

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 7, 2013

4884 W. Curtis St.

MEMBERS PRESENT

Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Ryan Fountain, Trustee
Kathy Noel, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Jim Moore, Supervisor

Also, present Dee Dee Frasure, Renee Gray, Joe Micolo, Fred McClendon, Brian Masterson, and David Kauer.

Attendance 18

Clerk Gaines called the meeting to order at 7:00PM. Trustee Mitchell led the Pledge of Allegiance.

#1 MOVED: by Luanne Kooiman, second by Ryan Fountain, to appoint Trustee Besteman to chair the meeting in the absence of Supervisor Moore. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Dan Mitchell, to approve the January 7, 2013, meeting agenda with addition of Resolution from Huntington Bank authorizing the Treasurer and Clerk to conduct business on behalf of the Township. Motion carried.

#3 MOVED: by Dan Mitchell, second by Luanne Kooiman, to accept the December 17, 2012, meeting minutes with amendment to "Public Comment" stating that prior Deputy Treasurer Fountain has hired an attorney regarding her last quarter of payment in lieu of health insurance. Motion carried.

#4 MOVED: by Luanne Kooiman, second by Kathy Noel, to pay the following bills.

General Fund	13,053.42
Fire Fund	5,598.19
Ambulance Fund	36,829.99
Property Management Fund	2,489.78
Parks Fund	101.93
Recreation Center Fund	6,724.05
Fairgrounds Fund	2,288.57
Golf Course Fund	7,485.32
Sewer Fund	66,105.68
Water Fund	16,832.70
Garbage Fund	11,295.19
Police Fund	8,754.46

Grand Total

\$177,559.28

Ck# 41618-41684

Motion carried.

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January 7, 2013

Written report received from Supervisor Moore regarding his appointed Deputy and pay. The Supervisor also stated that committee appointments would be made at the January 22, 2013, Board meeting.

Monthly report received from Chief of Police Micolo.

PUBLIC COMMENTS

- Resident expressed her displeasure regarding the Supervisor not attending any meetings since November and now he is on vacation.
- Resident stated that the Board should read the Red Book about how to conduct themselves during the meeting.
- Prior Deputy Treasurer Fountain handed out e-mails regarding the payment in lieu of health insurance policy signed by Supervisor Palma stating that the policy was not received by the Board until well after the November meeting.
- Resident Klein asked if the Board had reviewed the tax waiver for Mascoma.

#5 MOVED: by Sheila Gaines, second by Luanne Kooiman, to deny request from Joe Micolo to transfer sick leave to one of his part-time employees because there is no provision in the employee handbook. Motion carried.

Department managers Gray and Micolo asked if the Employee Handbook could be looked at for possible revisions to the donation of leave time to part-time employees.

#6 MOVED: by Dan Mitchell, second by Ryan Fountain, to adopt the changes to the Sign Ordinance proceed with publication and correct the grammatical error in Section 15 by deleting the words "*the following*" Motion carried.

#7 MOVED: by Sheila Gaines, second by Dan Mitchell, to authorize and direct the Township Supervisor and Clerk to execute the third amendment to the Verizon Antenna Lease following final approval of township attorney and engineering modifications by Dixon Engineering. Motion carried.

#8 MOVED: by Dan Mitchell, second by Kathy Noel, to approve the reappointment of David Gaines to the DPW Advisory Committee for an additional three year term. Motion carried.

#9 MOVED: by Sheila Gaines, second by Kathy Noel, to recognize Fred McClendon as Deputy Supervisor for Supervisor Moore's term of office and approve annual salary of four thousand nine hundred ninety two dollars (\$4,992.00) effective January 1, 2013. Motion carried.

#10 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve purchase agreement between Kinross Charter Township and SMR Acquisitions Company, LLC.

pending attorney review of purchase agreement and letter of intent. Motion carried.

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January 7, 2013

#11 MOVED: by Sheila Gaines, second by Luanne Kooiman, to recognize DPW employee Brian Masterson for successfully passing the S-3 water exam and approve the \$.50 per hour pay increase, effective December 20, 2012. Motion carried.

#12 MOVED: by Sheila Gaines, second by Luanne Kooiman, to recognize DPW employee Gregory Wright for successfully passing the S-4 water exam and approve the \$.50 per hour pay increase, effective December 20, 2012. Motion carried.

Assessing Officer David Kauer submitted two quotes for a new computer one from Penny Wise PC in the amount of \$790.03 and Dell in the amount of \$969.99.

#13 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the purchase of one desktop computer from Penny Wise PC for a cost not to exceed eight hundred dollars (\$800.00). Motion carried.

#14 MOVED: by Ryan Fountain, second by Kathy Noel, to adopt Resolution from Huntington Bank authorizing the Treasurer and Clerk to conduct business on behalf of the Township. Roll call vote all members present voted yes. RESOLUTION declared carried. (Absent James Moore)

DPW Advisory and Police Board meeting minutes received.

CORRESPONDENCE

Brian Rosmus Greens Fee Complaint

PUBLIC COMMENT

- Resident stated that the complaint letter from Brian Rosmus should be read to the public because it is about mismanagement.
- Prior Deputy Treasurer Fountain stated that it is illegal to have full time employees as deputies.
- Resident Rick Bernhardt stated that his public comment from the December 3, 2012, meeting was in the minutes. The comment is regarding Supervisor Moore having taken the Oath of Office in November and still has not attended a meeting.

Meeting adjourned at 7:45PM.

Sheila Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 22, 2013

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Dan Mitchell, Trustee
Ryan Fountain, Trustee

MEMBERS ABSENT

Marv Besteman, Trustee

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve the January 22, 2013, meeting agenda as presented. Motion carried.

#2 MOVED: by Ryan Fountain, second by Dan Mitchell, to accept the January 7, 2013, meeting minutes with correction of second public comment on page 3 to state that the comment "it is illegal to have full time employees as deputies" was stated by the prior Treasurer *not* Deputy Treasurer. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Kathy Noel, to pay the following bills.

General Fund	12,400.62
Fire Fund	1,596.66
Ambulance Fund	38,873.92
Property Management Fund	345.61
Parks Fund	10.73
Recreation Center Fund	5,191.67
Fairgrounds Fund	183.87
Golf Course Fund	4,361.04
Sewer Fund	147,534.16
Water Fund	6,454.79
Garbage Fund	22.23
Police Fund	12,742.87

Grand Total \$229,718.17

Ck#41685-41760

Motion carried.

Resident Mike McMahon requested on behalf of the Midwest international Racing Association (MIRA) to be allowed to conduct a snowmobile race on March 2, 2013. The Kinross Lions Club will be sponsoring the race.

#4 MOVED: by Sheila Gaines, second by Ryan Fountain, to allow MIRA to move forward with the use of the Fairground Racetrack on March 2, 2013, for a snowmobile race with the understanding that all cost associated will be their responsibility. Details will be worked out later. Motion carried.

SUPERVISORS REPORT

- Meeting being held on Thursday with Chippewa County Community Action to discuss setting up Senior Meals in Kinross.
- There have been many accidents on Gaines Highway due to a dip in the road. The County is checking into have that repaired.
- Chippewa County Road Commission is also seeking property to build a barn to store salt and sand.
- Committee appointments.

#5 MOVED: by Sheila Gaines, second by Ryan Fountain, to approve the appointment of Luanne Kooiman, Marv Besteman and Dan Mitchell to the finance committee, Kathy Noel and Mike McMahon to the Planning Commission, Ryan Fountain, Sheila Gaines and Kathy Noel to the Personnel Committee, Dan Mitchell to the Cemetery Committee and Carla Sare to the DPW Advisory Committee as recommended by Supervisor Moore. Motion carried.

PUBLIC COMMENTS

- Resident questioned procedures of the board in regards to answering questions at the meeting.
- Resident asked if anything could be done about furniture, appliances electronics being dumped in the woods and along trails.

Memo received for informational purposes regarding the Summary of Material Modifications (PILH).

#6 MOVED: by Kathy Noel, second by Sheila Gaines, to approve the purchase of a RESUE RANDY a manikin used in training for the Fire Department cost of \$1213.95. Motion carried.

#7 MOVED: by Sheila Gaines, second by Dan Mitchell, to adopt Sign Ordinance 1.128 and Fee Schedule Resolution. Roll call vote all members present voted yes. RESOLUTION to adopt carried.

Memo dated January 14, 2013 from the Planning Commission requesting that lot splits, commercial lot purchases/development etc should have the review of the Planning Commission prior to the Township Board.

Budget Workshop and Golf Course options scheduled for Monday, January 28, 2013 at 7:00PM.

Two quotes for new copier received from Sault Printing and National Office Products.

#8 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve the purchase of a Konica Minolta Bizhub C364 digital copier, printer and scanner including maintenance agreement from National Office Products cot of \$6,859.00. Motion carried.

PUBLIC COMMENTS

- Resident asked for better communication between the township and public.
- Resident asked if the board had invited any members of the golf course to attend the special meeting.

CORRESPONDENCE

Chippewa County Clerk-Invoice for Recount
Fair Board Meeting Minutes

Meeting adjourned at 7:40PM.

Sheila Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
To Discuss Golf Course Options & Budgets**

January 28, 2013

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Ryan Fountain, Trustee
Kathy Noel, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Sheila Gaines, Clerk

Also, present Brian Masterson, Jim Spencer, Bill Palmer, Mike Hoolsema, and Judy Wright.
Attendance 14

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

PUBLIC COMMENTS

- The golf course hasn't been properly promoted over the past two years. It is the jewel of our community and should not be sold for the amount that it was appraised for. You should look at leasing it out instead.
- The course has made money in the past and funds have been used elsewhere in the Township. That money should be kept in the Golf Course Fund for equipment replacement.
- When the whole fiscal year is taken into account the course has made money the past two years. The manager has been on site to open and close each day. He continues to be involved even after the course is closed.
- The green have been kept in great shape, especially given the amount of money that they have had to work with.
- I will personally take any Board member around the course so they can talk to golfers or employees and see what's happening on the course.
- Our course is known throughout the state. People ask what's happening with the course. We're causing our own demise by not making the status known.
- When the course was first expanded from nine to eighteen holes profits were used to support other recreational activities in the Township in the hopes of growing those opportunities also.
- We should explore many options, not just selling or leasing the course.
- There is probably not enough time to have someone lease the course this year. Play is down everywhere.

#1 MOVED: by Luanne Kooiman, second by Ryan Fountain, to advertise for a Golf Course Manager for the upcoming season with the applications/proposals being due in the office by February 22, 2013. Motion carried.

These budgets were reviewed: General Fund, Public Improvement Fund, Property Management Fund, Drug Forfeiture Fund, Road Maintenance & Repair Fund, Snowmobile Trail Grooming Fund, Fairgrounds Fund, and Police Fund.

There will be a budget workshop with the department managers of the Ambulance and Fire Departments on Wednesday, January 30, 2013 at 6:00 PM.

PUBLIC COMMENTS

- Could we form a joint committee with the Sault Tribe to fund the Rec Center in the future?
- About half the occupied housing in the special assessment district pay taxes. Why doesn't the Tribe pay a proportional share to support the facilities used by it's members?
- Could we put an ad in the Evening News, Sault Star, and on the website that the course will be open this year?

Meeting adjourned at 7:55PM.

Sheila Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Budget Workshop**

January 30, 2013

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Ryan Fountain, Trustee
Kathy Noel, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Sheila Gaines, Clerk

Also, present Mike Hoolsema, Ed Jenerou & Renee Gray. Supervisor Moore called the meeting to order at 6:00 P.M.

Public Comments – none offered

Discussion concerning proposed Fire Fund (acct 206) & Ambulance Fund (acct 210) budgets:

FIRE FUND

- SUPPLIES-CLERICAL: includes provisions for a new computer
- SUPPLIES-RADIO: getting two radios from 911 but the same will require installation & there will be associated costs
- SUPPLIES-UNIFORMS: all firefighters need gloves
department had 11 members last year they have 16 now
problems with last order – arm length too short
will spend about \$5,000 for uniforms by the end of the year
- MTN-BLDGS: more repairs are needed for the roof
- MTN/REP-VEHICLES: vehicles are inspected annually @ a cost of about \$4,000
- EDUCATION: may be able to trim a bit from the \$2,000 budgeted
- CAPITAL OUTLAY: includes provision for replacement of an overhead door that is rotting

AMBULANCE FUND

General discussion concerning need for meetings with Tribe to increase revenues for ambulance, fire & rec center.

Rudyard & Dafter services contracts need to be reviewed in March - contract provides for quarterly billings based on actual # of runs, Director Gray would prefer flat rate billings as millages would provide as opposed to the per run charge

Supervisor Moore will contact Rudyard as they are 2 quarters behind on their payments

- REIMBURSEMENTS: employee share of health care premiums
- WAGES-PARAMEDICS } have 24 people total – 9 are fulltime
- WAGES-EMTS } have less EMTs & more Paramedics now than in last budget
- HEALTH INSURANCE: Mike mentioned that he had programmed extra in health care to allow for “Obama Care” in that Township will be required to provide health care for part-time working in excess of 30 hours per week.
- SUPPLIES/GASOLINE: Mike advised that expenditures on pace for \$40,000 total at end of the current budget
- SUPPLIES/MEDICAL: Mike advised that expenditures on pace for \$34,000 total at end of the current budget
- COLLECTION FEES: percentage collection company retains for services
- REGISTRATIONS & LICENSE: has been reduced from current year's budget, Renee not certain why will verify expense and advise
- CONTRACTUAL ADJUSTMENT: is the amount the insurance companies reduce from EMS billings right off the top
- BAD DEBTS: Mike believes this amount should be increased Renee will verify that AcuMed send delinquent accounts to ARS for collections
- INSURANCE-WORKERS COMP.: this budget amount may be too high
- RENTAL-EQUIPMENT: reflects a 0 budget next year as existing lease purchase will be paid off during current year
- CAPITAL OUTLAY: Renee getting vehicle quotes now and will be recommending a lease agreement in the near future
- DEBT SERVICE-DEFIBRILLATOR: will never be eliminated
- AMBULANCE RUNS: Renee will reexamine projected income to make certain includes intercepts and BHC

Budget workshops were scheduled for: **Tuesday, February 5th @ 6:00 P.M. and Wednesday, February 6th @ 6:00 P.M.**

Meeting was adjourned @ 7:56 P. M.

Sheila M. Gaines, Clerk

Jim Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

February 4, 2013

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Also, present Fred McClendon, Renee Gray and Joe Micolo.

Supervisor Moore called the meeting called to order 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Marvin Besteman, second by Luanne Kooiman, to approve the February 4, 2013, meeting agenda as presented. Motion carried.

#2 MOVED: by Dan Mitchell, second by Luanne Kooiman, to accept the January 22, 2013, regular meeting minutes and the January 28, 2013 special meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Dan Mitchell, to pay the following bills.

General Fund	9,033.92
Fire Fund	1,646.11
Ambulance Fund	27,502.14
Property Management Fund	22,333.75
Parks Fund	53.36
Recreation Center Fund	3,213.82
Fairgrounds Fund	63.95
Golf Course Fund	2,036.82
Sewer Fund	33,240.52
Water Fund	7,781.88
Police Fund	7,878.79

Grand Total **\$114,785.09**

Ck# 41761-41813

Motion carried.

SUPERVISORS REPORT

- Looking into DNR Grant funding for cleaning up garbage left in the woods and trails.
- Work is being done to try and close the range on Gaines Highway and open a range back behind the Department of Public Works.
- Seven applications have been received so far for the Golf Course Manager position.
- Union negotiation meeting scheduled for February 5, 2013.
- The sale of property on M-80 is moving forward.
- Senior meals will be provided by Community Action here at the township hall on Mondays, Wednesdays, and Fridays.
- Dog sled races scheduled for February 23 & 24, they will cross Country Club Drive which will be closed to traffic.

PUBLIC COMMENTS

- Will an announcement be made regarding the senior meals?
- I do hope you take care of the PILH and put that horse to rest.

#3 MOVED: by Sheila Gaines, second by Dan Mitchell, to rescind Motion #5 of December 17, 2012 regarding payment in lieu of health insurance for the last quarter Kerry Fountain worked. Motion carried with one no vote.

#4 MOVED: by Dan Mitchell, second by Sheila Gaines, to approve payment of six hundred sixteen dollars and seventy nine cents (\$616.79), prorated for the last quarter worked, to prior deputy treasurer Kerry Fountain. Motion carried with one no vote.

#5 MOVED: by Jim Moore, second by Kathy Noel, to rescind the policy, dated March 31, 2012, to pay flexible benefits quarterly to deputies. Motion carried.

#6 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve amendment to the Police Board By-Laws Article II Section 2 eliminate the wording “*or fire department*” Motion carried.

#7 MOVED: by Jim Moore, second by Marvin Besteman, to appoint Pat McMahon to the fill vacant position ending June 2018 and Herman Calkins appointment to June 2014 on the Police Board. Motion carried.

#8 MOVED: by Sheila Gaines, second by Kathy Noel, to amend Section 5.1 of the Rules and Procedures of the township board to state “*Total Public Comments one hour or three minutes per person*” and amend Attachment B Public Remarks by deleting “*welcome anytime during the meeting*” insert “*Presentations*” after Treasurer’s Report and insert “*Board Member Comments*” following announcement of Correspondence. Motion carried.

Police Board meeting minutes received.

CORRESPONDENCE

MTA Meeting Minutes

Meeting adjourned at 7:30PM.

Sheila M. Gaines, Clerk

Jim Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Budgets**

February 5, 2013

4884 W. Curtis

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Ryan Fountain, Trustee

Also, present Mike Hoolsema.

Supervisor Moore called the meeting to order at 6:00PM.

General Fund Budget reviewed. Discussion held regarding increasing the cost of opening and closing of grave sites and lot sales. Dick & Bev Campbell's plants that were destroyed at the cemetery will need replacement. The west end of the cemetery will need to be platted soon. Trustee Mitchell will bring this issue to the Cemetery Committee. Hall rental fees may be increased also.

The township will retain attorney Steve Cannello for union negotiations and Chuck Palmer for all other items needing attorney review.

Money budgeted for general clerical; accountant wages and training for employees were adjusted.

Board reviewed the Public Improvement, Drug Forfeiture and Road Maintenance Fund. Ideas to repair storm drains were discussed.

Meeting adjourned at 8:15PM.

Additional budget meetings scheduled for February 14 and 15, 2013 beginning at 2:00PM.

Sheila M. Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Budgets**

February 6, 2013

4884 W. Curtis

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema and Bill Palmer.

Supervisor Moore called the meeting to order at 6:00PM.

Golf Course budget reviewed.

The Board reduced the revenues by approximately \$86,000.00. Discussion held regarding more advertising needed for the scrambles as well as changing the date for the three-man scramble.

It has been brought to the Board's attention that the liquor license for the bar was sold and the township has no contract with the new owner.

An ad was placed in the Evening News stating that the golf course will be open this year and a forty-dollar discount given for those who apply prior to March 1. It was decided that a display ad instead of a classified would be better.

Accounting Department will submit a resolution to the board for adoption to loan money to the golf course.

Meeting adjourned at 7:40PM.

Sheila M. Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Budgets & Part-Time Call in Bookkeeper**

February 14, 2013

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Dan Mitchell, Trustee
Ryan Fountain, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, Dee Dee Frasure and Norm Perkins.
Attendance 2

Supervisor Moore called the meeting to order at 2:02PM.

Recreation Center Budget reviewed. Discussion held to advertise cutlery the Rec Center sales for fund raising on the township website. Ideas were considered about having dances for adults to raise money for the Rec Center. Smith Sanitation donated two hundred and fifty dollars to the Kinross Boosters for senior baskets. Supervisor will schedule a meeting with the Tribe to discuss long term 2% monies for the Rec Center. Obama Care discussed and how that will affect the Rec Center. Suggestion made to raise the rental rate on the M-80 sign.

Parks Fund and Duke Lake Fund Budgets reviewed. Discussion held regarding two hiring part-time seasonal lawn mowers. Egress and ingress at Duke Lake discussed as well as building rustic campsites at the lake. Fencing for a dog run has been purchased. Walk ways to RV East, S & J Total Station and behind the township hall. Having a path way would help to prevent accidents for those walking to the Co-Op and other businesses in the area.

Recess: 3:05PM
Reconvene: 3:15PM

Trustee Fountain arrived at 3:15PM

Sewer & Water Fund reviewed. DPW Superintendant Perkins relayed that he would be retiring in August of 2014. He stated that Brian Masterson is working on getting his license to run the plant. The DEQ requires a "B" License. There were several repairs and maintenance issues at the sewer department.

Capital improvement ten year plan could change depending on the grant programs.

Permanent part-time clerical person will need to be hired. Norm stated that he is not opposed to funding this position.

Discussion held regarding surcharges, and health insurance cost.

Special meeting included the hiring of a part time backup Bookkeeper. Assistant Accountant Judy Wright has been off on sick leave for family issues. This position will be on a call in basis only.

#1 MOVED: by Sheila Gaines, second by Dan Mitchell, to hire Linda Hoolsema part time backup bookkeeper, on a call in basis, at 8.00 dollars per hour. Following discussion it was felt that \$8.00 per hour was way to low. Moved by Sheila Gaines, second by Luanne Kooiman, to amend main motion to state ten dollars per hour. Motion carried.

Meeting adjourned at 4:25PM.

Sheila Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

February 19, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Marvin Besteman, Trustee
Kathy Noel, Trustee

Also, present Mike Hoolsema, David Kauer, Renee Gray, Rodney Leask, Krista Dobson and Norm Perkins.

Attendance 15

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Dan Mitchell, second by Sheila Gaines, to approve the February 19, 2013, meeting agenda as presented. Motion carried.

2/19/13
AGENDA

#2 MOVED: by Luanne Kooiman, second by Ryan Fountain, to accept the February 4, 2013, regular meeting minutes and the January 30, 2013, February 5, & 6, 2013, special meeting minutes as written. Motion carried.

1/30/13
2/4/13
2/5/13
2/6/13
MTG MIN

3 MOVED: by Luanne Kooiman, second by Dan Mitchell, to pay the following bills.

General Fund	14,026.81
Fire Fund	1,019.18
Ambulance Fund	42,701.11
Property Management Fund	2,015.27
Parks Fund	21.50
Recreation Center Fund	6,157.42
Fairgrounds Fund	143.79
Golf Course Fund	3,265.04
Sewer Fund	50,418.12
Water Fund	17,908.29
Garbage Fund	11,262.24
Police Fund	10,567.38

PAY BILL

Grand Total
Ck# 41814-41877
Motion carried.

\$159,506.15

SUPERVISORS REPORT

- Reminder that the 2013 Winterfest and Great Lakes Dog Sled Races are this Saturday and Sunday. The event will include the Snow Queen & Princess Pageant.
- Snowmobile races scheduled for March 2, 2013.
- Rudyard Area School is having a meeting here at the township hall 12-2PM and 6-8PM Wednesday, February 20, 2013. The meeting is to discuss the consolidation of K-12 grade.
- Senior meals beginning in March. Community Action is looking to hire a cook.

DEPARTMENT MANAGERS

Renee Gray EMS Director is in the process of redoing the department's office. The department is tracking all runs that are billed by ACUMED. Dafter and Rudyard EMS contract agreements are coming due soon. The Policy and Procedure Manual is being reviewed.

DPW Superintendent Perkins discussed a personnel issue with the Board. He stated that he is very disappointed with this employee. The personnel committee will review at next week's special meeting.

- #4 MOVED:** by Luanne Kooiman, second by Ryan Fountain, to adopt Resolution authorizing the submission of the S2 Grant on behalf of the Department of Public Works. Roll call vote all members present voted yes. RESOLUTION declared carried. DPW S2 GRANT RES
- #5 MOVED:** by Sheila Gaines, second by Dan Mitchell, to approve the 1st Annual Kinross Lions Club 300 Race Agreement as presented. Motion carried. LIONS CLUB RAC AGREEMEN
- #6 MOVED:** by Luanne Kooiman, second by Jim Moore, to approve posting in house and in the Evening News for a part time clerical person. Motion carried. PART TIM CLERICAL
- #7 MOVED:** by Sheila Gaines, second by Dan Mitchell, to approve the appointment of Phil Jobe to the position of Tech Officer for the EMS Department. Motion carried. RECLASSI PHIL JOB EMS
- #8 MOVED:** by Sheila Gaines, second by Dan Mitchell, to approve amendment to the DPW Advisory Committee by-laws Section 2. Membership to read, "*The Advisory Committee shall consist of five members. Four members shall be citizens who reside within the service area. Citizen members shall serve for staggered three year terms. One member shall be a citizen from outside the service area. This member shall serve for a staggered three-year term. The Kinross Charter Township Board may designate Township Board Members to serve as non-voting members of the Advisory Committee.*" Motion carried. DPW BYLA AMENDMEN
- #9 MOVED:** by Dan Mitchell, second by Ryan Fountain, to approve the Atwater Group/SMR agreement for the new Family Dollar on M-80. Motion carried. ATWATER GROUP PROP SAL

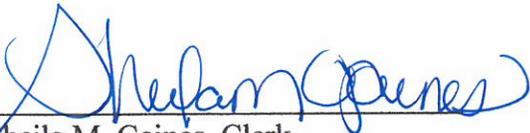
#10 MOVED: by Luanne Kooiman, second by Sheila Gaines, to approve the purchase of BS&A.net assessing program cost of two thousand eight hundred fifty dollars plus yearly maintenance cost of seven hundred sixty dollars per year. Motion carried.

BS & A
ASSESSIN
SOFTWARE

COMMENTS

- What is the decision on the DPW employee?
- What can be done about the speed of the snowplows in the area?
- There was an accident between a plow and car just the other day.
- We need to look at opening parking area for people that go out onto Kinross Lake to ice fish.
- A park and go is being looked at for the area by Duke Lake.
- Trustee Fountain commended EMS Director Gray for the job well done on the department's building.
- Volunteers are needed for the snowmobile race at the Fairgrounds on March 2, 2013. All money earned at the race will go into the new play ground equipment at the Fairgrounds.

Meeting adjourned at 7:50PM.


Sheila M. Gaines, Clerk

Jim Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING
BUDGET PUBLIC HEARING**

March 4, 2013

4884 w. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Marvin Besteman, Trustee

Also, present Fred McClendon, Mike Hoolsema, Joe Micolo, Renee Gray, and Dee Dee Frasure.
Attendance 15

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Luanne Kooiman, Second by Kathy Noel, to approve the March 4, 2013 meeting agenda as written. Motion carried.

#2 MOVED: by Dan Mitchell, second by Ryan Fountain, to accept the February 19, 2013 regular meeting minutes as presented. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Dan Mitchell, to pay the following bills.

General Fund	10,729.23
Fire Fund	2,311.80
Ambulance Fund	26,948.57
Property Management Fund	464.64
Parks Fund	21.54
Recreation Center Fund	4,439.75
Fairgrounds Fund	56.89
Golf Course Fund	2,243.01
Sewer Fund	55,905.56
Water Fund	7,114.22
Police Fund	8,977.22

Grand Total \$118,909.44

Ck# 41878-41937

Motion carried.

Supervisor Moore called the Public Hearing to order at 7:03PM asking that if anyone had questions regarding the budget they could ask them at any time.

SUPERVISORS REPORT

- Saturday's snowmobile race was excellent. No major problems.
- County broke a fire hydrant line last Monday which caused water outage to some residents.
- There were sixty-one sled dog race teams. The pageant went well Dee Dee had 10 princesses and two queen candidates.
- Meeting on March 6, 2013 from 4-6PM to discuss bike route. Union negotiations are going well.
- The Personnel Committee chose 7 applicants to interview from the Golf Course Manager's applications that had been received.

Chief of Police Micolo submitted a monthly report for review. Account Hoolsema submitted a summary of unrestricted cash.

Police Board meeting minutes were reviewed.

Edward D. Jones is no longer allowed to invest any township funds due to a pending lawsuit.

#4 MOVED: by Sheila Gaines, second by Luanne Kooiman, to add LPL Financial to the list of Township depositories. Motion carried.

#5 MOVED: by Sheila Gaines, second by Kathy Noel, to reclassify auxiliary Officer Mike Parish to permanent part time status for the Kinross Police Department. Motion carried.

#6 MOVED: by Sheila Gaines, second by Kathy Noel, to adopt Resolution 2013-2 Write off Loan from Property Management to the Golf Course. Roll call vote all members present voted yes. RESOLUTION declared carried.

#7 MOVED: by Kathy Noel, second by Luanne Kooiman, to adopt Resolution 2013-3 to Close Grooming Fund. Roll call vote all members present voted yes. RESOLUTION declared carried.

CORRESPONDENCE

Chippewa County Fair Board Meeting Minutes

PUBLIC COMMENTS

- Are these the final budget amounts that the Board has set?
- Does the township fall under the affordable care act? When does the act go into effect?
- How does the affordable care act impact backup for EMS employees?
- Does the cemetery budget include funds for tree removal?

No additional comments regarding the budgets. The hearing closed at 7:29PM. There were no comments received through the mail in favor of or opposition with the budgets.

Meeting adjourned at 7:31PM.

Sheila Gaines, Clerk

Jim Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

March 18, 2013

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Marvin Besteman, Trustee

Also, present Mike Hoolsema, Dee Dee Frasure, Norm Perkins, Joe Micolo and Renee Gray.
Attendance 17

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Luanne Kooiman, second by Kathy Noel, to approve the March 18, 2013 regular meeting agenda as written. Motion carried.

#2 MOVED: by Kathy Noel, second by Dan Mitchell, to accept the March 4, 2013 regular meeting/budget public hearing meeting minutes. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Dan Mitchell, to pay the following bills.

General Fund	20,484.68
Fire Fund	8,927.25
Ambulance Fund	46,105.42
Parks Fund	57.41
Recreation Center	6,924.59
Fairgrounds Fund	629.92
Golf Course Fund	5,902.49
Sewer Fund	47,891.96
Water Fund	16,389.59
Garbage Fund	11,232.05
Police Fund	11,185.12

Grand Total \$177,443.79

Ck #41938-42005

Motion carried.

Chippewa County Fair Board members Jim Kronemeyer, Andy Thompson and John Smart updated the township on construction projects at the Fairgrounds. They are replacing the livestock office located east of the beef barn and putting up a 24' x 36' office. This will be done with the grant money received by the Michigan Department of Agriculture and Rural Development. The project will be completed by 2014 fair time. They are asking that the Board give permission for them to use the bull dozer, front end loader, dump truck and possibly the skid steer.

#4 MOVED: Luanne Kooiman, second by Ryan Fountain, to allow the Chippewa County Fair Board the use of a bull dozer, front end loader, dump truck and possibly the skid steer from the Department of Public Works under the Supervision of Norm Perkins. Motion carried.

DPW Advisory member Rick Bernhardt submitted a copy of the water and wastewater rate survey results from the Department of Environmental Quality.

PUBLIC COMMENTS

- We had a mess with the roads last week. They were like a war zone. I have lived here twenty-five years and never seen them this bad. We need the side walks cleaned in the winter time so people have a safe place to walk.
- The Board should not adopt this budget.
- Resident stated, in writing, concerns regarding public comments requesting the Board to put answers in writing.
- Lions Club member Mike McMahon publicly thanked people for their support for the snowmobile race to raise money for new playground equipment at the fairgrounds.
- Sled Dog races at the Rec Center were excellent.

SUPERVISORS REPORT

- Easter Brunch Saturday, March 23, 2013 at the Rec Center.
- May 10, 2013 Blood Drive scheduled at the Rec Center.
- Community Action will have a meet and greet here at the township hall to explain procedures for Senior Meals.
- The asphalt plant located on Wilson Road is closed.
- The Boy Scouts will have the use of Dukes Lake for their Family Fun Day.

#5 MOVED: by Sheila Gaines second by Luanne Kooiman, to allow the Lions Club the use of the Race Track this Saturday, March 23, 2013, for snowmobile racing. Motion carried.

Board reviewed monthly report from Dee Dee Frasure, Recreation Center Director.

#6 MOVED: by Luanne Kooiman, second by Dan Mitchell, to approve the Department of Public Works to creation of a Facebook page. Motion carried.

#7 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the purchase of Navigator Lite Cross Connection Software by Tokay Software, required by the DEQ for Cross Connection checks annually, at a cost not to exceed \$1,770.00. Motion carried.

DPW Superintendent Perkins notified the Board that they are having problems in the heat exchanger and will need to replace the boiler in the digester. The S2 grant may help cover the cost of replacement.

#8 MOVED: by Sheila Gaines, second by Luanne Kooiman, to adopt Resolution 2013-4 2013-2014 General Appropriations Act. Roll call vote Moore, Gaines, Kooiman, Noel, Fountain and Mitchell all voted yea Besteman absent. RESOLUTION declared carried.

#9 MOVED: by Sheila Gaines, second by Kathy Noel, to adopt Resolution 2013-5 Budget Adjustment. Roll call vote Moore, Gaines, Kooiman, Noel, Fountain and Mitchell all voted yea Besteman absent. RESOLUTION declared carried.

#10 MOVED: by Luanne Kooiman, second by Ryan Fountain, to write off ninety-two thousand five hundred fifty-six dollars and one cent (\$92,556.01) in uncollectible debt. Copy of which is attached. Motion carried.

Special meeting will be held on Friday, March 22, 2013 beginning at 4:00PM. Golf Course interviews will be conducted.

DPW Advisory Committee meeting minutes received.

CORRESPONDENCE

Debra Suggitt Wilson Rd Request to discontinue asphalt plant
Mika Meyers Beckett & Jones RE: Kinross Manufacturing Records

BOARD MEMBER COMMENTS

- Trustee Fountain stated that six people were interviewed for the golf course manager position.
- Trustee Mitchell stated that he was in support of residents request regarding public comments.

Meeting adjourned at 7:50

Sheila Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Golf Course Interviews**

March 22, 2013

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marv Besteman, Trustee
Kathy Noel, Trustee
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Also, present Jim Spencer and Bill Palmer.
Attendance 3

Supervisor Moore called the meeting to order at 4:00PM. Four candidates for the golf course manager position were scheduled to interview. Jim Spencer, Bill Palmer, Krista Dobson and Craig Hoffman.

Supervisor informed the Board that Krista Dobson pulled her name due to a family issue and Craig Hoffman was unable to attend.

PUBLIC COMMENTS

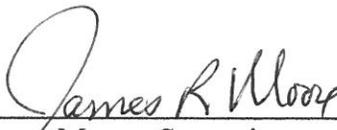
- Resident stated that the Board should consider forming a golf course advisory committee again.

Ideas ranging from contacting the area schools athletic directors about student golfing, advertising more, having seasoned golfers do training, volunteers and planning a meeting with golfers in mid June.

MOVED: Luanne Kooiman, second by Sheila Gaines, to hire Jim Spencer golf course manager at a salary of eighteen thousand dollars for the 2013-2014 golf season. Motion carried five yes two no votes.

Meeting adjourned at 5:00PM.

Sheila Gaines, Clerk


James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

April 1, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Ryan Fountain, Trustee

Also, present Dee Dee Frasure, Fred McClendon, Brian Masterson, Joe Micolo and Norm Perkins.

Attendance 9

Supervisor Moore called the meeting to order at 7:00PM. Trustee Mitchell led the Pledge of Allegiance.

#1 MOVED: by Marvin Besteman, second by Luanne Kooiman, to approve the April 1, 2013, meeting agenda as presented. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Dan Mitchell, to accept the March 18, 2013, regular meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Dan Mitchell, to pay the following bills.

General Fund	13,675.35
Fire Fund	3,422.82
Ambulance Fund	35,469.72
Property Management Fund	332.38
Parks Fund	21.54
Recreation Center Fund	4,463.41
Fairgrounds Fund	51.27
Golf Course Fund	2,887.73
Sewer Fund	57,484.64
Water Fund	6,154.86
Police Fund	8,055.24

Grand Total \$132,015.96

Ck# 42006-42055

Motion carried.

PUBLIC COMMENTS

- Resident stated that it was nice to see the community come together and help a person in need.
- Now that the budgets are approved I hope the board watches them carefully.

SUPERVISORS REPORT

- Tomorrow is the meet and greet for the senior meals.
- Union negotiations are going well.
- Building a Healthier Community meeting tomorrow from 4-6pm.
- Here at the township beginning April 2, 2013 through May 21, 2013 Health for a Lifetime Nutrition and Cooking Seminar begins 6:30-8:30pm.

Board received monthly report from Chief Micolo.

Police Board and Planning Commission meeting minutes reviewed.

#4 MOVED: by Marvin Besteman, second by Sheila Gaines, to approve a three thousand dollar (\$3,000.00) annual pay increase for Accountant Hoolsema effective April 1, 2013. Motion carried.

#5 MOVED: by Kathy Noel, second by Dan Mitchell, to appoint DPW employee Greg Wright temporary maintenance foreman with a pay increase of one dollar fifty cents per hour (\$1.50) effective March 25, 2013 and reclassify DPW employee Todd Godfrey from laborer to maintenance worker position with an additional pay increase of seventy-five cents per hour (\$.75) effective March 25, 2013 as requested by DPW Superintendent Norm Perkins. Motion carried.

#6 MOVED: by Marvin Besteman, second by Dan Mitchell, to approve pay increase from eight dollars per hour (\$8.00) to ten dollars per hour (\$10.00) for Rick Armentrout part time laborer position effective March 20, 2013. Motion carried with one no vote.

#7 MOVED: by Sheila Gaines, second by Kathy Noel, to permit I.P.M.C. Sewer Cleaning and Excavation and Tri-County Plumbing Inc. to have access to sanitary sewer laterals from township manholes as outlined in signed agreement on March 10, 2013, by Lloyd MacDonald and Leigh Brinker and approved by DPW Superintendent Norm Perkins on March 14, 2013. A copy of agreement attached to meeting minutes. Motion carried.

#8 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the Recreation Center's 2% Funding Request to the Sault Ste. Marie Tribe of Chippewa Indians. Motion carried.

#9 MOVED: by Luanne Kooiman, second by Kathy Noel, to approve the Fairground's 2% Funding Request for playground equipment from the Sault Ste. Marie Tribe of Chippewa Indians. Motion carried.

COMMENTS

- Garbage on the corner of Kincheloe and Evergreen.

BOARD COMMENTS

- Clerk Gaines stated that a Special Election is being held on May 7, 2013. Copy of the ballot is available on the website and in the office.
- Trustee Besteman said that the Maple Sugar open house was a success.

CORRESPONDENCE

EUP Regional Planning 2013 projects
Chippewa County Road Commission

Meeting adjourned at 7:30PM.

Sheila Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

April 15, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Dan Mitchell, Trustee
Ryan Fountain, Trustee

MEMBERS ABSENT

Sheila Gaines, Clerk

Also, present Mike Hoolsema, Fred McClendon, Brian Masterson, Renee Gray, Rick Vanderpoel, and Judy Wright. Attendance 9

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Dan Mitchell, second by Kathy Noel, to approve the April 15, 2013, meeting agenda with the addition of discussion of inclusion of written public comment in meeting minutes. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Marvin Besteman, to accept the March 22, 2013, special meeting minutes and April 1, 2013, regular meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Dan Mitchell, to pay the following bills.

General Fund	13,666.15
Fire Fund	956.26
Ambulance Fund	41,972.44
Property Management Fund	1,536.90
Parks Fund	57.41
Recreation Center Fund	6,720.91
Fairgrounds Fund	909.35
Golf Course Fund	3,775.18
Sewer Fund	47,733.97
Water Fund	11,380.83
Garbage Fund	11,163.61
Police Fund	12,648.35

Grand Total \$152,521.36

Ck# 42056-42121

Motion carried.

PUBLIC COMMENTS

- How is the special audit coming along?
- I urge the Board to appoint someone to the Planning Commission that knows what's going on.
- We still do not know who is responsible for the storm drains.
- The DPW Advisory Committee received information on a comprehensive energy audit and rebates available. The possibility of including other Township buildings is being explored.
- Cloverland Electric is investigating the feasibility of installing a new substation in the area.

SUPERVISORS REPORT

- Bill Palmer is recovering at home after a hospital stay for pneumonia.
- Spring Clean-Up is May 18, 2013.
- Youth workers will be coming to the area on June 2nd. They especially need projects for Tuesdays and Thursdays.
- Because of a motion in 2003, all changes of status for employees must come to the Board. Is this something that this Board wants to continue?
- Ron Gilmore has resigned from the Planning Commission to take a Lighthouse Keeper's position. His contributions have been appreciated.
- I would like the Board to confirm the appointment of Richard Bernhardt to the Planning Commission to complete the term of Ron Gilmore which expires May 2014.
- The Chippewa County Fair Board has completed a Zoning Application for construction of an office building on the fairgrounds. I would like the Board to waive the \$20.00 fee.

#4 MOVED: by Jim Moore, second by Dan Mitchell, to approve the appointment of Richard Bernhardt to the Planning Commission for the vacant term of office ending May 2014. Motion carried.

#5 MOVED: by Luanne Kooiman, second by Ryan Fountain, to waive the \$20.00 Zoning Application fee for the application submitted by the Chippewa County Fair Board. Motion carried.

Rudyard Area Schools Superintendent, Tony Habra, explained the need for the renewal of the 18 mil Operational millage on the May 7, 2013, ballot. It has been 20 years since the voters approved the levy of 18 mils on non-homestead properties. Without the renewal the school district will lose about one million dollars in revenue. Superintendent Habra answered questions from the audience and urged everyone to vote on May 7th.

#6 MOVED: by Marvin Besteman, second by Kathy Noel, to approve the 2013-2014 fiscal year Board Meeting Dates as presented by the Clerk's Office. Motion carried.

#7 MOVED: by Luanne Kooiman, second by Kathy Noel, to approve the Golf Course rates as submitted by Course Manager Spencer. Motion carried.

#8 MOVED: by Kathy Noel, second by Ryan Fountain, to approve hiring Karl Boubouleix as part-time EMT Basic and Norman Miller as part-time Paramedic for the Ambulance Department. Motion carried.

#9 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the appointment of Pashan Forstner as Supply Officer for the Ambulance Department, including the payment of \$.25 per hour for the additional duties, and the relinquishment of the position, and additional pay, by Marna Singleton. Motion carried.

#10 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the demotion in position from Paramedic to EMT, with corresponding change in rate of pay from \$13.72 to \$7.40 per hour, for the Ambulance employee in remediation per Med Control, effective April 13, 2013. Motion carried.

#11 MOVED: by Dan Mitchell, second by Kathy Noel, to allow on-call Sewer & Water Department personnel to drive a Township vehicle home during their scheduled on-call shifts. Motion carried.

#12 MOVED: by Dan Mitchell, second by Ryan Fountain, to hire Carla Sare to fill the part-time clerical position in the Administrative Office. Vote: 2 Yes; 4 No. Motion failed.

#13 MOVED: by Luanne Kooiman, second by Marvin Besteman, to hire Sheila Gaines to fill the part-time clerical position in the Administrative Office for a maximum of 29 hours per week at an hourly rate of \$12.00 per hour. Vote: 4 Yes; 2 No. Motion carried.

#14 MOVED: by Jim Moore, second by Dan Mitchell, to approve the recommendation of EMS Administrator Gray to not penalize two EMT-S's for their inability to comply with advanced licensing at this time. Motion carried.

COMMENTS

- I had to call the Ambulance for my wife this weekend. I am so grateful for the EMS staff.
- Do people selling products off the back of a truck have to get some license from the Township?

BOARD COMMENTS

- In following up on an email inquiry about having a bike race in the Township I found out that a 12 year old resident has developed a plan to hold such an event this year.

CORRESPONDENCE

Resignation of Ronald Gilmore from Planning Commission
EUP Regional Planning & Development – EO 12372 Memo to Impact Area
Email update from Jeff Hagen

Meeting adjourned at 8:05 PM.

Sheila Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING
IFT PUBLIC HEARING**

May 6, 2013

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Also, present Joe Micolo, Fred McClendon, Ed Jenerou, Renee Gray, Judy Wright, Dee Dee Frasure, Norm Perkins, Mike and Charlene Schmidt.

Attendance 16

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the May 6, 2013, meeting agenda as presented. Motion carried.

#2 MOVED: by Marvin Besteman, second by Luanne Kooiman, to accept the April 15, 2013, regular meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Dan Mitchell, to pay the following bills.

General Fund	18,256.50
Fire Fund	3,287.15
Ambulance Fund	53,775.73
Property Management	209.75
Parks Fund	73.49
Recreation Center Fund	6,576.27
Fairgrounds Fund	215.43
Golf Course Fund	9,727.72
Sewer Fund	77,084.52
Water Fund	10,545.88
Garbage Fund	86.45
Police Fund	13,139.14

Grand Total \$192,978.03

Ck# 42122-42230

Motion carried

PUBLIC HEARING

Supervisor Moore called the Public Hearing to order at 7:05PM. The hearing is for an Industrial Facility Tax Abatement for Superior Fabrication Company, LLC. This will allow abatement for up to 12 years on personal property installed during the years of 2012 and 2013 with an estimated true cash value of \$384,572.87.

PUBLIC COMMENTS

- Is the personal property new for Superior Fab?
- How many buildings does Superior Fab own?
- Break down of the bills are not on the back of the agenda.
- The energy audit for DPW came in at a cost of \$2,250.00. Other departments are allowed to get in on this.
- How are the Union Negotiations going?
- Mike Schmidt introduced himself and his wife Charlene as care takers for the RV Parks for the last six years.
- RV will be hosting a rally of about 65 people on May 16, 2013.
- The picnic area around the Rec Center is in need of care.

SUPERVISORS REPORT

- Fire and Ambulance Departments cleaned up along M-80.
- Blood Drive at the Recreation Center on Friday, May 10, 2013 11:00am – 5:00PM
- May 25, 2013 is the Memorial Day Parade contact Dee Dee at the Recreation Center.
- Emergency Medical week May 19-25 on the 22nd Kinross EMS will do a brief lecture on signs and symptoms of strokes and heart attacks and a demonstration on how to use the defibrillator.

Monthly report received from Chief Micolo. Meeting minutes of the Police Board reviewed no action required.

#4 MOVED: by Jim Moore, second by Luanne Kooiman, to approve the hiring of Chris Dougherty effective May 1, 2013, part time seasonal for the Pro Shop at the Golf Course, pending physical and drug screening. Motion carried.

#5 MOVED: by Luanne Kooiman, second by Ryan Fountain, to adopt Resolution 2013-6, selling the property at 15790 S. Kinross Road, AKA “old school house”, to Addam Giddis. Roll call vote all members present voted yes. Motion carried. RESOLUTION declared carried.

#6 MOVED: by Jim Moore, second by Marvin Besteman, to approve the recommendation of Fleis & Vandenbrink Engineering, INC. and award the bid for Boiler Replacement at the Department of Public Works to Temperature Control, Inc. Base bid price of \$147,161.00. Motion carried.

#7 MOVED: by Sheila Gaines, second by Ryan Fountain, to approve agreement with Mike & Charlene Schmidt as independent contractor for KCT RV Park West for the 2013 camping season from May 12, 2013-September 30, 2013. Motion carried.

#8 MOVED: by Ryan Fountain, second by Dan Mitchell, to allow Fire Chief Jenerou to purchase 15 pairs of Fire Dex Leather Boots from W.S. Darley & Company at a total cost, with shipping, of \$3,356.25 and 15 pair of certified NFPA Structural Gloves total cost of \$1,173.75 from Alpena Fire Equipment Sales and Service. Motion carried.

Treasurer Kooiman reviewed the audit report for the tax department from Anderson Tackman.

#9 MOVED: by Luanne Kooiman, second by Kathy Noel, to adopt the KCT Exit Policy for Elected Officials. Motion carried with one no vote.

#10 MOVED: by Sheila Gaines, second by Marvin Besteman, to approve re-hiring Jonathan Matodobra Jr. part time for the EMS Department as requested by EMS Director Gray. Motion carried.

Treasurer Kooiman asked that the amount overpaid by a taxpayer before a refund is processed, or the amount underpaid, to be waived without additional penalty, be increased from one dollar to five dollars. A policy for this will be developed and acted upon at the next meeting.

BOARD AND PUBLIC COMMENTS

- Has the Tribal Community been contacted regarding cleaning up the housing area?
- The 4-H building looks terrible.
- The Lions Club will finish cleaning the race track.
- Boosters donated one hundred dollars for the Rudyard band to play in the Memorial Day Parade.

No additional comments or questions regarding the Public Hearing Supervisor Moore adjourned the hearing at 7:50PM.

CORRESPONDENCE

County Road Commission 2012 Annual Act 51 Report
Department of Environmental Quality Wellhead Protection Program Update
Chippewa County Fair Board

Meeting adjourned at 7:51PM.

Sheila Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

May 20, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Marvin Besteman, Trustee
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, Ed Jenerou, Deedee Frasure, Bill Palmer, Fred McClendon, Norm Perkins and Joe Micolo.

Attendance 15

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Dan Mitchell, to approve the May 20, 2013, meeting agenda as presented. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Ryan Fountain, to accept the May 6, 2013, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Dan Mitchell, to pay the following bills.

General Fund	12,975.03
Fire Fund	2,140.72
Ambulance Fund	40,959.15
Property Management	1,754.95
Parks Fund	941.36
Recreation Center Fund	5,336.81
Fairgrounds Fund	1,195.96
Golf Course Fund	12,512.07
Sewer Fund	55,624.09
Water Fund	18,128.18
Garbage Fund	11,129.66
Police Fund	7,504.60

Grand Total \$170,202.58

Ck # 42231-42291

Motion carried.

PUBLIC COMMENT

- Thank you for finally getting the garbage ordinance procedures in the township newsletter.
- How are our finances?

SUPERVISORS REPORT

- Continuing to work on golf course committee appointments.
- Storm drain grating being replaced.
- Fair Board's new building maybe complete as soon as this weekend.
- Parade Saturday beginning at the Rec Center and ending at the Township Memorial Park.

Information received from Accountant Hoolsema stating that the township will receive the full amount of EVIP revenue available to us for the revenue cycle, which is \$37,518.00.

Rec Director Frasure and Golf Superintendent Palmer submitted monthly report including action items. Fire Chief Jenerou submitted information for action.

DPW Advisory, Police Board, Planning Commission, Park & Rec and Personnel Committee meeting minutes received.

Planning member Bernhardt stated that several recommendations would be coming to the Board from the Planning Commission regarding changing all ordinances to "civil infractions".

#4 MOVED: by Luanne Kooiman, second by Sheila Gaines, to approve Rick Armentrout independent contractor for RV Park West from May 12, 2013-September 30, 2013 excluding fair time, according to signed contract. Motion carried.

#5 MOVED: by Sheila Gaines, second by Luanne Kooiman, to allow Rec Director Frasure to make purchases, not to exceed \$3500.00, for "Kids Fishing Day". Motion carried.

#6 MOVED: by Kathy Noel, second by Ryan Fountain, to approve the purchase of fungicide at a cost not to exceed \$4,000.00. Motion carried.

Trustee Besteman arrived at 7:20PM.

#7 MOVED: by Sheila Gaines, second Kathy Noel, to approve the appointment of Joshua Halliday to the Kinross Volunteer Fire Department. Motion carried.

#8 MOVED: by Dan Mitchell, second by Marvin Besteman, to approve the Fire Chief Jenerou to contract with Pam's Roof Restoration to repair roofing at the fire hall cost of \$7,650.00. Motion carried.

#9 MOVED: by Sheila Gaines, second by Kathy Noel, to adopt Resolution 2013-6 Water & Sewer Rates effective with June usage July 1, 2013 billing cycle. Roll call vote all members present voted yes RESOLUTION declared carried.

#10 MOVED: by Luanne Kooiman, second by Kathy Noel, to approve Superior Fabrication Industrial Facilities Abatement Letter of Agreement as written. Motion carried.

#11 MOVED: by Sheila Gaines, second by Dan Mitchell, to adopt Resolution 2013-7 Michigan Township Participating Plan Risk Reduction Grant Program. Roll call vote all members present voted yes. RESOLUTION declared carried.

#12 MOVED: by Luanne Kooiman, second by Marvin Besteman, to “counter offer” the County Road Commission \$1,750.00 per acre for vacant property located on Kinross Lake Road. Motion carried.

#13 MOVED: by Sheila Gaines, second by Ryan Fountain, to approve writing off uncollectable ambulance bills in the amount of \$21,971.98 as requested from Account Receivable Solutions, Inc. Motion carried.

#14 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve the EUPHA Lease Agreement with rate increases as recommended by the Park & Rec Committee. Motion carried.

#15 MOVED: by Luanne Kooiman, second by Kathy Noel, to approve the Great Lake Fur Harvesters’ Lease Agreement with rate increase as recommended by the Park & Rec Committee. Motion carried.

16 MOVED: by Sheila Gaines, second by Ryan Fountain, to approve the LLC Corporation, C/O Denny’s Auto Body, Lease Agreement with changes as recommended by the Park & Rec Committee and request a new schedule. Motion carried.

#17 MOVED: by Ryan Fountain, second by Luanne Kooiman, to approve the Kinross Race Track Use Agreement with Mike Babcock for the use of track for test & tune for the next two weeks with a one hundred dollar refundable deposit and signed waiver. Motion carried.

BOARD MEMBER COMMENTS

Trustee Fountain is continuing to work with the Harley Motorcycle group for use of the fairgrounds. Ryan is also working on having additional snowmobile races.

Trustee Noel stated that she has a box of information for the Planning Commission pertaining to the M-80 Right-of-Way.

CORRESPONDENCE

Michigan Township Association Chapter Meeting
Chippewa County Fair Board Meeting Minutes

Meeting adjourned at 8:05PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 3, 2012

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Also, present Renee Gray, Mike Hoolsema, Brian Masterson, Judy Wright, Fred McClendon, Greg Wright, and Franklin Noha.
Attendance 19

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Marvin Besteman, second by Dan Mitchell, to approve the June 3, 2013, meeting agenda as presented. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Ryan Fountain, to accept the May 20, 2013, regular meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Dan Mitchell, to pay the following bills.

General Fund	12,227.96
Fire Fund	4,689.62
Ambulance Fund	26,823.63
Property Management Fund	9,353.13
Parks Fund	625.20
Recreation Center Fund	4,480.77
Fairgrounds Fund	2,523.99
Golf Course Fund	13,421.00
Sewer Fund	45,858.29
Water Fund	3,748.67
Police Fund	7,274.61

Grand Total \$131,026.87

Ck# 42292-42359

Motion carried.

PUBLIC COMMENTS

- Has construction begun on the Mascoma project? What is the time frame for beginning to build?
- How are our finances?
- Storm drains were flooding on Saturday. Something needs to be done.
- Looking forward to discussion from the board regarding the Union Contract Ratification.

SUPERVISORS REPORT

- Kids Fishing Day is Saturday, June 8, 2013, at Duke Lake beginning at 9:00 am.
- We will not have any stock car races this year. There is not enough interest.
- The Recreation Center has a new sign on the front of the building.
- Fair Board is in need of help getting the new building up. Help is needed on Saturdays.

Cemetery Committee meeting minutes received.

#4 MOVED: by Luanne Kooiman, second by Kathy Noel, to adopt Resolution Approving Application of Superior Fabrication Co., LLC for Industrial Facilities Exemption Certificate for a New Facility. Roll call vote all members present voted yes. RESOLUTION declared carried.

#5 MOVED: by Luanne Kooiman, second by Ryan Fountain, to adopt the Michigan Townships Association Principles of Governance. Motion carried.

#6 MOVED: by Dan Mitchell, second by Kathy Noel, to allow DPW Lab Operator Personnel to accumulate vacation time over the allowable amount of 240 hours due to unforeseen reasons and give them one month to use the vacation overage time. Motion carried.

#7 MOVED: by Jim Moore, second by Dan Mitchell, to adopt Resolution 2013-8 Establishing a Receiving Board for Election Held in Kinross Charter Township as outlined in Michigan Election Law Article 116 of 1954. Roll call vote all members present voted yes. RESOLUTION declared carried.

#8 MOVED: by Jim Moore, second by Sheila Gaines, to approve the Off Duty Vehicle Use Policy. Motion carried.

#9 MOVED: by Luanne Kooiman, second by Ryan Fountain, to approve writing off past due ambulance bills submitted by Cadillac Account Receivable Management in the amount of twenty two thousand three hundred ten dollars and ninety eight cents (\$22,310.98). These accounts are from 2003-2005 and uncollectable. Motion carried.

#10 MOVED: by Sheila Gaines, second by Ryan Fountain, to approve going into closed session to review and discuss Union Contract Ratification. Closed session to include Accountant Hoolsema and Deputy Supervisor McClendon. Roll call vote all members present voted yes. Motion carried.

Recess to closed session: 7:24PM
Reconvene from closed session: 8:20PM

#11 MOVED: by Kathy Noel, second by Ryan Fountain, to call the June 3, 2013, regular meeting back to order at 8:22PM. Motion carried

#12 MOVED: by Sheila Gaines, second by Dan Mitchell, to accept the Union Contract with changes made regarding "intent" of wording changes. Effective June 3, 2013. Roll call vote all members present vote yes. Motion declared carried.

PUBLIC AND BOARD COMMENTS

- Where is the Board going to make cuts to offset the additional \$20,000.00 this contract will cost the township?
- Clerk Gaines thanked the negotiating team for settling the union contract timely with little to no additional cost to the township.

CORRESPONDENCE

Sault Tribe of Chippewa Indians 2% funding for Kids Fishing Day.

Meeting adjourned at 8:30PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 17, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Marvin Besteman, Trustee
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Also, present Bill Palmer, Brian Masterson and Renee Gray.
Attendance 5

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Jim Moore, second by Kathy Noel, to approve the June 17, 2013, meeting agenda with additions of a policy for overpayment of property taxes and golf course heating/cooling units. Motion carried.

#2 MOVED: by Marvin Besteman, second by Luanne Kooiman, to accept the June 3, 2013, regular meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Dan Mitchell, to pay the following bills.

General Fund	14,312.49
Fire Fund	2,944.52
Ambulance Fund	40,691.55
Parks Fund	829.65
Recreation Center	4,365.30
Fairgrounds Fund	2,250.06
Golf Course Fund	15,939.67
Sewer Fund	44,748.50
Water Fund	10,676.53
Garbage Fund	11,355.80
Police Fund	11,436.27

Grand Total \$162,855.96

Ck# 42360-42424

Motion carried.

PUBLIC COMMENTS

- 80 Kincheloe is a mess. Something needs to be done.
- Is the Union Contract signed yet?
- What is going on with the storm drains?
- Something needs to be done with vehicles running over the water lines on the lot by Birch Place.
- Resident asked if more speed limit signs could be posted.
- I see semi trucks in the housing area. We need to enforce the ordinance.
- When will the street repairs begin?
- We need a sign advertising “Emergency Vehicles Entering Highway” on the M80 curve.

SUPERVISORS REPORT

- EUPHA has canceled their September show and are requesting an amendment to the contract.
- Supervisor requested approval of golf course committee members and stated that the first meeting is scheduled for Saturday, June 29, 2013, at 9:00AM.

#4 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the appointment of Wayne Hesselink Sr., Jim Williams, Connie Toensing, Brian Smith, Ron VanSloten, Steve Soltys and Connie Riopelle to the Oaks at Kincheloe Advisory Committee. Motion carried.

- Fair Board new office is almost complete.
- Received word that the road right-of-way for Family Dollar is 33 feet.

Monthly report received from EMS Director Renee Gray. She also pointed out the need to look into replacing some of the vehicles due to numerous problems. Board reviewed manager reports from Superintendent Palmer, and Rec Director Frasure.

Board received meeting minutes from the Planning Commission, DPW Advisory, Personnel Committee and Police Board.

EMS Director Gray received quotes for new flooring in the EMS building from Weir’s, House of Bargains, and Northern Hospitality.

#5 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve the EMS Director’s request to allow the EMS Department to have Northern Hospitality install flooring at the EMS Department cost not to exceed four thousand dollars. Motion carried.

#6 MOVED: by Sheila Gaines, second by Ryan Fountain, to research and have the 1999 Toro greens mower hydraulic problems repaired. Motion carried.

#7 MOVED: by Marvin Besteman, second by Kathy Noel, to approve the purchase of fertilizer for the golf course cost of eight hundred fifty dollars. Motion carried.

Planning Commission requested that the Civil Infractions Ordinance be implemented, establish a Municipal Ordinance Violation Bureau and hold a public hearing to convert all ordinances that affect zoning, from misdemeanors to civil infractions. Board requested that additional documentation be provided.

#8 MOVED: by Sheila Gaines, second by Kathy Noel, to approve contacting an attorney to review the Quarrying and Zoning Ordinances for compliance with new State Law. Motion carried.

Discussion held regarding the M-80 road-right-of-way. Supervisor Moore will look into this issue as well as the land swap with DNR and formation of a DDA.

NO action taken on the adoption of a Medical Marihuana Ordinance.

All Department Managers are asked to write up a Capital Improvement Plan.

Trustee Noel is looking into forming a DDA to help garner grants.

Supervisor Moore will seek political support from Legislator, Governor's Office and State agencies to access funds from the S2 and State Revolving Green Grant.

#9 MOVED: by Luanne Kooiman, second by Ryan Fountain, to adopt the Non-Refundable Overpayment of Property Taxes Policy increasing over payment from one dollar to five dollars. Roll call vote all members present voted yes. Motion carried.

PUBLIC COMMENT

- Local businesses need to be informed about the possible formation of a DDA.

Meeting adjourned at 8:15PM.

Sheila Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 1, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Ryan Fountain, Trustee

Also, present Fred McClendon, Judy Wright, Deedee Frasure, and Renee Gray.
Attendance 13

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Dan Mitchell, to approve the July 1, 2013, meeting agenda with additions of Assessor's BS&A Software upgrade and new copier request from the EMS Department. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Marvin Besteman, to accept the June 17, 2013, regular meeting minutes as presented. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Dan Mitchell, to pay the following bills.

General Fund	8,912.17
Fire Fund	8,252.83
Ambulance Fund	23,730.08
Property Management Fund	1,277.30
Road Maintenance & Repair Fund	83.72
Parks Fund	820.09
Recreation Center Fund	5,220.81
Fairgrounds Fund	1,009.31
Golf Course Fund	14,285.21
Sewer Fund	33,672.61
Water Fund	7,950.93
Police Fund	6,317.66

Grand Total \$111,532.72

Ck# 42425-42488

Motion carried.

PUBLIC COMMENTS

- Resident stated that the General Fund finances look good.
- What is going on with the storm drains?
- Is the union contract completed yet?
- Relay For Life is scheduled for July 12 and 13, 2013 at the Sault High School. On the 12th from 4-8pm they will be enrolling participants in the Cancer Prevention Study-3. As part of enrollment, individuals who choose to participate will fill out a comprehensive survey packet and provide a blood sample.
- Are there limitations on fireworks in the area?
- Resident expressed great concern regarding all the children racing around on ATVs in the housing area. Also, stated that pools not fenced and ladders remaining in them create accidents waiting to happen.

SUPERVISORS REPORT

- Golf Course Committee meeting on Saturday morning went well lots of ideas.
- Residents burning fires in the area without an approved fire pit is becoming a problem that we must address.
- Public meeting on August 8, 2013, will be held here regarding the services at the post office.
- Letters will be going out to several home owners regarding the condition of their yards.
- Chippewa County Sheriff's Department will send a crew out to work in the area.

EMS Director Renee Gray submitted information regarding the need to replace vehicles due to several breakdowns and cost to maintain them. The Police Board meeting minutes were received.

#4 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the land purchase with the Chippewa County Road Commission to sell township owned parcel consisting of 9.1 acres to construct a salt storage facility in the amount of fifteen thousand nine hundred twenty five dollars (\$15,925.00). Roll call vote all members present voted yes. Motion carried.

Two quotes received for two new condensing units for the golf course: Les Cheneaux Systems, Inc. proposed a total of \$7,800.00 and Great Lakes Services, Inc. proposed \$4,999.00.

#5 MOVED: by Sheila Gaines, second by Kathy Noel, to approve quote from Great Lakes in the amount of \$4,999.00 for two condensing units for the golf course cost not to exceed \$6,000.00 for units and electrical line. Motion carried.

#6 MOVED: by Kathy Noel, second by Sheila Gaines, to adopt the Kinross Charter Township Medical Marihuana Ordinance #1.135. Roll call vote all members present voted yes. Motion carried.

#7 MOVED: by Luanne Kooiman, second by Sheila Gaines, to allow the EMS Director to have two ambulance vehicles remounted by Michigan First Response with their lease to buy agreement at \$44,035.72 a year for five years. Motion carried

#8 MOVED: by Sheila Gaines, second by Kathy Noel, to allow Michigan First Responders to broker ambulance truck number 3 and allow Township Supervisor to accept bid. Motion carried.

#9 MOVED: by Luanne Kooiman, second by Marvin Besteman, to authorize the township Supervisor to sign lease application with Michigan First Responders. Motion carried.

The ambulance budget will need to be amended and include abolishment of the fifty dollar (\$50.00) per resident run enacted by Board motion on December 4, 2006.

#10 MOVED: by Dan Mitchell, second by Luanne Kooiman, to allow EMS Director to purchase a Bizhub 20 copier and maintenance from National Office Products, cost not to exceed seven hundred ninety nine dollars (\$799.00). Motion carried.

#11 MOVED: by Sheila Gaines, second by Dan Mitchell, to approve the METRO Act Permit extension by Kinross Charter Township to Michigan Bell Telephone Company, dba AT&T Michigan, term ending December 31, 2018, and allow Supervisor to sign on behalf of Township. Motion carried.

#12 MOVED: Sheila Gaines, second by Kathy Noel, to allow the Department of the Army Right-of-Entry to property located in Kincheloe to do an Environmental Assessment as stated in project no E05M1002549. Motion carried.

#13 MOVED: by Luanne Kooiman, second by Marvin Besteman, to approve the update of the Assessor's BS&A Software to enable it to be on the township network, cost not to exceed one thousand dollars (\$1,000.00). Motion carried.

BOARD MEMBER COMMENTS

- Clerk Gaines commended EMS Director Gray and staff for the outstanding job and pride they have at the EMS Department.
- Trustee Mitchell requested more police presence in the area.
- Trustee Noel thanked the Board for approving the Medical Marihuana Ordinance stating that the Planning Commission is very dedicated and works hard researching information.
- Director Gray thanked the board members for working together and trusting the department managers to do the job they were hired for.

CORRESPONDENCE

Community Liaison Committee Meeting

CCFB Meeting Minutes

Clint Hall Interest to Serve on Police Board

Fahey Schultz Burzych Rhodes PLC Representation of KCT

Meeting adjourned at 8:00PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 17, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Marvin Besteman, Trustee
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Also, present Bill Palmer, Brian Masterson and Renee Gray.
Attendance 5

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Jim Moore, second by Kathy Noel, to approve the June 17, 2013, meeting agenda with additions of a policy for overpayment of property taxes and golf course heating/cooling units. Motion carried.

#2 MOVED: by Marvin Besteman, second by Luanne Kooiman, to accept the June 3, 2013, regular meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Dan Mitchell, to pay the following bills.

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Water Fund	10,676.53
Garbage Fund	11,355.80
Police Fund	11,436.27

Grand Total \$162,855.96

Ck# 42360-42424

Motion carried.

PUBLIC COMMENTS

- 80 Kincheloe is a mess. Something needs to be done.
- Is the Union Contract signed yet?
- What is going on with the storm drains?
- Something needs to be done with vehicles running over the water lines on the lot by Birch Place.
- Resident asked if more speed limit signs could be posted.
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SUPERVISORS REPORT

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PUBLIC COMMENT

- Local businesses need to be informed about the possible formation of a DDA.

Meeting adjourned at 8:15PM.

Sheila Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 1, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Ryan Fountain, Trustee

Also, present Fred McClendon, Judy Wright, Deedee Frasure, and Renee Gray.
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Recreation Center Fund	5,220.81
Fairgrounds Fund	1,009.31
Golf Course Fund	14,285.21
Sewer Fund	33,672.61
Water Fund	7,950.93
Police Fund	6,317.66

Grand Total \$111,532.72

Ck# 42425-42488

Motion carried.

PUBLIC COMMENTS

- Resident stated that the General Fund finances look good.
- What is going on with the storm drains?
- Is the union contract completed yet?
- Relay For Life is scheduled for July 12 and 13, 2013 at the Sault High School. On the 12th from 4-8pm they will be enrolling participants in the Cancer Prevention Study-3. As part of enrollment, individuals who choose to participate will fill out a comprehensive survey packet and provide a blood sample.
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- Resident expressed great concern regarding all the children racing around on ATVs in the housing area. Also, stated that pools not fenced and ladders remaining in them create accidents waiting to happen.

SUPERVISORS REPORT

- Golf Course Committee meeting on Saturday morning went well lots of ideas.
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- Public meeting on August 8, 2013, will be held here regarding the services at the post office.
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BOARD MEMBER COMMENTS

- Clerk Gaines commended EMS Director Gray and staff for the outstanding job and pride they have at the EMS Department.
- Trustee Mitchell requested more police presence in the area.
- Trustee Noel thanked the Board for approving the Medical Marihuana Ordinance stating that the Planning Commission is very dedicated and works hard researching information.
- Director Gray thanked the board members for working together and trusting the department managers to do the job they were hired for.

CORRESPONDENCE

Community Liaison Committee Meeting

CCFB Meeting Minutes

Clint Hall Interest to Serve on Police Board

Fahey Schultz Burzych Rhodes PLC Representation of KCT

Meeting adjourned at 8:00PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 15, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Marvin Besteman, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Ryan Fountain, Trustee

Also, present Fred McClendon, Mike Hoolsema, Ed Jenerou, and Joe Micolo.
Attendance 8

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the July 15, 2013, meeting agenda as presented. Motion carried.

#2 MOVED: by Dan Mitchell, second by Marvin Besteman, to accept the July 1, 2013, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Dan Mitchell, to pay the following bills.

General Fund	16,923.74
Fire Fund	1,880.33
Ambulance Fund	40,885.55
Parks Fund	502.72
Recreation Center Fund	4,194.86
Fairgrounds Fund	1,901.26
Golf Course Fund	15,963.61
Sewer Fund	48,087.17
Water Fund	10,231.25
Garbage Fund	11,409.34
Police Fund	11,014.62

Grand Total \$164,820.61

Ck# 42489-42558

Motion carried.

PUBLIC COMMENTS

- Planning Commission Chair requested that member Author Brood be appointed to the Zoning Board of Appeals.
- Resident stated that they had out of town guest who golfed at the Oaks and were very impressed with the course.

#4 MOVED: by Sheila Gaines, second by Kathy Noel, to appoint Author Brood, Planning Commission member, to the Zoning Board of Appeals. Motion carried.

SUPERVISORS REPORT

- The old KMC property has been sold. The owner put up a fence along the road to our compost pile. The township is rerouting the entrance and should be completed by the end of the week.
- The 2013-2018 Non-Motorized Transportation Plan is complete. The Board needs to approve the plan so we can move forward with grant applications.
- Letter dated July 2, 2013 from EDC Chair Earl Kay requesting consideration to prove assistance to for upgrading Water Tower Drive. The portion of this road is where our fire station is located.
- The Chippewa County Sheriffs Department prison crew was out on Saturday cleaning up the grounds at the Fairgrounds.
- Chippewa County Fair Board has completed window replacement in the 4-H building. The new front door is on and they plan to vinyl side the 4-H building this year.

#5 MOVED: by Sheila Gaines, second by Dan Mitchell, to adopt the 2013-2018 Kinross Charter Township Non-Motorized Transportation Plan. Motion carried.

Report received from Fire Chief Jenerou requesting approval for door replacement and upcoming maintenance of tucks and jaws of life. Two quotes were requested only one was received from Overhead Door Company in Sault Ste Marie for the new garage door at the Fire Department.

#6 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the garage door replacement from Overhead Door Company amount not to exceed four thousand dollars. Motion carried.

Police Board and Park & Rec Committee meeting minutes received.

#7 MOVED: by Marvin Besteman, second by Kathy Noel, to appoint Carla Sare to the vacant Police Board position. Motion carried.

#8 MOVED: Kathy Noel, second by Luanne Kooiman, to authorize the expenditure of four hundred dollars for a survey to reestablish the townships ownership monument at Duke's Lake. Motion carried.

#9 MOVED: by Sheila Gaines, second by Kathy Noel, to authorize and direct the Supervisor and Clerk to execute the Third Amendment to Lease Agreement with AT&T in substantially the form presented subject to final review by the Township's attorney. Motion carried.

BOARD COMMENTS

- Trustee Besteman informed the Board that the Par Plan Risk Management Department has approved the grant request for installing cameras at the Recreation Center.
- Supervisor Moore notified everyone that life long resident Eva Hassett passed away. DeeDee's mom is ill in the hospital. Supervisor stated that he would notify when Frank Foster will be in town. The M-80 Right-Of-Way and storm drain issues will be discussed.

CORRESPONDENCE

Energy Optimization Program
MTA Membership Renewal
To MDOT Regarding Emergency Signage on M-80
Concrete Monument East of Country Club Drive

Meeting adjourned at 7:30PM.

Sheila Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 5, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Marvin Besteman, Trustee
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Also, present Judy Wright, Fred McClendon, Franklin Noha, Brandon Hetrick, Bill Palmer, Jim Spencer and Renee Gray. Members of the Golf Course Committee and Planning Commission were present as well.

Attendance 21

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Luanne Kooiman, second by Kathy Noel, to approve the August 5, 2013, meeting agenda as presented. Motion carried.

#2 MOVED: by Dan Mitchell, second by Marvin Besteman, to accept the July 15, 2013, regular meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Sheila Gaines, to pay the following bills.

General Fund	19,038.53
Fire Fund	4,968.19
Ambulance Fund	35,012.91
Parks Fund	2,253.09
Recreation Center Fund	7,279.93
Fairgrounds Fund	10,877.81
Golf Course Fund	26,596.40
Sewer Fund	60,843.67
Water Fund	18,730.35
Garbage Fund	86.64
Police Fund	10,681.13

Grand Total \$205,312.52

Ck# 42559-42653

Motion carried.

PUBLIC COMMENTS

- Who is responsible for repainting yellow lines on Gaines Highway?
- What are we going to do with the motel?
- How is the golf course income?

Adam Gandolfi, township insurance agent from Municipal Underwriters, gave a brief presentation about the premium cost. Work Comp is down and liability has been stable over the last few years.

Laura Marshall from Colonial Life briefly discussed supplemental insurance that is available to employees at no cost to the township.

SUPERVISORS REPORT

- Supervisor Moore apologized to the golf course committee for not making the last meeting.
- Discussed the golf course having a twilight special of golfing with a cart for twenty-five dollars.
- Fernelius Hyundai donated two thousand dollars and Central Savings Bank donated one thousand dollars for repairs and remodeling of the bathrooms by the Lions Club at the Fairgrounds. Construction is already underway and hopes to have completed for this year's fair.
- Ambulance Department received two new rigs this week. Deputy Supervisor McClendon has donated his time and talents installing radio systems in both rigs.
- Road Commission will pave four feet on both sides of Gaines Highway just passed the overpass to help prevent vehicles from sliding off the road.
- Road Commission will begin work in the area in September.
- A young Kronemeyer child raised five hundred dollars for improvements to the 4-H building.
- New road is complete for the compost.
- Chippewa County Sheriff's Department inmate crew is cleaning up the Fairgrounds.
- Meeting to discuss the future of Kinross Post Office will be Thursday, August 8, 2013, here at the township hall.
- EMS Department will have an open house August 26, 2013 from 6-8pm.

#4 MOVED: by Kathy Noel, second by Dan Mitchell, to approve the golf course have twilight golfing beginning at 4:00PM includes golfing with a cart for (\$25.00) twenty-five dollars. Motion carried.

Report received from Greens Superintendent Palmer including quotes for needed new equipment. Special meeting is scheduled for Monday, August 12, 2013, at 4:00PM here at the township hall to discuss the needs and possible solutions.

- #5 MOVED:** by Luanne Kooiman, second by Sheila Gaines, to approve hiring Benjamin Latteman part time Paramedic and Kiley Thompson part time EMT for the EMS Department. Motion carried.
- #6 MOVED:** by Luanne Kooiman, second by Sheila Gaines, to approve a 3% cost of living raise for Joe Micollo, Kent Wallace, Claude Rath, Norm Perkins, David Kauer, Mike Hoolsema and Deedee Frasure. Also, Bill Palmer if money was budgeted for his department. Effective August 5, 2013. Motion carried.
- #7 MOVED:** by Sheila Gaines, second by Marvin Besteman, to adopt Resolution 2013-10 Property Sale to Chippewa County Road Commission. Roll call vote all members voted yes. RESOLUTION declared carried.
- #8 MOVED:** by Luanne Kooiman, second by Kathy Noel, to approve the warranty deed granting the Chippewa County Road Commission a parcel of land described as “that portion of the N 660 feet of the E 660feet of the N 1/2/of the NE ¼, Section 26, township 45 N Range 02 W., Kinross Township, Chippewa County, MI lying southerly of the right-of-way for I-75” and authorize the Supervisor to sign. Motion carried.
- #9 MOVED:** by Sheila Gaines, second by Ryan, Fountain, to approve agreement with the Chippewa County Sheriff’s Department for inmate work crew in the township and authorize the Supervisor to sign on behalf of the township. Motion carried.
- #10 MOVED:** by Dan Mitchell, second by Marvin Besteman, to approve spending \$12,200.00 (twelve thousand two hundred dollars) from the Property Management Fund to assist Chippewa County EDC in the improvements to Watertower Drive. Motion carried with five yes and two no votes.
- #11 MOVED:** by Sheila Gaines, second by Kathy Noel, to approve purchasing from the State of Michigan, for one dollar (\$1.00), the property on M-80 aka “old steam plant” from the state. Motion carried.
- #12 MOVED:** by Sheila Gaines, second by Kathy Noel to approve hiring Brandon Hetrick as a seasonal employee for the township with a review of his pay rate for possible increase. Motion carried.
- #13 MOVED:** by Sheila Gaines, second by Ryan Fountain, to adopt Resolution 2013-1 Approval of Estimated Costs and Expenses for Annual Operation and Maintenance of Police Protection of Special Assessment Roll. Roll call vote all members present voted yes. RESOLUTION declared carried.

#14 MOVED: by Sheila Gaines, second by Ryan Fountain, to adopt Resolution 2013-2 Police Filing of Special Assessment Roll and Notice of Public Hearing for September 4, 2013, from 7:00 pm – 9:00 pm. Roll call vote all members present voted yes. RESOLUTION declared carried.

CORRESPONDENCE

Michigan Participating Plan Grant Approval
MTA Chapter Meeting
Chippewa County Fair Board

BOARD COMMENTS

- Trustee Fountain informed the Board that he is seeking a promotion with the Department of Corrections. He will be leaving the area if/when he receives a promotion. He will keep us well informed.
- Clerk Gaines reminded everyone that the polls are open Tuesday, August 06, 2013, from 7:00 am – 8:00 pm.
- Supervisor Moore stated that Family Dollar is moving forward with the property purchase.

Meeting adjourned at 7:40PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
ALL MATTERS PERTAINING TO THE GOLF COURSE**

August 12, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Ryan Fountain, Trustee

MEMBERS ABSENT

Dan Mitchell, Trustee

Also, present Mike Hoolsema, Bill Palmer, Jim Spencer, and Golf Course Committee members.

Supervisor Moore called the special meeting to order at 4:05 PM.

Discussion held on how to best promote the golf course to incur additional revenue to become self supporting. Golf Course Committee Chair suggested several ideas. With the Boards consent they will move forward with ideas including contacting the Sault Tribe for assistants looking into millage request. The Golf Course is in need of equipment updating. The mowers have not been replaced since 1992 and cost to repair far out weighs the worth of the equipment. Supervisor Moore presented quotes for two used fairway mowers and one used greens mower. The equipment is guaranteed by the company and they will deliver for a total cost \$25,000.00. The Board and Greens Superintendent Palmer agree that purchasing used is a good idea.

#1 MOVED: by Kathy Noel, second by Ryan Fountain, to purchase a 2007 Toro 5410 Reelmaster cost \$9,500.00, one 2008 Toro 3150Greenmaster cost \$6,750.00 and one 2007 Toro 5410 Reelmaster cost of \$8,750.00 total cost including delivery twenty five thousand dollars borrowed from the general fund. Motion carried.

#2 MOVED:by Ryan Fountain, second by Sheila Gaines, to approve 3% cost of living raise for Greens Superintendent Palmer effective August 12, 2013. Motion carried.

Meeting adjourned at 5:20PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER
REGULAR MEETING**

August 19, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, Fred McClendon, Deedee Frasure, Brandon Hetrick, David Kauer, and Joe Micolo.
Attendance 6

Supervisor Moore called the meeting to order at 7:00PM. Trustee Mitchell led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Dan Mitchell, to approve the August 19, 2013, meeting agenda with addition of investment report by Treasurer Kooiman. Motion carried.

#2 MOVED: by Marvin Besteman, second by Sheila Gaines, to accept the August 5, 2013, regular meeting minutes, and the August 12, 2013, special meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Dan Mitchell, to pay the following bills.

General Fund	12,939.85
Fire Fund	3,783.99
Ambulance Fund	40,008.09
Property Management	7,094.49
Parks Fund	432.11
Recreation Center Fund	4,599.51
Fairgrounds Fund	2,865.28
Golf Course Fund	40,015.26
Sewer Fund	40,854.37
Water Fund	4,516.72
Garbage Fund	11,283.88
Police Fund	9,095.78

Grand Total \$177,489.33
Ck# 42654-42723
Motion carried.

PUBLIC COMMENTS

- When will the new striping be done on Gaines Highway?
- There is a lot of junk on Woodlake Road.
- How is our cash flow?
- One of the DEQ grants has been approved. I would encourage a couple of board members to meet with representatives regarding the additional two grants.
- Where are we with capital improvement plans?
- Residents from Woodside Drive complained about the kids running around on four wheelers tearing up yards.
- Gery Hartmann, area manager from Payne & Dolan invited any board member interested in touring his facility on Caldwell Road to call and set up a time with him. The public hearing for the quarry license application is August 21, 2013.

SUPERVISORS REPORT

- Met with the KCF warden regarding security issues. The state is requesting to put fencing up on township property east of the power lines on Water Tower Drive. The fencing will deter culprits from using trees to hide in after throwing items over the fence thus help to identify the person(s).
- Herman Calkins has submitted request to be on the Zoning Board of Appeals.
- Federal aid will be used for Ploegstra Road improvements. Work should begin this fall.

#4 MOVED: by Jim Moore, second by Sheila Gaines, to allow the Department of Corrections to install fencing on township property, at their expense, on the east side of Water Tower Drive. Motion carried.

#5 MOVED: by Sheila Gaines, second by Marvin Besteman, to appoint Herman Calkins and Trustee Mitchell to the Zoning Board of Appeals. Motion carried.

#6 MOVED: by Luanne Kooiman, second by Ryan Fountain, to allow EMS Director Gray to purchase two grill guards for the two new ambulances with the cost not to exceed two thousand five hundred fifty dollars (\$2,550.00). Motion carried.

#7 MOVED: by Sheila Gaines, second by Marvin Besteman, to hire Pam Postma as a seasonal part time employee for the golf course pro shop. Motion carried.

#8 MOVED: by Sheila Gaines, second by Kathy Noel, to approve a nine dollar (\$9.00) per hour wage for seasonal part time general laborer employee Brandon Hetrick effective August 19, 2013. Motion carried.

#9 MOVED: by Dan Mitchell, second by Sheila Gaines, to adopt Resolution 2013-11 Adopting a Fee Schedule for Cemetery Burial Sites and Services. Roll call vote all members present voted yes. RESOLUTION declared carried.

Rec Director Frasure reported that the compressor needs to be replaced in the refrigerator at the Rec Center. Chippewa County Credit Union has raised \$700.00 for the Rec Center from their “dress down days”.

#10 MOVED: by Sheila Gaines, second by Kathy Noel, to approve having the gym floors at the Recreation Center resurfaced during Fair week at a cost not to exceed two thousand dollars (\$2,000.00). Motion carried.

#11 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the 2013 Lamb Pool Lease Agreement as written. Motion carried.

#12 MOVED: by Kathy Noel second by Sheila Gaines, to adopt Resolution 2013-12 including language for Recreation and Parks Millage Proposal. Roll call vote Moore, Gaines, Kooiman, Fountain, Besteman, and Noel yes Mitchell no. Six yes one no vote RESOLUTION declared carried.

#13 MOVED: by Luanne Kooiman, second by Sheila Gaines, to adopt Resolution 2013-13 Tax Levy. Roll call vote all members present voted yes RESOLUTION declared carried.

Treasurer Kooiman discussed interest rates on investments and requested permission to invest in certificates of deposits.

#14 MOVED: by Sheila Gaines, second by Marvin Besteman, to approve investing one hundred thousand dollars (\$100,000.00) of General Fund money in a CD for twenty-four months and one hundred seventy five thousand dollars (\$175,000.00) of DPW monies in a CD for thirty-six months. Motion carried.

CORRESPONDENCE

Chippewa County Fair Board July Meeting Minutes
Michigan Townships Association July Meeting Minutes

COMMENTS

- Why are we asking for more millage monies?
- Ambulance open house is Monday, August 26, 2013 6:00 – 8:00PM.

Meeting adjourned at 8:00PM.

Sheila Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
EMPLOYEE BLUE CROSS HEALTH PLAN**

August 29, 2013

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Marvin Besteman, Trustee
Dan Mitchell, Trustee

4884 W. Curtis St.

MEMBERS ABSENT

Ryan Fountain, Trustee

Also, present Mike Hoolsema, Judy Wright, Joe Micolo, Greg Wright and Cathy Chappa.

Supervisor Moore called the special meeting to order at 5:00PM.

PUBLIC COMMENT

None

Accountant Hoolsema, after speaking with our insurance representative, Tom Armentrout, stated that Blue Cross/Blue Shield will no longer offer the Community Blue Plan for any plans that renew after January 1, 2014. We would have to convert our coverage to one of their Simply Blue Plans. Right now, our options are to (1) change our renewal date from April 1 to January 1 to keep our current plan in place through December 31, 2014 or (2) do nothing and be switched to a Simply Blue plan by Blue Cross/Blue Shield on April 1, 2014. Making an informed decision is made difficult due to the lack of information about premium costs of either renewing the current plan or choosing any of the Simply Blue plans. The "gold" Simply Blue plan most closely resembles our current plan. If, after telling BCBS that we would want to change our renewal date, we are told that the premiums for our current coverage would be a 10% or more increase we would have the option to go ahead with the renewal date change, keeping our plan for the 2014 calendar year, or continue our current plan until March 31, 2014, and convert to the SB plan on April 1, 2014. If the renewal premiums are less than 10% we will be locked into our current coverage for the new plan year of January 1 – December 31, 2014. The SB plans have a five-tier drug card instead of the three-tier one that we currently have and some of the copays are less. Premiums for the SB plans are estimated to range from a -4% to +5% of the current premiums, but these are only estimates. Actual premiums for any plan will be known 60 days before renewal. Premiums are guaranteed for twelve months.

MOVED: by Sheila Gaines, second by Kathy Noel, to change the renewal date for employee health insurance to January 1, continue with same plan but if rate increases more than 10% after January 1, 2014 we will go back to the original date of March 31, 2014. Motion carried.

The township board will involve the employees in all decision making since they will be the ones to pay all additional cost.

Meeting adjourned at 5:35PM

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 3, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Also, present Judy Wright, Ed Jenerou, Cathy Chappa, and Bill Palmer
Attendance 7

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the September 3, 2013, meeting agenda as presented. Motion carried.

#2 MOVED: by Dan Mitchell, second by Luanne Kooiman, to accept the August 19, 2013, regular meeting minutes and the August 29, 2013, special meeting minutes as written. Motion carried.

#3 MOVED: by Marvin Besteman, second by Jim Moore, to pay the following bills.

General Fund	9,461.96
Fire Fund	1,886.85
Ambulance Fund	27,059.05
Property Management Fund	159.25
Parks Fund	1,747.08
Recreation Center Fund	7,544.27
Fairgrounds Fund	4,341.79
Golf Course Fund	8,334.50
Sewer Fund	34,069.37
Water Fund	5,570.26
Police Fund	7,307.10

Grand Total \$107,481.48

Ck# 42724-42779

Motion carried.

PUBLIC COMMENTS

- Marking on Gaines Highway still has not been done.
- Storm drain issue is not completed.
- There is a lot of garbage in the area.
- Thank you for getting the bathrooms open at the fairgrounds by the Lions' trailer.

SUPERVISORS REPORT

- Payne & Dolan welcomes residents for tours of the asphalt plant for anyone who is interested.
- Canadian Race group may want to use the Kinross Race Track this weekend.
- We are in the process of requesting a market analysis on the motel.

#4 MOVED: by Sheila Gaines, second by Ryan Fountain, to allow the Canadian Race Group to use the Kinross Race Track providing they submit proper insurance and agree to the \$1.25 per person fee and contract requirements. Motion carried.

Monthly reports received from Greens Superintendent Palmer, DPW Superintendent Perkins, Fire Chief Jenerou, and Police Chief Micolo.

#5 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the purchase of fungicide mold prevention for the golf course from Residex cost not to exceed \$10,000.00. Motion carried.

#6 MOVED: by Marvin Besteman, second by Sheila Gaines, to approve the purchase of Panasonic KX-TA824 - 7730 phone system, not including installation, for the DPW Plant Office, to replace system struck by lightning, cost not to exceed (one thousand three hundred thirteen and 90/100 dollars) \$1,313.90. Motion carried.

#7 MOVED: by Sheila Gaines, second by Ryan Fountain, to allow the Fire Chief Jenerou to purchase a new computer from Penny Wise PC, cost not to exceed nine hundred dollars (\$900.00). Motion carried.

#8 MOVED: by Kathy Noel, second by Dan Mitchell, to approve the purchase of two NST W/Grip 1.5" fire hoses and one 2.5" fire hose for the Fire Department from Heiman cost not exceed two thousand four hundred sixty nine dollars (\$2,469.00). Motion carried.

CORRESPONDENCE

Debra Suggitt Asphalt Plant on Wilson Road

BOARD MEMBER COMMENTS

- Trustee Fountain-received compliments regarding the bathrooms by the Lions' trailer being open.
- Trustee Besteman-the fair went well this year.
- Clerk Gaines- apologized for not making it to the Ambulance Department's Open House
- Treasurer Kooiman- the Ambulance Department Open House was very nice and the building looks terrific.
- Trustee Mitchell-I was glad to see the steak fry back this year at the fair.
- Supervisor Moore apologized for not attending the open house. Road repair on Water Tower at M-80 should be completed by the end of the week.

Meeting adjourned at 7:30PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Police Special Assessment Public Hearing**

September 4, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Marvin Besteman, Trustee

Also, present Chief Micolo, Officer Smith, Police Board members Sare, McMahon, Aston, and Calkins.

Attendance None

Supervisor Moore opened the Public Hearing at 7:00PM.

Chief Micolo conducted a power point presentation regarding the Police Department.

Millage Rate remains the same since 2010 at 9.25. The amount of money collected in 2013-2014 is \$163,589.00 and is projected to collect \$163,683.00 in the 2014-2015 budget year. The highest millage rate was in 2002-2003 at 9.62 collecting \$200,287.00. Total revenue and expenditures for 2013-2014 is \$257,808.00 with \$163,683.00 from the special assessment millage the remaining income comes from "other" sources such as the airport. The Department continues to employ one full time Police Chief, one full time Officer, four part time Officers and one Tribal Officer funded by Sault Tribe. Part time secretary, four auxiliary Officers who are receiving minimal pay. The Department also has a five member police board who are volunteers receiving no pay. According to documentation the Department has investigated more criminal activity this summer mainly D.U.I. and domestic cases.

A reminder to everyone that Department has "vacation property checks" for residents leaving the area. Call the Department for more information.

The Department is considering replacing one vehicle this budget year and may need to use some retained earnings.

There were no public comments and no letters received in favor of or against the millage request.

Supervisor Moore closed the Public Hearing at 9:00PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 16, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marv Besteman, Trustee
Kathy Noel, Trustee
Ryan Fountain, Trustee

MEMBERS ABSENT

Dan Mitchell, Trustee

Also, present Mike Hoolsema, Deedee Frasure, Fred McClendon, Norm Perkins, Rick Bernhardt and Joe Micolo.

Attendance 13

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the September 16, 2013, meeting agenda with addition of the audit report. Motion carried.

#2 MOVED: by Kathy Noel, second by Luanne Kooiman, to accept the September 3, 2013, regular meeting minutes, and the September 4, 2013, special meeting minutes as written.

#3 MOVED: by Luanne Kooiman, second by Ryan Fountain, to pay the following bills.

General Fund	13,345.28
Fire Fund	5,743.97
Ambulance Fund	44,169.92
Property Management Fund	1,836.26
Parks Fund	1,083.78
Recreation Center Fund	9,411.33
Fairgrounds Fund	6,428.37
Golf Course Fund	30,500.07
Sewer Fund	43,004.82
Water Fund	11,182.72
Garbage Fund	11,358.44
Police Fund	9,214.00

Grand Total \$187,278.96

Ck# 42780-42852

Motion carried.

LAKE MICHIGAN CPA SERVICES, PLC

Sarah Kanitz, Certified Public Accountant, provided a summary of the township audit report. She expressed that the township staff and Board are doing a good job, stating that she uses Kinross as an example to other townships. The ratio of the township's assets compared to liabilities is healthy. A complete copy of the audit report is available at the township hall or on the township's website.

#4 MOVED: by Sheila Gaines, second by Ryan Fountain, to accept the audit report as written. Motion carried.

PUBLIC COMMENTS

- No lines painted on Gaines Hwy yet.

SUPERVISORS REPORT

- The Chippewa County Road Commission is working on restriping all the roads in the county. There will not be many roads repaired this year due to the problems on Sugar Island.
- Orioles annual coat give away is scheduled for October 5, 2013 at the 4-H building on the fairgrounds.
- Cloverland Electric's public hearing regarding rate increases is coming up and will be held in Lansing for anyone wishing to attend.

Superintendent Perkins submitted a monthly report including a June 2014 retirement date. Rec Director Frasure's monthly report includes approval of 2% grant applications.

The DPW Advisory Meeting Minutes were reviewed including a letter from Chair Bernhardt requesting a joint meeting with the Board to discuss several issues pertaining to the DPW.

A special meeting of the DPW Advisory Committee and Township Board is scheduled for Friday, October 4, 2013 at 5:00PM here at the township hall.

#5 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the 2% funding request application for the Kinross Recreation Center After School Programming. Motion carried.

#6 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the Long Term 2% funding request application for continued operation of the Kinross Recreation Center. Motion carried.

#7 MOVED: by Luanne Kooiman, second by Kathy Noel, to rescind motion to invest one hundred seventy five thousand dollars (\$175,000.00) of DPW monies. Motion carried.

#8 MOVED: by Luanne Kooiman, second by Sheila Gaines, to approve investing two hundred seven thousand five hundred dollars (\$207,500.00) for a three year term with Soo Co Op Credit Union at 1% interest. Motion carried.

#9 MOVED: by Jim Moore, second by Kathy Noel, to adopt Resolution 2013-3 Police Protection Confirmation of Special Assessment Roll, LIEN, Payment and Collection of Special Assessment. Roll call vote all members present voted yes RESOLUTION declared carried.

#10 MOVED: by Jim Moore, second by Kathy Noel, to adopt Budget Adjustment Resolution 2013-14 roll call vote all members present voted yes. RESOLUTION declared carried.

#11 MOVED: by Kathy Noel, second by Ryan Fountain, to authorize the Supervisor and Clerk to sign the S2 Grant documents. Motion carried.

#12 MOVED: by Sheila Gaines, second by Kathy Noel, to write off thirty-six ambulance runs in the amount of twenty six thousand four hundred forty one dollars and fifty eight cents (\$26,441.58). Thirty one runs are past statute, two are from bankruptcy, one is deceased and one is a fire dept employee. Motion carried.

#13 MOVED: by Ryan Fountain, second by Kathy Noel, to approve the Chippewa County Fair Board and Kinross Charter Township's Memorandum of Understanding with one correction and one addition to section III. Motion carried.

BOARD COMMENTS

- Trustee Fountain-Lions Club meeting on September 26, 7:00PM at Clyde's to discuss snowmobile racing again this year. Also, toured the asphalt plant and had a lot of questions answered.
- Treasurer Kooiman- Requested a market analysis of the motel. Also requesting quotes to tear down the building.
- Trustee Kathy Noel- There were electrical issues during fair time that need to be addressed.
- Supervisor Moore- It is unfortunate that we already had damage to the newly remodeled bathrooms including vandalism. If anyone sees activity at on the grounds please report it.

CORRESPONDENCE

Jeanine LaCrosse Camp Host Letter of Interest

Meeting adjourned at 8:10PM.

Sheila M. Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Board and DPW Advisory Committee
Superintendent Perkins Retirement and other
Issues Regarding the Water & Sewer Department**

October 4, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James R. Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Kathy Noel, Trustee
Ryan Fountain, Trustee

Also, present Deputy Supervisor McClendon, DPW Advisory Committee Members Bernhardt, Petitpas, Sare and Gaines.

Discussion held regarding the R.J. Wallis School property that was recently sold. The Township has a lease on 4.45 acres of property and an easement. The easements with the school and the state could be lost if not used for the intended purpose. The township needs to decide if the property will be used for the intended purpose of building a road and if not the money invested will be lost.

DPW Superintendent Perkins will be retiring in June. A replacement will be needed for his position and they will need a B license.

In order to qualify for the Storm Water Asset Management Waste Water (SAW) grant and the Green Funds in the State Revolving Fund we need to identify how much Capital Improvement Reserves will be needed and the minimum for Emergency Reserves as well as the max available for debt service.

Discussion held regarding the Edward D Jones accounts.

A letter will be sent to the Tribe requesting an easement at Duke Lake.

Meeting adjourned at 6:20PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 7, 2013

4884 W. Curtis St.

MEMBER PRESENT

James Moore, Supervisor
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Dan Mitchell, Trustee
Ryan Fountain, Trustee

MEMBERS ABSENT

Sheila Gaines, Clerk

Also, present Fred McClendon and Ed Jenerou.
Attendance 17

Supervisor Moore called the meeting to order at 7:01PM. Trustee Mitchell led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Dan Mitchell, to approve the October 7, 2013, meeting agenda as presented. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Marvin Besteman, to accept the September 16, 2013, regular meeting minutes as presented. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Ryan Fountain, to pay the following bills.

General Fund	13,134.15
Fire Fund	1,146.23
Ambulance Fund	40,433.46
Property Management	14,000.61
Parks Fund	1,879.49
Recreation Center Fund	6,487.94
Fairgrounds Fund	4,593.48
Golf Course Fund	18,793.34
Sewer Fund	61,438.74
Water Fund	11,380.80
Garbage Fund	11,339.35
Police Fund	8,001.42

Grand Total \$192,629.01

Ck# 42853-42947

Motion carried.

Chippewa County Fair Manger Mike Schmidt reported that the 2013 Fair went good considering the weather. The grounds looked better then they have in twenty-five years. The Fair Board is applying for a grant to build a new 24' by 80' poultry building that will be parallel to the rabbit barn. They plan to keep the roof from the old poultry barn to build a pavilion for people to get out of the weather.

PUBLIC COMMENTS

- Kudos to the Ambulance Department they are very professional and courteous.
- Paving scheduled for this year will be put on hold until next year.
- Kinross Road and Mac Trail will be done this year.
- MDOT will be paying for some improvements and striping on a portion of Gaines Highway when I-75 is closed for culvert replacement.

#4 MOVED: by Kathy Noel, second by Dan Mitchell, to submit a letter to the Tribe regarding easement and authorize Supervisor to sign. Motion carried.

#5 MOVED: by Marvin Besteman, second by Kathy Noel, to approve appointment of Brian Myers to the Fire Department. Motion carried.

#6 MOVED: by Kathy Noel, second by Dan Mitchell, to deny Payne and Dolan's request to rezone property heavy industrial. Motion carried with two no votes.

#7 MOVED: by Luanne Kooiman, second by Dan Mitchell, to direct the Planning Commission to amend the Zoning Ordinance to include asphalt plants as a special use where quarrying is allowed and allow Payne and Dolan to proceed with asphalt plant facilities while township amends zoning ordinance. Motion carried.

#8 MOVED: by Ryan Fountain, second by Kathy Noel, to allow the Kinross Police Department to purchase batteries for AED Units. Motion carried.

#9 MOVED: Kathy Noel, second by Dan Mitchell, to allow the Kinross Police Department to purchase a television and wall mount. Motion carried.

#10 MOVED: by Dan Mitchell, second by Ryan Fountain, to approve transfer of money from Retained Earnings to purchase two Alco-Sensor III Portable Breath units for the Police Department. Motion carried.

#11 MOVED: by Luanne Kooiman, second by Kathy Noel, to approve forwarding delinquent water bills to the county as a lien on tax bills. Motion carried.

#12 MOVED: by Dan Mitchell, second by Ryan Fountain, to approve Public Hearing for Truth in Taxation Oct 22, 2013, and post on the website and face book page. Motion carried.

#13 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the purchase a four terabyte back-up system from Lighthouse cost of \$684.00 for the General Office. Motion carried.

Monthly report received from Police Chief Joe Micolo. Accountant Hoolsema submitted information regarding investments. Planning Commission and Police Board meeting minutes were reviewed.

CORRESPONDENCE

Cloverland Electric Notice of Hearing
MTA August Meeting Minutes
CCFB Monthly Meeting Minutes
Jeanine LaCrosse RV Park Host Interest

Meeting adjourned at 7:50PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 21, 2013

4884 W. Curtis St.

MEMBERS PRESENT

Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Ryan Fountain, Trustee
Kathy Noel, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

James Moore, Supervisor

Also, present Fred McClendon, Mike Hoolsema, Bill Palmer, Renee Gray and Joe Micolo.
Attendance 9

In the absence of Supervisor Moore, Clerk Gaines called the meeting to order at 7:00PM. Trustee Mitchell led the Pledge of Allegiance.

#1 MOVED: by Luanne Kooiman, second by Marvin Besteman, to appoint Trustee Noel chair person for the meeting in the absence of the Supervisor. Motion carried.

#2 MOVED: by Marvin Besteman, second by Dan Mitchell, to approve the October 21, 2013, meeting agenda as presented. Motion carried.

#3 MOVED: by Dan Mitchell, second by Ryan Fountain, to accept the October 7, 2013, regular meeting minutes, and the October 4, 2013, special meeting minutes as written. Motion carried.

#4 MOVED: by Luanne Kooiman, second by Dan Mitchell, to pay the following bills.

General Fund	13,007.01
Fire Fund	2,133.82
Ambulance Fund	40,013.93
Property Management Fund	642.01
Drug Forfeiture Fund	307.96
Parks Fund	182.81
Recreation Center Fund	3,918.93
Fairgrounds Fund	997.17
Golf Course Fund	8,379.59
Sewer Fund	35,810.66
Water Fund	9,457.56
Garbage Fund	.89
Police Fund	10,739.59

Grand Total \$125,591.93

Ck#42948-43001

Motion carried.

PUBLIC COMMENTS

- Comments received regarding the township finances, storm drains and the October 22, 2013, Public Hearing.

Board received monthly reports from Golf Course Superintendent Palmer, Rec Director Frasure and action items from EMS Director Gray.

#5 MOVED: by Sheila Gaines, second by Ryan Fountain, to approve reclassifying Karl Boubouliex from part time EMT to part time Paramedic effective October 15, 2013. Motion carried.

#6 MOVED: by Sheila Gaines, second by Dan Mitchell, to hire Christian E. Anton part time Paramedic for the EMS Department.

#7 MOVED: by Sheila Gaines, second by Luanne Kooiman, to allow EMS Director Gray to trade in the 2006 Chevy (old rig #3) and the 2007 Ford (old rig #1) for one 2003 Ford 7.3 liter diesel ambulance from MI First Responder. Motion carried.

#8 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the Planning Commissions Special Land Use Application as submitted. Motion carried.

Recreation Committee Chair discussed the Rec Committee's support of the Lions Club to have snowmobile racing in February and the possibility of an ice rink that was donated by the prison. The Five Year Plan is moving forward. The Kinross Lions Club will pay for and repair dug outs at the Recreation Center. Volunteers for the ice rink and other projects are needed. The Lions Club would like to have a three month lease at the fairgrounds for events.

#9 MOVED: by Ryan Fountain, second by Luanne Kooiman, to hire Jeanine LaCrosse camp host for RV East for the 2014 camping season. Motion carried.

#10 MOVED: by Dan Mitchell, second by Luanne Kooiman, to adopt the Golf Course By-Laws with additions of "*all correspondence and meeting minutes shall be submitted to the Township Clerk's Office within seven days (omit of its receipt) replace with following the meeting*" to section 3 last paragraph. Section 4 last sentence to state that "*notification will be submitted to the Clerk's Office for posting of all special meetings (minimum posting of 18 hours prior to scheduled meeting)*". Section 5 delete "*The secretary of the Ad Hoc committee, because of the responsibility and extensive time consuming duties associated with this position, shall be given a free annual green fee membership to the golf course*". Motion carried. *Corrected November 4, 2013*

BOARD MEMBER COMMENTS

- Clerk Gaines publicly thanked Treasurer Kooiman for purchasing and donating letters for the portable marquee.
- Public Hearing reminder on the Park & Rec millage request.
- Trustee Noel stated that the Dash Board on the website was excellent and very easy to understand. Thank you to Mike Hoolsema and Judy Wright for the update.

CORRESPONDENCE

MTA Chapter Meeting Minutes

CCFB Meeting Minutes

Meeting adjourned at 7:40PM.

Sheila Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
NOTICE OF PROPOSED AMENDED MILLAGE REQUEST
PUBLIC HEARING
AND TRUTH IN TAXATION**

October 22, 2013

4884 W. Cutis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Also, present Sheriff Bitner, Holly Henderson and Clayton Hufnagel.
Attendance 10

Supervisor Moore called the Public Hearing to order at 7:00PM.

PUBLIC COMMENTS

- Why should I pay for the golf course they should be self-sufficient.
- I do not go to the Rec Center or Duke Lake.
- The taxpayers should not have to pay for the Rec Center.
- How much does the tribe contribute for services?
- It is mainly tribal families using the Rec Center.
- If the millage passes will be money in addition to what the general fund gives them now or will the millage, reduce the amount of money needed to operate?

Undersheriff Bitner- The Chippewa County Sheriff's Office is proposing a .55 mill in an effort to provide protection and security to all citizens in and around schools.

Holly Henderson-Animal Shelter is proposing a .10 mill request to help keep Chippewa County a NO-KILL Shelter.

Clayton Hufnagel- representing the Superior District Library who is requesting a .5 mill. The Superior District Library includes Brevort Township, Engadine Library, Les Cheneaux Library, Pickford and Rudyard Schools Library. If passed this millage will continue to provide our communities with a safe place to access resources and information.

No additional comments received the Public Hearing closed at 7:50PM.

MOVED: by Luanne Kooiman, second by Marvin Besteman, to adopt the Amended Tax Levy Resolution #2013-15. Roll call vote all members present voted yes. RESOLUTION declared carried.

No comments or letters in favor of or opposed to the millage request.

Meeting adjourned at 7:55PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

November 4, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Also, present Ed Jenerou, Mike Hoolsema and David Scott.
Attendance 7

Supervisor Moore called the meeting to order at 7:00PM. Trustee Mitchell led the Pledge of Allegiance.

#1 MOVED: by Luanne Kooiman, second by Kathy Noel, to approve the November 4, 2013, meeting agenda as written. Motion carried.

#2 MOVED: by Kathy Noel, second by Marvin Besteman, to accept the October 21, 2013, meeting minutes with correction to motion 10 *within seven days following the meeting*. Accept the October 22, 2013, special meeting minutes with correction of typo on first paragraph on page one correct spelling of “*effeir*” to *effort*. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Dan Mitchell, to pay the following bills.

General Fund	8,967.54
Fire Fund	3,729.56
Ambulance Fund	29,861.99
Parks Fund	1,061.15
Recreation Center Fund	3,478.10
Fairground Fund	1,980.04
Golf Course Fund	4,233.12
Sewer Fund	40,437.68
Water Fund	4,205.41
Police Fund	7,980.57

Total \$106,647.87

Ck#43002-43060

Motion carried.

Dave Scott from LPL Financial introduced himself and discussed ways he could help the township with investments.

PUBLIC COMMENTS

- Bond investments and staggering bonds.
- Percentage remaining in fund balances.
- Semi Ordinance
- Dollar Store

SUPERVISORS REPORT

- The township received the deed for the “old” steam plant property on M-80. It will be registered tomorrow.
- Ploegstra Road bids will be processed tomorrow at the County Road Commission.
- Recreation Center needs approval to expend funds for the Senior Meal and Christmas Party.

#4 MOVED: by Kathy Noel, second by Ryan Fountain, to allow the Rec Director to move forward with the annual Senior Meal and Children’s Christmas party. Motion carried.

Fire Chief Jenerou discussed maintenance issues at his department.

#5 MOVED: by Sheila Gaines, second by Luanne Kooiman, to adopt Resolution 2013-16 Designating Depositories. Roll call vote all members present voted yes. RESOLUTION declared carried.

#6 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the RV Park East Camp Host Contract and authorize Supervisor to sign. Motion carried.

BOARD MEMBER COMMENTS

Remember to vote tomorrow November 5, 2013.

CORRESPONDENCE

DNR Recreation Plan
State of MI Deed and Purchase Agreement for Steam Plant Property
US Coast Guard Office Staff Thank You

Meeting adjourned at 7:40PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

November 18, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Sheila Gaines, Clerk

Also, present Joe Micolò, Norm Perkins, Renee Gray, Fred McClendon, and Judy Wright.
Attendance 4.

Supervisor Moore called the meeting to order at 7:00PM. Deputy Supervisor McClendon led the Pledge of Allegiance.

#1 MOVED: by Marvin Besteman, second by Kathy Noel, to approve the November 18, 2013, meeting agenda with the deletion of Par Plan Risk Reduction Grant Application. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Ryan Fountain, to accept the November 4, 2013, meeting minutes as presented. Motion carried.

#3 MOVED: by Marvin Besteman, second by Luanne Kooiman, to pay the following bills.

General Fund	16,087.67
Fire Fund	3,103.93
Ambulance Fund	40,746.54
Property Management Fund	1,425.15
Parks Fund	133.91
Recreation Center Fund	4,673.14
Fairground Fund	1,659.90
Golf Course Fund	5,627.81
Sewer Fund	42,966.12
Water Fund	13,711.54
Garbage Fund	11,229.89
Police Fund	10,836.93

Total \$152,202.53

Ck#43061-43117

Motion carried.

PUBLIC COMMENTS

- Any idea when cell service will be restored?
- What's happening with the hotel?

SUPERVISOR'S REPORT

- Family Dollar wants to close on the land purchase by the middle of December.
- The DPW Advisory Committee has some recommendations about policies to deal with sewer backups in the future.

#4 MOVED: by Luanne Kooiman, second by Dan Mitchell, to allow Treasurer Kooiman to abstain from voting on motions concerning the sewer backup at 2 Countrywood. Motion carried with one no vote.

#5 MOVED: by Dan Mitchell, second by Kathy Noel, to reimburse Jessica McLean an amount not to exceed \$9,509.00 upon presentation of receipts for property damaged by sewage backup in the basement of 2 Countrywood. Motion carried.

#6 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the hiring of Chad Clayton as a part-time EMT for the Ambulance Department. Motion carried.

#7 MOVED: by Dan Mitchell, second by Ryan Fountain, to approve the purchase of materials for the extension of a water main to Gaines Highway, at a cost not to exceed \$67,000.00, as recommended by the DPW Advisory Committee. Motion carried.

#8 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the dates of February 22-23, 2013, for the Great Lakes Sled Dog Association to hold their race, as recommended by the Recreation Committee. Motion carried.

#9 MOVED: by Luanne Kooiman, second by Dan Mitchell, to approve Resolution #2013-17 Investment Portfolio Transfer. Roll call vote all members present voted yes. RESOLUTION declared carried.

#10 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the Resolution Authorizing the SAW Grant Agreement. Roll call vote all members present voted yes. RESOLUTION declared carried.

#11 MOVED: by Kathy Noel, second by Marvin Besteman, to approve the 2014 RV Park West Camp Host Agreement between Clark R. Armentrout and the Township. Motion carried.

PUBLIC COMMENT

- The Golf Course Committee is investigating changing some of the prepaid Greens Fees for the upcoming season.
- Some maintenance will need to be done on the equipment in advance of the new season at the golf course.

BOARD MEMBER COMMENTS

- The Recreation Committee is exploring the possibility of grooming a cross-country ski trail on the golf course.
- The Fire Department will be seeking Board approval of a grant application in the near future.
- The Treasurer's office has received more information about possibly accepting credit cards for all payments made to the Township.

Monthly reports received from Police Chief Joe Micolo and Rec Center Director Frasure. DPW Advisory Committee, Planning Commission, Golf Course Advisory Committee, Recreation Committee, and Police Board meeting minutes were reviewed.

Meeting adjourned at 7:50PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

Minutes taken and typed by Dep. Clerk Judy Wright

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 2, 2013

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Attendance 5

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Dan Mitchell, to approve the December 2, 2013, meeting agenda. Motion carried.

#2 MOVED: by Marvin Besteman, second by Kathy Noel, to approve the November 18, 2013, meeting minutes as presented. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Dan Mitchell, to pay the following bills.

General Fund	12,261.41
Fire Fund	758.13
Ambulance Fund	27,974.12
Property Management Fund	136.43
Parks Fund	64.70
Recreation Center Fund	6,174.68
Fairgrounds Fund	575.54
Golf Course Fund	2,677.25
Sewer Fund	80,144.45
Water Fund	6,670.81
Police Fund	9,221.84

Grand Total \$146,659.36

Ck# 43118-43177

Motion carried.

COMMENTS

- The condition of Gaines Highway is terrible.

SUPERVISORS REPORT

- Part time General Laborer Rick Armentrout has been hired by the DPW as a temporary laborer in place of Todd Godfrey who has been moved up to temporary Maintenance position.

#4 MOVED: by Sheila Gaines, second by Marvin Besteman, to approve hiring Rick Armentrout temporary laborer for the Department of Public Works at eleven dollars per hour (\$11.00) retroactive to November 25, 2013.

- Assessor Kauer submitted a land division requesting approval. The property is being sold and is on time restraints.

#5 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve Paul Besteman, Mike Besteman and Dianne Bouwma land division Resolutions for parcel 17-008-069-018-00 located at 11453 W. Thompson Road, Rudyard, MI 49780. Roll call vote all members present voted yes. RESOLUTION declared carried.

- Sault Tribe has donated \$2,295.00 to purchase gifts for delivery by Santa on December 7, 2013.
- The Rec Center also received 2% monies in the amount of \$5,000.00 from Sault Tribe for the After School Program.
- Senior Dinner is scheduled for December 12, 2013, at 12:30PM.
- Met with the Union's representatives today regarding health insurance.
- Prison Liaison meeting is scheduled for December 10, 2013, at 10:00am over at URF. The public is welcome and encouraged to attend.

#6 MOVED: by Kathy Noel, second by Ryan Fountain, to write a letter of support for the Assistance to Firefighters Grant application and authorize Supervisor to sign. Motion carried.

#7 MOVED: by Sheila Gaines, second by Kathy Noel, to adopt Resolution 2013-18 Michigan Township Participating Plan Risk Reduction Grant Program for the EMS Department. Roll call vote all members present voted yes. RESOLUTION declared carried.

#8 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve the hiring of Jessica Ladd and Seth Nowak part time EMT Basics for the EMS Department. Motion carried.

#9 MOVED: by Sheila Gaines, second by Marvin Besteman, to approve a \$50.00 increase on annual greens fees as recommended by the Golf Course Committee and authorize letters to be mailed. Motion carried.

#10 MOVED: by Kathy Noel, second by Sheila Gaines, to adopt Resolution 2013-19 Budget Adjustment Resolution. Roll call vote all members present voted yes. RESOLUTION declared carried.

#11 MOVED: by Kathy Noel, second by Dan Mitchell, to adopt Property Sale Resolution 2013-20 on property located at 4947 W. M-80 to Family Dollar. Motion carried.

#12 MOVED: by Sheila Gaines, second by Ryan Fountain, to authorize Smith & Company to advertise for six months the township's motel with a minimum bid request seventy five thousand dollars (\$75,000.00). Motion carried with one no vote.

Chief of Police Micolo submitted one bid for the replacement of exterior door in the Police Office. Action tabled pending an additional bid.

Golf Course Committee Meeting minutes received.

BOARD COMMENTS

- Clerk Gaines thanked the Golf Course Committee for their hard work and dedication.
- Treasurer Kooiman stated that the tax bills were mailed. There is a new law for tax breaks to Veterans who are 100% disabled or unemployable due to service related disability. Anyone who is, or knows of anyone, that is qualified should contact the township Assessor.
- Trustee Mitchell stated he attended the memorial service for prior trustee Brenda Case.

Meeting adjourned at 8:00PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING
REC PLAN UPDATE PUBLIC HEARING**

December 16, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Ryan Fountain, Trustee

Also, present Mike Hoolsema and Joe Micolò.
Attendance 4

Supervisor Moore called the meeting to order at 7:05Pm and led the Pledge of Allegiance.

#1 MOVED: by Dan Mitchell, second by Luanne Kooiman, to approve the December 16, 2013, meeting agenda as presented. Motion carried.

#2 MOVED: by Marvin Besteman, second by Luanne Kooiman, to accept the December 2, 2013, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Dan Mitchell, to pay the following bills.

General Fund	13,449.87
Fire Fund	4,190.68
Ambulance Fund	42,835.81
Property Management	1,380.44
Parks Fund	39.26
Recreation Center Fund	5,758.80
Fairgrounds Fund	684.35
Golf Course Fund	3,763.02
Sewer Fund	45,571.90
Water Fund	11,911.40
Garbage Fund	11,184.06
Police Fund	11,758.51

Grand Total \$152,528.10

Ck# 43178-43247

Motion carried.

Supervisor Moore opened the **PUBLIC HEARING** at 7:06PM. The Five Year Updated Recreation Plan will include bike paths.

Trustee Noel arrived at 8:15pm.

PUBLIC COMMENTS

- Some of the sidewalks referred to in the Rec Plan maybe on private property.
- There could be legalities in taking over the maintenance of sidewalks.
- Police Department is moving the entry door to their storage room.
- Personnel Committee is waiting for Superintendent Perkins to notify the Clerk of date and time that is convenient for him and Brian Masterson to meet regarding Norm's replacement.

The Road Commission has requested to close off the parking to the front entrance of the Post Office.

#4 MOVED: by Dan Mitchell, second by Kathy Noel, to deny request from Chippewa County Road Commission to request the State close parking area in front of the Post Office. Motion carried.

Supervisor Moore scheduled a budget workshop for Monday, December 23, 2013, at 4:30PM.

#5 MOVED: by Sheila Gaines, second by Luanne Kooiman, to appoint Barbara Hampton to the Planning Commission through May 2015. Motion carried.

Monthly meeting minutes received from the Police Board, Planning Commission and Rec Committee.

Discussion held regarding Smith & Company's Exclusive Right to Sell Contract specifically items 4, 12, 13, and 23.

#6 MOVED: by Sheila Gaines, second by Luanne Kooiman, to rescind Motion #12 of the December 2, 2013, meeting authorizing Smith & Company to advertise for six months, the township's motel with a minimum bid request of seventy-five thousand dollars. Motion carried.

#7 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve Smith & Company exclusive right to sell township's motel for 12 months. Motion carried.

Letter dated December 4, 2013, received from Rudyard Township regarding the mutual aid between Kinross Township and Rudyard Township was discussed. Apparently, Rudyard has over looked billing Kinross for 2009-2012. Supervisor Moore will contact Rudyard Supervisor Kathy Gaylor and request they send invoice for the years that are missing.

COMMENTS

- Trustee Noel- Senior Dinner went excellent.
- Treasurer Kooiman- Nine disabled Vets in Kinross have been approved for refunds of their 2013 Summer & Winter Tax bills.
- Clerk Gaines- several phone calls were received thanking the Rec Director for the terrific meal, fruit baskets, and entertainment.
- Supervisor Moore- Everyone seemed to enjoy the Parade of Lights sponsored by the Kinross Recreation Center.

No additional comments received regarding the Rec Plan update. The Clerk did not receive any mail or calls for or against the Rec Plan update. Supervisor Moore closed the Public Hearing at 7:55PM.

#8 MOVED: by Marvin Besteman, second by Kathy Noel, to adopt the Recreation Plan Update Resolution 2013-23. Roll call vote all present voted yes. RESOLUTION declared carried.

Meeting adjourned at 8:00PM.

Sheila M. Gaines, Clerk

Jim Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGET WORKSHOP**

December 23, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Ryan Fountain, Trustee

Also, present Mike Hoolsema, Renee Gray and Ed Jenerou.

Supervisor Moore called the special budget workshop meeting to order at 4:30PM.

Treasurer Kooiman stated that the current amount of property taxes that would be collected will be reduced due to the Disabled Veteran Exemption form Property Taxes as well as the Personal Property tax exemption. **Correct 1/6/14 to include "as well as personal property tax exception"** Currently the township has received nine affidavits.

Board reviewed the Ambulance Fund budget with EMS Director Gray. EMS Director Gray reported that run volume is down for 2013. She is requesting a 3% cost of living increase for all EMS employees. Renee also asks that the Board consider a policy for hardship cases. The Ambulance Department is seeking forty five thousand dollars (\$45,000.) from the General Fund.

Ed Jenerou Fire Chief presented his 2014-2015 budget requesting fifty two thousand dollars (\$52,000.) from the General Fund for operations of the Fire Department. Discussion was held regarding the Mutual Aid Agreement with Rudyard Township. The Clerk's Department will copy the agreement for Ed and the Board members to review.

Public Improvement Fund reviewed. Total revenue and expenditures for this fund is thirty three thousand dollars.

The Drug Forfeiture Fund still has a balance of four hundred fifty dollars. Supervisor Moore will remind the Police Department to use this money so the fund can show a zero balance and can be closed.

Garbage Collection Fund reviewed. Total revenue and expenditures \$155,725.00.

An additional budget workshop meeting was scheduled for 4:30PM on January 13, 2014.

Meeting adjourned at 6:05PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Police Special Assessment Public Hearing**

September 4, 2013

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Ryan Fountain, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Marvin Besteman, Trustee

Also, present Chief Micolo, Officer Smith, Police Board members Sare, McMahon, Aston, and Calkins.

Attendance None

Supervisor Moore opened the Public Hearing at 7:00PM.

Chief Micolo conducted a power point presentation regarding the Police Department.

Millage Rate remains the same since 2010 at 9.25. The amount of money collected in 2013-2014 is \$163,589.00 and is projected to collect \$163,683.00 in the 2014-2015 budget year. The highest millage rate was in 2002-2003 at 9.62 collecting \$200,287.00. Total revenue and expenditures for 2013-2014 is \$257,808.00 with \$163,683.00 from the special assessment millage the remaining income comes from "other" sources such as the airport. The Department continues to employ one full time Police Chief, one full time Officer, four part time Officers and one Tribal Officer funded by Sault Tribe. Part time secretary, four auxiliary Officers who are receiving minimal pay. The Department also has a five member police board who are volunteers receiving no pay. According to documentation the Department has investigated more criminal activity this summer mainly D.U.I. and domestic cases.

A reminder to everyone that Department has "vacation property checks" for residents leaving the area. Call the Department for more information.

The Department is considering replacing one vehicle this budget year and may need to use some retained earnings.

There were no public comments and no letters received in favor of or against the millage request.

Supervisor Moore closed the Public Hearing at 9:00PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor



**Kinross District
Police
Department**

Annual Meeting September 4, 2013

Kinross District Police Board

- Shawn Aston 3/89
- Mike Brown 3/08
- Herman Calkins 2/13
- Pat McMahon 2/13
- Carla Sare 7/13

Kinross District Police Department

Our Department employs a full time Chief of Police, one full time officer, four part time officers and a part time secretary.

- Chief Joe Micolo
- Officer Kent Wallace
- Officer Daryl Meyette
- Officer Mitchell Smith
- Officer Paul Eagle
- Officer Mike Parish
- Brenda Curtis

Kinross District Police Auxiliary

- Gary Grabendike 2/1994
- Jeff Clark 8/2007
- Bruce Mcleod 10/11
- Dave Hall 12/12

Sault Tribe Law Enforcement

Officer Ryan Lubben & Lux are assigned to our office and work in conjunction with our department.

Department Fleet



Time

	2010	2011	2012	2013
				Jan-Jul
Traffic Patrol	1,695	1,564.5	1,739	966.5
Criminal Complaints	962	938	853	377.5
Non-Criminal Complaints	1,258.5	1,227	1,172	505.5
Court/Prosecutor's Office	202.5	165	148	64
Report Time	1,146	1,093	1,086.5	486.5
Administrative/Training Time	1,776	1,624	1,529.5	706.5
TOTAL HOURS	7,040	6,611.5	6,528	3,106.5

Incidents

	2010	2011	2012	2013
				Jan-Jul
Criminal Complaints (MICR)	354	328	347	138
Non-Criminal Complaints	882	823	817	346
Accidents Investigated	15	18	21	27
TOTAL COMPLAINTS	1,251	1,169	1,185	511

Patrol

	2010	2011	2012	2013
				Jan-Jul
Property Inspections	1,973	1,732	2,258	958
Liquor Inspections	94	88	90	49
Motorist Assists	22	18	43	29
Subjects Investigated	2,563	2,450	2,162	873
Traffic Stops	499	357	446	202
Verbal Warnings	395	283	367	163
Traffic Citations	187	129	129	50
Criminal Arrests	105	90	77	38

Transportation

	2010	2011	2012	2013
				Jan-Jul
Miles Driven	24,903	21,945	25,371	12,153

- ### Department Programs
- Bicycle Safety and Registration
 - Community Safety Meetings with Sault Tribe Housing
 - Seat Belt and Drunk Driving Enforcement
 - Vacation Property Checks
 - College Internship and Ride A Long

- ### Collaborative Efforts
- Diane Pepler Shelter
 - Local Training Consortium
 - Child and Infant Death Review

Special Assessment History

Budget Year	Millage Rate	Taxable	Collection
2014/2015	9.25	17,695,428	163,683
2013/2014	9.25	17,685,397	163,589
2012/2013	9.25	18,393,607	170,140
2011/2012	9.25	18,406,306	170,258
2010/2011	9.25	19,393,708	179,391
2009/2010	8.94	19,249,686	172,092
2008/2009	8.94	19,181,036	171,478
2007/2008	8.94	19,302,879	172,568
2006/2007	8.94	18,697,816	167,158
2005/2006	8.94	17,956,254	160,529
2004/2005	8.94	17,622,024	157,541
2003/2004	7.98	17,086,340	136,346
2002/2003	9.629	20,834,506	200,287
2001/2002	7.9	20,455,614	161,383
2000/2001	8.1779	20,774,492	169,888

Grant Funding

Federal Grants		State Grants	
2000/2001	\$19,167.00	2000/2001	\$10,092.00
2001/2002	\$ 1,067.39	2001/2002	\$ 9,336.98
2002/2003	\$ -0-	2002/2003	\$35,349.97
2003/2004	\$44,973.64	2003/2004	\$ 3,927.98
2004/2005	\$25,197.00	2004/2005	\$ 5,288.00
2005/2006	\$ -0-	2005/2006	\$ 8,634.17
2006/2007	\$ 600.00	2006/2007	\$19,414.00
2007/2008	\$ -0-	2007/2008	\$ 5,840.35
2008/2009	\$ -0-	2008/2009	\$ 6,203.00
2009/2010	\$ -0-	2009/2010	\$ 5,604.00
2010/2011	\$ -0-	2010/2011	\$ 9,062.00
2011/2012	\$ -0-	2011/2012	\$ 7,233.00
2012/2013	\$ -0-	2012/2013	\$ 7,381.00

Revenue

	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
Special Assessment				Current	Proposed
Collections	141,554	147,709	139,033	163,589	163,683
Delinquent	23,282	24,732	22,507	0	0
Other	35,000	35,000	35,000	35,000	35,000
Total	199,836	207,440	196,539	198,589	198,683
Federal Grants	0	0	0	0	0
State Grants	6,592	4,492	4,681	2,500	2,500
Training	296	565	500	300	300
Liquor Law Share	2,174	2,176	2,201	2,150	2,150
Total	9,062	7,233	7,381	4,950	4,950
Charges For Services					
Police Services Rendered	0	81	39	200	200
Police Report Charges	33	69	47	200	200
Total	33	150	86	400	400

Revenue Continued

	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
Interest				Current	Proposed
Ordnance Fines	1,259	468	490	2,000	2,000
Interest checking	6,396	6,189	4,777	5,500	4,000
Interest-savings	0	0	0	0	0
Total	6,396	6,189	4,777	5,500	4,000
Other Revenue					
Sale of Fixed Assets	1,007	0	0	0	0
Donations—Public Sources	0	0	0	0	0
Donations—Private Sources	0	0	0	0	0
Vandalism Reward Fund	0	0	0	0	0
Total	0	0	0	0	0
Reimbursements					
Reimbursements	30,910	30,278	29,551	31,600	39,095
Gain/Loss on Investments	768	4,008	1,656		
Other Financing Sources					
Other Financing Sources	0	0	0	12,588	8,680
TOTAL REVENUE	249,271	255,768	240,480	255,627	257,808

Expenses

	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
Salaries and Wages (payroll)				Current	Proposed
Payroll	130,943	123,214	96,030	99,310	101,550
Payroll-part time	0	6,066	23,951	28,000	29,828
Payroll-auxiliary	3,810	5,814	4,920	5,000	5,000
Payroll-clerical	18,798	18,511	19,033	19,650	11,985
Overtime	7,957	5,406	5,824	5,000	5,000
Wages-Other Workers	0	0	56		0
Fringe Reimbursement	981	1,132	1,084	1,210	1,230
Liquor Law Enforcement	2,179	2,183	2,203	2,150	2,150
Total	164,668	162,326	153,102	160,320	156,743
Personnel Services (fringes)					
Health Insurance	29,499	34,711	33,180	37,000	41,238
Insurance	4,440	0	0	0	0
Prescription Reimbursement	0	0	0	0	0
Life Insurance	142	153	134	135	135
Pension	6,666	6,272	4,710	5,050	4,950
F.I.C.A.	12,668	12,130	11,362	12,265	12,789
Total	53,415	53,266	49,386	54,450	59,112

Expenses Continued

	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
Supplies				Current	Proposed
Clerical	852	666	1,245	1,000	1,000
Books/Brochures	0	0	0	100	50
Small Equipment	244	20	2,451	300	300
Gasoline	6,487	8,067	8,729	7,000	8,000
Operating	168	11	0	200	200
Police Gear	577	1319	0	400	300
Police Equipment—Vehicle	111	74	0	100	100
Ammo	204	348	0	300	500
Radio	0	0	0	200	200
Photos	0	0	15	100	50
Uniforms	584	652	1,391	1000	1,000
Miscellaneous	74	124	43	100	100
Medical	0	17	100	50	50
Total	9,301	11,300	13,974	10,850	11,850

Expenses Continued

Maintenance	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
				Current	Proposed
Equipment	255	0	2,610	200	200
Radio	118	72	98	150	150
Fire Extinguisher	0	47	47	70	70
Vehicle	1,159	2,411	1,747	2,500	2,500
Total	1,532	2,530	4,503	2,920	2,920

Expenses Continued

Other Services and Charges	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
FSG Contractual	2,235	2,235	2,235	2,400	2,682
LIEN Fees	692	99	132	700	700
800 mhz Fees	1,000	1,300	1,600	1,600	1,600
Audit Fees	480	487	516	800	580
Legal Fees	349	491	453	0	0
Special Assessment Fees	467	339	210	500	400
Membership and Dues	0	0	0	0	0
Laboratory Analysis	0	25	0	100	100
Physicals	18	16	16	100	50
Vaccines	0	0	0	50	50
Laundry/Dry Cleaning	0	0	58	75	75
Medical Expenses	0	0	50	50	50
Travel Expenses	66	29	20	1,000	1,000
Education/Training	202	796	83	1,000	1,000
Misc. Charges	138	51	46	100	100
Refunds/Reimbursements	0	0	1,349	100	0
Vandalism Information	0	0	0	0	0
Prevention Programs	26	78	0	200	0
Sting Operations	0	0	0	0	0
Awards, Gifts, and Dinners	13	33	19	50	0
Total	5,687	5,979	6,786	8,825	8,387

Expenses Continued

Insurance	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
				Current	Proposed
Liability	4,796	4,658	4,658	5,000	5,000
Worker's Compensation	8,507	8,212	8,123	10,280	10,831
Total	13,302	12,870	12,781	15,280	15,831
Printing and Publishing	0	85	138	100	100
Advertising	65	140	115	100	100
Total	65	225	253	200	200
Utilities					
Phone	1,576	1,246	1,175	1,300	1,300
Cellular	0	397	1,750	1,420	1,400
Total	1,576	1,643	2,924	2,720	2,700
Rentals					
Post Office Box	60	62	64	62	65

Expenses Continued

Capital Outlay	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
				Current	Proposed
Office	0	0	0	0	0
Equipment	0	0	0	0	0
Office Equipment	0	0	0	0	0
Vehicle	0	0	0	0	0
Total	0	0	0	0	0
Contingency					
Contingency	0	0	0	0	0
Total Expenses	259,856	250,200	243,773	255,627	257,808

Revenue Summary

	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
				Current	Proposed
Special Assessment					
Collections	141,554	147,709	139,033	163,589	163,683
Delinquent	23,282	24,732	22,507	0	0
Other	35,000	35,000	35,000	35,000	35,000
Federal Grants	0	0	0	0	0
State Grants	9,062	7,233	7,381	4,950	4,950
Charges For Services	33	150	86	400	400
Ordinance Fines	1,259	468	490	2,000	2,000
Interest	5,396	6,189	4,777	5,500	4,000
Reimbursements	31,685	34,287	31,207	31,600	39,095
Other Revenue	0	0	0	12,588	8,680
TOTAL REVENUE	249,271	255,768	240,480	255,627	257,808

Expenses Summary

	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
				Current	Proposed
Salaries and Wages (payroll)	164,668	162,326	153,102	160,320	156,743
Personnel Services (fringes)	53,415	53,266	49,386	54,450	59,112
Supplies	9,301	11,300	13,974	10,850	11,850
Maintenance	1,532	2,530	4,503	2,920	2,920
Other Services and Charges	5,687	5,979	6,786	8,825	8,387
Insurance	13,302	12,870	12,781	15,280	15,831
Printing and Publishing	65	225	253	200	200
Utilities	1,576	1,643	2,924	2,720	2,700
Rentals	60	62	64	62	65
Capital Outlay	0	0	0	0	0
Contingency	0	0	0	0	0
TOTAL EXPENSES	259,856	250,200	243,773	255,627	257,808

Thank You For Your Support

**THE POLICE DEPARTMENT HAS
WORKED HARD TO BE FRUGAL
IN IT'S SPENDING AND TO KEEP
THE MILAGE RATE AT 9.25 FOR
THE 5TH YEAR IN A ROW.**

**WE ARE DEDICATED TO
PROTECTING AND SERVING THE
CITIZENS IN OUR COMMUNITY.
WE THANK YOU FOR YOUR
CONTINUED SUPPORT.**

KINROSS DISTRICT POLICE DEPARTMENT
Line Item Revenue Detail Fiscal Year 2014/2015

REVENUE

Special Assessment	9.25mills		
Collections		163,683	198,683
Delinquent		0	
Other		35,000	
Federal Grants			0
State Grants			4,950
Snowmobile Grant		2,500	
Training		300	
Liquor Law Share		2,150	
Charges For Services			400
Police Services Rendered		200	
Police Report Charges		200	
Ordinance Fines			2,000
Ordinance Fines		2,000	
Interest			4,000
Interest-Checking		4,000	
Interest- Savings		0	
Other Revenue			0
Sale of Fixed Assets		0	
Donations--Public Sources		0	
Donations--Private Sources		0	
Vandalism Reward Fund		0	
Reimbursements			39,095
Reimbursements		28,400	
Reimbursements- Health Ins.		10,695	
Other Financing Sources			8,680
Other Financing Sources		8,680	
TOTAL REVENUE			257,808

Kinross District Police Department

Line Item Expense Detail Fiscal Year 2014/2015

EXPENSES

Salaries and Wages (payroll)		156,743
Payroll	101,550	
Payroll-part time	29,828	
Payroll-auxiliary	5,000	
Payroll-clerical	11,985	
Overtime	5,000	
Fringe Reimbursement	1,230	
Liquor Law Enforcement	2,150	
Personnel Services (fringes)		59,112
Health Insurance	41,238	
Insurance	0	
Prescription Reimbursment	0	
Life Insurance	135	
Pension	4,950	
F.I.C.A.	12,789	
Supplies		11,850
Clerical	1,000	
Books/Brochures	50	
Small Equipment	300	
Gasoline	8,000	
Operating	200	
Police Gear	300	
Police Equipment--Vehicle	100	
Ammo	500	
Radio	200	
Photos	50	
Uniforms	1,000	
Miscellaneous	100	
Medical	50	
Maintenance		2,920
Equipment	200	
Radio	150	
Fire Extinguisher	70	
Vehicle	2,500	

Other Services and Charges		8,387
FSG Contractual	2,682	
LEIN Fees	700	
800 mhz Fees	1,600	
Audit Fees	580	
Special Assessment Fees	400	
Membership and Dues	0	
Laboratory Analysis	100	
Physicals	50	
Vaccines	50	
Laundry/Dry Cleaning	75	
Medical Expenses	50	
Travel Expenses	1,000	
Education/Training	1,000	
Misc. Charges	100	
Refunds/Reimbursements	0	
Prevention programs	0	
Awards, Gifts, and Dinners	0	
Insurance		15,831
Liability	5,000	
Woker's Compensation	10,831	
Printing and Publishing		200
Printing and Publishing	100	
Advertising	100	
Utilities		2,700
Phone	1,300	
Cell Modems	1,400	
Rentals Post Office Box	65	65
Capital Outlay		0
Office	0	
Equipment	0	
Office Equipment	0	
Vehicle	0	
Contingency		0
TOTAL EXPENSES		257,808