDENCE

Don Sare Support of Mascoma Project

Bradley J. Butcher- Fire & EMS Building

EMS Employee Amanda Brommenschenkel Resignation

Meeting adjourned at 7:45PM.

Marvin Besteman, Clerk

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

November 3, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee

MEMBERS ABSENT

Herb Henderson, Trustee

Also, present Sheila Gaines and Jamie Davison.

Attendance 16

Clerk Besteman called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Vicki Ulrich, to appoint Marvin Besteman chairperson.
Motion carried.

#2 MOVED: by Ed DeWitt, second by Fred McClendon, to approve the November 3, 2008,
meeting agenda as presented. Motion carried.

#3 MOVED: by Dan Mitchell, second by Fred McClendon, to accept the October 20, 2008,
meeting minutes as written. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#4 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	11,634.14
Fire Fund	2,326.69
Ambulance Fund	28,043.81
Property Management Fund	239.08
Trail Grooming Fund	116.17
Parks Fund	871.33
Recreation Center Fund	2,555.72
Fairgrounds Fund	2,243.30
Golf Course Fund	7,394.13
Public Works Fund	66,479.66
Police Fund	5,992.97

Grand Total \$127,897.00

Ck#34247-34318

Motion carried.

#5 MOVED: by Dan Mitchell, second by Vicki Ulrich, to adopt Budget Adjustment Resolution 2008-20. Roll call vote all members voted yes. RESOLUTION adopted.

#6 MOVED: by Vicki Ulrich, second by Ed DeWitt, to adopt Resolution 2008-21 Industrial Development District. Roll call vote all members present voted yes. RESOLUTION adopted.

#7 MOVED: by Ed DeWitt, second by Dan Mitchell, to adopt CPI Cost Increase for the Removal of Solid Waste Resolution 2008-22. Roll call vote all members present voted yes. RESOLUTION adopted.

#8 MOVED: by Vicki Ulrich, second by Dan Mitchell, to authorize Norm Perkins to hire Whiskey River to replace the door and frame on the east side of the Kincheloe Post Office cost not to exceed \$3200.00. Motion carried.

#9 MOVED: by Vicki Ulrich, second by Ed DeWitt, to approve the Annual Green Fee Application/Letters as presented by Golf Course Manager Jamie Davison. Motion carried.

Discussion held regarding the donated snowmobile from Greg and Judy Wright. Their son would like to acquire the machine since the Grooming program is not using it.

#10 MOVED: by Vicki Ulrich, second by Dan Mitchell, to approve the write off ambulance account E000109305 \$191.00 no estate, account E000105782 \$497.40 no estate, account E000109763 \$50.00 paid by Rudyard, account E000104639 amount of \$104.64 Rudyard paid and account E000100667 \$331.94 Rudyard paid total amount of write offs one thousand one hundred seventy four dollars and ninety eight cents. Motion carried.

DEPARTMENT MANAGERS

Board reviewed reports from DPW Superintendent Norm Perkins and Golf Course Manager Jamie Davison.

COMMITTEE REPORTS

Board received committee meeting minutes from the Planning Commission and Police Board.

CORRESPONDENCE

Broker Robert Boynton- Police sale of township owned motel.

Planning Commission- Committee Requests

CenturyTel- Removal of Aerial Cables

PUBLIC COMMENTS

- Trustee McClendon reported that the employee time clocks were shipped.
- Clerk Besteman asked how the negotiations were going with the Church and vacant property sale.
- The floor plan for the proposed EMS & Fire Department has been received.
- Resident asked who was working the election.

Meeting adjourned at 8:00PM.

Marvin Besteman, Clerk

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 1, 2008

4884 W. Curtis St.

MEMBERS PRESENT

MEMBERS ABSENT

Lawrence Palma, Supervisor

Harvey O'Brien, Trustee

Marvin Besteman, Clerk

Julie Munro, Treasurer

Ed DeWitt, Trustee

David Kauer, Trustee

Brenda Case, Trustee

Also, present Sheila Gaines, Mike Hoolsema, Alan Moses, Jamie Davison, Denise Frasure and Joe Micolo.

Attendance 20

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Marvin Besteman, second by David Kauer, to approve the December 1, 2008, meeting agenda.

by Benda Case, second by Julie Munro, to amend the December 1, 2008, meeting agenda with four additions Paczkowski v KCT, legislation regarding Proposed Truck Route Ordinance, training in Okemos, and training packet for new board members on December 11, 2008, at LSSU. Motion to amend carried.

#2 MOVED: by David Kauer, second by Ed DeWitt, to accept the November 17, 2008, meeting minutes as written. Motion carried.

The finance committee reviewed the bills and found a three dollar and sixty cent tax charge on invoice #00015788.

#3 MOVED: by Ed DeWitt, second by Julie Munro, to pay the following bills.

General Fund	12,223.94
Fire Fund	2,419.29
Ambulance Fund	28,259.99
Property Management	339.59
Trail Grooming Fund	1,925.74
Parks Fund	477.96
Recreation Center Fund	3,185.10
Fairgrounds Fund	661.93
Golf Course Fund	5,558.01
Public Works Fund	88,598.22
Police Fund	6,844.08-3.60

Grand Total \$150,393.85

Ck# 34393-34458 Motion carried.

PUBLIC COMMENTS

- Dan Mitchell past township trustee informed the board that he had received a packet of information regarding the lawsuit between KCT and Joe Paczkowski.
- All members of the Board should attend the training on the new laws.

#4 MOVED: by Julie Munro, second by Brenda Case, to authorize Treasurer Munro to close the Golf Course Bond account that is paid off at Old Mission Bank and deposit monies into the general account. Motion carried.

#5 MOVED: by Brenda Case, second by Julie Munro, to request Planning Commission reviews the DPW by-laws as stated in the 2008 Enabling Law of 2008. Motion carried one no vote.

#6 MOVED: by David Kauer, second by Marvin Besteman, to re-appoint Gail Dill, Mervin Vanderstar and Lenora Pepler to the Board of Review for an additional two year term. Motion carried.

#7 MOVED: by David Kauer, second by Julie Munro, to appoint Trustee Brenda Case Township Board Rep on the Planning Commission. Motion carried.

#8 MOVED: by Marvin Besteman, second by Ed DeWitt, to appoint David Gaines to the Planning Commission term ending May 2009. Motion carried one no vote.

#9 MOVED: by David Kauer, second by Marvin Besteman, to appoint Dan Mitchell to the Zoning Board of Appeals. Motion carried.

#10 MOVED: by Marvin Besteman, second by David Kauer, to allow Assistant Accountant Judy Wright transfer a maximum of eighty hours vacation time to DPW employee Greg Wright. Motion carried.

#11 MOVED: by Ed DeWitt, second by Marvin Besteman, to allow Greg Wright to purchase donated snowmobile from the township for \$200.00. Three yes three no votes Motion defeated.

#12 MOVED: by Marvin Besteman, second by Ed DeWitt, to approve expenditure of the Senior Dinner and Fruit Baskets minus funds received from the golf scramble. Motion carried.

Treasurer Munro introduced her Deputy Kerry Fountain to the Board and requested approval to hire Kerry full time at a pay rate of 13.42 per hour.

#13 MOVED: by Marvin Besteman, second by Ed DeWitt, to hire Kerry Fountain full time Deputy Treasurer at a pay rate of \$9.50 per hour. Three yes three no votes Motion defeated.

Recess: 8:10PM

Reconvene: 8:20PM

#14 MOVED: by Marvin Besteman, second by Ed DeWitt, to hire Kerry Fountain full time Deputy Treasurer at a rate of eleven dollars per hour. Motion carried two no votes.

#15 MOVED: by David Kauer, second by Ed DeWitt, to approve hiring a part time clerical person not to exceed thirty-eight hours per week for the Supervisors office at a pay rate of nine dollars (\$9.00) per hour. Motion carried one no vote.

#16 MOVED: by David Kauer, second by Brenda Case, to approve a ninety 90 day ad hoc committee consisting of Trustee Kauer, Dan Mitchell, Herman Calkins and Office Manager Gaines to research the feasibility of four day work week. Motion carried.

Trustee Kauer submitted a draft copy of Ordinance #58 for the Board to review changes.

#17 MOVED: by David Kauer, second by Ed DeWitt, to authorize the supervisor to submit paper work to the DNR for the Sled Dog races and approve dates for races. Motion carried.

Per Diems for Trustees tabled.

#18 MOVED: by Brenda Case, second by David Kauer, to request the Supervisor contact legislator regarding the new Truck Route Ordinance. Motion carried.

Discussion held regarding the Joe Paczkowski lawsuit. Board requested that the hearing scheduled for December 3, 2008, be adjourned and request a meeting with the attorney to discuss the case.

#19 MOVED: by David Kauer, second by Julie Munro, to allow Trustee Case to attend training in Okemos, Michigan. Four no two yes votes Motion defeated.

DEPARTMENT MANAGERS

Board received monthly report from Chief of Police Micolo.

COMMITTEE REPORTS

Board reviewed meeting minutes from the Kinross District Police Board and the Zoning Board of Appeals.

CORRESPONDENCE

From Clerk Besteman- Appointment of Sheila Gaines Deputy Clerk.

PUBLIC COMMENTS

- Resident asked if the township had an attorney on retainer.
- Questions regarding why the waste pickup is in the combined water & sewer ordinance.
- Resident asked when the Board would make appointments to the EDC Board and Building Authority.

Supervisor Palma appointed Trustee Kauer, Clerk Besteman and Treasurer Munro to the Rec Advisory Committee.

Meeting adjourned at 9:00PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor