

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 5, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Dorothy Johnson, Alan Moses and Jamie Davison.

Attendance 13

Supervisor Palma called the meeting to order at 7:00PM. Trustee O'Brien led the Pledge of Allegiance.

#1 MOVED: by Brenda Case, second by Harvey O'Brien, to approve the January 5, 2009, meeting agenda with addition of grooming snowmobile. Motion carried.

#2 MOVED: by David Kauer, second by Brenda Case, to accept the December 15, 2008, meeting minutes with amendment to motion #5 delete "Kauer" replace with O'Brien "appoint *O'Brien*, Munro and DeWitt to the Finance Committee." Motion carried.

The finance committee reviewed the bills and found no withholdings. However, the Board discussed in length the Supervisors blackberry contract. The Board agreed to contact the company and ask what the cost will be to cancel the agreement. Also, discussed was possibly selling the blackberry phone.

#3 MOVED: Julie Munro, second by Harvey O'Brien, to pay the following bills.

General Fund	24,161.19
Fire Fund	6,761.92
Ambulance Fund	56,727.84
Property Management Fund	2,977.04
Trail Grooming Fund	2,948.14
Parks Fund	228.12
Recreation Center Fund	9,005.83

Fairgrounds Fund	2,546.83
Golf Course Fund	16,106.86
Public Works Fund	101,917.29
Police Fund	17,003.33

Grand Total \$240,384.39

Ck# 34539-34615

Motion carried.

#4 MOVED: by Harvey O'Brien, second by Ed DeWitt, to look into canceling the prior Supervisors blackberry phone contract and possibly sell the Blackberry and the Bluetooth phones. Motion carried.

SUPERVISORS REPORT

- Due to the condition of the trails, the dog sled races for January are canceled.
- Senator Allen will be here tomorrow at 4:00PM.
- Budget Workshop scheduled for Tuesday January 13, 2009 at 6:00PM.

PUBLIC COMMENTS

- How will people reach the Supervisor if needed?
- Don Sare stated that the DPW Meeting Minutes are not on the agenda. There are several items that we need approved by the Board.
- Resident suggested that the Board approve sending out a monthly newsletter.

#5 MOVED: by Harvey O'Brien, second by Ed DeWitt, to approve setting the trustees salary at five thousand dollars per year (\$5000.00) Motion carried with two no votes.

Resolution for Trustees salary will be presented at the next Board meeting.

#6 MOVED: by David Kauer, second by Julie Munro, to approve the Bennett Land Division Property #008-17-073-007-00AKA 7982 West Thompson Rd, Kinross. Motion carried.

Grooming Coordinator Davison explained the major repairs needed to the 2001 Lamtrac. Apparently since the township has only thirty eights miles to groom we only qualify for one groomer through the DNR program. The 2001 Lamtrac has a front plow and is a heavier groomer. The 2005 Tucker Terra is a lighter weight groomer both groomers have advantages and are needed since they serve separate needs. However, 2001 could cost up to 20,000.00 in

repairs. Gregware Company from Grand Rapids where the groomer was purchased has stated that they would pick the groomer up and take it back to their shop for a more accurate repair quote stating they would only charge the cost of fuel.

#7 MOVED: by Brenda Case, second by Marvin Besteman, to allow Gregware Company to pick up the 2001 Lamtrac groomer and take back to Grand Rapids for a more accurate repair quote the township will pay fuel cost to transport. Motion carried with two no votes.

#8 MOVED: by Marvin Besteman, second by Brenda Case, to proceed with lease of agreement with Brenda Verhey for building 316 at a rate of \$200.00 per month plus taxes for up to five years with the option to purchase, renter pays for any renovations and cost of maintenance repairs. Motion carried.

Supervisor Palma stated that he is appointing Dorothy Johnson as Deputy Supervisor.

#9 MOVED: by Brenda Case, second by Julie Munro, to approve the Deputy Supervisors wage of \$9.75 per hour part time up to 38 hours per week. Motion carried.

#10 MOVED: by Brenda Case, second by Marvin Besteman, to advertise for sealed bids the grooming snowmobile minimum bid of \$200.00. Motion carried.

DEPARTMENT MANAGERS REPORTS

Board reviewed the DPW Superintendents report.

CORRESPONDENCE

Fleis & Vandenbrink
Tree Planting Grant Program.

PUBLIC COMMENTS

- Planning Chair Munro stated that he and Brenda Case completed the Master Plan Certification program.
- Resident asked about the Salary Compensation Committee.
- Questions were asked as to what the Board intends on doing with building 227 the training center.

Meeting adjourned at 8:15PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGET WORKSHOP & STATUS OF BUILDING 313**

January 13, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
David Kauer, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Ed DeWitt, Trustee

Also, present Jamie Davison, Bill Palmer and Alan Moses.

Attendance 3

Supervisor Palma called the meeting to order at 6:00PM.

Board discussed and reviewed the Golf Course Fund, Trail Grooming Fund, Drug Forfeiture Fund and Ambulance Department Fund.

#1 MOVED: by Harvey O'Brien, second by David Kauer, to tentatively approve the Trail Grooming Fund budget. Motion carried.

#2 MOVED: by David Kauer, second by Brenda Case, to tentatively approve the Golf Course Fund budget. Motion carried.

#3 MOVED: by David Kauer, second by Marvin Besteman, to tentatively approve the Drug Forfeiture Fund budget. Motion carried.

Recess: 7:34PM

Reconvened: 7:45PM

#4 MOVED: by David Kauer, second by Julie Munro, to tentatively approve the Ambulance Fund budget. Motion carried.

Meeting adjourned at 8:15PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Budget Workshop**

January 19, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

David Kauer, Trustee

Also, present Mike Hoolsema, Denise Frasure and Dorothy Johnson.
Attendance 1

Meeting called to order at 1:10PM by Supervisor Palma.

Board reviewed budgets for the Recreation Center Fund, Parks Fund, Fairgrounds Fund, Property Management Fund and the Road Maintenance & Repair Fund.

#1 MOVED: by Ed DeWitt, second by Harvey O'Brien, to approve tentatively the Recreation Center fund budget. Motion carried.

#2 MOVED: by Harvey O'Brien, second by Marvin Besteman, to approve tentatively the Parks fund budget. Motion carried.

#3 MOVED: by Harvey O'Brien, second by Brenda Case, to tentatively approve the Fairgrounds fund budget. Motion carried.

#4 MOVED: by Harvey O'Brien, second by Julie Munro, to approve tentatively the Property Management fund budget. Motion carried.

#5 MOVED: by Ed DeWitt, second by Harvey O'Brien, to approve tentatively the Road Maintenance and Repair fund budget. Motion carried.

Supervisor Palma called for special budget workshop meeting for February 2, 2009, at 1:00PM.

Meeting adjourned at 3:48PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 20, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Ed DeWitt, Trustee
David Kauer, Trustee
Brenda Case, Trustee
Harvey O'Brien, Trustee

MEMBERS ABSENT

Julie Munro, Treasurer

Also, present Sheila Gaines, Mike Hoolsema, Kerry Fountain, Bill Palmer, Alan Moses and Denise Frasure.

Attendance25

Supervisor Palma called the meeting to order at 7:00PM. Boy Scout Troop 122 led the Pledge of Allegiance following the Presentation of Flags.

#1 MOVED: by David Kauer, second by Harvey O'Brien, to approve the January 20, 2009, meeting agenda with additions of Planning Commission vacancy and bids for snowmobile owned by the townships Grooming Program. Motion carried.

#2 MOVED: by David Kauer, second by Ed DeWitt, to accept the January 5, 2009, regular meeting minutes and the January 13, 2009, special meeting minutes as written. Motion carried.

#3 MOVED: by Ed DeWitt, second by Harvey O'Brien, to pay the following bills.

General Fund	15,918.19
Fire Fund	2,792.82
Ambulance Fund	36,182.53
Property Management Fund	1,596.75
Trail Grooming Fund	1,626.05
Parks Fund	93.80
Recreation Center Fund	8,792.56
Fairgrounds Fund	134.84
Golf Course Fund	6,320.64
Public Works Fund	75,542.82
Police Fund	11,213.66

Grand Total \$160,214.66

Ck# 34616-34687

Motion carried with one no vote.

SUPERVISORS REPORT

- Supervisor Palma reported that the cemetery fence was damaged by the County Road Commission snowplow.
- Two bids received for the 1992 Skidoo Formula MX owned by the township. Joe Babcock from Pickford submitted a bid for \$277.00 and Kent Wallace from Dafter submitted a bid for \$256.00

#4 MOVED: by Brenda Case, second by Ed DeWitt, to approve selling the township owned 1992 Skidoo to high bidder Joe Babcock for two hundred seventy seven dollars. Money to be put into the Grooming Fund. Motion carried.

PUBLIC COMMENTS

- Resident stated that the fair board should pay more than just the electric bill during fair time. Additional comments included DPW labor and the fairness of how the fair board allows vendors to rent the same spot year after year.
- Planning Commission Chair Munro handed out information to the Board regarding responsibilities they have with the Department of Public Works.
- Resident asked the Board how they would address the right of way issues concerning the beautification project.
- Homeowner asked if the township had received any information back from the attorney about the storm drain issue.
- Planning Commission member Bernhardt informed the Board that foreclosed homes, as long as they were on the market for a period of time, could be used in sells studies.

#5 MOVED: by David Kauer, second by Ed DeWitt, to adopt Resolution 2009-2 to Rescind Resolution 2008-12 Trustee Salary. Roll call vote five yes votes, one no vote and one absent. RESOLUTION declared carried.

#6 MOVED: by David Kauer, second by Ed DeWitt, to adopt Resolution 2009-3 setting the Trustee Salary at a flat rate of \$5000.00 per year. Roll call vote four yes, two no votes and one absent. RESOLUTION declared carried.

Trustee O'Brien did a walk through of building 316 stating that there is no major damage. However, there is still an odor left from when the pet shop was there. At the January 5, 2009 Board meeting request was made from Brenda Verhey to rent the building which the Board agreed to do. An additional request was then received asking that the Board sell the building. Following discussion the Board agreed to rent with the option to buy and not sell at this time.

#7 MOVED: by Marvin Besteman, second by David Kauer, to reject purchase offer of \$2500.00 from Brenda Verhey for building 316. Motion carried.

Quotes submitted for the purchase of a marquee. The Board will look at the budget and make a decision at the next meeting.

#8 MOVED: by Marvin Besteman, second by Harvey O'Brien, to hire Brian Krause and Joseph Pavlat for the volunteer fire department pending lien, drug screen and physical. Motion carried.

#9 MOVED: by David Kauer, second by Brenda Case, to process employee payroll by January 26, 2009, for the Treasurer to sign prior to leaving for the MTA Conference. Motion carried.

Discussion held regarding the purchase of a dish for the Recreation Center. No action taken at this time.

#10 MOVED: by David Kauer, second by Ed DeWitt, to appoint Dan Mitchell and Dean Auger to the DPW Advisory Committee. Motion carried.

#11 MOVED: by David Kauer, second by Marvin Besteman, to appoint Trevor Quinlan to the Planning Commission. Motion carried with one no vote.

#12 MOVED: by David Kauer, second by Harvey O'Brien, to approve amendments of the DPW by laws as written in their November 13, 2008, meeting minutes. Motion carried.

Wade Trim representative Kelly Cunningham discussed the projects that qualify for funding under the states stimulus package. The information will be passed on to the DPW Advisory Committee and the Planning Commission.

DEPARTMENT MANAGERS

Monthly reports received from Alan Moses EMS Director and Dee Dee Frasure Recreation Director.

COMMITTEE REPORTS

Board reviewed meeting minutes from the Personnel Committee, Planning Commission, Police Board, Park & Rec Advisory Committee and the DPW Advisory Committee.

PUBLIC COMMENTS

- Trustee Kauer discussed having a Community Days.
- Questions asked about the proposed new fire & ambulance-building project.
- Resident asked when the Master Plan would be complete.
- Resident stated that township owned buildings that are rented out with the option to purchase the renter could receive rent credits toward the purchase.

A special budget meeting is scheduled for February 2, 2009 at 1:00PM.

Meeting adjourned at 8:40PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

February 2, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present Dorothy Johnson and Alan Moses.
Attendance 22

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Harvey O'Brien, to approve the meeting agenda as presented with the addition of consultant report from Integrated EMS Solutions. Motion carried.

#2 MOVED: by David Kauer, second by Ed DeWitt, to accept the January 20, 2009, regular meeting minutes and the January 19, 2009, special meeting minutes as written. Motion carried.

#3 MOVED: by Julie Munro, second by David Kauer, to pay the following bills.

General Fund	18,373.79
Fire Fund	3,321.51
Ambulance Fund	25,283.90
Property Management Fund	20,103.98
Trail Grooming Fund	16.97
Recreation Center Fund	3,530.38
Fairgrounds Fund	336.23
Golf Course Fund	3,792.35
Public Works Fund	54,093.50
Police Fund	6,990.96

Grand Total \$135,843.57
Ck#34688-34735
Motion carried.

Integrated EMS Solutions explained the Consultant Report regarding Kinross EMS billing and account receivables, compliance and recommendations. A complete copy is available at the township for review.

James Bourque representative from Aggregates America explained the possibility of extracting sand off township property by either leasing or purchasing the property. The sand has been tested and is ok for use. The Board requests this issue be sent to the Planning Commission. Jim also reported that he is working on possibly opening a Veterans Hospital in the Kinross Medical Center.

Recess 8:00PM

Reconvene 8:24PM

#4 MOVED: by Ed DeWitt, second by Marvin Besteman, to adopt Resolution 2009-4 Sale of Building 313. Roll call vote yeas Palma, Besteman, Munro, DeWitt, Case and O'Brien nays Kauer. RESOLUTION declared carried.

Board discussed the purchase of a new marquee and requested updated quotes.

#5 MOVED: by David Kauer, second by Ed DeWitt, to adopt Resolution 2009-5 Public Improvement Fund. Roll call vote all members voted yes. RESOLUTION declared carried.

#6 MOVED: by Ed DeWitt, second by Brenda Case, to approve the purchase of one APEX Drawing Program for the Assessing Department in amount not to exceed \$546.00. Motion carried.

#7 MOVED: by David Kauer, second by Marvin Besteman, to allow the DPW Advisory Committee to proceed with preliminary work and engineering bids for the Forest Lodge Road and Cypress Lane Water Main Replacement, Air Diaphragm Pump and Waste Sludge Controls and Primary Digester projects that are potentially fundable through the Stimulus Package. Motion carried.

#8 MOVED: by David Kauer, second by Julie Munro, to allow DPW Superintendent Perkins to obtain bids for leak detection for Taylour Day Way, Christopher Street and the remainder of the community water system. Motion carried.

Board discussed Resolution 2009-6 Poverty Exemption and will discuss at the next budget meeting.

PUBLIC COMMENTS

Discussion held on the letter from Mika Meyers Becket and Jones regarding the water & sewer ordinance as well as the ownership of the storm drains.

Board reviewed the 2008 statistic report from Fire Chief Rick LaDuke. Board received the Police Board and DPW Advisory meeting minutes.

CORRESPONDENCE

Mika Meyers Beckett & Jones- Restated Water & Sewer Ordinances

Mika Meyers Beckett & Jones- Ownership of Storm Sewer Drains

Aggregates America- Thank you

Jason Oberle- Street Scape Project

Meeting adjourned at 9:10PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Building 300 Motel Issues**

February 9, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present LaBlance Enterprises Incorporated representatives Steve LaBlance and John Anderson.

Attendance 1

Meeting called to order at 10:50AM.

Representative Steve LaBlance explained the proposed purchase and renovation ideas of township owned building 300 aka Twin Peakes Motel.

#1 MOVED: by David Kauer, second by Harvey O'Brien, to accept one-dollar earnest money from LaBlance Enterprises Incorporated for building 300 Twin Peakes Motel pending agreement of purchase price of fifty thousand dollars with credits.
Motion carried.

Meeting adjourned at 11:55AM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

February 17, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Brenda Case, Trustee
David Kauer, Trustee
Harvey O'Brien, Trustee

MEMBERS SENT

Julie Munro, Treasurer
Ed DeWitt, Trustee

Also, present Sheila Gaines, Dorothy Johnson, Mike Hoolsema, Kerry Fountain, Alan Moses, Jamie Davison and Norm Perkins.

Attendance 13

Supervisor Palma called the meeting to order at 7:00PM. Trustee O'Brien led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Brenda Case, to approve the February 17, 2009 agenda with addition of Trustee Kauer's request regarding written employment policy on hiring and hold request on new personnel for the Fire Department. Motion carried.

#2 MOVED: by David Kauer, second by Harvey O'Brien, to accept the February 2, 2009 regular meeting minutes and the February 9, 2009 special meeting minutes as written. Motion carried.

#3 MOVED: Harvey O'Brien, second by Marvin Besteman, to pay the following bills.

General Fund	14,983.09
Fire Fund	562.78
Ambulance Fund	36,861.55
Property Management Fund	21,042.89
Trail Grooming Fund	7,087.30
Parks Fund	91.80
Recreation Center Fund	6,975.13
Fairgrounds Fund	146.20
Golf Course Fund	7,394.97
Public Works Fund	82,858.71
Police Fund	11,058.53

Grand Total \$189,062.95

Ck# 34736-34794, 34801-34818

Motion carried with one no vote.

SUPERVISORS REPORT

Supervisor Palma explained that he has been in contact with one of investors of the Local Express and requested that the burned down gas station be removed as soon as possible.

GROOMING PROGRAM DIRECTOR

Jamie Davison explained the miscommunication regarding the groomer that was sent to Gregware. Jamie also, discussed options the township has concerning the groomer and program. Board agreed to look into the feasibility of keeping the groomer or selling it.

#4 MOVED: by Harvey O'Brien, second by Marvin Besteman, to approve expenditure not to exceed twenty-five thousand one hundred eighty one dollars (\$25,181.00) for repairs to groomer by Gregware. Motion carried.

PUBLIC COMMENTS

- Planning member expressed concerns regarding the hotel agreement.
- Resident questioned the letter from the Department of Transportation and asked what the Boards intention is.

Discussion held regarding the sale of the hotel and building 316. Supervisor Palma scheduled a special meeting for Monday, February 23, 2009 at 6:00PM with Board members and Planning Commission.

#5 MOVED: by David Kauer, second by Harvey O'Brien, to approve Supervisor Palma's appointment of Mark Howland to the Planning Commission. Motion carried.

#6 MOVED: by Brenda Case, second by David Kauer, to approve Supervisor Palma's appointment of Ed Gunsell to the DPW Advisory Committee. Motion carried.

Recess: 7:40PM

Reconvene: 8:05PM

Personnel member Brenda Case discussed the reasons for changing the per diem for meals when traveling. Complete information was not obtained and requested to place on next agenda.

#7 MOVED: by Brenda Case, second by David Kauer, to approve pay increase for Rec Director Frasure two thousand dollar increase for 2009 an additional two thousand dollar increase in 2010 and one thousand dollar increase for 2011 upon anniversary and completion of evaluation. Motion carried.

#8 MOVED: by Harvey O'Brien, second by Marvin Besteman, to approve hiring Lisa Hobbs and Vicky Garlinghouse Emergency Medical Technicians Specialist part time for the EMS Department. Motion carried.

#9 MOVED: by David Kauer, second by Harvey O'Brien, to allow DPW Superintendent Perkins purchase Job Cal Software for scheduling maintenance cost not to exceed eleven hundred dollars (\$1,100.00) Motion carried.

DPW Committee member Don Sare requested that the Board maintain the current water & sewer rates for fiscal year 2009. Don stated that the committee would begin working on the revised Water, Sewer and Solid Waste Ordinances. Requested that an agreement be pursued with the Sault Tribe regarding the ordinance and asked that the Committee is contacted regarding special Board meetings when relevant to the DPW.

Board discussed delinquent bills from Barista Bay and requested to put this issue on hold until the Treasurer is in attendance.

Trustee Kauer requested that a policy be written regarding township employment asking that vacant positions be posted in house for all employees and volunteers prior to posting in the paper to . David also, asked that the Board form a Beautification Ad Hoc committee.

#10 MOVED: by David Kauer, second by Brenda Case, to approve forming a Beautification Project Ad Hoc Committee of seven persons to include one Board member, one Planning member, one DPW member, four persons from the general public that may include a master gardener. Motion carried.

Planning Commission and Board discussed the speed limit on Country Club Drive.

DEPARTMENT MANAGERS

DPW Superintendent submitted information for the Board to review regarding the Clubhouse Water Replacement Project Schedule. Board received report from Rec Director Frasure.

COMMITTEE REPORTS

Board received the Park & Rec, Cemetery, and DPW Advisory Committee meeting minutes as well as the Police Board and Planning Commission meeting minutes.

PUBLIC COMMENTS

- Discussion held regarding the Mascoma project meeting held February 13, 2009.

CORRESPONDENCE

Department of Transportation – Plat Revision

Trustee Kauer- Consulting of Township Departments

EDC Committee and employment policy concerns.

Meeting adjourned at 8:45PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Budget Workshop**

February 23, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present Alan Moses, Norm Perkins and Dorothy Johnson.
Attendance 2

Supervisor called the meeting to order at 1:00PM.

#1 MOVED: by Harvey O'Brien, second by Ed DeWitt, to tentatively approve the Department of Public Works Fund. Four yes three no votes motion carried.

#2 MOVED: by David Kauer, second by Harvey O'Brien, place sixty thousand dollars in the Street Scape Project Fund and sixty thousand dollars in engineering for a Fire & Ambulance budget fund. Motion carried with one no vote.

#3 MOVED: by Ed DeWitt, second by David Kauer, to tentatively approve the General Fund budget. Motion carried with five yes and two no votes.

#4 MOVED: by David Kauer, second by Ed DeWitt, to tentatively approve the Public Improvement Fund. Motion carried.

#5 MOVED: by David Kauer, second by Marvin Besteman, to tentatively approve the Pension Trust Fund. Motion carried.

Meeting adjourned at 4:15PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Purchase Request for Building 300 Motel and Building 316**

February 23, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present Planning Commission members Bernhardt, Gaines, Calkins, Munro, Wiley and Howland.

Attendance 1

Meeting called to order at 6:00PM by Supervisor Palma. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Harvey O'Brien, approve to sell building 300 motel on corner of M-80 and Water Tower Drive. Buyer to provide township with a performance Bond of \$50,000. Not completed within a two years bond reverts to township. Upon completion buyer will be refunded up to \$45,000.00 for job credits. Motion carried.

#2 MOVED: by David Kauer, second by Julie Munro, to credit any buyer of township property two thousand dollars for each full time employee they hire. Motion carried with one no vote.

#3 MOVED: by David Kauer, second by Harvey O'Brien, to authorize Supervisor Palma to sign documents on behalf of the township for purchase of building 300 as amended in purchase agreement. Roll call vote all members voted yes Motion carried.

Meeting adjourned at 8:12PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

KINROSS CHARTER TOWNSHIP

SPECIAL MEETING
Budget Workshop

February 23, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present Alan Moses, Norm Perkins and Dorothy Johnson.
Attendance 2

Supervisor called the meeting to order at 1:00PM.

#1 MOVED: by Harvey O'Brien, second by Ed DeWitt, to tentatively approve the Department of Public Works Fund. Four yes three no votes motion carried.

#2 MOVED: by David Kauer, second by Harvey O'Brien, place sixty thousand dollars in the Street Scape Project Fund and sixty thousand dollars in engineering for a Fire & Ambulance budget fund. Motion carried with one no vote.

#3 MOVED: by Ed DeWitt, second by David Kauer, to tentatively approve the General Fund budget. Motion carried with five yes and two no votes.

#4 MOVED: by David Kauer, second by Ed DeWitt, to tentatively approve the Public Improvement Fund. Motion carried.

#5 MOVED: by David Kauer, second by Marvin Besteman, to tentatively approve the Pension Trust Fund. Motion carried.

Meeting adjourned at 4:15PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Budget Workshop**

February 23, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present Alan Moses, Norm Perkins and Dorothy Johnson.
Attendance 2

Supervisor called the meeting to order at 1:00PM.

#1 MOVED: by Harvey O'Brien, second by Ed DeWitt, to tentatively approve the Department of Public Works Fund. Four yes three no votes motion carried.

#2 MOVED: by David Kauer, second by Harvey O'Brien, place sixty thousand dollars in the Street Scape Project Fund and sixty thousand dollars in engineering for a Fire & Ambulance budget fund. Motion carried with one no vote.

#3 MOVED: by Ed DeWitt, second by David Kauer, to tentatively approve the General Fund budget. Motion carried with five yes and two no votes.

#4 MOVED: by David Kauer, second by Ed DeWitt, to tentatively approve the Public Improvement Fund. Motion carried.

#5 MOVED: by David Kauer, second by Marvin Besteman, to tentatively approve the Pension Trust Fund. Motion carried.

Meeting adjourned at 4:15PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Purchase Request for Building 300 Motel and Building 316**

February 23, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present Planning Commission members Bernhardt, Gaines, Calkins, Munro, Wiley and Howland.

Attendance 1

Meeting called to order at 6:00PM by Supervisor Palma. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Harvey O'Brien, approve to sell building 300 motel on corner of M-80 and Water Tower Drive. Buyer to provide township with a performance Bond of \$50,000. Not completed within a two years bond reverts to township. Upon completion buyer will be refunded up to \$45,000.00 for job credits. Motion carried.

#2 MOVED: by David Kauer, second by Julie Munro, to credit any buyer of township property two thousand dollars for each full time employee they hire. Motion carried with one no vote.

#3 MOVED: by David Kauer, second by Harvey O'Brien, to authorize Supervisor Palma to sign documents on behalf of the township for purchase of building 300 as amended in purchase agreement. Roll call vote all members voted yes Motion carried.

Meeting adjourned at 8:12PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Purchase Request for Building 300 Motel and Building 316**

February 23, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present Planning Commission members Bernhardt, Gaines, Calkins, Munro, Wiley and Howland.

Attendance 1

Meeting called to order at 6:00PM by Supervisor Palma. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Harvey O'Brien, approve to sell building 300 motel on corner of M-80 and Water Tower Drive. Buyer to provide township with a performance Bond of \$50,000. Not completed within a two years bond reverts to township. Upon completion buyer will be refunded up to \$45,000.00 for job credits. Motion carried.

#2 MOVED: by David Kauer, second by Julie Munro, to credit any buyer of township property two thousand dollars for each full time employee they hire. Motion carried with one no vote.

#3 MOVED: by David Kauer, second by Harvey O'Brien, to authorize Supervisor Palma to sign documents on behalf of the township for purchase of building 300 as amended in purchase agreement. Roll call vote all members voted yes Motion carried.

Meeting adjourned at 8:12PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

March 2, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Dorothy Johnson, Mike Hoolsema and Alan Moses.
Attendance 16

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Ed DeWitt, to approve the March 2, 2009, meeting agenda moved by Brenda Case, second by David Kauer, to amend the agenda by adding "employee raises, employee health care and DPW billing". Motion to amend carried.

#2 MOVED: by David Kauer, second by Harvey O'Brien, to accept the February 17, 2009, meeting minutes with correction to page numbering and accept the February 23, am and pm special meetings as written. Motion carried.

#3 MOVED: by Harvey O'Brien, second by Julie Munro, to pay the following bills.

General Fund	27,139.26
Fire Fund	4,141.57
Ambulance Fund	33,444.57
Property Management Fund	137.35
Trail Grooming Fund	232.58
Recreation Center Fund	3,917.92
Fairgrounds Fund	383.40
Golf Course Fund	3,465.22
Public Works Fund	39,871.72
Police Fund	6,734.52

Grand Total \$119,468.11

Ck# 34819-34836 & 34857-34890

Motion carried with one no vote.

OPEN BUDGET PUBLIC HEARING

Supervisor Palma called the 2009-2010 budget public hearing to order at 7:09PM.

SUPERVISORS REPORT

- Spring Clean up will be held May 16, 2009.
- Lenora Pepler recently resigned from the Board of Review after twenty years of service. Vicki Ulrich who is an alternate has agreed to fill the vacancy.

#4 MOVED: by Ed DeWitt, second by Brenda Case, to approve the appointment of Vicki Ulrich to the Board of Review. Motion carried.

PUBLIC COMMENTS

- Whom does the township pay for assessing?
- How much has the township saved by contracting the assessing out?
- Resident stated that the Board should do a better job at presenting the budgets to the public.
- There is a deficit in the budgets and they do not balance. This board is not cutting enough.
- Joe Paczkowski who requested information through the Freedom of Information Act stated that once again the FOIA Officer did not answer his questions.
- Resident asked what the qualifications are to joining the Volunteer Fire Dept.
- Cemetery Chair Mervin Vanderstar asked that the Board to budget for the completion of the cemetery fencing.

Discussion held regarding old phones owned by the township.

#5 MOVED: by Harvey O'Brien, second by Marvin Besteman, to dispose of old township phones through the Diane Pepler Shelter. Motion carried.

#6 MOVED: by Brenda Case, second by Julie Munro, to increase the meal allowance policy for traveling to forty-four dollars per day breakfast \$8.00, lunch \$12.00, dinner \$21.00 and incidentals \$3.00. Motion carried four yes three no votes.

#7 MOVED: by David Kauer, second by Julie Munro, to approve the Sault Areas Race Association's schedule for 2009 and change test & tune from Tuesdays to Wednesdays. Motion carried.

#8 MOVED: by Brenda Case, second by David Kauer, to approve the Sault Areas Race Association to schedule rain dates on "Sundays". Motion carried.

#9 MOVED: by David Kauer, second by Julie Munro, to approve the Sault Area Race Associations request to extend curfew from 11:00PM to 11:30PM twice during the season. Motion carried with one no vote.

#10 MOVED: by Marvin Besteman, second by Harvey O’Brien, to allow the Sault Area Race Association to add additional concrete pads at their cost. Motion carried.

Trustee Case stated the Race Association must bring the pouring of concrete pads to the Planning Commission because they are changing the footprint of the township.

#11 MOVED: by Harvey O’Brien, second by Brenda Case, to approve write offs of ambulance run #10200KI in the amount of \$2190.00, run #113699KI in the amount of \$575.00 due to bankruptcy write off run #110672KI in the amount of \$205.00 run # 100667KI in the amount of 331.94 due to being paid by Rudyard Township and run #105822KI in the amount of \$108.14 paid by Dafter Township. Motion carried.

#12 MOVED: by Marvin Besteman, second by Harvey O’Brien, to allow the EMS Director, Township Supervisor and Trustee Kauer to meet with Rudyard and Dafter Townships to negotiate a new contract for Board approval. Motion carried.

#13 MOVED: by Brenda Case, second by Ed DeWitt, to approve BCBS as non-participating provider for the EMS Department. Motion carried.

#14 MOVED: by Ed DeWitt, second by Marvin Besteman, to allow the EMS Director to seek bids to re chassis one of the ambulance rigs. Motion carried.

Recess: 8:15PM
Reconvene: 8:25PM

With no additional comments written or verbally for or against the 2009-2010 proposed budgets the Public Hearing adjourned at 8:22PM.

PUBLIC COMMENTS

- Will the Board have another budget workshop prior to adoption?
- DPW member discussed water & sewer budget.

Treasurer Munro requested that the Board freeze employee wages charge a co-pay for employee health insurance and send the DPW billing to Norm’s office.

CORRESPONDENCE

Department of State Bureau of Elections “Help America Vote Act” complaint.
Freedom of Information Request from Joe Paczkowski.

Meeting adjourned at 9:00PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

March 16, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Denise Frasure, Dorothy Johnson, Kerry Fountain, Alan Moses, Mike Hoolsema, Richard & Cindy Oliver, Joe Micolo and DPW Personnel.

Attendance 37

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Ed DeWitt, to approve the March 16, 2009, meeting agenda by Marvin Besteman, second by David Kauer, to add the Township Boards 2009-2010 annual meeting dates. Motion carried.

#2 MOVED: by Ed DeWitt, second by David Kauer, to accept the March 2, 2009, regular meeting minutes with correction to page three Treasurer Munro requested that the Board "*look into*" employee wage freeze, co pay for employee health benefits and sending the DPW billing to Norm's office. Motion carried.

The finance committee reviewed the bills. Treasurer Munro stated that her department has received \$32925.31 in personal property taxes.

#3 MOVED: by Harvey O'Brien, second by David Kauer, to pay the following bills.

General Fund	18,948.41
Fire Fund	217.00
Ambulance Fund	33,554.47
Property Management Fund	1,631.24
Trail Grooming Fund	853.82
Parks Fund	91.80
Recreation Center Fund	5,855.99
Fairgrounds Fund	177.12
Golf Course Fund	10,152.58
Public Works Fund	68,226.02
Police Fund	11,391.47

Grand Total \$151,099.92

Ck# 34891-34970

Motion carried with one no vote.

SUPERVISORS REPORT

- The three thousand dollar tree grant has been approved.
- The County Road Commission stated that they would assist the township with the drain problems. They have received a \$135,000.00 stimulus money for rural roads and plan to work on Water Tower Drive.

DSP Richard Oliver reported to the township about the Zoning Administrator duties. Richard Oliver also updated the board on the Assessing Departments accomplishments over the last year.

PUBLIC COMMENTS

- Resident stated that he is glad to see that the Rec Center has applied for 2% monies and that other departments should do the same.
- When can the public comment on the employee issues that are on the agenda tonight?
- There is a current updated taxable value for the tribal units.
- I see the Board increased travel allowance for meals but wants to take away things for the employees.
- What is the status of investment's with Edward D. Jones?
- Resident stated that the treasurer was planning to be available everyday to the public but I have not seen her in the office.

#4 MOVED: by David Kauer, second by Harvey O'Brien, to amend Resolution 2009-6 2009-2010 General Appropriations Act by amending section 1.5 to reduce the road mileage from 1 and ½ mill to 1 mill. Motion carried with one no vote.

#5 MOVED: by David Kauer, second by Marvin Besteman, to adopt the 2009-6 General Appropriation Act Resolution. Roll call vote five yes and two no votes Case and Munro. RESOLUTION declared carried.

#6 MOVED: by Harvey O'Brien, second by David Kauer, to approve submitting the Recreation Centers 2% application. Motion carried.

Kinross Orioles Nest 311 requested to purchase lot #49 of Commercial Plat #2.

#7 MOVED: by Marvin Besteman, second by Harvey O'Brien, to sell lot 49 of commercial plat 2 to the Kinross Orioles for twelve hundred dollars with stipulation that the Orioles pay the closing and survey cost and they agree to a reverter clause stating that the township may repurchase the property for twelve hundred dollars. Motion carried with one no vote.

The Planning Commission requested that the Board review the Noise Ordinance and make Amendments' as necessary.

Recess 8:10PM

Reconvene 8:25PM

Personnel Committee requested that the Board approve eliminating merit raises, eliminate paying employees extra pay for extra duties outside their original job descriptions. They recommended COLA from 1%-3%, employees pay 20% of the cost of health insurance and a comp time policy. Following a lengthy discussion the Board agreed to table the elimination of extra pay for extra duties and cost share of health insurance as well as COLA.

Trustee Kauer requested to abstain from voting on personnel issues.

#8 MOVED: by Marvin Besteman, second by Ed DeWitt, to allow Trustee Kauer to abstain from voting on personnel issues. Motion defeated.

#9 MOVED: by Julie Munro, second by Ed DeWitt, to eliminate employee merit increases. Roll call vote yeas Munro, Kauer, DeWitt and Case, nays Besteman, Palma and O'Brien. Motion carried.

#10 MOVED: by Harvey O'Brien, second by Brenda Case, to table request of eliminating extra pay for extra duties. Motion carried with one no vote.

#11 MOVED: by Ed DeWitt, second by Brenda Case, to table request that all employees pay 20% of the health cost and COLA increase. Motion carried with one no vote.

#12 MOVED: by Brenda Case, second by Harvey O'Brien, to approve comp policy allowing employees who work over 40 hours in a week to accrue time at 1.5 times their regular hourly rate non-emergency personnel capped at 240 hours and emergency personnel capped at 480 hours pay rate will be paid at the rate the employee earned it. Motion carried with one no vote.

#13 MOVED: by David Kauer, second by Ed DeWitt, to adopt Budget Adjustment Resolution 2009-7. Roll call vote Yeas Besteman, Palma, Kauer, DeWitt and O'Brien. Nays Munro and Case. RESOLUTION declared carried.

#14 MOVED: by Harvey O'Brien, second by Julie Munro, to negotiate a lower price with Bradley J Butcher & Associates for planning & design of fire and ambulance building. Motion carried.

#15 MOVED: by David Kauer, second by Marvin Besteman, to approve renting the Quonset Hut to Jon Hampton for a snowmobile auction May 9, 2009 at a cost of \$200.00. Motion carried.

#16 MOVED: by David Kauer, second by Julie Munro, to approve Great Lakes Fur Harvesters lease agreement with a one hundred dollar increase from \$400.00 to \$500.00. Motion carried with one no vote.

#17 MOVED: by David Kauer, second by Julie Munro, to approve the Lamb Pool lease agreement at the same rate as last year of one hundred dollars. Motion carried.

#18 MOVED: by Marvin Besteman, second by David Kauer, to approve the annual 2009-2010 Township Board meeting dates. Motion carried.

#19 MOVED: by Brenda Case, second by Ed DeWitt, to allow the Supervisor to sign purchase orders for general retail purchases at the Golf Course. Motion carried.

DEPARTMENT MANAGERS

Board received reports from DPW Superintendent Perkins and Golf Course Manager Davison.

COMMITTEE REPORTS

Board reviewed committee meeting minutes from the Personnel Committee, Planning Commission, Park & Rec Advisory Committee and Police Board.

CORRESPONDENCE

Mika Myers Beckett & Jones Storm Drains
Jason Oberle Fire & Ambulance Building

PUBLIC COMMENTS

- Comments received regarding the expense of the MTA Educational Conference, two percent monies, personnel issues that are on the agenda tonight, grants and how the meeting was conducted.
- Resident stated that certain board members should look at themselves before crucifying the employees.

Meeting adjourned at 9:50PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

April 6, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
David Kauer, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Ed DeWitt

Also, present Alan Moses, Sam Brown, Rodney Leask, Brian Kendall, Brian McMillan, Dorothy Johnson, Franklin Noha, Kerry Fountain, Rick LaDuke, Jamie Davison, Norm Perkins, and Judy Wright. Attendance 14.

Supervisor Palma called the meeting to order at 7:00PM. Trustee O'Brien led the Pledge of Allegiance.

#1 MOVED: by DAVID KAUER, second by JULIE MUNRO, to approve the April 6, 2009, meeting agenda with the addition of two action items at the request of EMS Director Moses. Motion carried.

#2 MOVED: by DAVID KAUER, second by HARVEY O'BRIEN, to approve the March 16, 2009 meeting minutes as written. Motion carried.

PUBLIC COMMENT

Page 2 of March 16, 2009, minutes referenced tabling elimination of extra pay for extra duties, cost share of health insurance and COLA without a date for reconsideration. This is a violation of Roberts Rules of Order.

The finance committee reviewed the bills.

#3 MOVED: by HARVEY O'BRIEN, second by DAVID KAUER, to pay the following bills.

General Fund	22,945.70
Fire Fund	2,939.68
Ambulance Fund	32,297.59
Property Management Fund	260.14
Trail Grooming Fund	18,614.36
Parks Fund	121.75
Recreation Center Fund	4,683.36
Fairgrounds Fund	521.49
Golf Course Fund	4,281.62
Public Works Fund	107,065.16
Police Fund	12,182.51

Grand Total \$205,913.36

Ck# 34971-35050

Motion carried with one no vote.

- #4 MOVED:** by MARVIN BESTEMAN, second by BRENDA CASE, to accept the offer of \$2,500.00 from Brenda Verhey for purchase of Building #316. ROLL CALL: KAUER-No, PALMA-Yes, O'BRIEN-No, BESTEMAN-Yes, MUNRO-No, CASE-Yes. Motion defeated.
- #5 MOVED:** by HARVEY O'BRIEN, second by DAVID KAUER, to write off patients' ambulance bills in the total amount of \$1,003.08, for patient account numbers 110930KI, DOS 06/10/08, \$115.00; 116132KI, DOS 01/01/09, \$881.00; 032748KI, DOS 08/31/02, \$7.08, due to patients being deceased with no estates. Motion carried.
- #6 MOVED:** by HARVEY O'BRIEN, second by JULIE MUNRO, to authorize the Ambulance Department to purchase three (3) Panasonic Toughbook computers from Group Mobile for a total of \$15,607.00 on a four-year lease agreement and five (5) licenses of Field Bridge Patient Care Report system from Image Trend for \$1,000.00 per license with a \$400.00 per year service fee per license. Motion carried.
- #7 MOVED:** by JULIE MUNRO, second by BRENDA CASE, to award Bradley J. Butcher & Associates a contract to prepare Part One of their proposal dated March 26, 2009, for the programming, preliminary design, and design development for a Township EMS and Fire Service building at a cost of \$42,200.00. Motion carried.
- #8 MOVED:** by MARVIN BESTEMAN, second by HARVEY O'BRIEN, to continue the same prescription drug coverage as 2008-2009, up to twenty dollar reimbursement for non-generic drugs and no reimbursement for generic drugs for 2009-2010 fiscal year. Motion carried with one no vote.
- #9 MOVED:** by MARVIN BESTEMAN, second by BRENDA CASE, to continue the lease of four (4) MDOT directional signs for the Oaks at Kincheloe for fiscal 2009-2010 at the cost of \$1,440.00 for the year. Motion carried.
- #10 MOVED:** by DAVID KAUER, second by HARVEY O'BRIEN, to authorize Greens Superintendent Palmer to purchase a new transaxle for the Toro Truckster at a cost of \$5,000.00. Motion carried.
- #11 MOVED:** by DAVID KAUER, second by HARVEY O'BRIEN, to award the contract as recommended by Wade Trim, for the Clubhouse Drive water main replacement to J&N Construction, from the bids received, at a cost of \$142,417.76. Motion carried.
- #12 MOVED:** by MARVIN BESTEMAN, second by BRENDA CASE, to authorize the Treasurer's Department to contact an attorney regarding proper procedures for seizure of assets related to delinquent personal property. Motion carried.
- #13 MOVED:** by DAVID KAUER, second by HARVEY O'BRIEN, to increase the on-call premium for DPW maintenance personnel, Rodney Leask and Brian McMillan, to \$1.61 per hour, retroactive to March 3, 2009, until maintenance person, Greg Wright, returns to work. Motion carried.
- #14 MOVED:** by HARVEY O'BRIEN, second by DAVID KAUER, to allow Brandon Hetrick and Joe Pavlat to join the Fire Department with an extended probationary period of one year. Motion carried with two no votes.

#15 MOVED: by HARVEY O'BRIEN, second by DAVID KAUER, to reinstate Franklin Noha to the Fire Department. Motion carried.

#16 MOVED: by DAVID KAUER, second by JULIE MUNRO, to rescind motion #13 of March 2, 2009. Motion carried.

#17 MOVED: by DAVID KAUER, second by MARVIN BESTEMAN, to reinstate Jim Henderson as part-time EMT for the EMS department. Motion carried.

A short discussion was held regarding the need for standards to be used before merit raises are given.

#18 MOVED: by HARVEY O'BRIEN, second by JULIE MUNRO, to allow Recreation Center Administrator to use the Bonus Points on the Township's VISA card to get items of use for Recreation Center activities and programs. Motion carried.

DEPARTMENT MANAGERS

Board received reports from Police Chief Micolo, Golf Course Manager Davison, and Green Superintendent Palmer.

COMMITTEE REPORTS

Board reviewed minutes of the Police Board.

CORRESPONDENCE

DPW Superintendent Perkins – Union
DEQ – Scott Bartley & Arthur LaVigne
Jason Oberle – Waste Collection Contract
Michigan Section AWWA – Exemplary Wellhead Protection Program Award
Eric & Dawn Vink – Windermere Street Drainage Problem
Richard Moore – US Flag Code

PUBLIC COMMENT

I was disappointed that there was nothing on the agenda regarding the Streetscape Project. A letter should have already been sent to property owners about right-of-way issue. More than one issue should be being addressed at a time to insure that contract requirements can be met.

Meeting adjourned at 8:00 PM.

Marvin Besteman, Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

April 20, 2009

4884 W. Curtis St

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

David Kauer, Trustee

Also, present Sheila Gaines, Mike Hoolsema, Dorothy Johnson, Joe Micolo, Norm Perkins, Alan Moses, Jamie Davison, Judy Wright and several DPW employees.

Attendance 23

Supervisor Palma called the meeting to order at 7:05PM. Trustee O'Brien led the Pledge of Allegiance.

#1 MOVED: by Harvey O'Brien, second by Julie Munro, to approve the April 20, 2009, meeting agenda with addition from Golf Course Manager Davison requesting to purchase material and build storage lockers. Motion carried.

#2 MOVED: by Ed DeWitt, second by Julie Munro, to accept the April 6, 2009, meeting minutes as written. Motion carried.

#3 MOVED: by Harvey O'Brien, second by Brenda Case, to pay the following bills.

General Fund	23,792.84
Fire Fund	785.02
Ambulance Fund	33,014.01
Property Management Fund	1,968.68
Trail Grooming Fund	112.90
Parks Fund	91.80
Recreation Center Fund	6,223.36
Fairgrounds Fund	112.70
Golf Course Fund	28,530.10
Public Works Fund	73,376.76
Police Fund	10,200.76

Grand Total \$178,208.93

Ck# 35051-35118

Motion carried.

Brenda Verhey interested in purchasing building 316 discussed the use she has in mind for the building as well as what improvements she intends to make. All parties agreed to change the purchase price to ten thousand dollars in lieu of a bond.

SUPERVISORS REPORT

Trustee Kauer who is absent tonight requested that anyone wishing to be a part of the Beautification Committee is encouraged to attend the April 27, 2009 Park & Rec Committee meeting at the Recreation Center.

#4 MOVED: by Ed DeWitt, second by Harvey O'Brien, to allow DPW Superintendent Perkins to purchase a hot water portable pressure washer from Michigan Steam cost not to exceed \$3,305.00. Motion carried.

#5 MOVED: by Brenda Case, second by Marvin Besteman, to allow DPW Superintendent Perkins to purchase a 90lb air hammer from Midway Rental cost not to exceed nine hundred twenty four dollars. Motion carried.

#6 MOVED: by Brenda Case, second by Larry Palma, to allow DPW Superintendent Perkins to obtain quotes for a front deck mower. Motion carried.

#7 MOVED: by Marvin Besteman, second by Ed DeWitt, to allow DPW Superintendent Perkins to contract with Roes Contracting Co., Inc to bore two lines and supply a 3" electrical conduit and 3" water line at the waste water treatment plant cost not to exceed two thousand dollars. Motion carried.

#8 MOVED: by Ed DeWitt, second by Harvey O'Brien, to allow DPW Superintendent Perkins to contract with Edison Electric to move the electric pole from the center of the parking lot at the plant office cost not to exceed two thousand four hundred dollars. Motion carried.

#9 MOVED: by Ed DeWitt, second by Julie Munro, to allow DPW Superintendent to purchase materials from Etna Supply to run a 3" service line from behind the waste water treatment plant into the plant basement cost not to exceed two thousand six hundred and twenty three dollars. Motion carried.

EDWARD D JONES

Bill McLeod arrived at 7:45pm to update the Board on the townships investments.

Recess 8:05PM

Reconvened 8:16PM

#10 MOVED: by Harvey O'Brien, second by Marvin Besteman, to approve a forty cent per hour cost of living increase for all active employees retroactive April 1, 2009. Roll call vote five-yes Palma, Besteman, O'Brien, Case, DeWitt and one no vote Munro, Kauer absent. Motion carried.

#11 MOVED: by Harvey O'Brien, second by Julie Munro, to adopt the EMS Policies Advance Beneficiary Notice of Non-Coverage, Signature Form/Notice of Privacy Practice, Station Duties Policy & Procedures and Billing Policy & Procedure. Motion carried.

#12 MOVED: by Harvey O'Brien, second by Ed DeWitt, to allow Golf Course Manager Davison to purchase material to construct six locking cabinets cost not to exceed one thousand dollars. Motion carried.

DEPARTMENT MANAGERS

Board reviewed DPW Superintendent Perkins Department report.

COMMITTEE REPORTS

Planning Commission and Personnel Committee meeting were received.

PUBLIC COMMENTS

Planning member asked why he was not notified regarding the request of his removal from the Commission.

CORRESPONDENCE

U.S. Department of Commerce-Thank you
Jason Oberle-Waste Collection Contract

Meeting adjourned at 8:45PM

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

May 4, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

David Kauer, Trustee

Also, present Dorothy Johnson, Norm Perkins, and Judy Wright. Attendance 14.

Supervisor Palma called the meeting to order at 7:00PM. Trustee O'Brien led the Pledge of Allegiance.

#1 MOVED: by Case, second by O'Brien, to approve the May 4, 2009, meeting agenda. Motion carried.

#2 MOVED: by DeWitt, second by Besteman, to approve the April 20, 2009 meeting minutes as written. Motion carried.

PUBLIC COMMENT

Can the board do anything about one of the inmate crews being transferred to St. Ignace? Kinross Township would be an ideal place for Hospice to locate because of its central location in the county.

The Planning Commission voted to send a letter to property owners along M-80 at their last meeting. Is the Board going to give some direction on this matter?

Could a street light be installed at the intersection of Blueberry and Country Club?

The finance committee reviewed the bills.

#3 MOVED: by Munro, second by DeWitt to pay the following bills.

General Fund	16,988.89
Fire Fund	2,816.10
Ambulance Fund	33,718.26
Property Management Fund	321.54
Road Maintenance & Repair Fund	46.26
Trail Grooming Fund	42.70
Recreation Center Fund	3,689.93
Fairgrounds Fund	160.32
Golf Course Fund	9,925.88
Public Works Fund	45,897.13
Police Fund	9,674.10

Grand Total \$123,281.11

Ck# 35119-35211, with the exception of check #35165, for vendor #799, invoice #2009-900976, in the amount of \$60.00, for further investigation.

Motion carried.

Tracy Holt of Chippewa County Hospice presented an overview of the plan to locate a Hospice house in Chippewa County. Their plans include a five bed facility that would blend into the residential character of any neighborhood. Their organization is volunteer based with expenses being paid by private donations, memorial endowments, fundraising, and grants. They are considering several sites at the current time, but will not break ground until the majority of the necessary funds for building have been secured.

#4 MOVED: by O'Brien, second by Besteman to support Hospice building a facility in Kinross Charter Township in a location yet to be determined that could be purchased for \$1.00. Motion carried.

Deputy Supervisor Johnson will compose and send a letter of support.

Ms. Verhey spoke to the Board about the fast food products that she intends to serve as a drive-through restaurant and specialty coffee shop. The terms of the buy/sell agreement include credits for such things as job creation and landscaping.

#5 MOVED: by Munro, second by DeWitt, to sell Building 316 to Brenda Verhey according to the terms of the buy/sell agreement as submitted. Motion carried.

Supervisor Palma informed the Board that DSP, Inc. no longer wished to perform zoning ordinance enforcement duties. He and Deputy Supervisor Johnson are developing a job description for review by the Personnel Committee.

#6 MOVED: by O'Brien, second by Case to approve construction of a pole building by the Heritage Society pending approval by the Planning Commission. Motion carried.

#7 MOVED: by Case, second by DeWitt, to have the Supervisor appoint three Board members and four Township residents to a new Road Advisory Committee. Motion carried.

#8 MOVED: by DeWitt, second by Besteman to approve the Chippewa County Fair Board contract.

#9 MOVED: by DeWitt, second by Munro, to table Motion #8 until after a Board workshop on Wednesday, May 6, 2009, to clarify several items regarding the Chippewa County Fair Board contract. Motion carried with one no vote.

#10 MOVED: by DeWitt, second by Munro, to approve the Sault Area Racing Association contract. Motion carried.

#11 MOVED: by Besteman, second by Case to approve the Millennium Motorsports contract. Motion carried.

#12 MOVED: by Case, second by Munro, to approve the Treasurer obtaining quotes on the purchase of a laptop computer. Case, Palma, & Munro yes; Besteman, DeWitt, and O'Brien no. Motion defeated.

#13 MOVED: by DeWitt, second by O'Brien to approve having the large white pine tree removed by Just Right Tree Service, at a cost of \$550.00, located at RV East. Motion carried.

#14 MOVED: by Besteman, second by Palma, to advise the Planning Commission not to send letters to property owners along M-80 in regards to right-of-way issues related to the Streetscape Project because there is insufficient information at this time. Motion carried.

#15 MOVED: by Palma, second by Besteman to adopt Resolution 2008-9, Sale of Lot 49, Kinross Township Commercial Plat No. 2. Roll call vote: Yea-Case, DeWitt, Besteman, Munro, Palma, & O'Brien; Nay-None; Absent-Kauer. Resolution adopted.

DEPARTMENT MANAGERS

Board received reports from Police Chief Micolo

COMMITTEE REPORTS

Board reviewed minutes of the Police Board and Park & Rec Committee.

CORRESPONDENCE

Smith Sanitation

PUBLIC COMMENT

As a local company, Smith Sanitation will employ local people while serving the needs of the Township. Spring clean-up could be handled within conditions required.

Meeting adjourned at 8:45 PM.

Marvin Besteman, Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Chippewa County Fair Board Agreement**

May 6, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

David Kauer, Trustee

Also, present Dorothy Johnson.

Attendance 3

Supervisor Palma called the meeting to order at 7:00PM.

Board reviewed and discussed the following issues regarding the Chippewa County Fair Boards agreement.

- Free parking passes for all Kinross Townships non-profit organizations.
- Department of Public Works employee wage update.
- Number of campsites at RV West.
- Better organization of parking.
- Insurance coverage on buildings.

Meeting adjourned at 8:20PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

May 18, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Also, present Dorothy Johnson, Jamie Davison, Mike Hoolsema, Denise Frasure, Bill Palmer, and Judy Wright. Attendance 14.

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Munro, second by Case, to amend the May 18, 2009, meeting agenda by deleting the fifth item, Personal Property Write-off, and changing the second item to Planning Commission Chairman Munro from Treasurer Munro. Motion carried.

#2 MOVED: by Kauer, second by Case, to amend the May 18, 2009, meeting agenda by adding Kid's Fishing Day and the Community Garden. Motion carried.

#3 MOVED: by DeWitt, second by Besteman, to approve the May 4, 2009, and May 6, 2009, meeting minutes as written. Motion carried.

PUBLIC COMMENT

The finance committee reviewed the bills.

#4 MOVED: by Munro, second by DeWitt to pay the following bills.

General Fund	18,359.80
Fire Fund	622.82
Ambulance Fund	33,912.21
Property Management Fund	1,537.45
Trail Grooming Fund	52.30
Parks Fund	330.12
Recreation Center Fund	6,202.71
Fairgrounds Fund	1,609.95
Golf Course Fund	25,107.70
Public Works Fund	77,861.54
Police Fund	9,790.35

Grand Total \$175,386.95

Motion carried with one no vote.

Julie Trotter as the Chippewa County Health Department's representative to the Tobacco Free Living Coalition commended the Township Board and community leaders for their commitment to the ideals of the Coalition in making the Township Hall a Smoke Free environment. A plaque was presented commemorating the occasion.

SUPERVISOR'S REPORT:

Supervisor Palma reported that the Recreation Center had secured a \$2,500.00 grant from the Sault Tribe of Chippewa Indians for use for Kid's Fishing Day.

#5 MOVED: by O'Brien, second by Case, to allow Recreation Center Director Frasure to spend \$2,500.00 for fish and supplies for Kid's Fishing Day, June 6, 2009. Motion carried.

Deputy Supervisor Johnson has composed a Business Guide that will be placed in both RV Parks. It is also available online at msn.com by clicking on "my collections" and entering Kincheloe, Michigan.

Clerk Besteman asked if the Board should make an educational policy for Board and committee members to attempt to insure that budgets were being adhered to and that unnecessary expenses were not being incurred. The suggestion was made that Board members be allowed to attend up to four training sessions per year beyond any required educational workshops or conferences. Board members should bring ideas to the next meeting.

Planning Commission Chairman Munro invited any Board member to attend the Capital Improvement Projects workshop with him on May 21, 2009, in Thompsonville. He informed the Board that the position of the Commission is that the right-of-way issues along M-80 should be resolved before the Township proceeds with the Streetscape Project. He also invited all Board members and residents to the special meeting of the Planning Commission on Wednesday, May 27, 2009, at 5:30 PM at the Township Hall to review the draft of the Master Plan. Kelly Drake of UP Engineers and Architects will be present at the meeting to answer questions and concerns.

A discussion of street and road issues resulted in Trustees O'Brien and Kauer, in addition to Supervisor Palma being appointed to a new Road Advisory Board to study the needs and possible funding sources that may be used to help remedy the storm drain issues, etc.

#6 MOVED: by Kauer, second by Munro, to notify Waste Management that the Township intends to solicit bids for solid waste removal to commence at the termination date of their contract and to develop bid specifications. Motion carried.

#7 MOVED: by Kauer, second by DeWitt, to allow Superintendent Perkins to hire Great Lakes Electric Company to rewire the DPW office and motor pool building at a cost of \$4,775.00. Motion carried.

#8 MOVED: by DeWitt, second by Case, to approve FOCAS to use the 4H Building, RV West for a spay and neuter clinic on August 5-9, 2009. Motion carried.

#9 MOVED: by Kauer, second by Munro, to allow 4H Parelli play day to use the horse arena, stalls and registration booth for a \$10.00 per stall deposit. Motion carried.

#10 MOVED: by O'Brien, second by Case, to approve the hiring of seasonal employees Christian Wilkins, Emily Markstrom, and Jasmine Wilkins as pro-shop employees and/or cart attendants for the golf course pending results of their physicals and drug screens. Motion carried.

#11 MOVED: by Palma, second by DeWitt, to re-appoint Herman Calkins and David Gaines to the Planning Commission. Motion carried with two no votes.

#12 MOVED: by Kauer, second by O'Brien, to establish an Industrial Development District pursuant to Act No. 198 of the Public Acts of 1974 in the parcel known as 17461 S. Morris, Lot #18, Kinross Township Industrial Plat No. 1, Building #427, according to the procedures required by the State of Michigan. Motion carried.

#13 MOVED: by Case, second by Munro, to approve the addition of sections #1.4 Standard of Conduct, and 1.5 Disclosure to the Planning Commission bylaws. Motion carried.

#14 MOVED: by Munro, second by Besteman, to allow Brenda Verhey to construct a "U" shaped driveway around building #316 as per her site plan. Motion carried.

Trustee Kauer informed the Board that only three persons had voiced any interest in participating in planting at the Community Garden.

DEPARTMENT MANAGERS

Board received reports from DPW Superintendent Norm Perkins, Gold Course Superintendent Bill Palmer, Recreation Center Director Frasure, and Golf Course Manager Jamie Davison.

COMMITTEE REPORTS

Board reviewed minutes of the Park & Recreation Committee and Planning Commission.

CORRESPONDENCE

Department of Management & Budget
DSP, Inc.

PUBLIC COMMENT

Richard Oliver, President of DSP, Inc., clarified information regarding his company's intentions in relation to ordinance enforcement duties.

Meeting adjourned at 8:00 PM.

Marvin Besteman, Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING/PUBLIC HEARING**

June 15, 2009

4884 W. Curtis St

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
David Kauer, Trustee
Harvey O'Brien, Trustee
Ed DeWitt, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Mike Hoolsema, Alan Moses, Rick LaDuke, Bill Palmer, Norm Perkins and Joe Micolo.

Attendance 16

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Julie Munro, second by Marvin Besteman, to amend the June 15, 2009 meeting agenda with additions of computer purchase for the treasurers department, first right of refusal of property, streetscape project and recreation center lawn mowing. Motion carried.

#2 MOVED: by David Kauer, second by Ed DeWitt, to accept the June 1, 2009, regular meeting minutes with request to list members name and vote cast on resolution number 6 and list names and how they voted on all future resolutions. Motion carried.

#3 MOVED: by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	14,244.86
Fire Fund	1,335.64
Ambulance Fund	81,515.55
Property Management Fund	2,192.16
Trail Grooming Fund	52.05
Parks Fund	1,672.28
Recreation Center Fund	5,708.53
Fairground Fund	934.52
Golf Course Fund	31,591.51
Public Works Fund	134,833.21
Police Fund	12,042.83

Grand Total \$286,123.14

Ck# 35357-35447

Motion carried with one no vote.

PUBLIC HEARING

Supervisor Palma called the Public Hearing to order at 7:10PM. EDC is requesting that an Industrial Development district be established at 17461 S. Morris building 427. The EDC is working with a potential buyer who is interested in opening a business and investing \$667,200.00.

PUBLIC COMMENTS

- Rick Bernhardt read a letter addressing the Board about the right of way issues with regards to the streetscape project. He also requested that the letter be (attached amended 7-6-09) made a permanent part of the meeting minutes.
- Resident questioned why the Board did not notify the effected business owners about the streetscape meeting held on June 12, 2009.

SUPERVISORS REPORT

Supervisor Palma mentioned that the Recreation Center made one thousand dollars in concessions during the yard sales on Saturday. They also sold several items from the resale shop.

Lengthy discussion held regarding the Clerks Departments request to purchase a locking cabinet for meeting minute books.

#4 MOVED: by Marvin Besteman, second by Ed DeWitt, to allow the Clerks Department to purchase a locking cabinet as requested. Motion carried with two no votes.

#5 MOVED: by Ed DeWitt, second by David Kauer, to adopt the Budget Adjustment Resolution as presented. Roll call vote all members voted yes. RESOLUTION declared carried.

#6 MOVED: by David Kauer, second by Brenda Case, to approve the Sault Area Race Associations request to add additional pit slabs at the racetrack. Motion carried.

#7 MOVED: by David Kauer, second by Marvin Besteman, to allow Greens Superintendent Palmer to purchase a motor for the sand sifter cost not to exceed nine hundred dollars. Motion carried.

#8 MOVED: by Marvin Besteman, second by David Kauer, approve hiring Brian Decker greens laborer for the golf course at a pay rate of \$7.15 per hour. Motion carried with two no votes.

Discussion held regarding Frank and Dianne Naccaratos offer to purchase the caretakers house at the fairgrounds and lease the property for ninety nine years. Board will research restrictions of leasing the property.

#9 MOVED: by Harvey O'Brien, second by David Kauer, to accept bid from J & N Construction for additional restoration on Forest Lodge for an amount not to exceed thirty thousand dollars. Motion carried.

DPW Superintendent Perkins informed the Board that the RV east campsites were not being charged for water and sewer. Board requested to have a meter put on the camp hosts site and monitor usage so an average water use could be determined.

No comments or letters received in favor of or against the request for the development of an industrial district at 17461 Morris. Supervisor Palma closed the Public Hearing at 8:00PM.

#10 MOVED: by Julie Munro, second by Brenda Case, to approve the purchase of a desk top computer (system) amended 7-6-09 for the treasurers department cost not to exceed two thousand dollars (\$2000.00) Motion carried.

#11 MOVED: by David Kauer, second by Ed DeWitt, to waive the first right of refusal from the county for property on the corner of Kinross Road and H-40 that is in foreclosure for delinquent taxes. Motion carried.

#12 MOVED: by David Kauer, second by Julie Munro, to allow Rec Director Frasure to solicit quotes for lawn mowing. Motion carried.

#13 MOVED: by Marvin Besteman, second by Brenda Case, to hire Mika Myer Becket and Jones for a legal opinion on the right of issues on M-80. Motion carried.

#14 MOVED: by Marvin Besteman, second by Julie Munro, to appoint Harvey O'Brien, David Kauer, Kathy Noel, Ron Munro and 1 business owner to a streetscape/right of way sub committee. Motion carried.

DEPARTMENT MANAGERS

Board reviewed reports from Office Manager Gaines, Golf Course Superintendent Palmer, Rec Director Frasure and Police Chief Micolo.

COMMITTEE REPORTS

Monthly meeting minutes received from the Police Board, Planning Commission, Personnel Committee and Park & Rec Committee.

CORRESPONDENCE

DSP Ordinance Enforcement officer.

No additional comments or business the meeting adjourned at 8:25PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 6, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

David Kauer, Trustee

Also, present Sheila Gaines, Dorothy Johnson and Alan Moses.

Meeting called to order at 7:00PM by Supervisor Palma. Trustee O'Brien led the Pledge of Allegiance.

#1 MOVED: by Brenda Case, second by Ed DeWitt, to accept the June 15, 2009, regular meeting minutes with correction to motion number 10 by inserting the word *system* to state "computer system for the treasurers department" and change Public Comment section on page 2 by deleting "letter be made a permanent part of the meeting minutes" to *attached to the meeting minutes*. Motion carried.

#2 MOVED: by Harvey O'Brien, second by Julie Munro, to accept the June 12, 2009, special meeting minutes as written. Motion carried.

#3 MOVED: by Marvin Besteman, second by Julie Munro, to add Prison Closure and delete Noise Level Meter to the July 6, 2009 meeting agenda. Motion carried.

#4 MOVED: by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	26,377.16
Fire Fund	2,293.79
Ambulance Fund	54,911.88
Property Management Fund	1,466.70
Trail Grooming Fund	94.44
Parks Fund	2,370.01
Recreation Center Fund	8,934.29
Fairgrounds Fund	6,428.60
Golf Course Fund	48,604.89
Public Works Fund	90,608.56
Police Fund	13,561.03

Grand Total \$255,651.35

Ck# 35448-35560

Motion carried.

PUBLIC COMMENTS

- Don Sare stated that he might be working for Mika Meyers Beckett & Jones regarding the M-80 Right of Way issues. He also mentioned that Rick Bernhardt is not a member of the sub committee and should not be contacting the attorney about ROW issues.
- Resident received a warning from the police department regarding violation of ordinance number 1.113. The issue will be sent to the Police Board and Planning Commission.
- Campers from RV east complained about the fifty dollar per month rate increase, electrical system, bathrooms and recreation room.

#5 MOVED: by Marvin Besteman, second by Ed DeWitt, to authorize Kathy Noel chair of the ROW Sub Committee to converse with Mika Meyers Becket and Jones. Motion carried.

SUPERVISORS REPORT

County Road Commission has repaired the fencing at the Cemetery that the snow plow destroyed over the winter. Supervisor asked that the Board approve the purchase of a plastic welder for repairing the fencing. Board requested that DPW Superintendent Perkins obtain three quotes.

#6 MOVED: by Harvey O'Brien, second by Ed DeWitt, to adopt Resolution 2009-11 Industrial Development District. Roll call vote all members present voted yes O'Brien, Case, Munro, DeWitt, Besteman and Palma, absent David Kauer. RESOLUTION declared carried.

#7 MOVED: by Ed DeWitt, second by Harvey O'Brien, to approve selling the caretakers house at the fairgrounds to Frank & Dianne Naccarato for the sum of five thousand dollars and leasing the land for twenty years for one dollar with option to renew. The buyer will pay all costs associated with the purchase. Motion carried.

#8 MOVED: by Harvey O'Brien, second by Ed DeWitt, to approve the write off of ambulance bill in the amount of \$2,167.00 run number E000119980k1, \$130.92 run number E000113209k1 and \$237.55 run number E000110144k1. Total amount of write offs two thousand five hundred thirty five dollars and forty-seven cents. Motion carried.

#9 MOVED: by Marvin Besteman, second by Harvey O'Brien, to approve the change order from J & N Construction for ADA slope requirements on the Clubhouse Drive water main replacement project cost of nine thousand eight hundred twenty four dollars and sixty-two cents. Motion carried.

#10 MOVED: by Ed DeWitt, second by Brenda Case, approve the Harris software update at a cost of eight hundred dollars. Also, request Harris Computers to do on site staff training. Motion carried.

Trustee O'Brien presented a draft drawing of the ambulance & fire building that will be funded with a 100% grant and contribution from the township.

#11 MOVED: by Harvey O'Brien, second by Brenda Case, to approve an additional seven thousand eight hundred and ninety dollars for the design of the new EMS building by Bradley J. Butcher & Associates. Motion carried.

#12 MOVED: by Julie Munro, second by Brenda Case, to pledge two hundred thousand dollars toward the grant for the EMS building project. Motion carried.

#13 MOVED: by Julie Munro, second by Ed DeWitt, to approve computer system for the Supervisors office cost not to exceed two thousand dollars. Motion carried.

PUBLIC COMMENTS

- Resident asked who was in charge of the roll over accident that occurred on I-75.

COMMITTEE REPORTS

Board received meeting minutes from the Police Board.

DEPARTMENT MANAGERS

Board reviewed the Golf Course Managers report.

CORRESPONDENCE

Mika Meyers Beckett & Jones- ROW & Streetscape
Fleis & Vandenbrink-Streetscape update
Ed Gunsell DPW Committee resignation
To: Waste Management regarding contract
CCHD- Thank you

Meeting adjourned at 9:10PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 20, 2009

4884 W. Curtis St

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Dorothy Johnson, Mike Hoolsema, Jamie Davison, Bill Palmer, Alan Moses, Brenda Curtis, Joe Micolò and members of the Police Board.
Attendance 19

Supervisor Palma called the meeting to order at 7:00pm. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Julie Munro, to accept the July 20, 2009, meeting agenda as presented. Motion carried.

#2 MOVED: by Ed DeWitt, second by David Kauer, to accept the July 6, 2009 regular meeting minutes as written. Motion carried.

#3 MOVED: by Julie Munro, second by Ed Dewitt, to pay the following bills.

General Fund	19,036.58
Fire Fund	312.38
Ambulance Fund	37,025.43
Property Management Fund	11,761.26
Trail Grooming Fund	48.18
Parks Fund	1,027.67
Recreation Center Fund	4,739.79
Fairgrounds Fund	1,027.67
Golf Course Fund	19,010.82
DPW Fund	184,071.80
Police Fund	9,811.14

Grand Total \$288,050.63

Ck# 35561-35631

Motion carried with one no vote.

MUNICIPAL UNDERWRITERS

Township insurance agent Adam Gandolfi reviewed the township five-year claim history. He explained the programs coverage and claims service. Information is available at the township hall if anyone is interested.

Supervisor Palma requested to table residential appointments to the Road Advisory Committee until additional letters of interest are received.

Grooming Coordinator Davison explained that currently the grooming program is making money.

#4 MOVED: by Harvey O'Brien, second by David Kauer, to continue the snowmobile-grooming program. Motion carried.

#5 MOVED: by David Kauer, second by Julie Munro, to approve changing Cherry Lane to Trotter Trail as requested. Motion carried.

#6 MOVED: by David Kauer, second by Harvey O'Brien, to adopt the 2009 Tax Levy Resolution. Roll call vote all members voted yes. RESOLUTION declared carried.

#7 MOVED: by Brenda Case, second by David Kauer, to adopt Resolution 2009-1 Police Protection Special Assessment Approval of Estimated Costs and Expenses for Annual Operation and Maintenance of Police Protection of Special Assessment Roll. Roll call vote all members voted yes. RESOLUTION declared carried.

#8 MOVED: by Harvey O'Brien, second by Julie Munro, to adopt Resolution 2009-2 Police Protection and Filing of Special Assessment Roll and Notice of Public Hearing August 24, 2009. Roll call vote all members present voted yes. RESOLUTION declared carried.

#9 MOVED: by David Kauer, second by Julie Munro, to approve a fifty dollar discount for campers at RV east ~~who stay three or more consecutive months~~ *for the third month when they pay full rate for the first two months.* *Amended 8/3/09* Motion carried.

#10 MOVED: by David Kauer, second by Harvey O'Brien, to approve the Fair Board contract as written. Motion carried with ~~one no vote~~ *two* no votes. *Amended 8/3/09*

Discussion held regarding the out dated playground equipment at the fairgrounds.

#11 MOVED: by David Kauer, second by Brenda Case, to approve the Family Fun Circus request to use the fairgrounds on August 12, 2009 at a cost of eight hundred dollars. Motion carried.

#12 MOVED: by Ed DeWitt, second by David Kauer, to approve the reclassification from EMT to EMT specialist and fifty-two cent per hour pay increase for EMS employee Jim Henderson. Motion carried.

#13 MOVED: by Ed DeWitt, second by Brenda Case, to approve the reclassification of DPW employee Brian Masterson from unlicensed lab operator to licensed lab operator and increase pay by eighty-seven cents per hour. Motion carried.

#14 MOVED: by Ed DeWitt, second by Harvey O'Brien, to approve the appointment of Brian Sharp to the Kinross Volunteer Fire Department. Motion carried.

#15 MOVED: by David Kauer, second by Brenda Case, to approve the renewal of quarry licenses of Thompson Sand, Tilson Hills, Art Reid, Great Lakes Excavating, Northern Sand & Gravel and Norris Contracting. Motion carried.

#16 MOVED: by Brenda Case, second by Harvey O'Brien, to approve the distribution of the draft master plan as requested by the Planning Commission. Motion carried.

The Planning Commission will hear comments regarding the request to rezone approximately 355 acres of land from Recreational/Forest to Heavy Industrial at the Public Hearing scheduled for August 10, 2009, on behalf of Mascoma.

COMMITTEE REPORTS

The Board received meeting minutes from the Planning Commission, Police Board, Personnel Committee and Park & Rec Committee.

DEPARTMENT MANAGERS

Board reviewed reports from DPW Superintendent Perkins and Golf Course Superintendent Palmer.

PUBLIC COMMENTS

- The Master Plan will be on the web site for anyone wishing to review it.
- FOCAS is in need of volunteers for the spade and neutering clinic to be held August 6, 7 and 8, 2009 at the fairgrounds.

CORRESPONDENCE

Thunder Bay Tree Service
Harris Software Purchase Agreement & Training
Army Corp of Engineers Joe Bohannon- Abandoned buried fuel tank
Volunteer Energy Services, Inc.

Meeting adjourned at 8:30PM

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 3, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Also, present Dorothy Johnson and Judy Wright. Attendance 11.

Supervisor Palma called the meeting to order at 7:04PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Palma, second by Case, to approve the August 3, 2009, meeting agenda with the addition of three items: two emails from Wade Trim and liability insurance policy deductible. Motion carried.

#2 MOVED: by DeWitt, second by Besteman, to approve the July 20, 2009 meeting minutes with the corrections of: (a) to Motion #9 "...to approve a fifty dollar discount for campers at RV East for the third month when they pay full rate for the first two months." And (b) to Motion #10 "... Motion carried with two no votes." Motion carried.

PUBLIC COMMENT

The Planning Commission wants to remind everyone about the rezoning of a parcel adjacent to Gaines Highway for Frontier Renewable Resources will be on the agenda for the next regular meeting on August 10, 2009, at 6:30 PM. Everyone is welcome to come.

The finance committee reviewed the bills.

#3 MOVED: by Munro, second by DeWitt to pay the following bills.

General Fund	23,682.32
Fire Fund	5,992.53
Ambulance Fund	40,660.33
Property Management Fund	3,347.83
Trail Grooming Fund	788.72
Parks Fund	3,367.45
Recreation Center Fund	5,002.46
Fairgrounds Fund	2,522.95
Golf Course Fund	18,694.29
Public Works Fund	58,249.78
Police Fund	9,002.87
Grand Total	\$171,311.53

Ck# 35632-35699. Motion carried with one no vote.

#4 MOVED: by O'Brien, second by Kauer, to request bids for refuse collection and recycling based on the draft bid specs with the addition of annual spring clean-up and clarification that "Current active water meters" refers to active residential water meters. Motion carried with one no vote.

#5 MOVED: by DeWitt, second by Kauer, to allow the Fair Board to cut dead trees and limbs as specified in the memo from Deputy Supervisor Johnson. Motion carried.

#6 MOVED: by DeWitt, second by O'Brien, to proceed with the survey and lease negotiations for the building known as the Caretaker's house at the Fairgrounds. Motion carried with two no votes.

#7 MOVED: by Kauer, second by O'Brien, to authorize Deputy Supervisor Johnson to purchase office furniture from Sault Printing & Office Supply at a cost of \$1,026.80. Motion carried with one no vote.

#8 MOVED: by O'Brien, second by Munro, to table approval of Professional Services Amendment No. 1 from Wade Trim until further investigation may be done to determine if the Township should be liable for this change. Motion carried.

#9 MOVED: by Munro, second by O'Brien, to accept the recommendation of Municipal Underwriter's agent to purchase liability insurance policy with a \$1,000.00 deductible. Motion carried.

DEPARTMENT MANAGERS

Board received reports from Police Chief Micolo

COMMITTEE REPORTS

Board reviewed minutes of the Police Board.

CORRESPONDENCE

Eric & Dawn Vink
Michigan DNR

PUBLIC COMMENT

The Heritage Society has invested approximately \$3,000.00 in improvements to building at the park, including metal roofs and painting.

Tribal entities were unaware that they were responsible for the maintenance of outlots within the special assessment district.

Can anything be done with the run down building on the corner of M-80 and Watertower Drive?
Why is the Police Dept. paying for fence repair?

Meeting adjourned at 8:07 PM.

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 17, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Brenda Case, Trustee
David Kauer, Trustee
Harvey O'Brien, Trustee

MEMBERS ABSENT

Ed DeWitt, Trustee

Also, present Sheila Gaines, Dorothy Johnson, Alan Moses, Rick LaDuke, Bill Palmer, Norm Perkins, Mike Hoolsema, Richard Oliver and members of the Fire Department.

Attendance 24

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Harvey O'Brien, second by Marvin Besteman, to approve the August 17, 2009, meeting agenda with addition of Michigan Liquor Control Commission Request from Deran, Inc for an on premise license and DSP Cindy Oliver employment status. Motion defeated due to lack of 100% support from members.

#2 MOVED: by Harvey O'Brien, second by Marvin Besteman, to approve the August 17, 2009, meeting agenda with addition of Michigan Liquor Control Commission request from Deran, Inc. for an on premises license. Motion carried.

#3 MOVED: by Harvey O'Brien, second by Julie Munro, to accept the August 3, 2009, regular meeting minutes as written. Motion carried.

The finance committee added two additional checks one for \$265.50 check # 35780 and \$68.00 check #35781 August 12 & 13, 2009 travel vouchers for Treasurer Munro and Trustee Case.

#4 MOVED: by Julie Munro, second by Harvey O'Brien, to pay the following bills.

General Fund	16,212.30 + 328.50
Fire Fund	4,002.52
Ambulance Fund	49,127.78
Property Management Fund	16,084.89
Trail Grooming Fund	96.67
Parks Fund	1,139.12
Recreation Center Fund	5,101.04
Fairgrounds Fund	3,360.41
Golf Course Fund	28,859.08
Public Works Fund	66,130.34
Police Fund	11,030.35

Grand Total \$201,473.00

Ck# 35700-35781

Motion carried with one no vote.

PUBLIC COMMENTS

- Planning Chair asked that the Board approve a hold on John Gaines variance due to illness.
- Resident asked if SARA had liability insurance for test & tune. He also questioned the cost of who would pay for resurfacing the track when needed.
- Long time resident expressed concerns about enforcing the ordinance regarding junk and lawn mowing. She also stated that the standing water along with certain residents that do not keep up their homes decreases the value of those who do. Potential homebuyers or businesses are not going come to this community unless we clean up.
- Kathy Noel from EDC offered to fill out Frontiers paper work for their renaissance zone approval.

#5 MOVED: Harvey O'Brien, second by Julie Munro, to allow Kathy Noel to complete paper work, for Frontier on behalf of the township. Motion carried.

SUPERVISORS REPORT

The Supervisor stated that the county would be working on the storm drains as soon as their cutting machine is returned.

Fire Chief Rick LaDuke and trainer Jim Miller presented Jason Mingus and Arnulfo Ortiz certificates for completing Fire Fighter 1 & 2. The class takes about 300 hours of time to complete and is strictly on a volunteer basis. A new program implemented just this year is the Larry Baker Memorial Award a traveling plaque awarded to one fire fighter who has shown outstanding dedication to training and going beyond the call of duty. The award this year was presented to Arnulfo Ortiz. The plaque will go on display in the fire hall. In addition, certificates were given to Brian Bensel and Tomas Noha for completing the Drivers Training program. All the volunteers do an outstanding job and should be commended.

#6 MOVED: by Harvey O'Brien, second by Brenda Case, to approve a six-month option to purchase extension to LaBlance Enterprise Inc who is looking to purchase the hotel. Motion carried.

#7 MOVED: by Harvey O'Brien, second by Brenda Case, to approve the purchase of four vehicle safety monitors for the EMS Department at a total cost of sixteen thousand dollars (\$16,000.00). Motion carried with one no vote.

#8 MOVED: by Marvin Besteman, second by Julie Munro, to approve the purchase two power cots for the EMS Department at a cost of twenty two thousand four hundred sixty six dollars and eighty cents (\$22,466.00). Motion carried.

#9 MOVED: by Julie Munro, second by Brenda Case, to approve the purchase of one ventilator for the EMS Departments transfer rig at a cost of seven thousand dollars (\$7,000.00). Motion carried.

#10 MOVED: by Harvey O'Brien, second by Brenda Case, to approve the purchase of twelve pagers for the EMS Department at a cost of five thousand one hundred sixty dollars (\$5,160.00). Motion carried.

#11 MOVED: by Harvey O'Brien, second by Brenda Case, to approve Norris Contracting, INC. to repair main drive off M-80 at the fairgrounds just past the dorm building as quoted at a cost of seventeen thousand ten dollars (\$17,010.00). Motion carried.

#12 MOVED: by Harvey O'Brien, second by Marvin Besteman, to approve additional engineering costs from Wade Trim in the amount of two thousand eight hundred dollars (\$2,800.00). Motion carried.

Recess: 8:00PM

Reconvene: 8:16PM

#13 MOVED: by Brenda Case, second by Harvey O'Brien, to approve signing a letter of engagement with Fahey, Schultz, Burzych, Rhodes, PLC for use by the Planning Commission regarding ordinances. Motion carried.

The Planning Commission recommended approval of rezoning property on Gaines Highway. Trustee Case read motion #4 of the Planning Commissions August 10, 2009, meeting. by Calkins, second by Gaines, to **recommend that the Township Board rezone the parcel described as: Chippewa County, Kinross Township, T45N, R01W, Sections 21 and 28: All that part of the S 1/2 of Section 21 lying E of the centerline of Gaines Highway, EXCEPT that part lying west of the easterly edge of State Designated Snowmobile Trail # 49 otherwise known as the Mackinac Trail Spur. ALSO: All that part of the North 1/2. Of Section 28 lying E of the centerline of Gaines Highway, Excepting- and reserving unto the State of Michigan an access easement to Enable the State of Michigan to access an adjacent parcel described as: the NW ¼ of SE 1/4 of Section 28 (benefited parcel). (355 acres more or less.) from Forest/Recreational to Heavy Industrial as requested by the application completed by Frontier Renewable Resources.** Motion carried.

#14 MOVED: by Brenda Case, second by Harvey O'Brien, to deny Frank and Dianne Naccarato's request to build a garage on land they are in the process of leasing due to the close proximity of property to the fairgrounds. Motion carried.

#15 MOVED: by Harvey O'Brien, second by David Kauer, to adopt resolution from the MI Liquor Control Commission requesting an on premises license for Deran, INC. Roll call vote Palma yes, Munro, yes, Kauer yes, O'Brien yes, Case yes, Besteman yes and DeWitt absent RESOLUTION carried.

#16 MOVED: by Brenda Case, second by Julie Munro, to recommend that the ZBA approve a stay on John Gaines variance due to health issues. Motion carried.

DEPARTMENT MANAGERS

Board reviewed report from Golf Course Superintendent Palmer regarding vandalism on the course.

COMMITTEE REPORTS

The Board received meeting minutes from the Planning Commission.

PUBLIC COMMENTS

- Resident raised concerns about the hold up on rebuilding the Local Express.
- Questions were asked about the statement on the back of the snowmobile signs.
- ZBA is short two members.
- Request was made to have the Road Advisory Committee meet to discuss plans for needed repairs.
- Trustee Case stated the clinic put on by FOCUS was a great success.

CORRESPONDENCE

David Nainan Street sign request
Fraternal Order Orioles Coat Give Away
Luanne Kooiman Assessor as Independent Contractor
Dan Keetley web design proposal

Meeting adjourned at 9:15PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 20, 2009

4884 W. Curtis St

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Dorothy Johnson, Mike Hoolsema, Jamie Davison, Bill Palmer, Alan Moses, Brenda Curtis, Joe Micolò and members of the Police Board.
Attendance 19

Supervisor Palma called the meeting to order at 7:00pm. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Julie Munro, to accept the July 20, 2009, meeting agenda as presented. Motion carried.

#2 MOVED: by Ed DeWitt, second by David Kauer, to accept the July 6, 2009 regular meeting minutes as written. Motion carried.

#3 MOVED: by Julie Munro, second by Ed Dewitt, to pay the following bills.

General Fund	19,036.58
Fire Fund	312.38
Ambulance Fund	37,025.43
Property Management Fund	11,761.26
Trail Grooming Fund	48.18
Parks Fund	1,027.67
Recreation Center Fund	4,739.79
Fairgrounds Fund	1,027.67
Golf Course Fund	19,010.82
DPW Fund	184,071.80
Police Fund	9,811.14

Grand Total \$288,050.63

Ck# 35561-35631

Motion carried with one no vote.

MUNICIPAL UNDERWRITERS

Township insurance agent Adam Gandolfi reviewed the township five-year claim history. He explained the programs coverage and claims service. Information is available at the township hall if anyone is interested.

Supervisor Palma requested to table residential appointments to the Road Advisory Committee until additional letters of interest are received.

Grooming Coordinator Davison explained that currently the grooming program is making money.

#4 MOVED: by Harvey O'Brien, second by David Kauer, to continue the snowmobile-grooming program. Motion carried.

#5 MOVED: by David Kauer, second by Julie Munro, to approve changing Cherry Lane to Trotter Trail as requested. Motion carried.

#6 MOVED: by David Kauer, second by Harvey O'Brien, to adopt the 2009 Tax Levy Resolution. Roll call vote all members voted yes. RESOLUTION declared carried.

#7 MOVED: by Brenda Case, second by David Kauer, to adopt Resolution 2009-1 Police Protection Special Assessment Approval of Estimated Costs and Expenses for Annual Operation and Maintenance of Police Protection of Special Assessment Roll. Roll call vote all members voted yes. RESOLUTION declared carried.

#8 MOVED: by Harvey O'Brien, second by Julie Munro, to adopt Resolution 2009-2 Police Protection and Filing of Special Assessment Roll and Notice of Public Hearing August 24, 2009. Roll call vote all members present voted yes. RESOLUTION declared carried.

#9 MOVED: by David Kauer, second by Julie Munro, to approve a fifty dollar discount for campers at RV east ~~who stay three or more consecutive months~~ *for the third month when they pay full rate for the first two months.* *Amended 8/3/09* Motion carried.

#10 MOVED: by David Kauer, second by Harvey O'Brien, to approve the Fair Board contract as written. Motion carried with ~~one no vote~~ *two* no votes. *Amended 8/3/09*

Discussion held regarding the out dated playground equipment at the fairgrounds.

#11 MOVED: by David Kauer, second by Brenda Case, to approve the Family Fun Circus request to use the fairgrounds on August 12, 2009 at a cost of eight hundred dollars. Motion carried.

#12 MOVED: by Ed DeWitt, second by David Kauer, to approve the reclassification from EMT to EMT specialist and fifty-two cent per hour pay increase for EMS employee Jim Henderson. Motion carried.

#13 MOVED: by Ed DeWitt, second by Brenda Case, to approve the reclassification of DPW employee Brian Masterson from unlicensed lab operator to licensed lab operator and increase pay by eighty-seven cents per hour. Motion carried.

#14 MOVED: by Ed DeWitt, second by Harvey O'Brien, to approve the appointment of Brian Sharp to the Kinross Volunteer Fire Department. Motion carried.

#15 MOVED: by David Kauer, second by Brenda Case, to approve the renewal of quarry licenses of Thompson Sand, Tilson Hills, Art Reid, Great Lakes Excavating, Northern Sand & Gravel and Norris Contracting. Motion carried.

#16 MOVED: by Brenda Case, second by Harvey O'Brien, to approve the distribution of the draft master plan as requested by the Planning Commission. Motion carried.

The Planning Commission will hear comments regarding the request to rezone approximately 355 acres of land from Recreational/Forest to Heavy Industrial at the Public Hearing scheduled for August 10, 2009, on behalf of Mascoma.

COMMITTEE REPORTS

The Board received meeting minutes from the Planning Commission, Police Board, Personnel Committee and Park & Rec Committee.

DEPARTMENT MANAGERS

Board reviewed reports from DPW Superintendent Perkins and Golf Course Superintendent Palmer.

PUBLIC COMMENTS

- The Master Plan will be on the web site for anyone wishing to review it.
- FOCAS is in need of volunteers for the spade and neutering clinic to be held August 6, 7 and 8, 2009 at the fairgrounds.

CORRESPONDENCE

Thunder Bay Tree Service
Harris Software Purchase Agreement & Training
Army Corp of Engineers Joe Bohannon- Abandoned buried fuel tank
Volunteer Energy Services, Inc.

Meeting adjourned at 8:30PM

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING**

August 21, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Brenda Case, Trustee
Harvey O'Brien, Trustee
Ed DeWitt, Trustee

MEMBERS ABSENT

David Kauer, Trustee

Attendance 1

Supervisor Palma called the meeting to order at 9:04AM.

Supervisor informed the Board that after speaking with Norris Construction it would be advantageous to the township if an addition nineteen hundred dollars were spent for curbing and gutter.

MOVED: by Harvey O'Brien, second by Brenda Case, to approve an additional nineteen hundred dollars to Norris Contracting for curbing and gutter on the entrance road to the fairgrounds off M-80. Motion carried.

Meeting adjourned at 9:10AM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL ASSESSMENT PUBLIC HEARING**

August 24, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Brenda Case, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Dorothy Johnson, Chief Micolo, Brenda Curtis and several members of the Police Board.

Attendance 20

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

Police Chief Micolo presented a power point presentation explaining the cost and expenses within his department and the continued need for protection in the district.

- DJ Malloy- How do you arrive at a four thousand dollar accounting fee per year? The department should only pay for hours worked maybe we should do a time study.
- The department should be set up on the server and they could enter their own data.
- Don Sare- Look at the accountant's fee during budget time.
- The wage will have to come from the department no matter who does it.
- Accounting is the Clerks responsibility. The fee should come from the Clerks budget.
- If you take the wage from the General Fund then the out township would be paying for special assessment as well.
- Neil Jorgensen- The cost to live in this area is cheap. Leave it the way it is it works.
- DJ Malloy- DPW allocates hours spent in other departments the accountant could do the same.

Recess: 7:55PM

Reconvene: 8:12PM

- Dorothy Johnson- Has the department looked into "My Deal" through the state?
- What is the maximum millage?
- This is a great neighborhood. Keep a rainy day fund and keep the police.
- Does the prison or Mascoma contribute any money?
- If we did not have the sheriff or state police would, our department receive more money?

No letters received in favor of or against the Special Assessment District. No additional comments received the Public Hearing adjourned at 9:00PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 8, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Brenda Case, Trustee
David Kauer, Trustee
Harvey O'Brien, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Joe Micolo, Dorothy Johnson, Norm Perkins, Bill Palmer, Alan Moses and Rick LaDuke.
Attendance 36

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Harvey O'Brien, second by David Kauer, to approve the September 8, 2009, meeting agenda as presented. Motion carried.

#2 MOVED: by David Kauer, second by Harvey O'Brien, to accept the August 17, 2009 regular meeting minutes and the August 21, and August 24, 2009 special meeting minutes as written. Motion carried.

Two payments withheld by the finance committee vendor#20050 to National Office in the amount of \$2875.00 and vendor#15230 to Flies & Vandenbrink Engineering in the amount of \$747.00.

#3 MOVED: by David Kauer, second by Julie Munro, to pay the following bills.

General Fund	23,349.82
Fire Fund	2,053.14
Ambulance Fund	53,915.71
Property Management Fund	1,078.96
Trail Grooming Fund	35.10
Parks Fund	2,560.99
Recreation Center Fund	4,159.68
Fairgrounds Fund	21,185.05
Golf Course Fund	17,548.21
Public Works Fund	84,753.24
Police Fund	7,425.79

Grand Total \$218,065.69

Ck#35782-35883

(withheld ck#35829 and partial #35845)

Motion carried.

PUBLIC COMMENTS

- Thank you for having the grass cut on John Patrick.
- What does the ordinance say about junk vehicles?
- There is garbage all over the area we need to take care of it.
- I never see our Police Department driving around the area.
- Resident requested an adjustment in his water bill.

#4 MOVED: by Harvey O'Brien, second by Ed DeWitt, to approve the rezoning of property on Gaines Highway described as: Chippewa County, Kinross Township, T45N, R01W, Sections 21 and 28: All that part of the S 1/2 of Section 21 lying E of the centerline of Gaines Highway, EXCEPT that part lying west of the easterly edge of State Designated Snowmobile Trail # 49 otherwise known as the Mackinac Trail Spur. ALSO: All that part of the North 1/2. Of Section 28 lying E of the centerline of Gaines Highway, Excepting- and reserving unto the State of Michigan an access easement to Enable the State of Michigan to access an adjacent parcel described as: the NW ¼ of SE 1/4 of Section 28 (benefited parcel). (355 acres more or less.) from Forest/Recreational to Heavy Industrial as requested by the application completed by Frontier Renewable Resources. Motion carried.

Frontier Renewable Resources members Steve Hicks, Eric Olson, Ken Nelson and Melanie Underhill thanked the Board for all their hard work and support.

#5 MOVED: by Ed DeWitt, second by David Kauer, to adopt Resolution 2009-3 Police Protection Confirmation of Special Assessment Roll: LIEN; Payment and Collection of Special Assessment. Roll call vote all members present all members voted yes. RESOLUTION declared carried.

Resolution 2009-12 Flexible Benefits Plan Amendment tabled until the Board has more time to go over it.

#6 MOVED: by Marvin Besteman, second by David Kauer, to adopt Resolution 2009-13 Budget Adjustment. Roll call vote all members present all members voted yes. RESOLUTION declared carried.

#7 MOVED: by Harvey O'Brien, second by Brenda Case, to adopt the EMS Operations Manager position and pay increase of one dollar per hour. Motion carried.

#8 MOVED: by Harvey O'Brien, second by Julie Munro, to adopt the EMS Shift Supervisors position and pay increase of fifty cent per hour. Motion carried.

#9 MOVED: by Ed DeWitt, second by David Kauer, to write off ambulance run #E000013961K1 D.O.S. 11/10/00 in the amount of \$599.00 and run #E000109594K1 D.O.S. 4/26/08 in the amount of \$2357.00 both due to bankruptcy. Motion carried.

#10 MOVED: by Brenda Case, second by Julie Munro, to approve the reclassification of Deputy Supervisor Johnson from part time status to full time exempt status with benefits. Motion carried with one no vote.

#11 MOVED: by Marvin Besteman, second by Harvey O'Brien, to approve Deputy Supervisor Johnson's annual salary of twenty two thousand five hundred dollars (22,500.00) and no cents. Motion carried.

#12 MOVED: by David Kauer, second by Harvey O'Brien, to approve the purchase of fungicide for snow mold prevention on the golf course cost not to exceed fourteen thousand seven hundred dollars. Motion carried.

Board tabled the status of assessor of record for a special meeting.

#13 MOVED: by David Kauer, second by Julie Munro, to schedule a special meeting for Wednesday September 16, 2009, at 7:00PM for the purpose of status of assessor. Motion carried.

#14 MOVED: by David Kauer, second by Brenda Case, to allow the Kinross Fire Department to use building 127 for a haunted house fundraiser. Motion carried.

#15 MOVED: by Ed DeWitt, second by Brenda Case, to appoint DJ Malloy to the DPW Advisory Committee. Motion carried.

#16 MOVED: by Ed DeWitt, second by Julie Munro, to allow Deputy Johnson to take the Citizen Planner course. Motion carried.

Discussion held regarding the Boards agenda packets. Board requested they be ready on the Thursday prior to the meeting.

#17 MOVED: by David Kauer, second by Harvey O'Brien, to approve hiring Down Under Municipal Services to clean sanitary sewer gravity mains cost not to exceed forty five thousand dollars (\$45,000.00) for the Department of Public Works. Motion carried.

#18 MOVED: by Julie Munro, second by David Kauer, to approve hiring Wade Trim Engineering firm to do engineering work to replace the Air Diaphragm sludge pump at the WWTP cost not to exceed eleven thousand dollars (\$11,000.00) Motion carried.

#19 MOVED: by Ed DeWitt, second by Marvin Besteman, to approve the purchase of a custom-built trailer from Cushman Fab & Machine cost not to exceed three thousand three hundred dollars (\$3300.00) half of the cost paid by the Property Management Fund and half paid by the Department of Public Works. Motion carried with one no vote.

PUBLIC COMMENTS

- The storm sewer drains need to be taken care of.
- Resident expressed concerns regarding the 45mph speed limit on County Club Drive.
- Resident stated she resents being referred to as “the housing area”

Treasurer requested that the special meeting agenda for September 16, 2009 also include the email regarding employee health insurance.

DEPARTMENT MANAGERS

Board reviewed EMS Managers Moses report.

COMMITTEE REPORTS

Police Board and Personnel Committee meeting minutes were received.

CORRESPONDENCE

LeBlance Enterprises Incorporated
Resume’ of Jeffrey D. Peters
Community Liaison Committee Meeting Minutes
Chippewa County Health Department
Michigan Township Participating Plan
Memo regarding Fairgrounds Caretaker’s House
Memo regarding Chippewa Correctional Facility shift change
Email regarding health insurance premium payment

Meeting adjourned at 8:40PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING/WORKSHOP
Assessor of Record & E-mail regarding Employee Health Insurance**

September 16, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Julie Munro, Treasurer
Ed DeWitt, Trustee
Brenda Case, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Marvin Besteman, Clerk

Supervisor Palma called the meeting to order at 7:10PM. Trustee Kauer led the Pledge of Allegiance.

Board reviewed letter dated September 15, 2009 from DSP Inc. as well as several additional documents from MTA, other townships and assessors. Discussion held regarding the expiration of the contract in March of 2008. There is no new contract between KCT & DPS. The only documentation this Board has is a motion made on March 3, 2008 renewing the contract for an additional two years expiring March 2010. According to the IRS, an assessor of record must be an employee of the township and not a contracted person. DSP employee, Cynthia Oliver, assessor of record for KCT, has agreed to accept the position of part time employee, deducting the \$200.00 per month salary from the monthly fee to DSP, should the township desire.

Recess 8:30PM
Reconvened 8:50PM

Trustee DeWitt left the meeting.

The Board discussed an e-mail from resident DJ Malloy expressing concern about the fiscal and fiduciary responsibility of the Township Board relating to the 100% coverage of employee health insurance. Currently, 11% of health care costs are paid by revenue sharing the additional 89% comes from other funding sources. All employees are eligible to buy up to plans with more coverage, lower deductibles, and lower out of pocket expenses. According to the accounting department, the amount paid for health insurance costs for 2009-10 is the lowest in seven years and the premium for a single person is lower now than in 2002. Our agent for Blue Cross has offered to develop health care options for the Board to consider.

Meeting adjourned at 9:15PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 21, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Brenda Case, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Dorothy Johnson, Mike Hoolsema, Dee Dee Frasure and Alan Moses.

Attendance 17

Supervisor Palma called the meeting to order at 7:02PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Harvey O'Brien, to accept the September 21, 2009 meeting agenda with addition of 2% application and Road Advisory Committee. Motion carried.

#2 MOVED: by Brenda Case, second by Julie Munro, to table the Flexible Benefits Plan Amendment Resolution 2009-12 for a special meeting workshop. Motion carried with one no vote.

#3 MOVED: by David Kauer, second by Harvey O'Brien, to accept the September 8, 2009, meeting minutes with amendment to motion #13 to state special meeting "workshop". Motion carried.

#4 MOVED: by Julie Munro, second by Harvey O'Brien to pay the following bills.

General Fund	16,581.08
Fire Fund	650.25
Ambulance Fund	36,752.39
Property Management Fund	21,084.27
Trail Grooming Fund	286.50
Parks Fund	2,157.35
Recreation Center Fund	4,656.48
Fairgrounds Fund	2,448.94
Golf Course Fund	28,046.54
Public Works Fund	48,437.39
Police Fund	10,765.45

Grand Total \$171,866.64

Ck# 35829 & 35884-35947

Roll call vote Kauer no, Case no, Palma yes, Munro yes, Besteman yes, DeWitt, yes and O'Brien yes. Motion carried with two no votes.

Lake Michigan CPA Service representative Sarah Kanitz presented the townships audit report. Sarah stated that she is impressed with the township accounting controls after reviewing procedures. She reviewed the townships net assets and activities. Discussed the statement of revenues, expenses and changes in net assets proprietary funds as well as the statement of cash flow. Over all, the township has good investments' and a balanced budget. Sarah recommends that the township designates an individual in house to review the ambulance accounts or maintain an ambulance account receivable sub-ledger and not rely solely on an outside entity. A complete copy of the report is on file in the township office.

PUBLIC COMMENTS

- Is there a contingency plans for loss of revenue?
- It appears that the budget is not balanced.
- What line does the cost for publishing Planning items fall under?
- The Orioles are looking for volunteers to help set up for the coat drive on Friday.
- Could we get a light put in on the corner of Blueberry and Country Club?

Rec Director Frasure informed the Board that the 2% money she is requesting from the tribe would be used for an after school program. She informed the Board that the Rudyard Area Schools have discontinued their program. She is planning to provide a variety of actives and snacks.

#5 MOVED: by Harvey O'Brien, second by David Kauer, to approve the Recreation Centers 2% application request. Motion carried.

#6 MOVED: by Brenda Case, second by Julie Munro, to approve the appointment of Luanne Kooiman Kauer to the DPW Advisory Committee. Motion carried.

#7 MOVED: by David Kauer, second by Brenda Case, to approve the appointment of John Howell an alternate on the Board of Review. Motion carried.

Discussion held regarding the Board and Employee Educational Policy presented by the Supervisors Department. Deputy Supervisor Johnson will make a change to the number of classes and refer to the amount of money in the budget for training. Personnel Committee stated that this should be incorporated into the Personnel Policy Handbook.

#8 MOVED: by David Kauer, second by Harvey O'Brien to adopt the Board & Employment Educational Policy. All members present voted no motion defeated.

The Board discussed hiring a webmaster for the township. General feeling is that the website is ok and there is no need to spend the extra money. Sheila and Judy are doing a good job.

#9 MOVED: by Harvey O'Brien, second by Brenda Case, to approve sending the delinquent water, sewer and garbage accounts to the county for placement on the tax roll. Motion carried.

#10 MOVED: by David Kauer, second by Harvey O'Brien, to send the 2010 fair grounds contract to the fair board and request a workshop meeting with them. Motion carried.

#11 MOVED: by David Kauer, second Harvey O'Brien, to request estimates for repairs on the 4-H building kitchen. Motion carried.

#12 MOVED: by David Kauer, second by Julie Munro, to approve the repair and upgrade of playground equipment at the Rec Center in the amount of two thousand seven hundred forty dollars and thirty-nine cents (\$2,740.39) to Miracle of Michigan. Motion carried.

#13 MOVED: by Ed DeWitt, second by David Kauer, to approve the War Memorial Hospital Ambulance Transfer Agreement as written. Motion carried.

#14 MOVED: by Julie Munro, second by Marvin Besteman, to allow the Ambulance Department to purchase four Alaris IV Pumps cost of eighteen thousand sixty five dollars (\$18,065.00)

#15 MOVED: by David Kauer, second by Harvey O'Brien, to table approval of the Truck Ordinance #1.130 and send back to the Planning Commission. Motion carried.

Planning member Ron Munro requested that the Board not adopt the Zoning Amendment since it was not published within the guidelines of thirty and twenty days.

#16 MOVED: by David Kauer, second by Julie Munro, to waive the twenty dollar zoning application fee received the week of September 14, 2009 from the Chippewa County EDC. Motion carried.

#17 MOVED: by Brenda Case, second by Julie Munro, to approve a Conditional permit for Thompson Salvage Yard. Motion carried.

#18 MOVED: by David Kauer, second by Harvey O'Brien, to approve A & L Salvage Yards permit. Motion carried.

#19 MOVED: by David Kauer, second by Harvey O'Brien, to approve the appointment of Don Sare to the Road Advisory Committee. Motion carried.

DEPARTMENT MANAGERS

Reports received from Rec Director Frasure and Golf Course Manager Davison.

COMMITTEE REPORTS

Board reviewed meeting minutes from the Planning Commission and Park & Rec Committee.

CORRESPONDENCE

Bart Stupak- Fire Department Grant Support

Dean Auger DPW Advisory Resignation

DEQ Violation Notice FYI

Bauckham, Sparks, Lohrstorfer, Thall & Seeber, P.C. Re: MTA Legal Counsel

PUBLIC COMMENTS

- Did the fair board's agreement include the cost of electric?
- Planning member requested that Harvey O'Brien and Ed DeWitt attend the next Planning meeting.
- The improvement to the Lions Trailer at the fairgrounds should have come to Planning.
- Dick & Cindy Oliver asked what the status is in their position.

Meeting adjourned at 9:00PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 5, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Also, present Dorothy Johnson and Judy Wright. Attendance 15.

Supervisor Palma called the meeting to order at 7:02PM. Trustee Kauer led the Pledge of Allegiance following a moment of silence in honor of Chris Griffin.

#1 MOVED: by Kauer, second by O'Brien, to approve the October 5, 2009, meeting agenda with the addition of six items: road name change, memorial, cemetery plot, topographic survey, engineering firm, and the combined water/sewer ordinance. Motion carried.

#2 MOVED: by Kauer, second by O'Brien, to approve the September 16, 2009 special meeting minutes and the September 21, 2009 regular meeting minutes. Motion carried.

The finance committee reviewed the bills.

#3 MOVED: by Munro, second by DeWitt to pay the following bills.

General Fund	14,200.03
Fire Fund	1,831.42
Ambulance Fund	54,165.44
Property Management Fund	245.38
Trail Grooming Fund	961.00
Parks Fund	2,630.35
Recreation Center Fund	6,568.30
Fairgrounds Fund	1,882.41
Golf Course Fund	9,669.06
Public Works Fund	46,146.82
Police Fund	8,584.21

Grand Total

\$146,884.42

Ck# 35948-36018

Motion carried with one no vote.

SUPERVISOR'S REPORT

I want to extend the Townships' thanks to Headstart for donating the wood chips for the playground area at the Recreation Center.

#4 MOVED: by Kauer, second by O'Brien, to adopt Resolution 2009-12 Flexible Benefits Plan Amendment. Roll call vote – all present voted Aye. Resolution declared carried.

#5 MOVED: by Kauer, second by Besteman, to appoint Cynthia Oliver as the Assessor of Record through March 31, 2010, at a monthly salary of \$200.00, which is to be deducted from the contract payment for assessing services. Motion carried.

The two bids for refuse removal that had been received were opened by Supervisor Palma. Clerk Besteman read the summaries as follows: Waste Management-Regular residential pick-up 8.49/8.83/9.19/9.56/9.95, Senior citizen pick-up 7.03/7.32/7.62/7.93/8.25, Recycling 3.03/3.16/3.29/3.43/3.57; Smith Sanitation-Regular residential pick-up 10.98/11.37/11.64, Senior citizen pick-up 8.00/8.15/8.44, Recycling 1.00/1.05/1.15. A special meeting/workshop will be held at 6:00 PM to discuss the details of the two bids. Bidders will be notified when the date is determined so that they may be present to answer any questions.

#6 MOVED: by Kauer, second by Besteman, to contract Wade Trim to perform a topographic survey for Cypress Lane, Forest Lodge Drive, and Wedgewood Drive at a cost not to exceed \$4,100.00. Motion carried.

#7 MOVED: by Kauer, second by Munro, to honor Chris Griffin, Township resident who gave his life while serving in Afghanistan, by renaming Market Street to Griffin Drive, placing a stone with a plaque at Memorial Park, to pay from the General Fund, and reserving a suitable cemetery plot for his burial. Motion carried.

Don Sare, representing the DPW Advisory Committee requested that the Board give their committee direction as to whether competing engineering bids should be obtained on future DPW projects as some planned projects might range into the million dollar range. Mr. Sare also requested that the Board move forward with the combined sewer/water ordinance, publishing notices and holding public hearings as soon as possible so that it may be adopted.

CORRESPONDENCE

Liaison Committee Meeting Minutes

PUBLIC COMMENT

The Community coat give away was a HUGE success. A thank you should be sent to the organization that coordinated the items coming to our community.

The staff and volunteers of the Recreation Center should be commended for their above and beyond the call of duty service at the Craft Fair held last Saturday.

A thank you was received from John Gaines for the stay in the variance for his residence.

Just a reminder that money can be saved by registering early for the MTA Annual Educational Conference that occurs in January. Information is available in the *Michigan Township News* that board members received today.

Meeting adjourned at 7:30 PM.

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 19, 2009

4884 W. Curtis St

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Ed DeWitt, Trustee
Brenda Case, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Julie Munro, Treasurer

Also, present Sheila Gaines, Dorothy Johnson, Mike Hoolsema, Bill Palmer, Norm Perkins and Jamie Davison.

Attendance 15

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Brenda Case, to approve the October 19, 2009, meeting agenda with addition of request from Sault Area Race Association and Deputy Johnsons pay and benefits. Motion carried.

#2 MOVED: by David Kauer, second by Harvey O'Brien, to accept the October 5, 2009, regular meeting minutes as presented. Motion carried.

#3 MOVED: by Ed Dewitt, second by Harvey O'Brien, to pay the following bills.

General Fund	19,181.51
Fire Fund	508.15
Ambulance Fund	34,839.98
Property Management Fund	18,167.48
Trail Grooming Fund	470.19
Parks Fund	1,632.64
Recreation Center Fund	5,871.56
Fairgrounds Fund	3,299.12
Golf Course Fund	29,194.31
Public Works Fund	67,324.98
Police Fund	11,258.93

Grand Total \$191,748.85

Ck# 36019-36091

Motion carried with one no vote.

Tony from ETNA Supply explained the benefits of the Flex Net Auto Meter Readers. The readers automatically download reads daily saving utility personnel from reading manually. This program will also allow the township to find leaks quicker, process final accounts faster and forgo the need to estimate during the winter months. Future models will have the ability to turn water on and off from the office. The cost estimated at about \$217,000.00 plus yearly software support could be done over a period of time and not all at once.

PUBLIC COMMENTS

Traffic Specialty, where the township purchases signs, donated the street signs in memory of Christopher Griffin who died serving in Afghanistan.

#4 MOVED: by David Kauer, second by Harvey O'Brien, to send a letter of thanks to Traffic Specialty for their donation. Motion carried.

SUPERVISORS REPORT

Supervisor Palma informed the Board that the trees were purchased with the three thousand dollars in grant money from DTE and they have all been planted in the township.

The Planning Commission recommended that the Board move forward with the combined water & sewer ordinance.

Board discussed the proposed rate increase for the township hall.

Grooming Coordinator Davison requested authorization to purchase a new drag for the groomer with a hundred percent reimbursement from a DNR grant.

#5 MOVED: by Marvin Besteman, second by Harvey O'Brien, to allow Jamie Davison to purchase a new drag for the groomer in the amount of eleven thousand five hundred ninety six dollars with grant money from the DNR. Motion carried.

#6 MOVED: by Ed DeWitt, second by David Kauer, to allow Jamie Davison to attend the 2010 PGA Merchandise Show in Orlando, Florida cost not to exceed six hundred dollars for travel and show cost. Motion carried.

#7 MOVED: by David Kauer, second by Brenda Case, to allow Rec Director Frasure to purchase a new freezer for the Rec Center cost not to exceed fifteen hundred dollars. Motion carried.

#8 MOVED: by David Kauer, second by Brenda Case, to approve the EUPHA 2010 fairground rental dates of June 4, 5, 6, 25, 26, 27 and July 9, 10, 11, 30, 31 and August 1, 2010. Motion carried.

The Board requested that the Recreation Center look into the cost of filing for a new 501c3 instead of reinstating the old one at a cost of four hundred dollars.

Board requested that the Personnel Committee work on a policy & procedure for the employee time clocks prior to approving any maintenance agreements with Cincinnati Time.

The Road Advisory Committee met on September 22, 2009 recommending that the Board speak with Rudyard Township about resurfacing Ploegstra Road from Johnson to Tilson Road. Make

arrangements with the Road Commission to seal up the road cracks in Kincheloe. Repair the curving in the residential area that has been damaged by plow trucks and that all future resurfacing projects include paved shoulders or aprons.

#9 MOVED: by Harvey O'Brien, second by David Kauer, to precede with the amendments to the Health Insurance Ordinance #58. Motion carried.

#10 MOVED: by Ed DeWitt, second by Brenda Case, to approve the repairs to the Caretakers house at the Golf Course cost not to exceed two thousand dollars. Motion carried.

Board scheduled a special meeting for October 26, 2009, at 7:00PM for review and discussion of refuse bids.

#11 MOVED: by Harvey O'Brien, second by Brenda Case, to allow the Sault Area Race Association to store their trailer under the grand stands at the fairgrounds for the winter providing they accept responsibility for any damage and provide insurance at their cost. Motion carried.

Trustee Case explained that Dorothy Johnson was appointed part-time Deputy Supervisor on January 5, 2009 and was approved for full-time status September 8, 2009 and requested that her benefits date back to January 5, 2009.

#12 MOVED: by Brenda Case, second by Harvey O'Brien, to approve Deputy Johnsons pay and benefits effective January 5, 2009. Motion carried.

COMMITTEE REPORTS

Board received meeting minutes from the Police Board, Planning Commission, Park & Rec Committee and Road Advisory Committee.

DEPARTMENT REPORTS

Board reviewed reports from Golf Course Superintendent Palmer and Chief of Police Micolo.

PUBLIC COMMENTS

Resident stated that she has noticed the improvement in the residential area as well as the Golf Course property. Thanking those who made the effort to get things cleaned up.

CORRESPONDENCE

Fire Department Grant support letter received from Carl Levin.

Meeting adjourned at 8:30PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING**

October 26, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Attendance 42.

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

The following items, pertinent to a decision to award a contract for solid waste removal, were discussed:

1. Weekly residential rates
2. Senior citizen rates
3. Recycling rates
4. Yearly cleanup as proposed by Smith Sanitation
5. Waste Management did not include yearly clean-up in quotation
6. Cost of last year's clean up by Waste Management was \$9,559.00 for the special assessment district and \$1,088.00 for the rest of the township
7. Recycling could be done on a weekly, bi-monthly, or monthly basis
8. Waste Management is a multi-state corporation
9. Smith Sanitation is a family owned local company

#1 MOVED: by O'Brien, second by Case, to accept bid from Smith Sanitation for weekly solid waste collection, twice monthly recycling, yearly clean-up day for special assessment district.
Motion carried.

Meeting adjourned at 7:24 PM.

Marvin Besteman, Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

November 2, 2009

MEMBERS PRESENT

Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Brenda Case, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee

4884 W. Curtis St.

MEMBERS ABSENT

Lawrence Palma, Supervisor

Also, present Sheila Gaines, Dorothy Johnson, Alan Moses, Judy Wright, Bill Palmer and Kerry Fountain.

Attendance 17

Clerk Besteman called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Harvey O'Brien, to appoint Clerk Besteman to chair the meeting in the absence of the Supervisor. Motion carried.

#2 MOVED: by David Kauer, second by Harvey O'Brien, to approve the November 2, 2009 meeting agenda with addition of fertilizer purchase, Truck Route Ordinance and update from Planning Chair Munro regarding training. Motion carried.

#3 MOVED: by Harvey O'Brien, second by Ed DeWitt, to accept the October 19, 2009 regular meeting minutes as written and the October 26, 2009 special meeting minutes with corrections #1 under discussion delete the word "weekly" and replace with monthly and motion #1 delete wording "for special assessment district" yearly clean-up day is for the entire township. Motion carried.

The finance committee reviewed the bills and there were no withholdings.

#4 MOVED: by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	17,319.91
Fire Fund	2,604.12
Ambulance Fund	37,949.76
Property Management Fund	144.65
Trail Grooming Fund	19.16
Parks Fund	1,740.55
Recreation Center Fund	4,094.33
Fairgrounds Fund	993.38
Golf Course Fund	7,045.26
Public Works Fund	33,572.62
Police Fund	7,054.56

Grand Total \$112,538.30

Ck#36092-36162

Motion carried with one no vote.

PUBLIC COMMENTS

- Resident questioned why the township was advertising for snow removal at the Rec Center and why the DPW was not doing the plowing.
- Assistant Account Judy Wright expressed her feelings of unfairness with regards to the personnel committee mandating the hours that the admin office will work and how they would schedule lunch and break times.

#5 MOVED: by Ed DeWitt, second by David Kauer, to write off ambulance run number 119190KI in the amount of \$291.24 patient is deceased and has no estate. Motion carried.

The Board denied requests from John Lechner and Bill Lockhart both requesting a write off or reduction in their ambulance bills. The Board stated that they could make monthly payment arrangements.

#6 MOVED: by Ed DeWitt, second by Julie Munro, that the administrative office staff works 8:00am – 5:00pm, take two fifteen minute breaks and a one hour lunch, clocking in and out, at staggered times. Three yes three no votes motion defeated.

#7 MOVED: by Brenda Case, second by Ed DeWitt, to approve the appointment of Renee Gray to the position of EMS Operations Manager effective November 3, 2009. Motion carried.

#8 MOVED: by Ed Dewitt, second by Julie Munro, to reclassify James Henderson and Lisa Hobbs from EMTs positions to Paramedic positions. Motion carried.

Clerk Besteman congratulated EMS Director Moses for receiving an excellent evaluation from Risk Management. Trustee Case commented that the township has an exemplary police auxiliary force commending Gary Grabendike for his quick response to a recent break-in.

Trustee DeWitt requested to table action on discontinuing staff taking meeting minutes at committee meetings since this was the Supervisors idea and he is absent tonight.

#9 MOVED: by Harvey O'Brien, second by Marvin Besteman, to approve new rental rates for the township hall. Three yes three no vote's motion defeated.

#10 MOVED: Harvey O'Brien, second by Ed DeWitt, to approve a fifty cent per hour pay increase for Frank Naccarato for duties of acting maintenance supervisor effective October 5, 2009. Motion carried.

#11 MOVED: by Harvey O'Brien, second by Ed DeWitt, to authorize final payment number 3 to J & N Construction for the Clubhouse Drive Water Main Replacement in the amount of \$28,559.15. Motion carried.

#12 MOVED: by Ed DeWitt, second by David Kauer, to authorize Golf Course Superintendent Palmer to purchase fertilizer from Turfgrass in the amount of \$14,500.00. Motion carried.

Discussion held regarding appointed deputies running the administrative office.

Planning chair Munro discussed training he had attended and informed the Board that the Master Plan and Home Occupation would be discussed at the next Planning meeting. Planning Commission also submitted the Truck Route Ordinance for reading at the next township board meeting.

COMMITTEE REPORTS

Personnel Committee Meeting minutes reviewed.

DEPARTMENT REPORTS

Board received Director Moses and Police Chief's reports.

PUBLIC COMMENTS

- Clerk Besteman requested that the personnel committee schedule meetings on a regular day and time of the month.
- Resident asked about an employee's on call pay.
- Trustee DeWitt commented that he felt the office manager was doing a good job.
- Reminder to everyone not to forget to vote.

Meeting adjourned at 8:00PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

November 16, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee
David Kauer, Trustee

MEMBERS PRESENT

Also, present Sheila Gaines, Dorothy Johnson, Judy Wright, Cathy Chappa, Rodney Leask, Greg Wright, Dee Dee Frasure, Mike Hoolsema, Alan Moses, and Joe Micolo.
Attendance 28

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Harvey O'Brien, to approve the November 16, 2009 meeting agenda **MOVED:** by David Kauer, second by Julie Munro, to add the Recreation Centers Senior dinner and baskets, termination of employee letter from Supervisors office and Smith Sanitations letter of request regarding security bond. Main motion carried motion to amend carried.

#2 MOVED: by David Kauer, second by Ed DeWitt, to accept the November 2, 2009, regular meeting minutes as written. Motion carried.

#3 MOVED: Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	18,026.82
Fire Fund	1,072.34
Ambulance Fund	36,466.89
Property Management Fund	1,941.84
Trail Grooming Fund	12,046.26
Parks Fund	446.01
Recreation Center Fund	5,297.95
Fairgrounds Fund	705.92
Golf Course Fund	10,211.51
Public Works Funds	118,123.99
Police Fund	10,250.49

Grand Total \$214,590.02

Ck# 36163-36238

Motion carried with two no votes.

PUBLIC COMMENTS

- Resident requested Brenda Case, Julie Munro, Ed DeWitt, and Larry Palma’s resignations for violating the open meetings act November 5, 2009.
- Mascoma Sub Committee member requested that the Board call a meeting of the ad hoc committee.
- Questions asked of Clerk Besteman’s intentions to attend the MTA Education Conference.

#4 MOVED: by Ed DeWitt, second by Brenda Case, to discontinue clerical staff attending committee meetings to record minutes unless requested by committee chair. Motion carried with two no votes.

#5 MOVED: by David Kauer, second by Marvin Besteman, to approve and sign contract with Wade Trim to perform design engineering and permitting for fourteen thousand nine hundred dollars (\$14,900.00) and bidding and contract award services for two thousand nine hundred dollars (\$2,900.00) for the Cypress Lane, Forest Lodge Road and Wedgewood Drive Water Main Replacement Project. Motion carried.

Discussion held regarding DPW department moving to the Waste Water Treatment Plant. Board scheduled a special meeting for November 24, 2009 at 7:00PM with the DPW Advisory Committee to discuss moving the function as well as the DPW funds and investments.

Board members discussed hiring an Ordinance Enforcement Officer. This issue will be a topic during budget workshops.

#6 MOVED: by Ed DeWitt, second by Julie Munro, to adopt Resolution 2009-14 Cost Adjustment for the Removal of Solid Waste. Roll call vote Kauer yes, DeWitt yes, Besteman yes, Palma yes, Munro yes, O’Brien yes and Case yes. RESOLUTION declared carried.

Discussion held regarding increase of election inspector wages.

EMS Director Moses received nine bids for replacement of ECHO unit damaged in accident the following is a summary of bids.

Werning & Jones

Bid #1 2009 Yukon 2 wheel drive	\$34,228.90
Bid #2 2009 Yukon 2 wheel drive	\$34,519.99
Bid #3 2009 Yukon 4 wheel drive	\$38,316.69

Chippewa Motors

Bid #4 2010 Jeep Cherokee 4x4 Sport	\$26,088.00
Bid #5 2010 Jeep Grand Cherokee 4x4 Sport	\$22,892.00

Soo Motors

Bid #6 2010 Explorer 4 wheel drive V6 \$21,600.00
Bid #7 2010 Explorer 4 wheel drive V6 \$23,300.00
Bid #8 2010 Expedition 4 wheel drive \$26,900.00

Fernelius

Bid #9 2009 Chevy Tahoe 4 wheel drive \$34,815.00

#7 MOVED: by Harvey O'Brien, second by Julie Munro, to approve the purchase of a 2010 Ford Explorer from Soo Motors in the amount of \$21,600.00 also approve emergency lighting at a cost of \$1,380.00 and \$785.00 for a new brush guard. Motion carried.

#8 MOVED: by Brenda Case, second by Harvey O'Brien, to allow the EMS Director to purchase 27 ANSI level 2 safety rated, waterproof, blood borne-pathogen resistant with fleece liner coats at a cost of seven thousand two hundred and forty dollars (\$7240.00) Motion carried.

#9 MOVED: by David Kauer, second by Marvin Besteman, to approve Northern Great Lakes Fur Harvesters use of the Fairgrounds on September 16, 17, 18, and 19, 2010. Motion carried.

#10 MOVED: by David Kauer, second by Harvey O'Brien, to allow the Rec Director to spend twenty eight hundred dollars (\$2,800.00) for the senior citizen meal December 10, 2009 and fruit baskets. Motion carried.

Trustee Case introduced the Truck Route Ordinance #1.130 summarizing the intent. Trustee Kauer summarized amendments to the Health Insurance Ordinance #58. Copies are available for anyone wishing to review them.

#11 MOVED: by David Kauer, second by Brenda Case, to approve the September 23, 2009, termination of DPW employee as outlined in memo from Supervisors office dated November 12, 2009. Motion carried.

Discussion held regarding request from Smith Sanitation requesting the board approve placing ten thousand dollars (\$10,000.00) in a joint account rather than securing a performance bond. Board will discuss this at the Special Meeting November 24, 2009.

DEPARTMENT MANAGERS

Reports received from Rec Director Frasure and DPW Superintendent Perkins.

COMMITTEE REPORTS

Board reviewed meeting minutes from the DPW Advisory Committee.

CORRESPONDENCE

Chippewa County Fair Board- Meeting with Township Board regarding 2010 agreement
Supervisor Palma-Regarding dismissal of DPW Employee

PUBLIC COMMENTS

- Resident requested better communication between the board and public.
- Planning Commission will have a special meeting on Monday November 23, 2009, at 6:30PM.
- Resident asked when Smith Sanitation would begin pickup.

Meeting adjourned at 8:30PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 7, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Brenda Case, Trustee
Harvey O'Brien, Trustee

MEMBERS ABSENT

David Kauer, Trustee

Also, present Sheila Gaines, Dorothy Johnson and Alan Moses.

Attendance 14

Supervisor Palma called the meeting to order at 7:00PM. Trustee O'Brien led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Harvey O'Brien, to amend the December 7, 2009 meeting agenda with addition of letter from resident requesting reduction of EMS bill. Motion carried.

#2 MOVED: by Harvey O'Brien, second by Brenda Case, to accept the November 16, 2009 regular meeting minutes as written. Motion carried.

#3 MOVED: by Harvey O'Brien, second by Marvin Besteman, to accept the November 24, 2009 special meeting minutes as written. Motion carried.

#4 MOVED: by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	22,525.37
Fire Fund	2,215.03
Ambulance Fund	57,780.28
Property Management Fund	1,923.21
Road Maintenance & Repair Fund	53,650.00
Trail Grooming Fund	259.75
Parks Fund	109.88
Recreation Center Fund	6,360.02
Fairgrounds Fund	1,021.18
Golf Course Fund	13,618.07
Public Works Fund	148,080.68
Police Fund	16,086.91

Grand Total \$323,699.38

Ck# 36239-36309 & 36358-36388

Motion carried.

PUBLIC COMMENTS

- DPW Advisory member Bernhardt informed the Board about the last DPW meeting. He also, made suggestions on how to handle the DPW assets with Edward D Jones.
- Resident questioned why the bills for Road Maintenance and DPW were so high.
- Questions asked regarding who is in charge of the street lights.
- Resident asked which Board members would be attending the MTA Educational Classes.
- A memorial concert will be held January 3, 2010 in the RHS multipurpose room for Christopher Griffin.
- The Rec Center is a step closer to receiving their 501c3 status.
- Resident Wesley Jourden questioned definitions “E” and “F” in the Commercial Truck Route Ordinance.

SUPERVISORS REPORT

- Supervisor Palma advised that the township received grant money for the trees that were planted around the township.
- Sault Tribe donated 2% money to the Recreation Center.

#5 MOVED: by Harvey O’Brien, second by Brenda Case, to approve 1 year software maintenance agreement with Cincinnati Time Systems in the amount of nine hundred seventy five dollars (\$975.00). Motion carried.

#6 MOVED: by Harvey O’Brien, second by Julie Munro, to delete paragraphs four, five and six on page 3 of the Refuse Contract. Motion carried.

#7 MOVED: by Harvey O’Brien, second by Brenda Case, to approve the MI Emergency Management Assistance Compact from the MI State Police Emergency Management Division as amended. Motion carried.

#8 MOVED: by Brenda Case, second by Ed DeWitt, to adopt the combined Water & Sewer Ordinance NO. 1.131. Roll call vote Munro no, O’Brien yes, DeWitt yes, Besteman yes, Palma yes and Case yes. Motion carried Ordinance 1.131 adopted.

#9 MOVED: by Brenda Case, second by Julie Munro, to adopt the Commercial Truck Route Ordinance NO. 1.130. Roll call vote O’Brien no, Munro yes, DeWitt no, Besteman yes, Palma yes and Case yes. Motion carried Ordinance 1.130 adopted.

#10 MOVED: by Marvin Besteman, second by Brenda Case, to adopt the meeting request form submitted by Deputy Supervisor Johnson. Motion carried with one no vote.

Discussion held regarding having an intern for web site design. Deputy Johnson will submit more information when she receives it from LSSU.

EMS Director Moses explained the letter he received from resident requesting poverty reduction in Ambulance bill. Alan stated that he is waiting to see how much Medicaid will cover before writing any off. This will be brought back to the next Board meeting.

Board members requested to hold off on adopting the Group Health Insurance Ordinance until the next meeting.

Board did not receive copies of the amendment to the Zoning Ordinance from Planning this item will also come before the Board at the next meeting.

COMMITTEE REPORTS

Board received meeting minutes from the personnel Committee and Planning Commission.

PUBLIC COMMENT

- Is the Water & Sewer Ordinance adopted?
- Senior dinner will be held Thursday.
- When does the Board receive their agenda packets?

CORRESPONDENCE

Smith Sanitation
Sault Tribe
Forestry Program

Meeting adjourned at 8:35PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 21, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Brenda Case, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Lawrence Palma, Supervisor

Also, present Sheila Gaines, Mike Hoolsema, Dorothy Johnson, Alan Moses, Rick LaDuke and Jamie Davison.

Attendance 15

Clerk Besteman called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Harvey O'Brien, to appoint Marvin Besteman to chair the meeting in the absence of Supervisor Palma. Motion carried.

#2 MOVED: by Brenda Case, second by Julie Munro, to approve the December 21, 2009, meeting agenda with addition of the Assessing and Zoning contract. Motion carried.

#3 MOVED: by David Kauer, second by Julie Munro, to accept the December 7, 2009, regular meeting minutes as written. Motion carried.

#4 MOVED: by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	15,841.60
Fire Fund	3,049.06
Ambulance Fund	32,606.02
Property Management Fund	130.08
Trail Grooming Fund	251.59
Parks Fund	66.55
Recreation Center Fund	5,413.91
Fairgrounds Fund	407.01
Golf Course Fund	6,498.74
Public Works Fund	51,760.30
Police Fund	9,676.31

Grand Total \$125,701.17

Ck# 36389-36452

Motion carried with one no vote.

PUBLIC COMMENTS

- Discussion held regarding the way the Board adopted the Water & Sewer Ordinance.
- Resident discussed the letter received from Charter Communications regarding rates.

Amendment to the Zoning Ordinance Section 3.13 Home Occupation introduced.

#5 MOVED: by David Kauer, second by Brenda Case, to adopt amendments to Ordinance #58 Health Insurance. Roll call vote Besteman, DeWitt, O'Brien, Case, Munro, and Kauer yes Palma absent. Motion carried.

#6 MOVED: by David Kauer, second by Ed DeWitt, to approve the purchase of a 2006 Ford pickup truck from Central Michigan Ford in Lansing for the Fire Department cost not to exceed twenty two thousand eight hundred and fifty eight dollars (\$22,858.00) Motion carried.

#7 MOVED: by Ed DeWitt, second by Julie Munro, to hire Dion Stumpo part-time paramedic and Pashan Forstner part-time EMT Specialist for the EMS Department. Motion carried.

#8 MOVED: by Ed DeWitt, second by David Kauer, to approve the draft employment application as presented. Motion carried.

Discussion held regarding closing the Kinross P.O. box and having the mail delivered by the Sault Post Office.

#9 MOVED: by David Kauer, second by Harvey O'Brien, to advertise for bids for Assessing and Zoning services give a ninety-day notice. Motion carried. **Amended 1/4/10 strike ninety day notice replace with April 1, 2010.**

DEPARTMENT MANAGERS

Report received from Golf Course Manager Davison.

CORRESPONDENCE

DEQ- Ground Water Rule
Community Liaison Committee Meeting Minutes
Charter Communications System Upgrade

Meeting adjourned at 8:50PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 1, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Dorothy Johnson, Joe Micolo, Alan Moses, Norm Perkins, Richard Oliver, Cathy Chappa, Brian Masterson, Brian McMillan, Greg Wright, Rodney Leask, Todd Godfrey and Franklin Noha.

Attendance 19

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Harvey O'Brien, second by Julie Munro, to add the Rudyard Ambulance Service Contract to the agenda. Motion carried.

#2 MOVED: by Ed DeWitt, second by Harvey O'Brien, to delete the Department of Works on call pay increase from the agenda and send to the DPW Advisory Committee. Motion defeated.

#3 MOVED: by Brenda Case, second by David Kauer, to approve the June 1, 2009, meeting agenda as amended. Motion carried.

#4 MOVED: by David Kauer, second by Brenda Case, to accept the May 18, 2009, regular meeting minutes as written. Motion carried.

#5 MOVED: by Harvey O'Brien, second by Ed DeWitt, to pay the following bills.

General Fund	18,408.56
Fire Fund	2,271.53
Property Management Fund	28,434.24
Trail Grooming Fund	583.05
Parks Fund	1,086.76
Recreation Center Fund	942.70
Fairgrounds Fund	889.77
Golf Course Fund	16,895.53
Public Works Fund	37,691.03
Police Fund	6,855.92

Grand Total \$118,117.12

Ck# 35293-35356

Motion carried with one no vote.

SUPERVISORS REPORT

The township received \$2500.00 donation from Sault Tribe for Kids Fishing Day.

#6 MOVED: by Marvin Besteman, second by Brenda Case, to adopt the EUPHA Gaming License Resolution recognizing them as a non profit organization. Roll call vote six yes one no vote RESOLUTION declared carried.

DPW Superintendent Perkins submitted three quotes for a new deck mower. Skinner's quoted \$15,239.00, Ginop Sales \$15,755.51 and Michigan Sales Inc. quoted \$15,755.51.

#7 MOVED: by David Kauer, second by Ed DeWitt, to approve the purchase of a tractor and front deck mower from Skinner's at a cost of fifteen thousand two hundred thirty nine dollars (\$15,239.00) Motion carried.

#8 MOVED: by David Kauer, second by Harvey O'Brien, to approve the purchase of a front angle broom from Skinner's at a cost of three thousand three hundred sixty dollars (\$3,360.00) Motion carried.

#9 MOVED: by Julie Munro, second by Brenda Case, to approve the purchase of an oxygen bottle lift for the Ambulance Department cost of two thousand and forty five dollars (\$2,045.00) Motion carried.

#10 MOVED: by Harvey O'Brien, second by Marvin Besteman, to approve sending seven Ambulance employees to an advanced airway class. Motion carried.

#11 MOVED: by Harvey O'Brien, second by Julie Munro, to approve the Ambulance Service Contract with Dafter Township. Motion carried.

#12 MOVED: by Brenda Case, second by Julie Munro, to approve the Ambulance Service Contract with Rudyard Township. Motion carried.

#13 MOVED: by Brenda Case, second by Julie Munro, to approve the purchase of two diesel ambulances pending amount of trade in value and language in contract agreement. Motion carried.

#14 MOVED: by Brenda Case, second by Harvey O'Brien, to approve Liquid Liners to install a granite epoxy floor in the bathrooms at RV East and the kitchen in the 4-H building. Motion carried.

#15 MOVED: by David Kauer, second by Brenda Case, to allow the Department of Public Works to purchase a Ricoh Aficio MPC 4000SPF Digital Copier at a cost of eleven thousand one hundred seventy dollars. (\$11,170.00) Motion carried.

#16 MOVED: by Harvey O'Brien, second by Brenda Case to adopt Resolution 2009-9 Michigan Green Communities Challenge. Roll call vote all members voted yes RESOLUTION declared carried.

#17 MOVED:Harvey O'Brien, second by Marvin Besteman, to approve the on call pay for DPW employees be changed from one dollar seven cents (\$1.07) to one dollar fifty cents (\$1.50) Motion carried with one no vote.

Discussion held regarding out side employment and section 110 of the Employee manual. No action taken.

COMMITTEE REPORTS

Personnel Committee and Planning Commission meeting minutes were received.

CORRESPONDENCE

MPSC

P3 Consulting, Inc.

Michigan Works

Township Law E-letter

PUBLIC COMMENTS

- Questions were asked regarding why the DPW wage scale was not on the agenda.
- Request made requesting that the Board review all employee wages.

Meeting adjourned at 7:50PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Streetscape Project**

June 12, 2009

4884 W. Curtis S.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Brenda Case, Trustee

Attendance 10

Supervisor called the meeting to order at 5:00PM.

Supervisor Palma explained that the township has until July 10, 2009, to proceed with the streetscape project or we will lose the grant funding.

The Board reviewed the project cost letter from Fleis & Vandenbrink engineering dated May 15, 2009 and the amount the project will cost the township. Discussion held regarding the right of way issues and future plan designed by MSU. Board discussed obtaining a legal opinion on the right of way.

Questions were raised as to why the public was not contacted about to nights meeting.

MOVED: by Harvey O'Brien, second by David Kauer, to allow supervisor to sign contract with Fleis & Vandenbrink update cost, and request they submit a new set of drawings with a 66' right of way used for the industrial district, commercial plat map and airport plat. Motion carried.

Meeting adjourned at 6:20PM.

Marvin Besteman, Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING/PUBLIC HEARING**

June 15, 2009

4884 W. Curtis St

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
David Kauer, Trustee
Harvey O'Brien, Trustee
Ed DeWitt, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Mike Hoolsema, Alan Moses, Rick LaDuke, Bill Palmer, Norm Perkins and Joe Micolo.

Attendance 16

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Julie Munro, second by Marvin Besteman, to amend the June 15, 2009 meeting agenda with additions of computer purchase for the treasurers department, first right of refusal of property, streetscape project and recreation center lawn mowing. Motion carried.

#2 MOVED: by David Kauer, second by Ed DeWitt, to accept the June 1, 2009, regular meeting minutes with request to list members name and vote cast on resolution number 6 and list names and how they voted on all future resolutions. Motion carried.

#3 MOVED: by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	14,244.86
Fire Fund	1,335.64
Ambulance Fund	81,515.55
Property Management Fund	2,192.16
Trail Grooming Fund	52.05
Parks Fund	1,672.28
Recreation Center Fund	5,708.53
Fairground Fund	934.52
Golf Course Fund	31,591.51
Public Works Fund	134,833.21
Police Fund	12,042.83

Grand Total \$286,123.14

Ck# 35357-35447

Motion carried with one no vote.

PUBLIC HEARING

Supervisor Palma called the Public Hearing to order at 7:10PM. EDC is requesting that an Industrial Development district be established at 17461 S. Morris building 427. The EDC is working with a potential buyer who is interested in opening a business and investing \$667,200.00.

PUBLIC COMMENTS

- Rick Bernhardt read a letter addressing the Board about the right of way issues with regards to the streetscape project. He also requested that the letter be (attached amended 7-6-09) made a permanent part of the meeting minutes.
- Resident questioned why the Board did not notify the effected business owners about the streetscape meeting held on June 12, 2009.

SUPERVISORS REPORT

Supervisor Palma mentioned that the Recreation Center made one thousand dollars in concessions during the yard sales on Saturday. They also sold several items from the resale shop.

Lengthy discussion held regarding the Clerks Departments request to purchase a locking cabinet for meeting minute books.

#4 MOVED: by Marvin Besteman, second by Ed DeWitt, to allow the Clerks Department to purchase a locking cabinet as requested. Motion carried with two no votes.

#5 MOVED: by Ed DeWitt, second by David Kauer, to adopt the Budget Adjustment Resolution as presented. Roll call vote all members voted yes. RESOLUTION declared carried.

#6 MOVED: by David Kauer, second by Brenda Case, to approve the Sault Area Race Associations request to add additional pit slabs at the racetrack. Motion carried.

#7 MOVED: by David Kauer, second by Marvin Besteman, to allow Greens Superintendent Palmer to purchase a motor for the sand sifter cost not to exceed nine hundred dollars. Motion carried.

#8 MOVED: by Marvin Besteman, second by David Kauer, approve hiring Brian Decker greens laborer for the golf course at a pay rate of \$7.15 per hour. Motion carried with two no votes.

Discussion held regarding Frank and Dianne Naccaratos offer to purchase the caretakers house at the fairgrounds and lease the property for ninety nine years. Board will research restrictions of leasing the property.

#9 MOVED: by Harvey O'Brien, second by David Kauer, to accept bid from J & N Construction for additional restoration on Forest Lodge for an amount not to exceed thirty thousand dollars. Motion carried.

DPW Superintendent Perkins informed the Board that the RV east campsites were not being charged for water and sewer. Board requested to have a meter put on the camp hosts site and monitor usage so an average water use could be determined.

No comments or letters received in favor of or against the request for the development of an industrial district at 17461 Morris. Supervisor Palma closed the Public Hearing at 8:00PM.

#10 MOVED: by Julie Munro, second by Brenda Case, to approve the purchase of a desk top computer (system) amended 7-6-09 for the treasurers department cost not to exceed two thousand dollars (\$2000.00) Motion carried.

#11 MOVED: by David Kauer, second by Ed DeWitt, to waive the first right of refusal from the county for property on the corner of Kinross Road and H-40 that is in foreclosure for delinquent taxes. Motion carried.

#12 MOVED: by David Kauer, second by Julie Munro, to allow Rec Director Frasure to solicit quotes for lawn mowing. Motion carried.

#13 MOVED: by Marvin Besteman, second by Brenda Case, to hire Mika Myer Becket and Jones for a legal opinion on the right of issues on M-80. Motion carried.

#14 MOVED: by Marvin Besteman, second by Julie Munro, to appoint Harvey O'Brien, David Kauer, Kathy Noel, Ron Munro and 1 business owner to a streetscape/right of way sub committee. Motion carried.

DEPARTMENT MANAGERS

Board reviewed reports from Office Manager Gaines, Golf Course Superintendent Palmer, Rec Director Frasure and Police Chief Micolo.

COMMITTEE REPORTS

Monthly meeting minutes received from the Police Board, Planning Commission, Personnel Committee and Park & Rec Committee.

CORRESPONDENCE

DSP Ordinance Enforcement officer.

No additional comments or business the meeting adjourned at 8:25PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 1, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Dorothy Johnson, Joe Micolo, Alan Moses, Norm Perkins, Richard Oliver, Cathy Chappa, Brian Masterson, Brian McMillan, Greg Wright, Rodney Leask, Todd Godfrey and Franklin Noha.

Attendance 19

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Harvey O'Brien, second by Julie Munro, to add the Rudyard Ambulance Service Contract to the agenda. Motion carried.

#2 MOVED: by Ed DeWitt, second by Harvey O'Brien, to delete the Department of Works on call pay increase from the agenda and send to the DPW Advisory Committee. Motion defeated.

#3 MOVED: by Brenda Case, second by David Kauer, to approve the June 1, 2009, meeting agenda as amended. Motion carried.

#4 MOVED: by David Kauer, second by Brenda Case, to accept the May 18, 2009, regular meeting minutes as written. Motion carried.

#5 MOVED: by Harvey O'Brien, second by Ed DeWitt, to pay the following bills.

General Fund	18,408.56
Fire Fund	2,271.53
Property Management Fund	28,434.24
Trail Grooming Fund	583.05
Parks Fund	1,086.76
Recreation Center Fund	942.70
Fairgrounds Fund	889.77
Golf Course Fund	16,895.53
Public Works Fund	37,691.03
Police Fund	6,855.92

Grand Total \$118,117.12

Ck# 35293-35356

Motion carried with one no vote.

SUPERVISORS REPORT

The township received \$2500.00 donation from Sault Tribe for Kids Fishing Day.

#6 MOVED: by Marvin Besteman, second by Brenda Case, to adopt the EUPHA Gaming License Resolution recognizing them as a non profit organization. Roll call vote six yes one no vote RESOLUTION declared carried.

DPW Superintendent Perkins submitted three quotes for a new deck mower. Skinner's quoted \$15,239.00, Ginop Sales \$15,755.51 and Michigan Sales Inc. quoted \$15,755.51.

#7 MOVED: by David Kauer, second by Ed DeWitt, to approve the purchase of a tractor and front deck mower from Skinner's at a cost of fifteen thousand two hundred thirty nine dollars (\$15,239.00) Motion carried.

#8 MOVED: by David Kauer, second by Harvey O'Brien, to approve the purchase of a front angle broom from Skinner's at a cost of three thousand three hundred sixty dollars (\$3,360.00) Motion carried.

#9 MOVED: by Julie Munro, second by Brenda Case, to approve the purchase of an oxygen bottle lift for the Ambulance Department cost of two thousand and forty five dollars (\$2,045.00) Motion carried.

#10 MOVED: by Harvey O'Brien, second by Marvin Besteman, to approve sending seven Ambulance employees to an advanced airway class. Motion carried.

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#14 MOVED: by Brenda Case, second by Harvey O'Brien, to approve Liquid Liners to install a granite epoxy floor in the bathrooms at RV East and the kitchen in the 4-H building. Motion carried.

#15 MOVED: by David Kauer, second by Brenda Case, to allow the Department of Public Works to purchase a Ricoh Aficio MPC 4000SPF Digital Copier at a cost of eleven thousand one hundred seventy dollars. (\$11,170.00) Motion carried.

#16 MOVED: by Harvey O'Brien, second by Brenda Case to adopt Resolution 2009-9 Michigan Green Communities Challenge. Roll call vote all members voted yes RESOLUTION declared carried.

#17 MOVED:Harvey O'Brien, second by Marvin Besteman, to approve the on call pay for DPW employees be changed from one dollar seven cents (\$1.07) to one dollar fifty cents (\$1.50) Motion carried with one no vote.

Discussion held regarding out side employment and section 110 of the Employee manual. No action taken.

COMMITTEE REPORTS

Personnel Committee and Planning Commission meeting minutes were received.

CORRESPONDENCE

MPSC

P3 Consulting, Inc.

Michigan Works

Township Law E-letter

PUBLIC COMMENTS

- Questions were asked regarding why the DPW wage scale was not on the agenda.
- Request made requesting that the Board review all employee wages.

Meeting adjourned at 7:50PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Streetscape Project**

June 12, 2009

4884 W. Curtis S.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Brenda Case, Trustee

Attendance 10

Supervisor called the meeting to order at 5:00PM.

Supervisor Palma explained that the township has until July 10, 2009, to proceed with the streetscape project or we will lose the grant funding.

The Board reviewed the project cost letter from Fleis & Vandenbrink engineering dated May 15, 2009 and the amount the project will cost the township. Discussion held regarding the right of way issues and future plan designed by MSU. Board discussed obtaining a legal opinion on the right of way.

Questions were raised as to why the public was not contacted about to night's meeting.

MOVED: by Harvey O'Brien, second by David Kauer, to allow supervisor to sign contract with Fleis & Vandenbrink update cost, and request they submit a new set of drawings with a 66' right of way used for the industrial district, commercial plat map and airport plat. Motion carried.

Meeting adjourned at 6:20PM.

Marvin Besteman, Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING/PUBLIC HEARING**

June 15, 2009

4884 W. Curtis St

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
David Kauer, Trustee
Harvey O'Brien, Trustee
Ed DeWitt, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Mike Hoolsema, Alan Moses, Rick LaDuke, Bill Palmer, Norm Perkins and Joe Micolo.

Attendance 16

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Julie Munro, second by Marvin Besteman, to amend the June 15, 2009 meeting agenda with additions of computer purchase for the treasurers department, first right of refusal of property, streetscape project and recreation center lawn mowing. Motion carried.

#2 MOVED: by David Kauer, second by Ed DeWitt, to accept the June 1, 2009, regular meeting minutes with request to list members name and vote cast on resolution number 6 and list names and how they voted on all future resolutions. Motion carried.

#3 MOVED: by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	14,244.86
Fire Fund	1,335.64
Ambulance Fund	81,515.55
Property Management Fund	2,192.16
Trail Grooming Fund	52.05
Parks Fund	1,672.28
Recreation Center Fund	5,708.53
Fairground Fund	934.52
Golf Course Fund	31,591.51
Public Works Fund	134,833.21
Police Fund	12,042.83

Grand Total \$286,123.14

Ck# 35357-35447

Motion carried with one no vote.

PUBLIC HEARING

Supervisor Palma called the Public Hearing to order at 7:10PM. EDC is requesting that an Industrial Development district be established at 17461 S. Morris building 427. The EDC is working with a potential buyer who is interested in opening a business and investing \$667,200.00.

PUBLIC COMMENTS

- Rick Bernhardt read a letter addressing the Board about the right of way issues with regards to the streetscape project. He also requested that the letter be (attached amended 7-6-09) made a permanent part of the meeting minutes.
- Resident questioned why the Board did not notify the effected business owners about the streetscape meeting held on June 12, 2009.

SUPERVISORS REPORT

Supervisor Palma mentioned that the Recreation Center made one thousand dollars in concessions during the yard sales on Saturday. They also sold several items from the resale shop.

Lengthy discussion held regarding the Clerks Departments request to purchase a locking cabinet for meeting minute books.

#4 MOVED: by Marvin Besteman, second by Ed DeWitt, to allow the Clerks Department to purchase a locking cabinet as requested. Motion carried with two no votes.

#5 MOVED: by Ed DeWitt, second by David Kauer, to adopt the Budget Adjustment Resolution as presented. Roll call vote all members voted yes. RESOLUTION declared carried.

#6 MOVED: by David Kauer, second by Brenda Case, to approve the Sault Area Race Associations request to add additional pit slabs at the racetrack. Motion carried.

#7 MOVED: by David Kauer, second by Marvin Besteman, to allow Greens Superintendent Palmer to purchase a motor for the sand sifter cost not to exceed nine hundred dollars. Motion carried.

#8 MOVED: by Marvin Besteman, second by David Kauer, approve hiring Brian Decker greens laborer for the golf course at a pay rate of \$7.15 per hour. Motion carried with two no votes.

Discussion held regarding Frank and Dianne Naccaratos offer to purchase the caretakers house at the fairgrounds and lease the property for ninety nine years. Board will research restrictions of leasing the property.

#9 MOVED: by Harvey O'Brien, second by David Kauer, to accept bid from J & N Construction for additional restoration on Forest Lodge for an amount not to exceed thirty thousand dollars. Motion carried.

DPW Superintendent Perkins informed the Board that the RV east campsites were not being charged for water and sewer. Board requested to have a meter put on the camp hosts site and monitor usage so an average water use could be determined.

No comments or letters received in favor of or against the request for the development of an industrial district at 17461 Morris. Supervisor Palma closed the Public Hearing at 8:00PM.

#10 MOVED: by Julie Munro, second by Brenda Case, to approve the purchase of a desk top computer (system) amended 7-6-09 for the treasurers department cost not to exceed two thousand dollars (\$2000.00) Motion carried.

#11 MOVED: by David Kauer, second by Ed DeWitt, to waive the first right of refusal from the county for property on the corner of Kinross Road and H-40 that is in foreclosure for delinquent taxes. Motion carried.

#12 MOVED: by David Kauer, second by Julie Munro, to allow Rec Director Frasure to solicit quotes for lawn mowing. Motion carried.

#13 MOVED: by Marvin Besteman, second by Brenda Case, to hire Mika Myer Becket and Jones for a legal opinion on the right of issues on M-80. Motion carried.

#14 MOVED: by Marvin Besteman, second by Julie Munro, to appoint Harvey O'Brien, David Kauer, Kathy Noel, Ron Munro and 1 business owner to a streetscape/right of way sub committee. Motion carried.

DEPARTMENT MANAGERS

Board reviewed reports from Office Manager Gaines, Golf Course Superintendent Palmer, Rec Director Frasure and Police Chief Micolo.

COMMITTEE REPORTS

Monthly meeting minutes received from the Police Board, Planning Commission, Personnel Committee and Park & Rec Committee.

CORRESPONDENCE

DSP Ordinance Enforcement officer.

No additional comments or business the meeting adjourned at 8:25PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 6, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

David Kauer, Trustee

Also, present Sheila Gaines, Dorothy Johnson and Alan Moses.

Meeting called to order at 7:00PM by Supervisor Palma. Trustee O'Brien led the Pledge of Allegiance.

#1 MOVED: by Brenda Case, second by Ed DeWitt, to accept the June 15, 2009, regular meeting minutes with correction to motion number 10 by inserting the word *system* to state "computer system for the treasurers department" and change Public Comment section on page 2 by deleting "letter be made a permanent part of the meeting minutes" to *attached to the meeting minutes*. Motion carried.

#2 MOVED: by Harvey O'Brien, second by Julie Munro, to accept the June 12, 2009, special meeting minutes as written. Motion carried.

#3 MOVED: by Marvin Besteman, second by Julie Munro, to add Prison Closure and delete Noise Level Meter to the July 6, 2009 meeting agenda. Motion carried.

#4 MOVED: by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	26,377.16
Fire Fund	2,293.79
Ambulance Fund	54,911.88
Property Management Fund	1,466.70
Trail Grooming Fund	94.44
Parks Fund	2,370.01
Recreation Center Fund	8,934.29
Fairgrounds Fund	6,428.60
Golf Course Fund	48,604.89
Public Works Fund	90,608.56
Police Fund	13,561.03

Grand Total \$255,651.35

Ck# 35448-35560

Motion carried.

PUBLIC COMMENTS

- Don Sare stated that he might be working for Mika Meyers Beckett & Jones regarding the M-80 Right of Way issues. He also mentioned that Rick Bernhardt is not a member of the sub committee and should not be contacting the attorney about ROW issues.
- Resident received a warning from the police department regarding violation of ordinance number 1.113. The issue will be sent to the Police Board and Planning Commission.
- Campers from RV east complained about the fifty dollar per month rate increase, electrical system, bathrooms and recreation room.

#5 MOVED: by Marvin Besteman, second by Ed DeWitt, to authorize Kathy Noel chair of the ROW Sub Committee to converse with Mika Meyers Becket and Jones. Motion carried.

SUPERVISORS REPORT

County Road Commission has repaired the fencing at the Cemetery that the snow plow destroyed over the winter. Supervisor asked that the Board approve the purchase of a plastic welder for repairing the fencing. Board requested that DPW Superintendent Perkins obtain three quotes.

#6 MOVED: by Harvey O'Brien, second by Ed DeWitt, to adopt Resolution 2009-11 Industrial Development District. Roll call vote all members present voted yes O'Brien, Case, Munro, DeWitt, Besteman and Palma, absent David Kauer. RESOLUTION declared carried.

#7 MOVED: by Ed DeWitt, second by Harvey O'Brien, to approve selling the caretakers house at the fairgrounds to Frank & Dianne Naccarato for the sum of five thousand dollars and leasing the land for twenty years for one dollar with option to renew. The buyer will pay all costs associated with the purchase. Motion carried.

#8 MOVED: by Harvey O'Brien, second by Ed DeWitt, to approve the write off of ambulance bill in the amount of \$2,167.00 run number E000119980k1, \$130.92 run number E000113209k1 and \$237.55 run number E000110144k1. Total amount of write offs two thousand five hundred thirty five dollars and forty-seven cents. Motion carried.

#9 MOVED: by Marvin Besteman, second by Harvey O'Brien, to approve the change order from J & N Construction for ADA slope requirements on the Clubhouse Drive water main replacement project cost of nine thousand eight hundred twenty four dollars and sixty-two cents. Motion carried.

#10 MOVED: by Ed DeWitt, second by Brenda Case, approve the Harris software update at a cost of eight hundred dollars. Also, request Harris Computers to do on site staff training. Motion carried.

Trustee O'Brien presented a draft drawing of the ambulance & fire building that will be funded with a 100% grant and contribution from the township.

#11 MOVED: by Harvey O'Brien, second by Brenda Case, to approve an additional seven thousand eight hundred and ninety dollars for the design of the new EMS building by Bradley J. Butcher & Associates. Motion carried.

#12 MOVED: by Julie Munro, second by Brenda Case, to pledge two hundred thousand dollars toward the grant for the EMS building project. Motion carried.

#13 MOVED: by Julie Munro, second by Ed DeWitt, to approve computer system for the Supervisors office cost not to exceed two thousand dollars. Motion carried.

PUBLIC COMMENTS

- Resident asked who was in charge of the roll over accident that occurred on I-75.

COMMITTEE REPORTS

Board received meeting minutes from the Police Board.

DEPARTMENT MANAGERS

Board reviewed the Golf Course Managers report.

CORRESPONDENCE

Mika Meyers Beckett & Jones- ROW & Streetscape
Fleis & Vandenbrink-Streetscape update
Ed Gunsell DPW Committee resignation
To: Waste Management regarding contract
CCHD- Thank you

Meeting adjourned at 9:10PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 20, 2009

4884 W. Curtis St

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Dorothy Johnson, Mike Hoolsema, Jamie Davison, Bill Palmer, Alan Moses, Brenda Curtis, Joe Micolò and members of the Police Board.
Attendance 19

Supervisor Palma called the meeting to order at 7:00pm. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Julie Munro, to accept the July 20, 2009, meeting agenda as presented. Motion carried.

#2 MOVED: by Ed DeWitt, second by David Kauer, to accept the July 6, 2009 regular meeting minutes as written. Motion carried.

#3 MOVED: by Julie Munro, second by Ed Dewitt, to pay the following bills.

General Fund	19,036.58
Fire Fund	312.38
Ambulance Fund	37,025.43
Property Management Fund	11,761.26
Trail Grooming Fund	48.18
Parks Fund	1,027.67
Recreation Center Fund	4,739.79
Fairgrounds Fund	1,027.67
Golf Course Fund	19,010.82
DPW Fund	184,071.80
Police Fund	9,811.14

Grand Total \$288,050.63

Ck# 35561-35631

Motion carried with one no vote.

MUNICIPAL UNDERWRITERS

Township insurance agent Adam Gandolfi reviewed the township five-year claim history. He explained the programs coverage and claims service. Information is available at the township hall if anyone is interested.

Supervisor Palma requested to table residential appointments to the Road Advisory Committee until additional letters of interest are received.

Grooming Coordinator Davison explained that currently the grooming program is making money.

#4 MOVED: by Harvey O'Brien, second by David Kauer, to continue the snowmobile-grooming program. Motion carried.

#5 MOVED: by David Kauer, second by Julie Munro, to approve changing Cherry Lane to Trotter Trail as requested. Motion carried.

#6 MOVED: by David Kauer, second by Harvey O'Brien, to adopt the 2009 Tax Levy Resolution. Roll call vote all members voted yes. RESOLUTION declared carried.

#7 MOVED: by Brenda Case, second by David Kauer, to adopt Resolution 2009-1 Police Protection Special Assessment Approval of Estimated Costs and Expenses for Annual Operation and Maintenance of Police Protection of Special Assessment Roll. Roll call vote all members voted yes. RESOLUTION declared carried.

#8 MOVED: by Harvey O'Brien, second by Julie Munro, to adopt Resolution 2009-2 Police Protection and Filing of Special Assessment Roll and Notice of Public Hearing August 24, 2009. Roll call vote all members present voted yes. RESOLUTION declared carried.

#9 MOVED: by David Kauer, second by Julie Munro, to approve a fifty dollar discount for campers at RV east ~~who stay three or more consecutive months~~ *for the third month when they pay full rate for the first two months.* *Amended 8/3/09* Motion carried.

#10 MOVED: by David Kauer, second by Harvey O'Brien, to approve the Fair Board contract as written. Motion carried with ~~one no vote~~ *two* no votes. *Amended 8/3/09*

Discussion held regarding the out dated playground equipment at the fairgrounds.

#11 MOVED: by David Kauer, second by Brenda Case, to approve the Family Fun Circus request to use the fairgrounds on August 12, 2009 at a cost of eight hundred dollars. Motion carried.

#12 MOVED: by Ed DeWitt, second by David Kauer, to approve the reclassification from EMT to EMT specialist and fifty-two cent per hour pay increase for EMS employee Jim Henderson. Motion carried.

#13 MOVED: by Ed DeWitt, second by Brenda Case, to approve the reclassification of DPW employee Brian Masterson from unlicensed lab operator to licensed lab operator and increase pay by eighty-seven cents per hour. Motion carried.

#14 MOVED: by Ed DeWitt, second by Harvey O'Brien, to approve the appointment of Brian Sharp to the Kinross Volunteer Fire Department. Motion carried.

#15 MOVED: by David Kauer, second by Brenda Case, to approve the renewal of quarry licenses of Thompson Sand, Tilson Hills, Art Reid, Great Lakes Excavating, Northern Sand & Gravel and Norris Contracting. Motion carried.

#16 MOVED: by Brenda Case, second by Harvey O'Brien, to approve the distribution of the draft master plan as requested by the Planning Commission. Motion carried.

The Planning Commission will hear comments regarding the request to rezone approximately 355 acres of land from Recreational/Forest to Heavy Industrial at the Public Hearing scheduled for August 10, 2009, on behalf of Mascoma.

COMMITTEE REPORTS

The Board received meeting minutes from the Planning Commission, Police Board, Personnel Committee and Park & Rec Committee.

DEPARTMENT MANAGERS

Board reviewed reports from DPW Superintendent Perkins and Golf Course Superintendent Palmer.

PUBLIC COMMENTS

- The Master Plan will be on the web site for anyone wishing to review it.
- FOCAS is in need of volunteers for the spade and neutering clinic to be held August 6, 7 and 8, 2009 at the fairgrounds.

CORRESPONDENCE

Thunder Bay Tree Service
Harris Software Purchase Agreement & Training
Army Corp of Engineers Joe Bohannon- Abandoned buried fuel tank
Volunteer Energy Services, Inc.

Meeting adjourned at 8:30PM

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 3, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Also, present Dorothy Johnson and Judy Wright. Attendance 11.

Supervisor Palma called the meeting to order at 7:04PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Palma, second by Case, to approve the August 3, 2009, meeting agenda with the addition of three items: two emails from Wade Trim and liability insurance policy deductible. Motion carried.

#2 MOVED: by DeWitt, second by Besteman, to approve the July 20, 2009 meeting minutes with the corrections of: (a) to Motion #9 "...to approve a fifty dollar discount for campers at RV East for the third month when they pay full rate for the first two months." And (b) to Motion #10 "... Motion carried with two no votes." Motion carried.

PUBLIC COMMENT

The Planning Commission wants to remind everyone about the rezoning of a parcel adjacent to Gaines Highway for Frontier Renewable Resources will be on the agenda for the next regular meeting on August 10, 2009, at 6:30 PM. Everyone is welcome to come.

The finance committee reviewed the bills.

#3 MOVED: by Munro, second by DeWitt to pay the following bills.

General Fund	23,682.32
Fire Fund	5,992.53
Ambulance Fund	40,660.33
Property Management Fund	3,347.83
Trail Grooming Fund	788.72
Parks Fund	3,367.45
Recreation Center Fund	5,002.46
Fairgrounds Fund	2,522.95
Golf Course Fund	18,694.29
Public Works Fund	58,249.78
Police Fund	9,002.87
Grand Total	\$171,311.53

Ck# 35632-35699. Motion carried with one no vote.

#4 MOVED: by O'Brien, second by Kauer, to request bids for refuse collection and recycling based on the draft bid specs with the addition of annual spring clean-up and clarification that "Current active water meters" refers to active residential water meters. Motion carried with one no vote.

#5 MOVED: by DeWitt, second by Kauer, to allow the Fair Board to cut dead trees and limbs as specified in the memo from Deputy Supervisor Johnson. Motion carried.

#6 MOVED: by DeWitt, second by O'Brien, to proceed with the survey and lease negotiations for the building known as the Caretaker's house at the Fairgrounds. Motion carried with two no votes.

#7 MOVED: by Kauer, second by O'Brien, to authorize Deputy Supervisor Johnson to purchase office furniture from Sault Printing & Office Supply at a cost of \$1,026.80. Motion carried with one no vote.

#8 MOVED: by O'Brien, second by Munro, to table approval of Professional Services Amendment No. 1 from Wade Trim until further investigation may be done to determine if the Township should be liable for this change. Motion carried.

#9 MOVED: by Munro, second by O'Brien, to accept the recommendation of Municipal Underwriter's agent to purchase liability insurance policy with a \$1,000.00 deductible. Motion carried.

DEPARTMENT MANAGERS

Board received reports from Police Chief Micolo

COMMITTEE REPORTS

Board reviewed minutes of the Police Board.

CORRESPONDENCE

Eric & Dawn Vink
Michigan DNR

PUBLIC COMMENT

The Heritage Society has invested approximately \$3,000.00 in improvements to building at the park, including metal roofs and painting.

Tribal entities were unaware that they were responsible for the maintenance of outlots within the special assessment district.

Can anything be done with the run down building on the corner of M-80 and Watertower Drive?
Why is the Police Dept. paying for fence repair?

Meeting adjourned at 8:07 PM.

Marvin Besteman, Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 17, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Brenda Case, Trustee
David Kauer, Trustee
Harvey O'Brien, Trustee

MEMBERS ABSENT

Ed DeWitt, Trustee

Also, present Sheila Gaines, Dorothy Johnson, Alan Moses, Rick LaDuke, Bill Palmer, Norm Perkins, Mike Hoolsema, Richard Oliver and members of the Fire Department.

Attendance 24

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Harvey O'Brien, second by Marvin Besteman, to approve the August 17, 2009, meeting agenda with addition of Michigan Liquor Control Commission Request from Deran, Inc for an on premise license and DSP Cindy Oliver employment status. Motion defeated due to lack of 100% support from members.

#2 MOVED: by Harvey O'Brien, second by Marvin Besteman, to approve the August 17, 2009, meeting agenda with addition of Michigan Liquor Control Commission request from Deran, Inc. for an on premises license. Motion carried.

#3 MOVED: by Harvey O'Brien, second by Julie Munro, to accept the August 3, 2009, regular meeting minutes as written. Motion carried.

The finance committee added two additional checks one for \$265.50 check # 35780 and \$68.00 check #35781 August 12 & 13, 2009 travel vouchers for Treasurer Munro and Trustee Case.

#4 MOVED: by Julie Munro, second by Harvey O'Brien, to pay the following bills.

General Fund	16,212.30 + 328.50
Fire Fund	4,002.52
Ambulance Fund	49,127.78
Property Management Fund	16,084.89
Trail Grooming Fund	96.67
Parks Fund	1,139.12
Recreation Center Fund	5,101.04
Fairgrounds Fund	3,360.41
Golf Course Fund	28,859.08
Public Works Fund	66,130.34
Police Fund	11,030.35

Grand Total \$201,473.00

Ck# 35700-35781

Motion carried with one no vote.

PUBLIC COMMENTS

- Planning Chair asked that the Board approve a hold on John Gaines variance due to illness.
- Resident asked if SARA had liability insurance for test & tune. He also questioned the cost of who would pay for resurfacing the track when needed.
- Long time resident expressed concerns about enforcing the ordinance regarding junk and lawn mowing. She also stated that the standing water along with certain residents that do not keep up their homes decreases the value of those who do. Potential homebuyers or businesses are not going come to this community unless we clean up.
- Kathy Noel from EDC offered to fill out Frontiers paper work for their renaissance zone approval.

#5 MOVED: Harvey O'Brien, second by Julie Munro, to allow Kathy Noel to complete paper work, for Frontier on behalf of the township. Motion carried.

SUPERVISORS REPORT

The Supervisor stated that the county would be working on the storm drains as soon as their cutting machine is returned.

Fire Chief Rick LaDuke and trainer Jim Miller presented Jason Mingus and Arnulfo Ortiz certificates for completing Fire Fighter 1 & 2. The class takes about 300 hours of time to complete and is strictly on a volunteer basis. A new program implemented just this year is the Larry Baker Memorial Award a traveling plaque awarded to one fire fighter who has shown outstanding dedication to training and going beyond the call of duty. The award this year was presented to Arnulfo Ortiz. The plaque will go on display in the fire hall. In addition, certificates were given to Brian Bensel and Tomas Noha for completing the Drivers Training program. All the volunteers do an outstanding job and should be commended.

#6 MOVED: by Harvey O'Brien, second by Brenda Case, to approve a six-month option to purchase extension to LaBlance Enterprise Inc who is looking to purchase the hotel. Motion carried.

#7 MOVED: by Harvey O'Brien, second by Brenda Case, to approve the purchase of four vehicle safety monitors for the EMS Department at a total cost of sixteen thousand dollars (\$16,000.00). Motion carried with one no vote.

#8 MOVED: by Marvin Besteman, second by Julie Munro, to approve the purchase two power cots for the EMS Department at a cost of twenty two thousand four hundred sixty six dollars and eighty cents (\$22,466.00). Motion carried.

#9 MOVED: by Julie Munro, second by Brenda Case, to approve the purchase of one ventilator for the EMS Departments transfer rig at a cost of seven thousand dollars (\$7,000.00). Motion carried.

#10 MOVED: by Harvey O'Brien, second by Brenda Case, to approve the purchase of twelve pagers for the EMS Department at a cost of five thousand one hundred sixty dollars (\$5,160.00). Motion carried.

#11 MOVED: by Harvey O'Brien, second by Brenda Case, to approve Norris Contracting, INC. to repair main drive off M-80 at the fairgrounds just past the dorm building as quoted at a cost of seventeen thousand ten dollars (\$17,010.00). Motion carried.

#12 MOVED: by Harvey O'Brien, second by Marvin Besteman, to approve additional engineering costs from Wade Trim in the amount of two thousand eight hundred dollars (\$2,800.00). Motion carried.

Recess: 8:00PM

Reconvene: 8:16PM

#13 MOVED: by Brenda Case, second by Harvey O'Brien, to approve signing a letter of engagement with Fahey, Schultz, Burzych, Rhodes, PLC for use by the Planning Commission regarding ordinances. Motion carried.

The Planning Commission recommended approval of rezoning property on Gaines Highway. Trustee Case read motion #4 of the Planning Commissions August 10, 2009, meeting. by Calkins, second by Gaines, to **recommend that the Township Board rezone the parcel described as: Chippewa County, Kinross Township, T45N, R01W, Sections 21 and 28: All that part of the S 1/2 of Section 21 lying E of the centerline of Gaines Highway, EXCEPT that part lying west of the easterly edge of State Designated Snowmobile Trail # 49 otherwise known as the Mackinac Trail Spur. ALSO: All that part of the North 1/2. Of Section 28 lying E of the centerline of Gaines Highway, Excepting- and reserving unto the State of Michigan an access easement to Enable the State of Michigan to access an adjacent parcel described as: the NW ¼ of SE 1/4 of Section 28 (benefited parcel). (355 acres more or less.) from Forest/Recreational to Heavy Industrial as requested by the application completed by Frontier Renewable Resources.** Motion carried.

#14 MOVED: by Brenda Case, second by Harvey O'Brien, to deny Frank and Dianne Naccarato's request to build a garage on land they are in the process of leasing due to the close proximity of property to the fairgrounds. Motion carried.

#15 MOVED: by Harvey O'Brien, second by David Kauer, to adopt resolution from the MI Liquor Control Commission requesting an on premises license for Deran, INC. Roll call vote Palma yes, Munro, yes, Kauer yes, O'Brien yes, Case yes, Besteman yes and DeWitt absent RESOLUTION carried.

#16 MOVED: by Brenda Case, second by Julie Munro, to recommend that the ZBA approve a stay on John Gaines variance due to health issues. Motion carried.

DEPARTMENT MANAGERS

Board reviewed report from Golf Course Superintendent Palmer regarding vandalism on the course.

COMMITTEE REPORTS

The Board received meeting minutes from the Planning Commission.

PUBLIC COMMENTS

- Resident raised concerns about the hold up on rebuilding the Local Express.
- Questions were asked about the statement on the back of the snowmobile signs.
- ZBA is short two members.
- Request was made to have the Road Advisory Committee meet to discuss plans for needed repairs.
- Trustee Case stated the clinic put on by FOCUS was a great success.

CORRESPONDENCE

David Nainan Street sign request
Fraternal Order Orioles Coat Give Away
Luanne Kooiman Assessor as Independent Contractor
Dan Keetley web design proposal

Meeting adjourned at 9:15PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 20, 2009

4884 W. Curtis St

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee
Brenda Case, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Dorothy Johnson, Mike Hoolsema, Jamie Davison, Bill Palmer, Alan Moses, Brenda Curtis, Joe Micolò and members of the Police Board.
Attendance 19

Supervisor Palma called the meeting to order at 7:00pm. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Julie Munro, to accept the July 20, 2009, meeting agenda as presented. Motion carried.

#2 MOVED: by Ed DeWitt, second by David Kauer, to accept the July 6, 2009 regular meeting minutes as written. Motion carried.

#3 MOVED: by Julie Munro, second by Ed Dewitt, to pay the following bills.

General Fund	19,036.58
Fire Fund	312.38
Ambulance Fund	37,025.43
Property Management Fund	11,761.26
Trail Grooming Fund	48.18
Parks Fund	1,027.67
Recreation Center Fund	4,739.79
Fairgrounds Fund	1,027.67
Golf Course Fund	19,010.82
DPW Fund	184,071.80
Police Fund	9,811.14

Grand Total \$288,050.63

Ck# 35561-35631

Motion carried with one no vote.

MUNICIPAL UNDERWRITERS

Township insurance agent Adam Gandolfi reviewed the township five-year claim history. He explained the programs coverage and claims service. Information is available at the township hall if anyone is interested.

Supervisor Palma requested to table residential appointments to the Road Advisory Committee until additional letters of interest are received.

Grooming Coordinator Davison explained that currently the grooming program is making money.

#4 MOVED: by Harvey O'Brien, second by David Kauer, to continue the snowmobile-grooming program. Motion carried.

#5 MOVED: by David Kauer, second by Julie Munro, to approve changing Cherry Lane to Trotter Trail as requested. Motion carried.

#6 MOVED: by David Kauer, second by Harvey O'Brien, to adopt the 2009 Tax Levy Resolution. Roll call vote all members voted yes. RESOLUTION declared carried.

#7 MOVED: by Brenda Case, second by David Kauer, to adopt Resolution 2009-1 Police Protection Special Assessment Approval of Estimated Costs and Expenses for Annual Operation and Maintenance of Police Protection of Special Assessment Roll. Roll call vote all members voted yes. RESOLUTION declared carried.

#8 MOVED: by Harvey O'Brien, second by Julie Munro, to adopt Resolution 2009-2 Police Protection and Filing of Special Assessment Roll and Notice of Public Hearing August 24, 2009. Roll call vote all members present voted yes. RESOLUTION declared carried.

#9 MOVED: by David Kauer, second by Julie Munro, to approve a fifty dollar discount for campers at RV east ~~who stay three or more consecutive months for the third month when they pay full rate for the first two months.~~ *Amended 8/3/09* Motion carried.

#10 MOVED: by David Kauer, second by Harvey O'Brien, to approve the Fair Board contract as written. Motion carried with ~~one no vote~~ two no votes. *Amended 8/3/09*

Discussion held regarding the out dated playground equipment at the fairgrounds.

#11 MOVED: by David Kauer, second by Brenda Case, to approve the Family Fun Circus request to use the fairgrounds on August 12, 2009 at a cost of eight hundred dollars. Motion carried.

#12 MOVED: by Ed DeWitt, second by David Kauer, to approve the reclassification from EMT to EMT specialist and fifty-two cent per hour pay increase for EMS employee Jim Henderson. Motion carried.

#13 MOVED: by Ed DeWitt, second by Brenda Case, to approve the reclassification of DPW employee Brian Masterson from unlicensed lab operator to licensed lab operator and increase pay by eighty-seven cents per hour. Motion carried.

#14 MOVED: by Ed DeWitt, second by Harvey O'Brien, to approve the appointment of Brian Sharp to the Kinross Volunteer Fire Department. Motion carried.

#15 MOVED: by David Kauer, second by Brenda Case, to approve the renewal of quarry licenses of Thompson Sand, Tilson Hills, Art Reid, Great Lakes Excavating, Northern Sand & Gravel and Norris Contracting. Motion carried.

#16 MOVED: by Brenda Case, second by Harvey O'Brien, to approve the distribution of the draft master plan as requested by the Planning Commission. Motion carried.

The Planning Commission will hear comments regarding the request to rezone approximately 355 acres of land from Recreational/Forest to Heavy Industrial at the Public Hearing scheduled for August 10, 2009, on behalf of Mascoma.

COMMITTEE REPORTS

The Board received meeting minutes from the Planning Commission, Police Board, Personnel Committee and Park & Rec Committee.

DEPARTMENT MANAGERS

Board reviewed reports from DPW Superintendent Perkins and Golf Course Superintendent Palmer.

PUBLIC COMMENTS

- The Master Plan will be on the web site for anyone wishing to review it.
- FOCAS is in need of volunteers for the spade and neutering clinic to be held August 6, 7 and 8, 2009 at the fairgrounds.

CORRESPONDENCE

Thunder Bay Tree Service
Harris Software Purchase Agreement & Training
Army Corp of Engineers Joe Bohannon- Abandoned buried fuel tank
Volunteer Energy Services, Inc.

Meeting adjourned at 8:30PM

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING**

August 21, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Brenda Case, Trustee
Harvey O'Brien, Trustee
Ed DeWitt, Trustee

MEMBERS ABSENT

David Kauer, Trustee

Attendance 1

Supervisor Palma called the meeting to order at 9:04AM.

Supervisor informed the Board that after speaking with Norris Construction it would be advantageous to the township if an addition nineteen hundred dollars were spent for curbing and gutter.

MOVED: by Harvey O'Brien, second by Brenda Case, to approve an additional nineteen hundred dollars to Norris Contracting for curbing and gutter on the entrance road to the fairgrounds off M-80. Motion carried.

Meeting adjourned at 9:10AM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL ASSESSMENT PUBLIC HEARING**

August 24, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Brenda Case, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Dorothy Johnson, Chief Micolo, Brenda Curtis and several members of the Police Board.

Attendance 20

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

Police Chief Micolo presented a power point presentation explaining the cost and expenses within his department and the continued need for protection in the district.

- DJ Malloy- How do you arrive at a four thousand dollar accounting fee per year? The department should only pay for hours worked maybe we should do a time study.
- The department should be set up on the server and they could enter their own data.
- Don Sare- Look at the accountant's fee during budget time.
- The wage will have to come from the department no matter who does it.
- Accounting is the Clerks responsibility. The fee should come from the Clerks budget.
- If you take the wage from the General Fund then the out township would be paying for special assessment as well.
- Neil Jorgensen- The cost to live in this area is cheap. Leave it the way it is it works.
- DJ Malloy- DPW allocates hours spent in other departments the accountant could do the same.

Recess: 7:55PM

Reconvene: 8:12PM

- Dorothy Johnson- Has the department looked into "My Deal" through the state?
- What is the maximum millage?
- This is a great neighborhood. Keep a rainy day fund and keep the police.
- Does the prison or Mascoma contribute any money?
- If we did not have the sheriff or state police would, our department receive more money?

No letters received in favor of or against the Special Assessment District. No additional comments received the Public Hearing adjourned at 9:00PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 8, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Brenda Case, Trustee
David Kauer, Trustee
Harvey O'Brien, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Joe Micolo, Dorothy Johnson, Norm Perkins, Bill Palmer, Alan Moses and Rick LaDuke.
Attendance 36

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Harvey O'Brien, second by David Kauer, to approve the September 8, 2009, meeting agenda as presented. Motion carried.

#2 MOVED: by David Kauer, second by Harvey O'Brien, to accept the August 17, 2009 regular meeting minutes and the August 21, and August 24, 2009 special meeting minutes as written. Motion carried.

Two payments withheld by the finance committee vendor#20050 to National Office in the amount of \$2875.00 and vendor#15230 to Flies & Vandenbrink Engineering in the amount of \$747.00.

#3 MOVED: by David Kauer, second by Julie Munro, to pay the following bills.

General Fund	23,349.82
Fire Fund	2,053.14
Ambulance Fund	53,915.71
Property Management Fund	1,078.96
Trail Grooming Fund	35.10
Parks Fund	2,560.99
Recreation Center Fund	4,159.68
Fairgrounds Fund	21,185.05
Golf Course Fund	17,548.21
Public Works Fund	84,753.24
Police Fund	7,425.79

Grand Total \$218,065.69

Ck#35782-35883

(withheld ck#35829 and partial #35845)

Motion carried.

PUBLIC COMMENTS

- Thank you for having the grass cut on John Patrick.
- What does the ordinance say about junk vehicles?
- There is garbage all over the area we need to take care of it.
- I never see our Police Department driving around the area.
- Resident requested an adjustment in his water bill.

#4 MOVED: by Harvey O'Brien, second by Ed DeWitt, to approve the rezoning of property on Gaines Highway described as: Chippewa County, Kinross Township, T45N, R01W, Sections 21 and 28: All that part of the S 1/2 of Section 21 lying E of the centerline of Gaines Highway, EXCEPT that part lying west of the easterly edge of State Designated Snowmobile Trail # 49 otherwise known as the Mackinac Trail Spur. ALSO: All that part of the North 1/2. Of Section 28 lying E of the centerline of Gaines Highway, Excepting- and reserving unto the State of Michigan an access easement to Enable the State of Michigan to access an adjacent parcel described as: the NW ¼ of SE 1/4 of Section 28 (benefited parcel). (355 acres more or less.) from Forest/Recreational to Heavy Industrial as requested by the application completed by Frontier Renewable Resources. Motion carried.

Frontier Renewable Resources members Steve Hicks, Eric Olson, Ken Nelson and Melanie Underhill thanked the Board for all their hard work and support.

#5 MOVED: by Ed DeWitt, second by David Kauer, to adopt Resolution 2009-3 Police Protection Confirmation of Special Assessment Roll: LIEN; Payment and Collection of Special Assessment. Roll call vote all members present all members voted yes. RESOLUTION declared carried.

Resolution 2009-12 Flexible Benefits Plan Amendment tabled until the Board has more time to go over it.

#6 MOVED: by Marvin Besteman, second by David Kauer, to adopt Resolution 2009-13 Budget Adjustment. Roll call vote all members present all members voted yes. RESOLUTION declared carried.

#7 MOVED: by Harvey O'Brien, second by Brenda Case, to adopt the EMS Operations Manager position and pay increase of one dollar per hour. Motion carried.

#8 MOVED: by Harvey O'Brien, second by Julie Munro, to adopt the EMS Shift Supervisors position and pay increase of fifty cent per hour. Motion carried.

#9 MOVED: by Ed DeWitt, second by David Kauer, to write off ambulance run #E000013961K1 D.O.S. 11/10/00 in the amount of \$599.00 and run #E000109594K1 D.O.S. 4/26/08 in the amount of \$2357.00 both due to bankruptcy. Motion carried.

#10 MOVED: by Brenda Case, second by Julie Munro, to approve the reclassification of Deputy Supervisor Johnson from part time status to full time exempt status with benefits. Motion carried with one no vote.

#11 MOVED: by Marvin Besteman, second by Harvey O'Brien, to approve Deputy Supervisor Johnson's annual salary of twenty two thousand five hundred dollars (22,500.00) and no cents. Motion carried.

#12 MOVED: by David Kauer, second by Harvey O'Brien, to approve the purchase of fungicide for snow mold prevention on the golf course cost not to exceed fourteen thousand seven hundred dollars. Motion carried.

Board tabled the status of assessor of record for a special meeting.

#13 MOVED: by David Kauer, second by Julie Munro, to schedule a special meeting for Wednesday September 16, 2009, at 7:00PM for the purpose of status of assessor. Motion carried.

#14 MOVED: by David Kauer, second by Brenda Case, to allow the Kinross Fire Department to use building 127 for a haunted house fundraiser. Motion carried.

#15 MOVED: by Ed DeWitt, second by Brenda Case, to appoint DJ Malloy to the DPW Advisory Committee. Motion carried.

#16 MOVED: by Ed DeWitt, second by Julie Munro, to allow Deputy Johnson to take the Citizen Planner course. Motion carried.

Discussion held regarding the Boards agenda packets. Board requested they be ready on the Thursday prior to the meeting.

#17 MOVED: by David Kauer, second by Harvey O'Brien, to approve hiring Down Under Municipal Services to clean sanitary sewer gravity mains cost not to exceed forty five thousand dollars (\$45,000.00) for the Department of Public Works. Motion carried.

#18 MOVED: by Julie Munro, second by David Kauer, to approve hiring Wade Trim Engineering firm to do engineering work to replace the Air Diaphragm sludge pump at the WWTP cost not to exceed eleven thousand dollars (\$11,000.00) Motion carried.

#19 MOVED: by Ed DeWitt, second by Marvin Besteman, to approve the purchase of a custom-built trailer from Cushman Fab & Machine cost not to exceed three thousand three hundred dollars (\$3300.00) half of the cost paid by the Property Management Fund and half paid by the Department of Public Works. Motion carried with one no vote.

PUBLIC COMMENTS

- The storm sewer drains need to be taken care of.
- Resident expressed concerns regarding the 45mph speed limit on County Club Drive.
- Resident stated she resents being referred to as “the housing area”

Treasurer requested that the special meeting agenda for September 16, 2009 also include the email regarding employee health insurance.

DEPARTMENT MANAGERS

Board reviewed EMS Managers Moses report.

COMMITTEE REPORTS

Police Board and Personnel Committee meeting minutes were received.

CORRESPONDENCE

LeBlance Enterprises Incorporated
Resume’ of Jeffrey D. Peters
Community Liaison Committee Meeting Minutes
Chippewa County Health Department
Michigan Township Participating Plan
Memo regarding Fairgrounds Caretaker’s House
Memo regarding Chippewa Correctional Facility shift change
Email regarding health insurance premium payment

Meeting adjourned at 8:40PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING/WORKSHOP
Assessor of Record & E-mail regarding Employee Health Insurance**

September 16, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Julie Munro, Treasurer
Ed DeWitt, Trustee
Brenda Case, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Marvin Besteman, Clerk

Supervisor Palma called the meeting to order at 7:10PM. Trustee Kauer led the Pledge of Allegiance.

Board reviewed letter dated September 15, 2009 from DSP Inc. as well as several additional documents from MTA, other townships and assessors. Discussion held regarding the expiration of the contract in March of 2008. There is no new contract between KCT & DPS. The only documentation this Board has is a motion made on March 3, 2008 renewing the contract for an additional two years expiring March 2010. According to the IRS, an assessor of record must be an employee of the township and not a contracted person. DSP employee, Cynthia Oliver, assessor of record for KCT, has agreed to accept the position of part time employee, deducting the \$200.00 per month salary from the monthly fee to DSP, should the township desire.

Recess 8:30PM
Reconvened 8:50PM

Trustee DeWitt left the meeting.

The Board discussed an e-mail from resident DJ Malloy expressing concern about the fiscal and fiduciary responsibility of the Township Board relating to the 100% coverage of employee health insurance. Currently, 11% of health care costs are paid by revenue sharing the additional 89% comes from other funding sources. All employees are eligible to buy up to plans with more coverage, lower deductibles, and lower out of pocket expenses. According to the accounting department, the amount paid for health insurance costs for 2009-10 is the lowest in seven years and the premium for a single person is lower now than in 2002. Our agent for Blue Cross has offered to develop health care options for the Board to consider.

Meeting adjourned at 9:15PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 21, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Brenda Case, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Dorothy Johnson, Mike Hoolsema, Dee Dee Frasure and Alan Moses.

Attendance 17

Supervisor Palma called the meeting to order at 7:02PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Harvey O'Brien, to accept the September 21, 2009 meeting agenda with addition of 2% application and Road Advisory Committee. Motion carried.

#2 MOVED: by Brenda Case, second by Julie Munro, to table the Flexible Benefits Plan Amendment Resolution 2009-12 for a special meeting workshop. Motion carried with one no vote.

#3 MOVED: by David Kauer, second by Harvey O'Brien, to accept the September 8, 2009, meeting minutes with amendment to motion #13 to state special meeting "workshop". Motion carried.

#4 MOVED: by Julie Munro, second by Harvey O'Brien to pay the following bills.

General Fund	16,581.08
Fire Fund	650.25
Ambulance Fund	36,752.39
Property Management Fund	21,084.27
Trail Grooming Fund	286.50
Parks Fund	2,157.35
Recreation Center Fund	4,656.48
Fairgrounds Fund	2,448.94
Golf Course Fund	28,046.54
Public Works Fund	48,437.39
Police Fund	10,765.45

Grand Total \$171,866.64

Ck# 35829 & 35884-35947

Roll call vote Kauer no, Case no, Palma yes, Munro yes, Besteman yes, DeWitt, yes and O'Brien yes. Motion carried with two no votes.

Lake Michigan CPA Service representative Sarah Kanitz presented the townships audit report. Sarah stated that she is impressed with the township accounting controls after reviewing procedures. She reviewed the townships net assets and activities. Discussed the statement of revenues, expenses and changes in net assets proprietary funds as well as the statement of cash flow. Over all, the township has good investments' and a balanced budget. Sarah recommends that the township designates an individual in house to review the ambulance accounts or maintain an ambulance account receivable sub-ledger and not rely solely on an outside entity. A complete copy of the report is on file in the township office.

PUBLIC COMMENTS

- Is there a contingency plans for loss of revenue?
- It appears that the budget is not balanced.
- What line does the cost for publishing Planning items fall under?
- The Orioles are looking for volunteers to help set up for the coat drive on Friday.
- Could we get a light put in on the corner of Blueberry and Country Club?

Rec Director Frasure informed the Board that the 2% money she is requesting from the tribe would be used for an after school program. She informed the Board that the Rudyard Area Schools have discontinued their program. She is planning to provide a variety of actives and snacks.

#5 MOVED: by Harvey O'Brien, second by David Kauer, to approve the Recreation Centers 2% application request. Motion carried.

#6 MOVED: by Brenda Case, second by Julie Munro, to approve the appointment of Luanne Kooiman Kauer to the DPW Advisory Committee. Motion carried.

#7 MOVED: by David Kauer, second by Brenda Case, to approve the appointment of John Howell an alternate on the Board of Review. Motion carried.

Discussion held regarding the Board and Employee Educational Policy presented by the Supervisors Department. Deputy Supervisor Johnson will make a change to the number of classes and refer to the amount of money in the budget for training. Personnel Committee stated that this should be incorporated into the Personnel Policy Handbook.

#8 MOVED: by David Kauer, second by Harvey O'Brien to adopt the Board & Employment Educational Policy. All members present voted no motion defeated.

The Board discussed hiring a webmaster for the township. General feeling is that the website is ok and there is no need to spend the extra money. Sheila and Judy are doing a good job.

#9 MOVED: by Harvey O'Brien, second by Brenda Case, to approve sending the delinquent water, sewer and garbage accounts to the county for placement on the tax roll. Motion carried.

#10 MOVED: by David Kauer, second by Harvey O'Brien, to send the 2010 fair grounds contract to the fair board and request a workshop meeting with them. Motion carried.

#11 MOVED: by David Kauer, second Harvey O'Brien, to request estimates for repairs on the 4-H building kitchen. Motion carried.

#12 MOVED: by David Kauer, second by Julie Munro, to approve the repair and upgrade of playground equipment at the Rec Center in the amount of two thousand seven hundred forty dollars and thirty-nine cents (\$2,740.39) to Miracle of Michigan. Motion carried.

#13 MOVED: by Ed DeWitt, second by David Kauer, to approve the War Memorial Hospital Ambulance Transfer Agreement as written. Motion carried.

#14 MOVED: by Julie Munro, second by Marvin Besteman, to allow the Ambulance Department to purchase four Alaris IV Pumps cost of eighteen thousand sixty five dollars (\$18,065.00)

#15 MOVED: by David Kauer, second by Harvey O'Brien, to table approval of the Truck Ordinance #1.130 and send back to the Planning Commission. Motion carried.

Planning member Ron Munro requested that the Board not adopt the Zoning Amendment since it was not published within the guidelines of thirty and twenty days.

#16 MOVED: by David Kauer, second by Julie Munro, to waive the twenty dollar zoning application fee received the week of September 14, 2009 from the Chippewa County EDC. Motion carried.

#17 MOVED: by Brenda Case, second by Julie Munro, to approve a Conditional permit for Thompson Salvage Yard. Motion carried.

#18 MOVED: by David Kauer, second by Harvey O'Brien, to approve A & L Salvage Yards permit. Motion carried.

#19 MOVED: by David Kauer, second by Harvey O'Brien, to approve the appointment of Don Sare to the Road Advisory Committee. Motion carried.

DEPARTMENT MANAGERS

Reports received from Rec Director Frasure and Golf Course Manager Davison.

COMMITTEE REPORTS

Board reviewed meeting minutes from the Planning Commission and Park & Rec Committee.

CORRESPONDENCE

Bart Stupak- Fire Department Grant Support

Dean Auger DPW Advisory Resignation

DEQ Violation Notice FYI

Bauckham, Sparks, Lohrstorfer, Thall & Seeber, P.C. Re: MTA Legal Counsel

PUBLIC COMMENTS

- Did the fair board's agreement include the cost of electric?
- Planning member requested that Harvey O'Brien and Ed DeWitt attend the next Planning meeting.
- The improvement to the Lions Trailer at the fairgrounds should have come to Planning.
- Dick & Cindy Oliver asked what the status is in their position.

Meeting adjourned at 9:00PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 5, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Also, present Dorothy Johnson and Judy Wright. Attendance 15.

Supervisor Palma called the meeting to order at 7:02PM. Trustee Kauer led the Pledge of Allegiance following a moment of silence in honor of Chris Griffin.

#1 MOVED: by Kauer, second by O'Brien, to approve the October 5, 2009, meeting agenda with the addition of six items: road name change, memorial, cemetery plot, topographic survey, engineering firm, and the combined water/sewer ordinance. Motion carried.

#2 MOVED: by Kauer, second by O'Brien, to approve the September 16, 2009 special meeting minutes and the September 21, 2009 regular meeting minutes. Motion carried.

The finance committee reviewed the bills.

#3 MOVED: by Munro, second by DeWitt to pay the following bills.

General Fund	14,200.03
Fire Fund	1,831.42
Ambulance Fund	54,165.44
Property Management Fund	245.38
Trail Grooming Fund	961.00
Parks Fund	2,630.35
Recreation Center Fund	6,568.30
Fairgrounds Fund	1,882.41
Golf Course Fund	9,669.06
Public Works Fund	46,146.82
Police Fund	8,584.21

Grand Total

\$146,884.42

Ck# 35948-36018

Motion carried with one no vote.

SUPERVISOR'S REPORT

I want to extend the Townships' thanks to Headstart for donating the wood chips for the playground area at the Recreation Center.

#4 MOVED: by Kauer, second by O'Brien, to adopt Resolution 2009-12 Flexible Benefits Plan Amendment. Roll call vote – all present voted Aye. Resolution declared carried.

#5 MOVED: by Kauer, second by Besteman, to appoint Cynthia Oliver as the Assessor of Record through March 31, 2010, at a monthly salary of \$200.00, which is to be deducted from the contract payment for assessing services. Motion carried.

The two bids for refuse removal that had been received were opened by Supervisor Palma. Clerk Besteman read the summaries as follows: Waste Management-Regular residential pick-up 8.49/8.83/9.19/9.56/9.95, Senior citizen pick-up 7.03/7.32/7.62/7.93/8.25, Recycling 3.03/3.16/3.29/3.43/3.57; Smith Sanitation-Regular residential pick-up 10.98/11.37/11.64, Senior citizen pick-up 8.00/8.15/8.44, Recycling 1.00/1.05/1.15. A special meeting/workshop will be held at 6:00 PM to discuss the details of the two bids. Bidders will be notified when the date is determined so that they may be present to answer any questions.

#6 MOVED: by Kauer, second by Besteman, to contract Wade Trim to perform a topographic survey for Cypress Lane, Forest Lodge Drive, and Wedgewood Drive at a cost not to exceed \$4,100.00. Motion carried.

#7 MOVED: by Kauer, second by Munro, to honor Chris Griffin, Township resident who gave his life while serving in Afghanistan, by renaming Market Street to Griffin Drive, placing a stone with a plaque at Memorial Park, to pay from the General Fund, and reserving a suitable cemetery plot for his burial. Motion carried.

Don Sare, representing the DPW Advisory Committee requested that the Board give their committee direction as to whether competing engineering bids should be obtained on future DPW projects as some planned projects might range into the million dollar range. Mr. Sare also requested that the Board move forward with the combined sewer/water ordinance, publishing notices and holding public hearings as soon as possible so that it may be adopted.

CORRESPONDENCE

Liaison Committee Meeting Minutes

PUBLIC COMMENT

The Community coat give away was a HUGE success. A thank you should be sent to the organization that coordinated the items coming to our community.

The staff and volunteers of the Recreation Center should be commended for their above and beyond the call of duty service at the Craft Fair held last Saturday.

A thank you was received from John Gaines for the stay in the variance for his residence.

Just a reminder that money can be saved by registering early for the MTA Annual Educational Conference that occurs in January. Information is available in the *Michigan Township News* that board members received today.

Meeting adjourned at 7:30 PM.

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 19, 2009

4884 W. Curtis St

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Ed DeWitt, Trustee
Brenda Case, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Julie Munro, Treasurer

Also, present Sheila Gaines, Dorothy Johnson, Mike Hoolsema, Bill Palmer, Norm Perkins and Jamie Davison.

Attendance 15

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Brenda Case, to approve the October 19, 2009, meeting agenda with addition of request from Sault Area Race Association and Deputy Johnsons pay and benefits. Motion carried.

#2 MOVED: by David Kauer, second by Harvey O'Brien, to accept the October 5, 2009, regular meeting minutes as presented. Motion carried.

#3 MOVED: by Ed Dewitt, second by Harvey O'Brien, to pay the following bills.

General Fund	19,181.51
Fire Fund	508.15
Ambulance Fund	34,839.98
Property Management Fund	18,167.48
Trail Grooming Fund	470.19
Parks Fund	1,632.64
Recreation Center Fund	5,871.56
Fairgrounds Fund	3,299.12
Golf Course Fund	29,194.31
Public Works Fund	67,324.98
Police Fund	11,258.93

Grand Total \$191,748.85

Ck# 36019-36091

Motion carried with one no vote.

Tony from ETNA Supply explained the benefits of the Flex Net Auto Meter Readers. The readers automatically download reads daily saving utility personnel from reading manually. This program will also allow the township to find leaks quicker, process final accounts faster and forgo the need to estimate during the winter months. Future models will have the ability to turn water on and off from the office. The cost estimated at about \$217,000.00 plus yearly software support could be done over a period of time and not all at once.

PUBLIC COMMENTS

Traffic Specialty, where the township purchases signs, donated the street signs in memory of Christopher Griffin who died serving in Afghanistan.

#4 MOVED: by David Kauer, second by Harvey O'Brien, to send a letter of thanks to Traffic Specialty for their donation. Motion carried.

SUPERVISORS REPORT

Supervisor Palma informed the Board that the trees were purchased with the three thousand dollars in grant money from DTE and they have all been planted in the township.

The Planning Commission recommended that the Board move forward with the combined water & sewer ordinance.

Board discussed the proposed rate increase for the township hall.

Grooming Coordinator Davison requested authorization to purchase a new drag for the groomer with a hundred percent reimbursement from a DNR grant.

#5 MOVED: by Marvin Besteman, second by Harvey O'Brien, to allow Jamie Davison to purchase a new drag for the groomer in the amount of eleven thousand five hundred ninety six dollars with grant money from the DNR. Motion carried.

#6 MOVED: by Ed DeWitt, second by David Kauer, to allow Jamie Davison to attend the 2010 PGA Merchandise Show in Orlando, Florida cost not to exceed six hundred dollars for travel and show cost. Motion carried.

#7 MOVED: by David Kauer, second by Brenda Case, to allow Rec Director Frasure to purchase a new freezer for the Rec Center cost not to exceed fifteen hundred dollars. Motion carried.

#8 MOVED: by David Kauer, second by Brenda Case, to approve the EUPHA 2010 fairground rental dates of June 4, 5, 6, 25, 26, 27 and July 9, 10, 11, 30, 31 and August 1, 2010. Motion carried.

The Board requested that the Recreation Center look into the cost of filing for a new 501c3 instead of reinstating the old one at a cost of four hundred dollars.

Board requested that the Personnel Committee work on a policy & procedure for the employee time clocks prior to approving any maintenance agreements with Cincinnati Time.

The Road Advisory Committee met on September 22, 2009 recommending that the Board speak with Rudyard Township about resurfacing Ploegstra Road from Johnson to Tilson Road. Make

arrangements with the Road Commission to seal up the road cracks in Kincheloe. Repair the curving in the residential area that has been damaged by plow trucks and that all future resurfacing projects include paved shoulders or aprons.

#9 MOVED: by Harvey O'Brien, second by David Kauer, to precede with the amendments to the Health Insurance Ordinance #58. Motion carried.

#10 MOVED: by Ed DeWitt, second by Brenda Case, to approve the repairs to the Caretakers house at the Golf Course cost not to exceed two thousand dollars. Motion carried.

Board scheduled a special meeting for October 26, 2009, at 7:00PM for review and discussion of refuse bids.

#11 MOVED: by Harvey O'Brien, second by Brenda Case, to allow the Sault Area Race Association to store their trailer under the grand stands at the fairgrounds for the winter providing they accept responsibility for any damage and provide insurance at their cost. Motion carried.

Trustee Case explained that Dorothy Johnson was appointed part-time Deputy Supervisor on January 5, 2009 and was approved for full-time status September 8, 2009 and requested that her benefits date back to January 5, 2009.

#12 MOVED: by Brenda Case, second by Harvey O'Brien, to approve Deputy Johnsons pay and benefits effective January 5, 2009. Motion carried.

COMMITTEE REPORTS

Board received meeting minutes from the Police Board, Planning Commission, Park & Rec Committee and Road Advisory Committee.

DEPARTMENT REPORTS

Board reviewed reports from Golf Course Superintendent Palmer and Chief of Police Micolo.

PUBLIC COMMENTS

Resident stated that she has noticed the improvement in the residential area as well as the Golf Course property. Thanking those who made the effort to get things cleaned up.

CORRESPONDENCE

Fire Department Grant support letter received from Carl Levin.

Meeting adjourned at 8:30PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING**

October 26, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Attendance 42.

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

The following items, pertinent to a decision to award a contract for solid waste removal, were discussed:

1. Weekly residential rates
2. Senior citizen rates
3. Recycling rates
4. Yearly cleanup as proposed by Smith Sanitation
5. Waste Management did not include yearly clean-up in quotation
6. Cost of last year's clean up by Waste Management was \$9,559.00 for the special assessment district and \$1,088.00 for the rest of the township
7. Recycling could be done on a weekly, bi-monthly, or monthly basis
8. Waste Management is a multi-state corporation
9. Smith Sanitation is a family owned local company

#1 MOVED: by O'Brien, second by Case, to accept bid from Smith Sanitation for weekly solid waste collection, twice monthly recycling, yearly clean-up day for special assessment district.
Motion carried.

Meeting adjourned at 7:24 PM.

Marvin Besteman, Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

November 2, 2009

MEMBERS PRESENT

Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Brenda Case, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee

4884 W. Curtis St.

MEMBERS ABSENT

Lawrence Palma, Supervisor

Also, present Sheila Gaines, Dorothy Johnson, Alan Moses, Judy Wright, Bill Palmer and Kerry Fountain.

Attendance 17

Clerk Besteman called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Harvey O'Brien, to appoint Clerk Besteman to chair the meeting in the absence of the Supervisor. Motion carried.

#2 MOVED: by David Kauer, second by Harvey O'Brien, to approve the November 2, 2009 meeting agenda with addition of fertilizer purchase, Truck Route Ordinance and update from Planning Chair Munro regarding training. Motion carried.

#3 MOVED: by Harvey O'Brien, second by Ed DeWitt, to accept the October 19, 2009 regular meeting minutes as written and the October 26, 2009 special meeting minutes with corrections #1 under discussion delete the word "weekly" and replace with monthly and motion #1 delete wording "for special assessment district" yearly clean-up day is for the entire township. Motion carried.

The finance committee reviewed the bills and there were no withholdings.

#4 MOVED: by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	17,319.91
Fire Fund	2,604.12
Ambulance Fund	37,949.76
Property Management Fund	144.65
Trail Grooming Fund	19.16
Parks Fund	1,740.55
Recreation Center Fund	4,094.33
Fairgrounds Fund	993.38
Golf Course Fund	7,045.26
Public Works Fund	33,572.62
Police Fund	7,054.56

Grand Total \$112,538.30

Ck#36092-36162

Motion carried with one no vote.

PUBLIC COMMENTS

- Resident questioned why the township was advertising for snow removal at the Rec Center and why the DPW was not doing the plowing.
- Assistant Account Judy Wright expressed her feelings of unfairness with regards to the personnel committee mandating the hours that the admin office will work and how they would schedule lunch and break times.

#5 MOVED: by Ed DeWitt, second by David Kauer, to write off ambulance run number 119190KI in the amount of \$291.24 patient is deceased and has no estate. Motion carried.

The Board denied requests from John Lechner and Bill Lockhart both requesting a write off or reduction in their ambulance bills. The Board stated that they could make monthly payment arrangements.

#6 MOVED: by Ed DeWitt, second by Julie Munro, that the administrative office staff works 8:00am – 5:00pm, take two fifteen minute breaks and a one hour lunch, clocking in and out, at staggered times. Three yes three no votes motion defeated.

#7 MOVED: by Brenda Case, second by Ed DeWitt, to approve the appointment of Renee Gray to the position of EMS Operations Manager effective November 3, 2009. Motion carried.

#8 MOVED: by Ed Dewitt, second by Julie Munro, to reclassify James Henderson and Lisa Hobbs from EMTs positions to Paramedic positions. Motion carried.

Clerk Besteman congratulated EMS Director Moses for receiving an excellent evaluation from Risk Management. Trustee Case commented that the township has an exemplary police auxiliary force commending Gary Grabendike for his quick response to a recent break-in.

Trustee DeWitt requested to table action on discontinuing staff taking meeting minutes at committee meetings since this was the Supervisors idea and he is absent tonight.

#9 MOVED: by Harvey O'Brien, second by Marvin Besteman, to approve new rental rates for the township hall. Three yes three no vote's motion defeated.

#10 MOVED: Harvey O'Brien, second by Ed DeWitt, to approve a fifty cent per hour pay increase for Frank Naccarato for duties of acting maintenance supervisor effective October 5, 2009. Motion carried.

#11 MOVED: by Harvey O'Brien, second by Ed DeWitt, to authorize final payment number 3 to J & N Construction for the Clubhouse Drive Water Main Replacement in the amount of \$28,559.15. Motion carried.

#12 MOVED: by Ed DeWitt, second by David Kauer, to authorize Golf Course Superintendent Palmer to purchase fertilizer from Turfgrass in the amount of \$14,500.00. Motion carried.

Discussion held regarding appointed deputies running the administrative office.

Planning chair Munro discussed training he had attended and informed the Board that the Master Plan and Home Occupation would be discussed at the next Planning meeting. Planning Commission also submitted the Truck Route Ordinance for reading at the next township board meeting.

COMMITTEE REPORTS

Personnel Committee Meeting minutes reviewed.

DEPARTMENT REPORTS

Board received Director Moses and Police Chief's reports.

PUBLIC COMMENTS

- Clerk Besteman requested that the personnel committee schedule meetings on a regular day and time of the month.
- Resident asked about an employee's on call pay.
- Trustee DeWitt commented that he felt the office manager was doing a good job.
- Reminder to everyone not to forget to vote.

Meeting adjourned at 8:00PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

November 16, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Harvey O'Brien, Trustee
Brenda Case, Trustee
David Kauer, Trustee

MEMBERS PRESENT

Also, present Sheila Gaines, Dorothy Johnson, Judy Wright, Cathy Chappa, Rodney Leask, Greg Wright, Dee Dee Frasure, Mike Hoolsema, Alan Moses, and Joe Micolo.
Attendance 28

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Harvey O'Brien, to approve the November 16, 2009 meeting agenda **MOVED:** by David Kauer, second by Julie Munro, to add the Recreation Centers Senior dinner and baskets, termination of employee letter from Supervisors office and Smith Sanitations letter of request regarding security bond. Main motion carried motion to amend carried.

#2 MOVED: by David Kauer, second by Ed DeWitt, to accept the November 2, 2009, regular meeting minutes as written. Motion carried.

#3 MOVED: Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	18,026.82
Fire Fund	1,072.34
Ambulance Fund	36,466.89
Property Management Fund	1,941.84
Trail Grooming Fund	12,046.26
Parks Fund	446.01
Recreation Center Fund	5,297.95
Fairgrounds Fund	705.92
Golf Course Fund	10,211.51
Public Works Funds	118,123.99
Police Fund	10,250.49

Grand Total \$214,590.02

Ck# 36163-36238

Motion carried with two no votes.

PUBLIC COMMENTS

- Resident requested Brenda Case, Julie Munro, Ed DeWitt, and Larry Palma’s resignations for violating the open meetings act November 5, 2009.
- Mascoma Sub Committee member requested that the Board call a meeting of the ad hoc committee.
- Questions asked of Clerk Besteman’s intentions to attend the MTA Education Conference.

#4 MOVED: by Ed DeWitt, second by Brenda Case, to discontinue clerical staff attending committee meetings to record minutes unless requested by committee chair. Motion carried with two no votes.

#5 MOVED: by David Kauer, second by Marvin Besteman, to approve and sign contract with Wade Trim to perform design engineering and permitting for fourteen thousand nine hundred dollars (\$14,900.00) and bidding and contract award services for two thousand nine hundred dollars (\$2,900.00) for the Cypress Lane, Forest Lodge Road and Wedgewood Drive Water Main Replacement Project. Motion carried.

Discussion held regarding DPW department moving to the Waste Water Treatment Plant. Board scheduled a special meeting for November 24, 2009 at 7:00PM with the DPW Advisory Committee to discuss moving the function as well as the DPW funds and investments.

Board members discussed hiring an Ordinance Enforcement Officer. This issue will be a topic during budget workshops.

#6 MOVED: by Ed DeWitt, second by Julie Munro, to adopt Resolution 2009-14 Cost Adjustment for the Removal of Solid Waste. Roll call vote Kauer yes, DeWitt yes, Besteman yes, Palma yes, Munro yes, O’Brien yes and Case yes. RESOLUTION declared carried.

Discussion held regarding increase of election inspector wages.

EMS Director Moses received nine bids for replacement of ECHO unit damaged in accident the following is a summary of bids.

Werning & Jones

Bid #1 2009 Yukon 2 wheel drive	\$34,228.90
Bid #2 2009 Yukon 2 wheel drive	\$34,519.99
Bid #3 2009 Yukon 4 wheel drive	\$38,316.69

Chippewa Motors

Bid #4 2010 Jeep Cherokee 4x4 Sport	\$26,088.00
Bid #5 2010 Jeep Grand Cherokee 4x4 Sport	\$22,892.00

Soo Motors

Bid #6 2010 Explorer 4 wheel drive V6 \$21,600.00
Bid #7 2010 Explorer 4 wheel drive V6 \$23,300.00
Bid #8 2010 Expedition 4 wheel drive \$26,900.00

Fernelius

Bid #9 2009 Chevy Tahoe 4 wheel drive \$34,815.00

#7 MOVED: by Harvey O'Brien, second by Julie Munro, to approve the purchase of a 2010 Ford Explorer from Soo Motors in the amount of \$21,600.00 also approve emergency lighting at a cost of \$1,380.00 and \$785.00 for a new brush guard. Motion carried.

#8 MOVED: by Brenda Case, second by Harvey O'Brien, to allow the EMS Director to purchase 27 ANSI level 2 safety rated, waterproof, blood borne-pathogen resistant with fleece liner coats at a cost of seven thousand two hundred and forty dollars (\$7240.00) Motion carried.

#9 MOVED: by David Kauer, second by Marvin Besteman, to approve Northern Great Lakes Fur Harvesters use of the Fairgrounds on September 16, 17, 18, and 19, 2010. Motion carried.

#10 MOVED: by David Kauer, second by Harvey O'Brien, to allow the Rec Director to spend twenty eight hundred dollars (\$2,800.00) for the senior citizen meal December 10, 2009 and fruit baskets. Motion carried.

Trustee Case introduced the Truck Route Ordinance #1.130 summarizing the intent. Trustee Kauer summarized amendments to the Health Insurance Ordinance #58. Copies are available for anyone wishing to review them.

#11 MOVED: by David Kauer, second by Brenda Case, to approve the September 23, 2009, termination of DPW employee as outlined in memo from Supervisors office dated November 12, 2009. Motion carried.

Discussion held regarding request from Smith Sanitation requesting the board approve placing ten thousand dollars (\$10,000.00) in a joint account rather than securing a performance bond. Board will discuss this at the Special Meeting November 24, 2009.

DEPARTMENT MANAGERS

Reports received from Rec Director Frasure and DPW Superintendent Perkins.

COMMITTEE REPORTS

Board reviewed meeting minutes from the DPW Advisory Committee.

CORRESPONDENCE

Chippewa County Fair Board- Meeting with Township Board regarding 2010 agreement
Supervisor Palma-Regarding dismissal of DPW Employee

PUBLIC COMMENTS

- Resident requested better communication between the board and public.
- Planning Commission will have a special meeting on Monday November 23, 2009, at 6:30PM.
- Resident asked when Smith Sanitation would begin pickup.

Meeting adjourned at 8:30PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 7, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Brenda Case, Trustee
Harvey O'Brien, Trustee

MEMBERS ABSENT

David Kauer, Trustee

Also, present Sheila Gaines, Dorothy Johnson and Alan Moses.

Attendance 14

Supervisor Palma called the meeting to order at 7:00PM. Trustee O'Brien led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Harvey O'Brien, to amend the December 7, 2009 meeting agenda with addition of letter from resident requesting reduction of EMS bill. Motion carried.

#2 MOVED: by Harvey O'Brien, second by Brenda Case, to accept the November 16, 2009 regular meeting minutes as written. Motion carried.

#3 MOVED: by Harvey O'Brien, second by Marvin Besteman, to accept the November 24, 2009 special meeting minutes as written. Motion carried.

#4 MOVED: by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	22,525.37
Fire Fund	2,215.03
Ambulance Fund	57,780.28
Property Management Fund	1,923.21
Road Maintenance & Repair Fund	53,650.00
Trail Grooming Fund	259.75
Parks Fund	109.88
Recreation Center Fund	6,360.02
Fairgrounds Fund	1,021.18
Golf Course Fund	13,618.07
Public Works Fund	148,080.68
Police Fund	16,086.91

Grand Total \$323,699.38

Ck# 36239-36309 & 36358-36388

Motion carried.

PUBLIC COMMENTS

- DPW Advisory member Bernhardt informed the Board about the last DPW meeting. He also, made suggestions on how to handle the DPW assets with Edward D Jones.
- Resident questioned why the bills for Road Maintenance and DPW were so high.
- Questions asked regarding who is in charge of the street lights.
- Resident asked which Board members would be attending the MTA Educational Classes.
- A memorial concert will be held January 3, 2010 in the RHS multipurpose room for Christopher Griffin.
- The Rec Center is a step closer to receiving their 501c3 status.
- Resident Wesley Jourden questioned definitions “E” and “F” in the Commercial Truck Route Ordinance.

SUPERVISORS REPORT

- Supervisor Palma advised that the township received grant money for the trees that were planted around the township.
- Sault Tribe donated 2% money to the Recreation Center.

#5 MOVED: by Harvey O’Brien, second by Brenda Case, to approve 1 year software maintenance agreement with Cincinnati Time Systems in the amount of nine hundred seventy five dollars (\$975.00). Motion carried.

#6 MOVED: by Harvey O’Brien, second by Julie Munro, to delete paragraphs four, five and six on page 3 of the Refuse Contract. Motion carried.

#7 MOVED: by Harvey O’Brien, second by Brenda Case, to approve the MI Emergency Management Assistance Compact from the MI State Police Emergency Management Division as amended. Motion carried.

#8 MOVED: by Brenda Case, second by Ed DeWitt, to adopt the combined Water & Sewer Ordinance NO. 1.131. Roll call vote Munro no, O’Brien yes, DeWitt yes, Besteman yes, Palma yes and Case yes. Motion carried Ordinance 1.131 adopted.

#9 MOVED: by Brenda Case, second by Julie Munro, to adopt the Commercial Truck Route Ordinance NO. 1.130. Roll call vote O’Brien no, Munro yes, DeWitt no, Besteman yes, Palma yes and Case yes. Motion carried Ordinance 1.130 adopted.

#10 MOVED: by Marvin Besteman, second by Brenda Case, to adopt the meeting request form submitted by Deputy Supervisor Johnson. Motion carried with one no vote.

Discussion held regarding having an intern for web site design. Deputy Johnson will submit more information when she receives it from LSSU.

EMS Director Moses explained the letter he received from resident requesting poverty reduction in Ambulance bill. Alan stated that he is waiting to see how much Medicaid will cover before writing any off. This will be brought back to the next Board meeting.

Board members requested to hold off on adopting the Group Health Insurance Ordinance until the next meeting.

Board did not receive copies of the amendment to the Zoning Ordinance from Planning this item will also come before the Board at the next meeting.

COMMITTEE REPORTS

Board received meeting minutes from the personnel Committee and Planning Commission.

PUBLIC COMMENT

- Is the Water & Sewer Ordinance adopted?
- Senior dinner will be held Thursday.
- When does the Board receive their agenda packets?

CORRESPONDENCE

Smith Sanitation
Sault Tribe
Forestry Program

Meeting adjourned at 8:35PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 21, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Brenda Case, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Lawrence Palma, Supervisor

Also, present Sheila Gaines, Mike Hoolsema, Dorothy Johnson, Alan Moses, Rick LaDuke and Jamie Davison.

Attendance 15

Clerk Besteman called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Harvey O'Brien, to appoint Marvin Besteman to chair the meeting in the absence of Supervisor Palma. Motion carried.

#2 MOVED: by Brenda Case, second by Julie Munro, to approve the December 21, 2009, meeting agenda with addition of the Assessing and Zoning contract. Motion carried.

#3 MOVED: by David Kauer, second by Julie Munro, to accept the December 7, 2009, regular meeting minutes as written. Motion carried.

#4 MOVED: by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	15,841.60
Fire Fund	3,049.06
Ambulance Fund	32,606.02
Property Management Fund	130.08
Trail Grooming Fund	251.59
Parks Fund	66.55
Recreation Center Fund	5,413.91
Fairgrounds Fund	407.01
Golf Course Fund	6,498.74
Public Works Fund	51,760.30
Police Fund	9,676.31

Grand Total \$125,701.17

Ck# 36389-36452

Motion carried with one no vote.

PUBLIC COMMENTS

- Discussion held regarding the way the Board adopted the Water & Sewer Ordinance.
- Resident discussed the letter received from Charter Communications regarding rates.

Amendment to the Zoning Ordinance Section 3.13 Home Occupation introduced.

#5 MOVED: by David Kauer, second by Brenda Case, to adopt amendments to Ordinance #58 Health Insurance. Roll call vote Besteman, DeWitt, O'Brien, Case, Munro, and Kauer yes Palma absent. Motion carried.

#6 MOVED: by David Kauer, second by Ed DeWitt, to approve the purchase of a 2006 Ford pickup truck from Central Michigan Ford in Lansing for the Fire Department cost not to exceed twenty two thousand eight hundred and fifty eight dollars (\$22,858.00) Motion carried.

#7 MOVED: by Ed DeWitt, second by Julie Munro, to hire Dion Stumpo part-time paramedic and Pashan Forstner part-time EMT Specialist for the EMS Department. Motion carried.

#8 MOVED: by Ed DeWitt, second by David Kauer, to approve the draft employment application as presented. Motion carried.

Discussion held regarding closing the Kinross P.O. box and having the mail delivered by the Sault Post Office.

#9 MOVED: by David Kauer, second by Harvey O'Brien, to advertise for bids for Assessing and Zoning services give a ninety-day notice. Motion carried. **Amended 1/4/10 strike ninety day notice replace with April 1, 2010.**

DEPARTMENT MANAGERS

Report received from Golf Course Manager Davison.

CORRESPONDENCE

DEQ- Ground Water Rule
Community Liaison Committee Meeting Minutes
Charter Communications System Upgrade

Meeting adjourned at 8:50PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor