

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 2, 2018

4884 W. Curtis St.

MEMBERS PRESENT

Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Carla Sare, Trustee
Kathy Noel, Trustee
Marvin Besteman, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

James Moore, Supervisor

Also, present Renee Gray, Rick Bernhardt, and Brian Masterson. Attendance 6

Clerk Gaines called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Sheila Gaines, second by Carla Sare, to appoint Trustee Noel Chair for meeting in the absence of the Supervisor. Motion carried.

#2 MOVED: by Carla Sare, second by Sheila Gaines, to approve the January 2, 2018, meeting agenda with two additions status of the motel and one additional new employee for the EMS Department. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to approve the December 18, 2017, meeting minutes with one change on *Motion #4 should have stated that trustee Sare wanted to review closing documents prior to signing off.* Motion carried.

#4 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	9,350.67
Fire Fund	805.29
Ambulance Fund	29,461.17
Property Management Fund	93.42
Road Maintenance and Repair Fund	16,374.50
Parks Fund	147.57
Recreation Center Fund	8,022.56
Fairgrounds Fund	121.09
Golf Course Fund	3,777.90
Sewer Fund	393,284.13
Water Fund	6,425.40
Rubbish Fund	25.49
Police Fund	7,195.34

Grand Total \$475,084.53

Ck#49374-49381 & 49391-49423 Motion carried.

SUPERVISOR'S REPORT

None

PUBLIC COMMENTS

- DPW Superintendent Masterson advised that effective immediately all residents on the water system are on let run to help prevent freeze up. Brian also informed the Board that Brian Kendall requested an earlier retirement date.

#5 MOVED: by Sheila Gaines, second by Marvin Besteman, to post in house for a mechanic foreman. Motion carried.

#6 MOVED: by Sheila Gaines, second by Luanne Kooiman, to table Resolution 2018-1 pending additional information. Motion carried.

#7 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve hiring Bryan Huntley and Sean Smith for the EMS Department pending lien check, physical, and drug screening results. Motion carried.

#8 MOVED: by Kathy Noel, second by Rob Mills, to approve the WMH Transfer Agreement as written. Motion carried.

#9 MOVED: by Marvin Besteman, second by Sheila Gaines, to approve Fox Boyz Race Schedule for 2018. Motion carried.

PUBLIC COMMENTS

Trustee Sare-Steve Ball has been notified by Dollar General to tear down the motel. Demolition will begin in January. The township needs something in writing from Steve Ball with information regarding liability issues on the township. We have received nothing to date.

#10 MOVED: by Carla Sare, second by Rob Mills, to file default on Steve Ball regarding delinquent payments on motel and authorize Supervisor or Clerk to sign and submit default paperwork Motion carried with one no vote.

CORRESPONDENCE

Charter Communications- Channel Line Up Changes
Monthly Report from Chief Micolò.

Meeting adjourned at 8:00PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 16, 2018

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Rob Mills, Trustee

Also, present Brian Masterson, Brian Bensel, Brandon Hetrick, and Fire Department personnel.
Attendance 15

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Carla Sare, to approve the January 16, 2018, meeting agenda. Motion carried.

#2 MOVED: by Kathy Noel, second by Luanne Kooiman, to accept the January 2, 2018, regular meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	12,181.06
Fire Fund	3,503.70
Ambulance Fund	45,923.69
Property Management Fund	2,021.22
Parks Fund	106.11
Recreation Center Fund	6,502.79
Fairground Fund	929.90
Golf Course Fund	4,783.23
Sewer Fund	65,991.91
Water Fund	11,573.98
Rubbish Collection Fund	11,280.65
Police Fund	7,989.07

Grand Total \$172,787.31

Ck# 49382-49390 & 49427-49472

Motion carried.

SUPERVISOR'S REPORT

- Budget meetings are scheduled for January 22nd, 23rd, and 25th, 2018, at 2:00PM.
- MIRA Race at the Fairgrounds went well we received a check for five hundred and seventy five dollars. The group wants to come back next year.
- Discussion held regarding the DPW improvements.

#4 MOVED: by Kathy Noel, second by Jim Moore, to authorize DPW Superintendent Masterson to execute an extension to Oak City's contract for a period of time agreeable to him. Motion carried.

PUBLIC COMMENTS

None

#5 MOVED: by Marvin Besteman, second by Kathy Noel, to adopt Resolution 2018-1 State Grant Contract for New Voting Equipment. Roll call vote: Moore, Gaines, Kooiman, Noel, Sare, and Besteman yes; Mills absent. RESOLUTION declared carried.

#6 MOVED: by Sheila Gaines, second by Carla Sare, to move Rodney Leask from Maintenance Foreman to Lab Operator effective January 17, 2018, with the agreement that Rodney receive his license within two years. Motion carried.

#7 MOVED: by Kathy Noel, second by Sheila Gaines, to approve lease agreement between the township and the Eastern Upper Peninsula Horse Association (EUPHA) for use of the Fairgrounds on June 8-10, and June 22-24. Motion carried.

Discussion held regarding letter received from attorney about Silver Valley Development's default in land contract.

#8 MOVED: by Jim Moore, second by Kathy Noel, to allow Fire Chief Bensel purchase a 1994 KME Top Mount Pumper Fire Truck from Harbor Springs Fire Department in the amount of twenty-five thousand dollars (\$25,000.00) Motion carried.

Misunderstanding regarding monthly payroll for the Fire Department for Fire Chief.

#9 MOVED: by Jim Moore, second by Marvin Besteman, to not pay additional pay to the Fire Chief. Motion carried.

#10 MOVED: by Jim Moore, second by Sheila Gaines, to adopt Resolution 2018-2 designating School of Choice Week January 21-27. Roll call vote: Moore, Gaines, Kooiman, Besteman, Noel, Sare, yes; Mills absent. RESOLUTION declared carried.

#11 MOVED: by Jim Moore, second by Sheila Gaines, to move Sam Brown to the Mechanic's position. Motion carried.

#12 MOVED: by Jim Moore, second by Sheila Gaines, to post in house for a Maintenance Foreman and one maintenance position. Motion carried.

BOARD COMMENTS

Trustee Noel-the Board should have proceeded in March 2017 with the default proceedings against Silver Valley Development.

CORRESPONDENCE

Rec Director Frasure- Monthly Report.

Meeting adjourned at 7:35PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
2018-2019 BUDGET WORKSHOP**

January 22, 2018

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Carla Sare, Trustee
Kathy Noel, Trustee

MEMBERS ABSENT

Rob Mills, Trustee

Also, present Mike Hoolsema.

Supervisor Moore called the meeting to order at 2:00PM.

General Fund budget reviewed. Clerk Gaines increased the Elections budget. Cemetery Budget for wages was increased by five hundred dollars for work on the cemetery grounds. The General Fund will transfer ninety-six thousand five hundred eleven dollars to the Fire Department, sixty thousand dollars to the Ambulance Department, eighteen thousand three hundred thirty-nine dollars to the Rec Center, the Fairgrounds will receive fifteen thousand four hundred seventy-five dollars. The General Fund will transfer ninety-nine thousand two hundred ten dollars to balance the Golf Course Fund. Discussion held regarding how many more years the General Fund can carry the Oaks at Kincheloe.

Property Management Fund, Rubbish Collection Fund, Public Improvement Fund, and Road Maintenance and Repair Millage Fund reviewed.

The meeting adjourned at 4:05PM

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
2018-2019 BUDGET WORKSHOP**

January 23, 2018

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Carla Sare, Trustee
Kathy Noel, Trustee

MEMBERS ABSENT

Rob Mills, Trustee

Also, present Mike Hoolsema.

Supervisor Moore called the meeting to order at 2:00PM.

Fire Department budget reviewed. Personnel wages were increased by four hundred dollars. New fire truck January 16, 2018, for twenty-five thousand dollars was added to capital outlay. Ninety-six thousand nine hundred eleven dollars will be transferred from the General Fund.

Recreation Center budget, line 756-708 Health Insurance, was decreased by twelve hundred dollars. It was decided to take seventeen thousand one hundred and thirty-nine dollars from the Parks Fund instead of the General Fund to balance this budget.

Parks Fund budget, the Board increased the cost of water to fifteen hundred dollars and agreed to transfer out seventeen thousand one thirty-nine from savings to the Recreation Center budget.

Fairground budget reviewed no changes made.

Meeting adjourned at 4:05PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
2018-2019 BUDGET WORKSHOP**

January 25, 2018

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Carla Sare, Trustee
Kathy Noel, Trustee

MEMBERS ABSENT

Rob Mills, Trustee
Marvin Besteman, Trustee

Also, present Mike Hoolsema.

Supervisor Moore called the meeting to order at 2:00PM.

The Water and Sewer Funds budgets were reviewed. It is not known at this time if an increase in water & sewer rates will be needed.

Golf Course budget reviewed, Pro Shop workers' wages increased by two thousand dollars. Superintendent Palmer stated that the grubs will again be an issue on the greens; however, cost to control them will be much lower. The Board discussed the golf course budget and agreed that a hard look needs to take place next year if things do not turn around. Over one hundred thousand dollars will be transferred to balance this budget.

Ambulance budget reviewed with no changes being made. Sixty thousand will be transferred from the General fund.

#1 MOVED: Sheila Gaines, second by Kathy Noel, to tentatively approve the 2018-2019 budgets. Motion carried.

Meeting adjourned at 4:00PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

February 5, 2018

4884 W. Curtis St.

MEMBERS PRESENT

Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Carla Sare, Trustee
Marvin Besteman, Trustee

MEMBERS ABSENT

James Moore, Supervisor
Rob Mills, Trustee

Also, present Joe Micolo, Brian Masterson, Deedee Frasure, and Todd Godfrey.
Attendance 5

Clerk Gaines called the meeting to order at 7:00PM. Brian Masterson former Army personnel led the Pledge of Allegiance.

#1 MOVED: by Luanne Kooiman, second by Carla Sare, to appoint Trustee Noel to chair the meeting in the absence of the Supervisor. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Carla Sare, to approve the Agenda as presented. Motion carried.

#3 MOVED: by Kathy Noel, second by Carla Sare, to accept the January 16, 2018, regular meeting minutes with one correction to Trustee Noel's comment regarding the motel her statement should have stated "*the Supervisor should have acted on the default as directed by the Board back in March of 2017.*" Accept the January 22, 23, and 25th, special meeting minutes as written. Motion carried.

#4 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	17,679.82
Fire Fund	4,116.38
Ambulance Fund	69,356.97
Property Management Fund	24,204.92
Road Maintenance & Repair Fund	219.45
Parks Fund	121.47
Recreation Center Fund	6,963.17
Fairground Fund	187.99
Golf Course Fund	5,547.28
Sewer Fund	921,775.57
Water Fund	10,573.33
Rubbish Collection Fund	11,197.29

Grand Total**\$1,087,854.08****Ck # 49473-49549 Motion carried.****SUPERVISOR'S REPORT**

Pending no objections from the Board the Budget Public Hearing will be scheduled for March 5, 2018, in conjunction with the regular meeting.

PUBLIC COMMENTS

DPW Superintendent Masterson updated the Board on Oak City, the construction company hired to do segment 1.

#5 MOVED: by Sheila Gaines, second by Marvin Besteman, to appoint Todd Godfrey Maintenance foreman for the DPW. Motion carried.

#6 MOVED: by Sheila Gaines, second by Luanne Kooiman, to appoint Justin Kubont full time Maintenance position effective February 12, 2018. Motion carried.

#7 MOVED: by Sheila Gaines, second by Marvin Besteman, to trade in the old water pump on the Vactor Truck and purchase a rebuilt one from Jack Doheny Supply, cost not to exceed eight thousand dollars. Motion carried.

#8 MOVED: by Luanne Kooiman, second by Kathy Noel, to table Silver Valley request regarding the motel. Motion carried.

Discussion regarding Silver Valley Development's request to tear down the motel was tabled because the addendum states it's a buy and sell agreement when in fact it's a land contract. It should be signed as Silver Valley Development by *its* member Steve Ball. There is no recognition of amount owed to the township, no date as to when the building will be taken down, no witness to signature, and no insurance from Art Reed. It would be hard to have counsel or insurance company to verify if the amount is sufficient.

#9 MOVED: by Sheila Gaines, second by Luanne Kooiman, to adopt Resolution 2018-3 to Transfer thirty thousand dollars to Property Management Fund and balance to Public Improvement Fund with money from the sale of the Post Office. Roll call vote Besteman, Gaines, Kooiman, Sare, and Noel yes absent Moore and Mills. RESOLUTION declared carried.

#10 MOVED: by Sheila Gaines, second by Marvin Besteman, to appoint Jeanine LaCrosse Camp Host for RV East for the 2018 camping season. Motion carried.

#11 MOVED: by Kathy Noel, second by Sheila Gaines, to hire Amanda Mesnard part time Program Assistant for the Recreation Center effective February 7, 2018. Motion carried.

BOARD MEMBER COMMENTS

None

CORRESPONDENCE

Kinross Police Board Monthly Report
Chief of Police Monthly Report
EMS Grant Application

Meeting adjourned at 7:20PM

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

February 20, 2018

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Carla Sare, Trustee
Marvin Besteman, Trustee
Robert Mills, Trustee
Kathy Noel, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, Rick Bernhardt, and Brian Masterson.
Attendance 4

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Luanne Kooiman, second by Kathy Noel, to approve the February 20, 2018, meeting agenda with addition of Agreement between Eastern U.P. Regional Planning and Development Commission and Kinross Charter Township for completion of the Recreation Plan. Motion carried.

#2 MOVED: by Marvin Besteman, second by Carla Sare, to accept the February 5, 2018, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	19,780.20
Fire Fund	11,181.56
Ambulance Fund	52,838.76
Property Management Fund	2,938.77
Parks Fund	113.76
Recreation Center Fund	7,529.38
Fairground Fund	2,627.46
Golf Course Fund	8,070.66
Sewer Fund	106,527.42
Water Fund	34,355.74
Rubbish Collection Fund	9.00
Police Fund	9,845.68

Grand Total **\$255,818.39**

Ck# 49550-49617 Motion carried.

SUPERVISOR'S REPORT

- Spring Cleanup is scheduled for May 12, 2018.
- MTA Annual Education Conference is in April. Also, they will be holding classes in July and August.

PUBLIC COMMENTS

- Rick Bernhardt - Update on the SAW and SRF Grant.

#4 MOVED: by Sheila Gaines, second by Kathy Noel, to approve language and filing of second amendment to Silver Valley Development, LLC land contract. Motion carried with one no vote.

#5 MOVED: by Kathy Noel, second by Carla Sare, to approve the Fox Boyz Race Agreement as written. Motion carried.

#6 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the Fur Harvesters Lease Agreement as written. Motion carried.

#7 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the National Barrel Horseman's Association Lease Agreement with change paragraph #7 insert "per month" (*Late payments shall bear interest rate of 1 ½% per month*). Motion carried.

#8 MOVED: by Sheila Gaines, second by Luanne Kooiman, to accept, with regret, Gail Graham's resignation due to retirement effective March 31, 2018. Motion carried.

Treasurer Kooiman has offered the Deputy Treasurer position to Dawn MacDonald therefore, Deputy Treasurer Graham has agreed to resign from her deputy position effective March 1, 2018, in order to help make the transition prior to Gail's retirement.

#9 MOVED: by Sheila Gaines, second by Luanne Kooiman, to pay Dawn MacDonald six thousand dollars per year for Deputy Treasurer duties effective March 1, 2018. Motion carried.

#10 MOVED: by Jim Moore, second by Luanne Kooiman, to adopt Resolution Recognizing the EMS Boosters as a Nonprofit Organization. Roll call vote all members present voted yes. RESOLUTION carried.

#11 MOVED: by Jim Moore, second by Carla Sare, to adopt the 2018-2019 Board meeting schedule as presented. Motion carried.

#12 MOVED: by Kathy Noel, second by Jim Moore, to approve the Agreement between Eastern U.P. Regional Planning and Development Commission and Kinross Charter Township for completion of the Recreation Plan cost of five hundred forty dollars. Motion carried.

BOARD MEMBER COMMENTS

- February 28, 2018, is the last day to pay taxes without penalty.

CORRESPONDENCE

Park & Rec Committee

Rec Director Report

Meeting adjourned at 7:20PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING/BUDGET PUBLIC HEARING**

March 5, 2018

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Carla Sare, Trustee
Kathy Noel, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Luanne Kooiman, Treasurer
Marvin Besteman, Trustee

Also, present Mike Hoolsema, Brandon Hetrick, Rick Bernhardt, and Joe Micolo.
Attendance 5

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Carla Sare, to approve the March 5, 2018, meeting agenda as presented. Motion carried.

#2 MOVED: by Carla Sare, second by Kathy Noel, to accept the February 20, 2018, meeting minutes as written. Motion carried.

#3 MOVED: by Carla Sare, second by Jim Moore, to pay the following bills.

General Fund	7,839.06
Fire Fund	1,106.47
Ambulance Fund	35,897.40
Property Management Fund	33.16
Parks Fund	66.72
Recreation Center Fund	4,823.84
Fairgrounds Fund	68.03
Golf Course Fund	3,348.83
Sewer Fund	351,711.37
Water Fund	4,533.70
Rubbish Collection Fund	11,260.75
Police Fund	7,781.57

Grand Total **\$428,470.90**

Ck# 49618-49668

Motion carried.

SUPERVISOR'S REPORT

- Received a survey from the Postal Service regarding building of a new office centrally located in Kinross.
- Letter received from the RAB regarding disbandment due to lack of public interest.

Supervisor called the Budget Public Hearing to order at 7:08PM asking if there were any questions regarding the 2018-2019 budgets.

PUBLIC COMMENTS

DPW Advisory member discussed the possible need to increase water and sewer bills. Rick also discussed the Kinross FOG Handling/Testing and Sludge Handling Scope of Work Plan.

#4 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the Recreation Center's 2% application to the Sault Tribe for Kids Fishing Day and Summer Rec Activities including food. Motion carried.

There were no questions or comments, including mailings, regarding the 2018-2019 budgets.
Supervisor Moore closed the Budget Public Hearing at 7:20PM.

BOARD COMMENTS

None

CORRESPONDENCE

Kinross FOG Handling/Testing and Sludge Handling Scope of Work Plan
Mika Meyers, PLC
MI DEQ
Kinross District Police Board Minutes
Chief Micolò's January 2018 Report
Chippewa County Fair Board Minutes

Meeting adjourned at 7:22PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

March 19, 2018

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Marvin Besteman, Trustee
Rob Mills, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Luanne Kooiman, Treasurer

Also, present Brian Masterson, Mike Hoolsema, and Herman Calkins.

Attendance 6

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Carla Sare, to approve the March 19, 2018, meeting agenda as presented. Motion carried.

#2 MOVED: by Kathy Noel, second by Carla Sare, to accept the March 5, 2018, meeting minutes as written. Motion carried.

#3 MOVED: by Carla Sare, second by Jim Moore, to pay the following bills.

General Fund	13,842.41
Fire Fund	14,141.67
Ambulance Fund	49,549.05
Property Management Fund	2,506.66
Parks Fund	78.79
Recreation Center Fund	7,110.80
Fairgrounds Funds	768.07
Golf Course Fund	4,164.95
Sewer Fund	177,840.84
Water Fund	12,450.27
Rubbish Collection Fund	79.09
Police Fund	6,547.28

Grand Total \$289,079.88

Ck#49669-49719 Motion carried.

SUPERVISOR'S REPORT

- Township Assessor is out on sick leave.
- We have an employee retiring at the end of the month.

PUBLIC COMMENTS

NONE

#4 MOVED: by Kathy Noel, second by Sheila Gaines, to approve Paramedic Vanderpoel a thirty cent per hour (.30) longevity pay increase for ten years of service. Motion carried.

#5 MOVED: by Sheila Gaines, second by Marvin Besteman, to write of ambulance bills dos 6/16/17 \$144.74 patient deceased, dos 6/16/17 \$14470 patient deceased, dos 1/28/16 \$450.08 patient deceased, dos 12/10/13 \$160.30 patient deceased, dos 6/20/14 \$150.00 patient deceased, 9/28/17 \$198.80 patient deceased, dos 12/14/16 \$146.79 patient deceased, dos 12/14/16 \$213.61 patient deceased, dos 12/14/16 \$144.31 patient deceased, 1/28/16 \$1,033.50 patient bankruptcy, dos 9/28/17 \$3,886.00 patient deceased, and dos 2/1918 \$186.28 settlement of 58%. Total write offs six thousand eight hundred fifty nine dollars and eleven cents. Motion carried.

#6 MOVED: by Kathy Noel, second by Sheila Gaines, to hire Kaitlyn McDonald, independent Contractor, for host at RV West. Motion carried.

#7 MOVED: by Sheila Gaines, second by Jim Moore, to adopt Budget Adjustment Resolution 2018-5. Roll call vote: all members present voted yes; Kooiman absent. RESOLUTION declared adopted.

#8 MOVED: by Jim Moore, second by Kathy Noel, to adopt the 2018-2019 General Appropriations Act Resolution 2018-4. Roll call vote: all members present voted yes; Kooiman absent. RESOLUTION declared adopted.

Committee meeting minutes received from the Rec Committee, and Planning Commission. Rec Director Frasure submitted a monthly report.

BOARD MEMBER COMMENTS

NONE

CORRESPONDENCE

Carol's Corral-Rodeo

MI DEQ Survey Results

UP Beat Entertainment-Country Music Festival

2017-2018 Balance Sheet/Budgetary Status Reports

Chippewa County Health Dept.-Syringe Access Program

Meeting adjourned at 7:15PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

April 2, 2018

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Sheila Gaines, Clerk
Rob Mills, Trustee

Also present Judy Wright, Superintendent Masterson, and Fire Chief Bensel.
Attendance 7

Supervisor Moore called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Marvin Besteman, second by Kathy Noel, to approve the April 2, 2018, meeting agenda with the correction that it is not a budget public hearing. Motion carried.

#2 MOVED: by Kathy Noel, second by Carla Sare, to accept the March 19, 2018, meeting minutes as written. Motion carried.

#3 MOVED: by Carla Sare, second by Jim Moore, to pay the following bills.

General Fund	50,329.49
Fire Fund	28,844.42
Ambulance Fund	54,239.40
Property Management Fund	141.97
Parks Fund	80.41
Recreation Center Fund	5,125.25
Fairgrounds Funds	173.45
Golf Course Fund	3,521.37
Sewer Fund	171,360.28
Water Fund	6,346.48
Police Fund	11,399.61

Grand Total \$331,562.13

Ck#49720-49764 Motion carried.

SUPERVISOR'S REPORT

Trustee Mills and Clerk Gaines informed me that they would be out of town for this meeting.

PUBLIC COMMENTS

Docsa will be in the area by next Monday to begin work on the next phase of the SRF project.

#4 MOVED: by Luanne Kooiman, second by Kathy Noel, to increase union employees' hourly wage rates by 2% as provided in the collective bargaining agreement, effective April 1, 2018. Motion carried.

#5 MOVED: by James Moore, second by Luanne Kooiman, to increase the Zoning Administrator's bi-weekly salary payments by one month, making the salary payments seven months in duration. Motion carried.

#6 MOVED: by Kathy Noel, second by Carla Sare, to post vacant positions of Mechanic's Apprentice and Maintenance Person for the Sewer/Water Departments as per request of Superintendent Masterson. Motion carried.

#7 MOVED: by Luanne Kooiman, second by Carla Sare, to resolve that the current authorized signers: Luanne Kooiman, Sheila Gaines, Judith Wright, and Dawn MacDonald, continue their authority on the Township's accounts at Soo Co-Op Credit Union. Upon roll call vote all members present voted yes. Members Mills and Gaines were absent. Resolution declared carried.

#8 MOVED: by Luanne Kooiman, second by Kathy Noel, to increase non-union employees' (excluding seasonal employees) hourly wage rates by 2% effective April 1, 2018. Motion carried.

#9 MOVED: by James Moore, second by Carla Sare, to increase the salaries of the following department managers by 3%, effective April 1, 2018: Brian Masterson, Denise Frasure, Renee Gray, David Kauer (assessor's salary), Bill Palmer, Joe Micolo, and Michael Hoolsema. Motion carried.

#10 MOVED: by Kathy Noel, second by Carla Sare, to authorize the Fire Dept. to purchase three sets of bunker gear from Douglass Safety at the quoted price of \$6,103.02. Motion carried.

#11 MOVED: by James Moore, second by Marvin Besteman, to authorize the Fire Dept. to purchase a multi-gas test meter with calibration kit from Douglas Safety at the quoted price of \$941.85. Motion carried.

#12 MOVED: by James Moore, second by Carla Sare, to authorize the Fire Dept. to have Tanker 1 repaired at Kamper Tire and Exhaust at the quoted price of \$9,421.66.
Motion carried.

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April 2, 2018

#13 MOVED: by Kathy Noel, second by Carla Sare, to authorize the Fire Dept. to purchase a used truck from the Harbor Springs Fire Dept. for the amount of \$25,000.00.
Motion carried.

BOARD MEMBER COMMENTS

Sare – Who are we paying at the Golf Course?

Do we have a fireworks ordinance?

Moore – The Chippewa County EDC is looking for a 12 acre for a light manufacturing company.

CORRESPONDENCE

Cemetery Training

Meeting adjourned at 7:28 PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

April 16, 2018

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Carla Sare, Trustee
Kathy Noel, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Marvin Besteman, Trustee

Also, present Bob Norton, Brandon Hetrick, Brian Masterson, Deedee Frasure, Rick Bernhardt, and Joe Micolo.

Attendance 12

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Sheila Gaines, to approve the April 16, 2018, meeting agenda as presented.

#2 MOVED: by Luanne Kooiman, second by Carla Sare, to accept the April 2, 2018, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	11,881.34
Fire Fund	14,585.81
Ambulance Fund	45,275.45
Property Management Fund	2,715.37
Parks Fund	106.02
Recreation Center Fund	5,521.30
Fairground Fund	952.39
Golf Course Fund	6,800.64
Sewer Fund	85,253.56
Water Fund	11,697.31
Rubbish Collection Fund	11,304.71
Police Fund	7,473.91

Grand Total \$203,567.81

Ck#49765-49825

Motion carried.

SUPERVISOR'S REPORT

- Received a call from Nickel & Saph, Inc. regarding liability insurance.
- Nurse from Chippewa County Health Department would like to attend a meeting and explain the needle exchange program.
- MTA Meeting Thursday, at 6:30PM.
- I may have someone interested in purchasing the golf course.

PUBLIC COMMENTS

- I would like the Board to consider a pet cemetery here in Kinross.
- Second phase SAW grant has been approved.
- Resident expressed concerns regarding the lack of ordinance enforcement in the community.

#4 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve the additional cost of repairs to on the Fire Department's tanker 1 due to unexpected issues with the truck, bringing the grand total to twelve thousand seven hundred fifty-five dollars and forty nine cents. This is an additional three thousand three hundred thirty-three dollars and eighty-three cents. Motion carried.

#5 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve moving Samantha Lucas from part time paramedic to full time paramedic. Motion carried.

#6 MOVED: by Jim Moore, second by Rob Mills, to approve the hiring of Robyn Ruddy part time program assistant for the Recreation Center effective April 9, 2018. Motion carried.

#7 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the Rodeo Lease Agreement as recommended by the Rec Committee. Motion carried.

#8 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve UP Beat Entertainment Lease Agreement as recommended by the Rec Committee. Motion carried.

#9 MOVED: by Kathy Noel, second by Jim Moore, to approve golf course manager Norton's recommendation to re-hire Pam Postma and Jacob Kaminski at \$10.00 per hour; Jon Wilson at \$9.75 per hour; Niecia LaPlaunt at \$9.50 per hour; Noah McLeod and Tanner Norton at \$9.25 per hour. Motion carried.

#10 MOVED: by Jim Moore, second by Luanne Kooiman, to re-appoint Arthur Brood and Barb Hampton to the Planning Commission for an additional three year term expiring May 1, 2021. Motion carried.

#11 MOVED: by Kathy Noel, second by Sheila Gaines, to approve Brandon Hetrick moving from Maintenance to Mechanic's Apprentice. Motion carried.

Board received reports from Rec Director Frasure and Police Chief Micolo and meeting minutes from the Rec Committee, Police Board and Planning Commission.

BOARD MEMBER COMMENTS

None

CORRESPONDENCE

DTE Michigan Public Service Commission Hearing
Electrical upgrade at the Fairgrounds
2019-2023 Recreation Plan

Meeting adjourned at 7:20PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

May 7, 2018

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Luanne Kooiman, Treasurer
Carla Sare, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Sheila Gaines, Clerk
Kathy Noel, Trustee
Marvin Besteman, Trustee

Also, present Renee Gray, Brian Masterson, and Judy Wright.
Attendance 5

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Luanne Kooiman, second by Carla Sare, to approve the May 7, 2018, meeting agenda as written. Motion carried.

#2 MOVED: by Carla Sare, second by Luanne Kooiman, to accept the April 16, 2018, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	12,203.54
Fire Fund	5,103.86
Ambulance Fund	36,786.76
Property Management	3,292.65
Parks Fund	101.69
Recreation Center Fund	5,367.38
Fairgrounds	647.62
Golf Course Fund	7,781.14
Sewer Fund	382,812.60
Water Fund	13,446.24
Rubbish Collection Fund	11,392.75
Police Fund	8,053.28

Grand Total \$486,989.51

Ck#49826-49908

Motion carried.

SUPERVISOR'S REPORT

- Chippewa County Road Commission will start working on Forest Lodge Rd. and Kincheloe this year.
- Kids Fishing Day is June 2, 2018.
- Babysitting class will be June 16, 2018, at the Rec Center.
- Golf Course has grubs again.
- We will have information on the new marquee at the next meeting.

#4 MOVED: by Jim Moore, second by Rob Mills, to allow Deedee Frasure to spend up to thirty-five hundred dollars (\$3,500.00) for Kids Fishing Day. Motion carried.

#5 MOVED: by Jim Moore, second by Luanne Kooiman, to spend up to one thousand dollars for certified babysitting class to be held June 16, 2018, at the Recreation Center. Motion Carried.

#6 MOVED: by Jim Moore, second by Carla Sare, to approve language for Recreation Parks Millage renewal and submit to county clerk. Motion carried.

#7 MOVED: by Jim Moore, second by Carla Sare, to approve language for Road Maintenance and Repair Millage and submit to county clerk. Motion carried.

#8 MOVED: by Jim Moore, second by Luanne Kooiman, to reclassify Sheila Gaines full time office manager at an hourly rate of eighteen dollars and eighty-eight cents (\$18.88) effective May 6, 2018. Motion carried.

#9 MOVED: by Luanne Kooiman, second by Jim Moore, to deny first right to purchase foreclosed properties from the county and authorize Supervisor to sign paper work. Motion carried with one no vote.

#10 MOVED: by Rob Mills, second by Jim Moore, to amend the Personnel Policy page 16 Section 303 and page 18 Section 307 to state "vacation and sick leave will continue to accrue while an employee is off work for an injury or illness that is covered by workers compensation insurance." Motion carried.

#11 MOVED: by Jim Moore, second by Carla Sare, to allow the EMS Manager, Renee Gray, to hire Alanna Lawrence (EMT's), Ethan Passalacqua (Paramedic), and Kyle Johnson (Paramedic) allowing her discretion as to their start dates and status. Motion carried.

#12 MOVED: by Jim Moore, second by Luanne Kooiman, to hire Dave Kemper as seasonal general laborer at a rate of ten dollars (\$10.00) per hour and re-hire Chris Brady seasonal general laborer a rate of eleven dollars (\$11.00) per hour effective May 7, 2018. Motion carried.

#13 MOVED: by Carla Sare, second by Luanne Kooiman, to approve the purchase, due to continuous leaking, of a new exhaust fan for the kitchen in the township hall cost not to exceed three thousand dollars (\$3,000.00) Motion carried.

BOARD MEMBER COMMENTS

- Trustee Sare-What's going on with the hotel?

CORRESPONDENCE

CCFB Meeting Minutes

Police Board Meeting Minutes

Police Chief Micolo's Report

Rick Bernhardt-SAW Grant Update

Department of Treasury

Meeting adjourned at 7:40PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

May 21, 2018

4884 W. Curtis St

MEMBERS PRESENT

Jim Moore, Supervisor
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Carla Sare, Trustee
Marvin Besteman, Trustee
Bob Mills, Trustee

MEMBERS ABSENT

Sheila Gaines, Clerk

Also, present Brian Masterson, Judy Wright, Brandon Hetrick, and Joe Micolo.

Attendance 4

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Marvin Besteman, to approve the May 21, 2018, meeting agenda with additions of Resolution for Rec Plan, Rec Center hire, DPW hire, and the Fire Department's request to scrap tanker and engine number 4. Motion carried.

#2 MOVED: by Kathy Noel, second by Carla Sare, to approve the May 7, 2018, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	12,557.38
Fire Fund	9,108.91
Ambulance Fund	39,237.21
Property Management Fund	564.64
Parks Fund	72.93
Recreation Center Fund	5,491.63
Fairgrounds Fund	201.74
Golf Course Fund	15,544.44
Sewer Fund	42,159.34
Water Fund	5,251.25
Rubbish Collection Fund	1,984.02
Police Fund	6,254.95

Grand Total \$138,428.44

Ck# 29909-29976

Motion carried.

SUPERVISOR'S REPORT

- The Orioles finished the Pavilion at Duke Lake. A sign thanking them will be put up.
- Cemetery will be cleaned up by Memorial Day weekend.
- Playground equipment at the Rec Center will be repaired.

#4 MOVED: by Jim Moore, second by Kathy Noel, to allow the Fire Department to scrap tanker and engine number 4. Motion carried.

#5 MOVED: by Kathy Noel, second by Rob Mills, to hire Liane Johnston effective May 18, 2018, on a call in basis and hire Debra Anderson part time program assistant for the Recreation Center. Motion carried.

#6 MOVED: by Jim Moore, second by Carla Sare, to approve the Kinross FOG and Food Waste Propose Work Plan. Cost not to exceed fifty-seven thousand eight hundred ninety-five (\$57,895.00) dollars. Motion carried.

#7 MOVED: by Jim Moore, second by Luanne Kooiman, to adopt Resolution 2018-7 Property Transfer Affidavits. Roll call vote all members present voted yes RESOLUTION declared carried.

#8 MOVED: by Jim Moore, second by Kathy Noel, to approve the purchase of insecticide for the golf course cost not to exceed seven thousand dollars (\$7,000.00). Motion carried with one no vote.

Discussion held regarding the purchase of a marquee for the township hall. Decision was tabled until next meeting.

#9 MOVED: by Kathy Noel, second by Rob Mills, to adopt the Rec Plan resolution as written. Roll call vote: all members present voted yes; RESOLUTION declared carried.

#10 MOVED: by Kathy Noel, second by Carla Sare, to hire Gene Chambers full time DPW Maintenance position effective May 29, 2018. Motion carried.

BOARD MEMBER COMMENTS

None

CORRESPONDENCE

CCFB Meeting Minutes

Planning Commission Meeting Minutes

Meeting adjourned at 7:35PM.

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 4, 2018

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Carla Sare, Trustee
Kathy Noel, Trustee
Marvin Besteman, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Also, present Brian Bensel, Rick Bernhardt, Joe Micolò, and Herman Calkins.

Attendance: 5

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Jim Moore, to approve the June 4, 2018, meeting agenda with two additions, Fire Department pay and the May 21, 2018, Public Hearing meeting minutes on the Rec Plan. Motion carried.

#2 MOVED: by Carla Sare, second by Luanne Kooiman, to accept the May 21, 2018, regular meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Luanne Kooiman, to accept the May 21, 2018, Public Hearing meeting minutes as written. Motion carried.

#4 MOVED: by Carla Sare, second by Luanne Kooiman, to pay the following bills.

General Fund	12,428.65
Fire Fund	1,570.31
Ambulance Fund	33,107.97
Property Management Fund	1,132.76
Fund Parks Fund	1,703.54
Recreation Center Fund	3,586.78
Fairground Funds	4,856.66
Golf Course Fund	24,145.71
Sewer Fund	93,572.66
Water Fund	68,174.07
Rubbish Collection Fund	11,504.81
Police Fund	6,831.97

Grand Total

\$262,624.89

Ck#49977-50037 Motion carried.

SUPERVISOR'S REPORT

- UP North Summit is August 1 and 2, 2018. If any of the board members want to go let us know.
- MSU was here today to do a study on the waste water treatment plant.
- Kids Fishing went well. We had approximately 300 hundred people show up.

PUBLIC COMMENTS

None

Township Marquee was tabled.

#5 MOVED: by Sheila Gaines, second by Rob Mills, to approve the appointment of Charlene Miller to the Kinross Fire Department. Motion carried.

Confusion regarding the 4-H rental occurred resulting in a refund request.

#6 MOVED: by Jim Moore, second by Sheila Gaines, to refund rental of ninety dollars to Lynn Hough for use of 4-H building. Motion carried.

#7 MOVED: by Jim Moore, second by Sheila Gaines, to approve a two hundred dollar increase on Fire Department pay retroactive to April 1, 2018. Motion carried.

#8 MOVED: by Sheila Gaines, second by Marvin Besteman, to appoint Brandon Hetrick to the Police Auxiliary. Motion carried.

#9 MOVED: by Sheila Gaines, second by Carla Sare, to reappoint Patrick McMahon to the Police Board. Motion carried.

BOARD MEMBER COMMENTS

- Trustee Sare-disappointed that the Bull riding at the Fairgrounds was canceled.
- Trustee Noel-I am so happy that the stop signs were removed on Forest Lodge.

CORRESPONDENCE

Police Board Meeting Minutes

Chief Micolo Report

Sault Tribe-Rec Center 2% Request Approved

Meeting adjourned at 7:20PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 18, 2018

4884 W. Curtis St.

MEMBERS PRESENT

MEMBERS ABSENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Robert Mills, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

Also, present Joe Micolo, Judy Wright, Bill Palmer, and Brian Masterson.
Attendance 6

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Sheila Gaines, to accept the June 18, 2018, meeting agenda as presented. Motion carried.

#2 MOVED: by Carla Sare, second by Kathy Noel, to accept the June 4, 2018, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	14,725.04
Fire Fund	2,192.42
Ambulance Fund	41,872.42
Property Management Fund	4,383.03
Road Maintenance & Repair	439.32
Parks Fund	896.64
Recreation Center Fund	4,913.22
Fairgrounds Fund	4,096.55
Golf Course Fund	20,697.92
Sewer Fund	299,969.66
Water Fund	12,362.62
Rubbish Collection Fund	10,956.00
Police Fund	6,884.47

Grand Total **424,389.31**

Ck# 50038-50110 Motion carried.

SUPERVISOR'S REPORT

- They should start grinding on Kincheloe this Wednesday. You may want to take an alternate route.

PUBLIC COMMENTS

None

#4 MOVED: by Sheila Gaines, second by Jim Moore, to sell lot number 6 on Riley Meehan to Maxine and Duane Pricopi who owns Bay Leasing and Rental Co. Inc. Motion carried with one no vote.

#5 MOVED: by Kathy Noel, second by Luanne Kooiman, to adopt Resolution 2018-9 Adopting a Fee Schedule for Water and Sewer Use and Services as Provided for Within the Kinross Charter Township Combined Water and Sewer Ordinance as presented by the DPW Advisory Committee. Roll call vote: all members present voted yes. RESOLUTION declared carried.

#6 MOVED: by Jim Moore, second by Sheila Gaines, to approve the Transfer Agreement between Kinross EMS and War Memorial Hospital. Motion carried.

#7 MOVED: by Kathy Noel, second by Rob Mills, to hire Tyler Nousen EMT for the EMS Department. Motion carried.

#8 MOVED: by Luanne Kooiman, second by Carla Sare, to approve the MacDonald land division Resolution #2018-10 on parcel number 17-008-030-001-10. Roll call vote: all members present voted yes. RESOLUTION declared carried.

#9 MOVED: by Luanne Kooiman, second by Jim Moore, to approve the purchase of fertilizer and fungicide from Residex not to exceed ten thousand dollars (\$10,000.00) as requested by Greens Superintendent Bill Palmer. Motion carried.

#10 MOVED: by Sheila Gaines, second by Carla Sare, to approve the resurfacing/repair of Clubhouse Drive, Cypress Lane, Bridget Circle, Country Club Drive from Woodside Drive to Forest Lodge Road by the old RJ Wallis School, and the entrance to Cedar Grove Drive. Motion carried.

BOARD COMMENTS

None

CORRESPONDENCE

Accountant Hoolsema-Year End Financial Statement

Meeting adjourned at 7:30PM

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 2, 2018

4884 W. Curtis St

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Carla Sare, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Marvin Besteman, Trustee

Also, present Renee Gray, Brian Bensel, Rick Bernhardt, and Joe Micolo.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Carla Sare, to approve the July 2, 2018, meeting agenda with addition of Resolution 2018-22 - Water & Sewer Rate Schedule. Motion carried.

#2 MOVED: by Kathy Noel, second by Rob Mills, to accept the June 18, 2018, with one correction to Trustee Noel's Board Comment which was omitted. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	10,746.31
Fire Fund	1,527.04
Ambulance Fund	34,908.64
Property Management Fund	1,304.40
Parks Fund	1,077.40
Recreation Center Fund	5,834.32
Fairgrounds Fund	572.51
Golf Course Fund	20,954.58
Sewer Fund	74,534.33
Water Fund	6,507.70
Police Fund	9,569.03

Grand Total \$167,536.26

Ck#50111-50121

Motion carried.

SUPERVISORS REPORT

- A nurse from the Chippewa County Health Dept. will be at our next meeting to discuss the needle exchange program.
- Suspects involved in the vandalism in the community were apprehended. New stop sign ordered. The paving of Kincheloe Road should be completed.

PUBLIC COMMENTS

None

Rick Bernhardt discussed the draws on the SAW Grant.

#4 MOVED: by Kathy Noel, second by Carla Sare, to accept Resolution 2018-21 - Property Sale and Warranty Deed for Lot 6. Roll call: all members present vote yes. RESOLUTION declared adopted.

Discussion held regarding the renaming of the recreation center as The Larry Palma Recreation Center. Larry was very instrumental in getting the recreation center up and running. His family has requested it be named after him. Many volunteer hours were given in the construction and remodeling of the building. Following a discussion it was agreed upon by all parties that a plaque be placed on the building honoring Larry.

#5 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the repairs of Fire Engine #5, cost not to exceed five thousand dollars (\$5,000.00) Motion carried.

#6 MOVED: by Kathy Noel, second by Sheila Gaines, to allow the Chief Bensel to purchase one set of turn out gear at a cost of two thousand thirty-four dollars and thirty-four cents (\$2,034.34). Motion carried.

#7 MOVED: by Jim Moore, second by Rob Mills, to approve hiring Gavin Smith for the golf course part time call in. Motion carried with one no vote.

#8 MOVED: by Kathy Noel, second by Carla Sare, to reclassify Cody Mesnard from part time EMT to full time EMT for the EMS Department. Motion carried.

#9 MOVED: by Sheila Gaines, second by Jim Moore, to approve the 2018-2019 police department's budgets as presented by the Police Board. Motion carried.

#10 MOVED: by Sheila Gaines, second by Jim Moore, to adopt Resolution 2018-22 - Water & Sewer Rates. Roll call vote: all members present voted yes. RESOLUTION declared adopted.

BOARD MEMBER COMMENTS

Clerk Gaines - I am disappointed with all the vandalism in the area. Thank you to the Police Department for apprehending the culprits.

CORRESPONDENCE

Police Micolo-Report

Toni Phillips Community Action Senior Meals

Community Liaison Committee Meeting Minutes

Fair Board Meeting Minutes

Meeting adjourned at 7:45PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 16, 2018

4884 W. Curtis St.

MEMBERS PRESENT

Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Carla Sare, Trustee
Kathy Noel, Trustee
Marvin Besteman, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

James Moore, Supervisor

Also, present Deedee Frasure, Joe Micolo, and Herman Calkins.

Attendance 10

In the absence of the Supervisor, Clerk Gaines called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Carla Sare, second by Luanne Kooiman, to appoint Trustee Noel Chair in the absence of the Supervisor. Motion carried.

#2 MOVED: by Carla Sare, second by Luanne Kooiman, to approve the July 16, 2018, meeting agenda as presented. Motion carried.

#3 MOVED: by Carla Sare, second by Rob Mills, to accept the July 2, 2018, meeting minutes as written. Motion carried.

#4 MOVED: by Luanne Kooiman, second by Kathy Noel, to pay the following bills.

General Fund	16,450.61
Fire Fund	4,419.79
Ambulance Fund	72,432.03
Property Management Fund	4,194.51
Parks Fund	940.10
Recreation Center Fund	6,030.18
Fairground Fund	8,419.44
Golf Course Fund	27,333.57
Sewer Fund	65,061.80
Water Fund	19,143.30
Rubbish Collection Fund	11,501.86
Police Fund	10,469.75

Grand Total

\$246,396.94

Ck# 50122-20232 Motion carried.

Bruce Burton from Burton Excavating explained issues they had when doing the Windermere Drive project. His company is asking for forgiveness of all liquidated damages incurred.

Adam Gandolfi from Municipal Underwriters updated the Board on the township's policy renewal. He also explained the dividend checks we receive and grant program.

SUPERVISOR REPORT

None

PUBLIC COMMENTS

- The stop signs on Water Tower and Kincheloe were changed. We should have left it a four way until people got used to it.

#5 MOVED: by Sheila Gaines, second by Luanne Kooiman, to adopt Resolution to sell Plat 1 Lot 16 to Bay Leasing and Rental for nine thousand five hundred dollars (\$9,500.00) Roll call vote: Gaines, Kooiman, Noel, Besteman, Sare, and Mills, voted yes. RESOLUTION declared adopted.

#6 MOVED: by Sheila Gaines, second by Luanne Kooiman, to rescind Motion #4 of the June 18, 2018, meeting regarding Resolution to sell Plat 1 Lot 6 on Riley Meehan to Bay Leasing and Rental Co. Inc. Motion carried.

#7 MOVED: by Sheila Gaines, second by Luanne Kooiman, to hire Darrin Wilcox part-time police officer at an hourly rate of thirteen dollars and seventy-two cents (\$13.72) per hour. Motion carried.

#8 MOVED: by Kathy Noel, second by Luanne Kooiman, to adopt Civil Infraction Ordinance 1.132. Motion carried.

Ordinance 1.109 tabled until further review by the Planning Commission.

#9 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve hiring Hannah Brady and Karen Johnson as election inspectors at a rate of nine dollars and twenty-five cents (\$9.25) per hour. Motion carried.

#10 MOVED: by Luanne Kooiman, second by Sheila Gaines, to approve paying Gavin Smith, seasonal golf course employee, an hourly wage of nine dollars and twenty-five cents (\$9.25) per hour. Motion carried.

#11 MOVED: by Luanne Kooiman, second by Sheila Gaines, to pay EMS employees all recognized holidays as listed in section 305 of the employee handbook. Motion carried.

#12 MOVED: by Kathy Noel, second by Luanne Kooiman, to adopt the EMS fee schedule as presented by Director Gray. Motion carried.

#13 MOVED: by Sheila Gaines, second by Marvin Besteman, to approve payment of six thousand dollars (\$6,000.00) and in-kind payment for a five year sign rental at fifteen hundred dollars (\$1,500.00) to Wallis Concrete for sidewalk at the Recreation Center. Motion carried.

The township has not received a cost for the memorial plaque for Larry Palma. When it is received it will be brought to the Board for approval.

BOARD MEMBER COMMENTS

- Trustee Mills - I am not in favor of the needle exchange program.
- Treasurer Kooiman - Could we get the marquee back on the agenda?
- Trustee Sare - It would be great if we did not even have to think about having a needle exchange but the epidemic is real.

CORRESPONDENCE

Planning Commission Meeting Minutes

Meeting adjourned at 8:30PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 6, 2018

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Bob Mills, Trustee
Marvin Besteman, Trustee
Carla Sare, Trustee
Kathy Noel, Trustee

MEMBERS ABSENT

Also, present Deedee Frasure, Rick Bernhardt, Brian Masterson, Joe Micolo, and Brandon Hetrick.

Attendance 6

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Bob Mills, to approve the August 6, 2018, meeting agenda as presented. Motion carried.

#2 MOVED: by Kathy Noel, second by Carla Sare, to accept the July 16, 2018, regular meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	22,918.81
Fire Fund	3,681.02
Ambulance Fund	77,912.38
Property Management	7,778.95
Parks Fund	3,126.75
Recreation Center Fund	16,126.06
Fairground Fund	7,031.94
Golf Course Fund	32,043.16
Sewer Fund	316,899.10
Water Fund	20,838.96
Rubbish Collection Fund	11,532.83
Police Fund	14,374.12

Grand Total \$534,264.08

Ck# 50233-50335 Motion carried.

SUPERVISOR'S REPORT

- Popular hotel chain is looking to build here.
- Have a couple people looking into having the old motel torn down.
- David Kauer's retirement party is August 16, 2018, at 4:00PM at the Ambulance Department.
- The training I attended was very informative.
- Avis is looking into bids/contractors for their car washing building.
- Smith Sanitation has sold out; however, the same people will be running it.
- We need to post, in-house, for a new assessor.

PUBLIC COMMENTS

None

#4 MOVED: by Sheila Gaines, second by Jim Moore, to approve the purchase of a marquee from Focas cost not to exceed seven thousand three hundred dollars (\$7,300.00) Motion carried.

#5 MOVED: by Jim Moore, second by Luanne Kooiman, to approve the purchase of a bronze plaque in the amount of one thousand three hundred sixty-two dollars and ninety-five cents (\$1,362.95) in memory of Larry Palma. Motion carried.

#6 MOVED: by Sheila Gaines, second by Kathy Noel, to adopt Special Assessment Resolution 2018-1 Approval of Estimated Costs and Expenses for Annual, Operation and Maintenance of Police Protection of the Special Assessment Roll. Roll call vote; all members voted yes. RESOLUTION adopted. Motion carried.

#7 MOVED: by Sheila Gaines, second by Kathy Noel, to adopt Special Assessment Resolution 2018-2 Police Filing of Special Assessment Roll; Notice of Public Hearing. Roll call vote; all members vote yes. RESOLUTION adopted. Motion carried.

#8 MOVED: by Jim Moore, second by Kathy Noel, to request DPW Superintendent Masterson contact Burton Excavating in writing explaining the Board's position on not reducing invoice for liquidated damages for the Windermere Drive project. Motion carried.

#9 MOVED: by Kathy Noel, second by Carla Sare, to approve the Sewer & Water Department's purchase of one Dodge/Ram 3500 4x4 pickup with box and hitch from O'Connor's Chrysler Dodge Jeep Ram with the cost not to exceed thirty-five thousand seven hundred dollars (\$35,700.00). Motion carried.

#10 MOVED: by Sheila Gaines, second by Marvin Besteman, to approve the cost of fourteen thousand five hundred eighty-four dollars (\$14,584.00) for pump repairs at the Water & Sewer Department. Motion carried.

#11 MOVED: by Jim Moore, second by Rob Mills, to purchase a DVR Security System, for the Recreation Center, with four cameras at a cost of five hundred fifty-nine dollars and ninety-nine cents (\$559.99). Motion carried.

#12 MOVED: by Carla Sare, second by Kathy Noel, to approve hiring Virginia Corral and Keith McDonald part time EMT's for the EMS Department. Motion carried.

BOARD COMMENTS

- Trustee Mills- Still not in favor of needle exchange.
- Trustee Sare- I have been in contact with FANS, Families Against Narcotics, and they are in favor of the needle exchange program. Even if one life is saved it will be worth it.

CORRESPONDENCE

Plains Midstream Canada Donation for the Fire Department
Plains Midstream Canada Donation for the Police Department
Township Treasurer's Report
Police Board Meeting Minutes
Chief Micolo-Board Report
David Kauer-Resignation
Rick Bernhardt DPW Advisory Vacancies
Charter Communications-Channel Lineup Changes

Meeting adjourned at 8:00PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 20, 2018

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Luanne Kooiman, Treasurer
Carla Sare, Trustee
Kathy Noel, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Sheila Gaines, Clerk
Marvin Besteman, Trustee

Also, present Judy Wright, Mike Hoolsema, Joe Micolo and Rick Bernhardt.

Attendance 6

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Carla Sare, to approve the August 6, 2018, meeting agenda with two additions AT&T Lease and Smith Sanitation's ownership change. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Kathy Noel, to accept the August 6, 2018, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	186,586.11
Fire Fund	2,827.98
Ambulance Fund	45,717.52
Property Management Fund	6,942.29
Parks Fund	488.75
Recreation Center Fund	4,424.98
Fairgrounds Fund	4,606.73
Golf Course Fund	15,410.31
Sewer Fund	173,875.41
Water Fund	9,247.61
Police Fund	8,205.99

Grand Total \$458,333.68

Ck# 50336-50402

Motion carried.

SUPERVISOR'S REPORT

- Need to schedule a meeting with EMS Department regarding a new facility.
- Cleary is willing to sell the building on the corner of M-80 and Water Tower Drive.
- We have an interested party that would like to purchase the old Pipe and Piling building and property excluding the carpentry shop.

PUBLIC COMMENTS

None

One letter of interest received for the vacant assessing position. Luanne Kooiman is a licensed assessor and is interested in the position however, she is also our township treasurer and will not be able to do both jobs due to the work load and overlapping time lines between the two departments. Luanne will resign her position as treasurer effective September 15, 2018.

#4 MOVED: by Kathy Noel, second by Carla Sare, to approve appointing Luanne Kooiman to the position of assessor as a Statutory Employee. Motion carried.

#5 MOVED: by Luanne Kooiman, second by Carla Sare, to seek letters of interest for township treasurer with a deadline of submission of August 30, 2018. Motion carried.

#6 MOVED: by Kathy Noel, second by Carla Sare, to agree with consent of contract by Smith Sanitation to new owners GFL Environmental USA INC. Motion carried.

Fifth Amendment to the AT&T site agreement was discussed. Clarification on some of the language is needed. A letter outlining the parts in question will be written by the DPW Advisory Chairperson Bernhardt.

Rec Director Report and Planning Commission meeting minutes received.

BOARD MEMBER COMMENTS

- Trustee Sare - has there been any progress with Burton Excavating?
- Treasurer Kooiman - township parking lot needs remarking.

Rick Bernhardt updated the Board on Segment 2 of the water and sewer project as well as the SAW Grant.

CORRESPONDENCE

Letter of Praise for the Oaks of Kincheloe

Meeting adjourned at 7:40PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 4, 2018

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Luanne Kooiman, Treasurer
Sheila Gaines, Clerk
Carla Sare, Trustee
Kathy Noel, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Marvin Besteman, Trustee

Also, present Brian Bensel, Rick Bernhardt, and Joe Micolo.
Attendance 9

Supervisor Moore called the meeting to order and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Carla Sare, to approve the September 4, 2018, meeting agenda as presented. Motion carried.

#2 MOVED: by Carla Sare, second by Kathy Noel, to accept the August 20, 2018, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	11,873.79
Fire Fund	588.88
Ambulance Fund	37,279.89
Property Management Fund	874.22
Parks Fund	2,201.63
Recreation Center Fund	5,337.47
Fairgrounds Fund	3,212.12
Golf Course Fund	12,632.26
Sewer Fund	79,470.41
Water Fund	7,104.86
Police Fund	7,777.67

Grand Total \$168,353.20

Ck#50403-50453

Motion carried.

SUPERVISOR'S REPORT

- Due to some issues with well #7 we have been chlorinating the water more so than usual. We need to purchase new chlorinator equipment.

#4 MOVED: by Kathy Noel, second by Luanne Kooiman, to authorize the DPW Superintendent to purchase three Regal Model 210 Gas Chlorinators and one booster pump cost not to exceed eight thousand eight hundred forty-eight dollars (\$8,848.00) Motion carried.

#5 MOVED: by Kathy Noel, second by Sheila Gaines, to reclassify EMS employee Mason Pletz from part time EMT to part time Paramedic effective September 10, 2018. Motion carried.

#6 MOVED: by Luanne Kooiman, second by Sheila Gaines, to reclassify EMS employee Bryan Huntley from part time AEMT to full time Paramedic effective September 10, 2018. Motion carried.

#7 MOVED: by Kathy Noel, second by Sheila Gaines, to authorize Fire Chief Bensel to purchase one FBS Self Leveling Floating Strainer, thirteen helmets with leather shields from Douglass Safety Systems LLC, cost not to exceed five thousand two hundred thirty dollars and eighty-eight cents (\$5,230.88) Motion carried.

Discussion held regarding a new fire truck from CSI at a cost of \$418,102.36. Financing options reviewed. The supervisor will meet with the accountant and contact the financing agent about possible options.

#8 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the 2018 Lamb Pool lease agreement. Motion carried.

#9 MOVED: by Sheila Gaines, second by Carla Sare, to appoint Mark Rice, Heidi Hetrick, Michael MacDonald, alternate Gary Grabendike, Robert Mills Township Board Representative, and Arthur Brood Planning Commission Representative to the Zoning Board of Appeals. Motion carried.

#10 MOVED: by Sheila Gaines, second by Kathy Noel, to accept, with regret, the resignation of Luanne Kooiman township treasurer, effective September 22, 2018. Motion carried.

Four letters of interest were received from Jeannie Masterson, Danielle Murdock, Kathy Noel,

and Rick Bernhardt.

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September 4, 2018

#11 MOVED: by Sheila Gaines, second by Carla Sare, to appoint Kathy Noel to fill the remaining term of office for the position of township treasurer. Motion carried.

Discussion held regarding the sale of two township properties. No action taken at this time.

Police Board Meeting minutes, Police Chief Micolo's monthly report, Treasurer's report, and memo of recent investments from Accountant Hoolsema were all received for the record.

BOARD COMMENTS

- Clerk Gaines - all of the candidates for the treasurer's position were qualified.
- Treasurer Kooiman - last day to pay property taxes without penalty is September 15, 2018.
- Trustee Sare - Police Special Assessment Public Hearing is tomorrow evening.

CORRESPONDENCE

- Fair Board meeting minutes.
- MI DEQ Drinking water system monitoring reminder.

Meeting adjourned at 7:45PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 17, 2018

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Marvin Besteman, Trustee
Rob Mills, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Luanne Kooiman, Treasurer

Also, present Mike Hoolsema, Bill Palmer, Brian Masterson, Joe Micolo, and Herman Calkins.
Attendance 7

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Sheila Gaines, to approve the agenda with addition of discussion on propane tanks on M-80. Motion carried.

#2 MOVED: by Carla Sare, second by Rob Mills, to accept the September 4, 2018, regular meeting minutes. Motion carried.

#3 MOVED: by Carla Sare, second by Kathy Noel, to pay the following bills.

General Fund	14,586.42
Fire Fund	2,319.63
Ambulance Fund	97,278.11
Property Management Fund	2,636.69
Parks Fund	446.09
Recreation Center Fund	6,792.37
Fairgrounds Fund	15,799.53
Golf Course Fund	57,595.08
Sewer Fund	115,728.79
Rubbish Collection Fund	11,550.20
Police Fund	8,929.46

Grand Total \$168,353.20

Ck#50454-50517

Motion carried

SUPERVISOR'S REPORT

- Company looking to buy the Pipe & Piling property for an industrial type business.
- Steam plant property for a motel is in the negotiation stages.

PUBLIC COMMENTS

- Why can't the federal government clean up the motel property since they are the ones that put it in?
- Can the Fire Department do a 50/50 to collect revenue for a new truck?

#4 MOVED: by Sheila Gaines, second by Kathy Noel, to approve hiring Sarah Devantier part time Paramedic. Motion carried.

#5 MOVED: by Sheila Gaines, second by Carla Sare, to approve the Agreement for EMS between Kinross EMS and Smithers as outlined in contract dated September 4, 2018. Motion carried.

#6 MOVED: by Kathy Noel, second by Carla Sare, to write off ambulance bills in the amount of one thousand five hundred fifty dollars and ninety-seven cents (\$1,550.97) as requested by EMS Director Gray in memo dated September 11, 2018. Motion carried.

#7 MOVED: by Sheila Gaines, second by Carla Sare, to accept Trustee Noel's resignation as trustee on the township board. Motion carried.

The administrative office will request letters of interest to fill the vacant seat on social media and the township's website.

#8 MOVED: by Kathy Noel, second by Sheila Gaines, to approve submitting two percent grants to the Sault Tribe from the Recreation Center and authorize Supervisor to sign. Motion carried.

#9 MOVED: by Kathy Noel, second by Sheila Gaines, to approve request from Golf Course Superintendent Palmer to purchase fungicide for snow mold prevention from Residex cost not to exceed sixteen thousand dollars (\$16,000.00) Motion carried.

#10 MOVED: by Kathy Noel, second by Rob Mills, to approve GFL Environmental additional holiday schedule for garbage pickup in the Special Assessment District if New

Year's, Memorial, Independence, Labor, Thanksgiving, or Christmas Day falls on a regular trash pickup day the pick will be day later. Motion carried.

#11 MOVED: by Kathy Noel, second by Sheila Gaines, to submit all delinquent water, sewer, and garbage bills to the county as lien on the 2018 winter tax bills as listed in memo dated September 13, 2018. Motion carried.

#12 MOVED: by Kathy Noel, second by Sheila Gaines, to approve resolution from Jeremy Gagonon, UPEA for Burton Excavating regarding the Windermere Drive project (see letter dated September 11, 2018). Motion carried.

#13 MOVED: Kathy Noel, second by Jim Moore, to adopt Resolution 2018-3 Police Confirmation of Special Assessment Roll: Lien Payment and Collection of Special Assessment. Roll call vote: Moore, Gaines, Noel, Sare, Besteman, and Mills all voted yes; RESOLUTION declared carried.

#14 MOVED: by Sheila Gaines, second by Marvin Besteman, to adopt Resolution 2018-14 2018 Tax Rate Request. Roll call vote: Moore, Gaines, Noel, Sare, Besteman, and Mills all voted yes; RESOLUTION declared carried.

Discussion held regarding the new propane plant on M-80. Trustee Noel stated that they should have gone to the Planning Commission for approval.

Board reviewed Superintendent Palmer's report; Planning Commission meeting minutes and memo for recent investments from Accountant Hoolsema.

No Board member comments received.

CORRESPONDENCE

AFSCME Local 57

Meeting adjourned at 7:45PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 1, 2018

4884 W. Curtis Dr.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Carla Sare, Trustee
Marvin Besteman, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, Bill Palmer, Brandon Hetrick, Rick Bernhardt, Dawn MacDonald, Renee Gray, and Joe Micolo.

Attendance 11

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Sheila Gaines, to approve the October 1, 2018, meeting agenda. Motion carried.

#2 MOVED: by Kathy Noel, second by Carla Sare, to approve the September 5, 2018, Police Special Assessment Public Hearing and September 17, 2018, regular meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Carla Sare, to pay the following bills.

General Fund	16,549.65
Fire Fund	8,008.98
Ambulance Fund	52,608.29
Property Management Fund	650.11
Parks Fund	1,996.84
Recreation Center Fund	5,525.41
Fairgrounds Fund	6,277.13
Golf Course Fund	10,016.41
Sewer Fund	828,031.54
Water Fund	17,020.37
Rubbish Collection Fund	231.00
Police Fund	7,520.24

Grand Total \$954,435.97

Ck#50518-50589

Motion carried.

Lake Michigan CPA Services, PLC's Sara Kanitz presented the township's financial statements for the fiscal year ending March 31, 2018. The township's total net increased by \$1,231,440.00 to \$13,425,597.00 as of March 31, 2018. The township's assets increased \$5,751,268.00 compared to the prior fiscal year. Business type activities total assets increased by \$5,743,434.00 due to the Sewer Fund's construction of a new digester tank and building, a control building, and other improvements. The township's complete audit is on our website www.kinrostownship-mi.gov and copies are available at the township hall.

SUPERVISOR'S REPORT

- EMS Director Gray was honored with the Patriotic Employer Award. Renee Gray and her department make it a priority to allow staff to meet their military obligations without suffering negative repercussions. Great Job Renee! Thank You!
- EMS Department also has a new sign in front of their building.
- Two of the EMS employees delivered a baby in the back of the Ambulance. Pashan and Keith are pretty excited to receive their stork pins.
- Marriot Hotel has approached the EDC about building a motel in the area.

PUBLIC COMMENTS

- Rick Bernhardt updated the Board regarding meetings he attended during the week of September 17th. The meetings dealt with inter related topics involving SAW, Segment 3, and pending legislation. Rick further stated that he met with F&V and discussed the design costs for segment 3 and feels the cost is excessive and lacks any detail supporting documentation for the cost. The Board agrees that the Supervisor write a letter requiring specific answers for F&V's costs for both design and contract administration and their ability to commit to a specific timetable to meet SRF Milestone requirements for the 3rd quarter. Communication should require a written response from them by a date prior to the next meeting.
- Resident questioned who authorized the propane tanks on M-80 and what the zoning is on the property. She also inquired about the township's hold up on purchasing a new Fire Truck.

#4 MOVED: by Carla Sare, second by Jim Moore, to appoint Jeannie Masterson to the vacant trustee position. Motion carried with one no vote. The record shows that Kathy Noel did not vote on her replacement per Michigan law and the MTA Red Book.

#5 MOVED: by Sheila Gaines, second by Kathy Noel, to adopt Budget Adjustment Resolution 2018-15. Roll call vote: Moore, Mills, Besteman, Noel, Sare, and Gaines all voted yes. RESOLUTION declared carried.

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October 1, 2018

#6 MOVED: by Kathy Noel, second by Sheila Gaines, to authorize Kathy Noel, Treasurer; Sheila Gaines, Clerk; Dawn MacDonald, Deputy Treasurer; and Judy Wright, Deputy Clerk, as signers for LPL Financial, First National Bank, Soo Co-Op Credit Union, and Central Savings Bank. Motion carried.

Treasurer Noel stated she is keeping Dawn MacDonald as her deputy at the same rate of pay as the Board previously agreed upon when Dawn was appointed Luanne Kooiman's deputy.

#7 MOVED: by Sheila Gaines, second by Jim Moore, to approve EMS Director Gray's request to hire Folkersma Snowplowing to maintain the EMS lot for the 2018-2019 winter season as outlined in agreement dated September 11, 2018. Motion carried.

#8 MOVED: by Sheila Gaines, second by Carla Sare, to hire Dustin Mackellar part time paramedic effective October 1, 2018. Motion carried.

#9 MOVED: by Jim Moore, second by Sheila Gaines, to approve the purchase of a Goodman 96% high efficient gas furnace including install from Great Lakes Services in the amount not to exceed three thousand two hundred dollars for the house at the golf course. Motion carried.

#10 MOVED: by Sheila Gaines, second by Rob Mills, to further investigate having a new building for the EMS and Fire Department. Motion carried.

BOARD COMMENTS

- All members agree a new fire truck is a priority.
- Trustee Sare- congratulated Marvin Besteman for his 28 years of service on the Par Plan.

CORRESPONDENCE

Treasurer's Report

Community Liaison Committee Meeting Minutes

Fair Board Meeting Minutes

Golf Course Financial

Hotel Development

RV Host Letters of Interest: Wayne Byerly and Ronald Gilmore

Meeting adjourned 8:00PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 15, 2018

4884 W. Curtis St.

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Marvin Besteman, Trustee
Carla Sare, Trustee
Rob Mills, Trustee
Jeannie Masterson, Trustee

Also, present Fire Department personnel, Brian Bensel, Judy Wright, Bill Palmer, Mike Hoolsema, Joe Micolo, Richard Bernhardt, Brian Masterson, and Renee Gray.

Attendance 19

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Rob Mills, to approve the October 15, 2018, meeting agenda. Motion carried.

#2 MOVED: by Carla Sare, second by Kathy Noel, to accept the October 1, 2018, regular meeting minutes. Motion carried.

#3 MOVED: by Kathy Noel, second by Carla Sare, to pay the following bills.

General Fund	10,470.60
Fire Fund	2,723.82
Ambulance Fund	46,669.45
Property Management Fund	2,643.70
Parks Fund	1,103.78
Recreation Center Fund	5,208.58
Fairgrounds Fund	5,355.63
Golf Course Fund	31,181.39
Sewer Fund	217,452.91
Water Fund	13,443.12
Rubbish Collection Fund	11,586.08
Police Fund	8,090.62

Grand Total \$355,929.68

Ck# 50590-50647

Motion carried.

SUPERVISOR'S REPORT

- Conference call with the Army Corp regarding a survey of the old airbase.

SRF GRANT

Project Manager Bernhardt gave an update on the recent letter sent, and reply from, Jeff Pugh. DPW Superintendent Masterson requested pre-authorization to hire A-Wall Masonry for concrete work.

#4 MOVED: by Kathy Noel, second by Sheila Gaines, to authorize the supervisor to sign agreement with A-Wall Masonry providing the cost does not exceed ten thousand dollars (\$10,000.00). Motion carried.

A special meeting will be scheduled with Jeff Pugh from Fleis & Vandenbrink to review the engineering.

#4 MOVED: by Kathy Noel, second by Rob Mills, to purchase a 2018 demo fire truck from Spartan Emergency Response out of Charlotte, MI. Motion carried.

#5 MOVED: by Sheila Gaines, second by Kathy Noel, to hire Timothy Krueger EMT-B part time effective October 15, 2018. Motion carried.

#6 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the Fox Boyz Racing schedule for 2019. Motion carried.

BOARD MEMBER COMMENTS

- Trustee Masterson- Flu Clinic here at the township hall on Friday from 1:30-3:30.
- Long time Board member Marvin Besteman has stated that he is retiring the exact date will be determined. Marv was a township board member for more than forty years. He has been very active through the years serving on the Michigan Townships Association and Par Plan Insurance Company boards of directors.

CORRESPONDENCE

Planning Commission Meeting Minutes

Charter Communications

DPW Resignation from Ron Gilmore

SRF Design & Contract Administration

Rec Director Frasure-Report

Meeting adjourned at 8:30PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

November 5, 2018

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Jeannie Masterson, Trustee
Carla Sare, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Also, present Renee Gray, Bob Norton, Brian Masterson, Rick Bernhardt, Joe Micolò, and Deedee Frasure.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Jim Moore, to approve the November 5, 2018, meeting agenda as presented. Motion carried.

#2 MOVED: by Rob Mills, second by Carla Sare, to accept the October 15, 2018, regular meeting minutes and the October 23, 2018, special meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Carla Sare, to pay the following bills.

General Fund	12,513.18
Fire Fund	2,005.40
Ambulance Fund	52,107.52
Property Management Fund	33.70
Road Maintenance & Repair	67,411.82
Parks Fund	899.27
Recreation Center Fund	5,905.51
Fairgrounds Fund	1,702.68
Golf Course Fund	5,479.97
Sewer Fund	85,159.64
Water Fund	10,466.69
Rubbish Collection Fund	11,521.18
Police Fund	7,248.15

Grand Total \$262,454.71

Ck#50648-50725

Motion carried.

DPW Superintendent Masterson stated that a public meeting would be held on Thursday, November 08, 2018, to discuss the Per- and Poly-fluoroalkyl Substance (PFAS) found in one of our wells. The well is not a main water source and has been shut down. The Chippewa County Health Department will be at the meeting to explain and answer any concerns.

SUPERVISOR'S REPORT

Supervisor discussed needed appointments.

#4 MOVED: by Sheila Gaines, second by Rob Mills, to appoint Dan Warner to the DPW Advisory Board, Trustee Masterson to the Personnel Committee and Finance Committee, and Trustee Noel to the Election Commission. Motion carried.

PUBLIC COMMENTS

- Rick Bernhardt discussed Segment 3 of the upgrades to DPW.
- Bob Norton questioned his golf course management agreement for 2019.

#5 MOVED: by Sheila Gaines, second by Kathy Noel, to accept, due to health reason, with great regret, the resignation of Marvin Besteman, who has served more than thirty years on the township board. Motion carried.

Four quotes had been received for interest rates: First Bank at 4.56%, Old Mission at 4.125%, Central Savings Bank at 4.25% and Soo Co-Op Credit Union at 4.00%.

#6 MOVED: by Sheila Gaines, second by Jeannie Masterson, to borrow \$387,454.00 from the Soo Co-Op Credit Union at 4.00% interest for 84 months to pay for a new fire truck. Motion carried.

Discussion held regarding amendment to section 306 of the personnel policy regarding workers compensation claims. This will be forwarded to the personnel committee for review.

#7 MOVED: by Jim Moore, second by Kathy Noel, to approve the EMS Policy Procedure revisions. Motion carried.

#8 MOVED: by Jim Moore, second by Kathy Noel, to approve EMS Millage renewal language and place on ballot at the most cost effective time or by expiration deadline. Motion carried.

#9 MOVED: by Sheila Gaines, second by Carla Sare, to approve the purchase of BS&A tax receipting software at a cost of four thousand two hundred fifty-five dollars plus annual maintenance. Motion carried.

#10 MOVED:by Sheila Gaines, second by Jeannie Masterson, to hire Artina Vigil part time program assistant at the Recreation Center. Motion carried.

#11 MOVED:by Jim Moore, second by Kathy Noel, to approve expenditure of thirty-five hundred dollars for gifts for kids and two thousand dollars for the annual meal at the Rec Center.

BOARD MEMBER COMMENTS

None

Discussion held regarding a new EMS Building. Renee will advertise a RFQ (request for qualifications) of engineers.

CORRESPONDENCE

Renee Gray EMS Director-Emergency Service Building Update

Jeanine LaCrosse-Interest to Host RV East

Charter Communications Channel lineup changes

Golf Course Financial Summary

Chief Micolo's Report

Police Board Meeting Minutes & six month meeting schedule

Department of Treasury Disbursement from Storm Water

Smithers test center hosts emergency exercises

White Page Regarding Proposal 18-1

AT&T Memo Regarding most recent Proposed Lease Agreement

EUP Community Development Mini Grant

Meeting adjourned at 8:00PM.

Sheila M. Gaines, Clerk

Jim R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

November 19, 2018

4884 W. Curtis St.

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Trustee
Jeannie Masterson, Trustee
Carla Sare, Trustee

Rob Mills, Trustee

Also, present Joe Micolo, Mike Hoolsema, Brian Masterson, Herman Calkins, and Rick Bernhardt.

Attendance 8

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Jeannie Masterson, to approve the November 19, 2018, meeting agenda as presented. Motion carried.

#2 MOVED: by Kathy Noel, second by Carla Sare, to accept the November 5, 2018, meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Carla Sare, to pay the following bills.

General Fund	12,513.18
Fire Fund	2,005.40
Ambulance Fund	52,107.52
Property Management Fund	33.70
Road Maintenance & Repair Fund	67,441.82
Parks Fund	899.27
Recreation Center Fund	5,905.51
Fairgrounds Fund	1,702.68
Golf Course Fund	5,479.97
Sewer Fund	85,159.64
Water Fund	10,466.69
Rubbish Collection Fund	11,521.18
Police Fund	7,248.15

Grand Total \$262,454.71

Ck#50648-50725

Motion carried

SUPERVISOR'S REPORT

- The Corp of Engineers were here last week.

PUBLIC COMMENTS

- The Board needs to make a decision on the AT & T lease.
- Resident raised concerns about burning the compost pile.
- Resident asked about purchasing property.
- PFAS meeting with the Health Department went well.

DPW Superintendent Masterson requested a special meeting to discuss segment three of the SRF project. Brian also mentioned that the comment he made at the last meeting was that the well found to have elevated PFAS level is not a main water source and has “*limited use*”.

#4 MOVED: by Sheila Gaines, second by Kathy Noel, to appoint Rebecca Kooyer to the vacant Township Board Trustee position. Motion carried.

#5 MOVED: by Jim Moore, second by Jeannie Masterson, to approve the Par Plan Grant Application and RESOLUTION 2018-16. Roll call vote: all members present voted yes. Resolution declared adopted.

#6 MOVED: by Jim Moore, second by Kathy Noel, to approve the appointment of Marvin Chappa to the DPW Advisory Committee. Motion carried.

#7 MOVED: by Jim Moore, second by Jeannie Masterson, to allow Chief Micolo to sell the 2007 Dodge Charger that is no longer usable. Motion carried.

BOARD COMMENTS

Clerk Gaines-The General Election went well. Voter turnout was more than 50%.

CORRESPONDENCE

Rec Director Frasure-Monthly Report
EMS Patient Satisfaction Surveys

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 3, 2018

4884 W. Curtis St.

MEMBERS PRESENT:

James Moore, Supervisor
Rebecca Kooyer, Trustee
Kathy Noel, Treasurer
Jeannie Masterson, Trustee
Carla Sare, Trustee
Rob Mills, Trustee

MEMBERS ABSENT:

Sheila Gaines, Clerk

Also, present Joe Micolo, Brian Masterson, Darrin Wilcox, and Arthur Brood.

Attendance 4

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Carla Sare, to approve the December 3, 2018, meeting agenda as presented. Motion carried.

#2 MOVED: by Carla Sare, second by Jeannie Masterson, to accept the November 19, 2018, meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Jeannie Masterson, to pay the following bills.

General Fund	12,966.85
Fire Fund	4,504.82
Ambulance Fund	40,109.49
Property Management Fund	33.70
Parks Fund	542.77
Recreation Center Fund	3,883.90
Fairgrounds Fund	202.75
Golf Course Fund	2,508.25
Sewer Fund	102,534.54
Water Fund	8,809.41
Police Fund	7,087.25

Grand Total \$183,183.73

Ck#50849-50895

Motion carried

SUPERVISOR'S REPORT

- The personal representative for Quay Jorgenson's estate will be in the area tomorrow to assess what needs to happen to settle his estate's property holdings.
- We will be referring the recreational marijuana issue to the Planning Commission.

PUBLIC COMMENTS

NONE

#4 MOVED: by Kathy Noel, second by Jeannie Masterson, to offer Bob Norton a one year extension of the most recent contract with further discussion to occur during budget development. Motion carried.

#5 MOVED: by Jim Moore, second by Rob Mills, to approve the recommendation of Superintendent Masterson and Joseph Benjamin, of Fleis & Vandenbrink, to allow LD Docsa and extension of five (5) weeks on the portion of the project relating to Biospark equipment. Motion carried.

BOARD COMMENTS

Trustee Sare – Welcome to the Board, Rebecca Kooyer.

Trustee Mills – I am concerned about the sale of 90 rental properties that now pay property taxes, to Sault Tribe.

Trustee Masterson – Remember the Parade of Lights on Saturday.

Treasurer Noel – The Senior Citizen Holiday Dinner is Thursday, December 6th at the Recreation Center, beginning at 12:30 PM.

CORRESPONDENCE

Accountant Hoolsema-BCBS prescription drug coverage

Treasurer's Report

Chief Micolo-Monthly Report

Police Board-Meeting Minutes

DNR-Fire Assistance Grant Program

JSI-Video Service Franchise Agreement

Sault Tribe-2% Funding Approved

The meeting was adjourned at 7:25 PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 17, 2018

4884 W. Curtis St.

MEMBERS PRESENT

James R. Moore, Supervisor
Sheila M. Gaines, Clerk
Kathy Noel, Treasurer
Carla Sare, Trustee
Rob Mills, Trustee
Jeannie Masterson, Trustee
Bekki Kooyer, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, Herman Calkins, Rick Bernhardt, Joe Micolò, and Deedee Frasure.

Attendance 6

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Sheila Gaines, second by Carla Sare, to approve the December 17, 2018, with additions of Great Lakes Sled Dog Association Lease agreement, Rec Committee appointment, new hire and new furnace for Recreation Center, and Soo Co-op Credit Union Resolution for fire truck loan. Motion carried.

#2 MOVED: by Jim Moore, second by Kathy Noel, to accept the December 3, 2018, regular meeting minutes and the November 29, 2018, special meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Carla Sare, to pay the following bills.

General Fund	16,147.11
Fire Fund	3,584.43
Ambulance Fund	67,601.09
Property Management	2,375.39
Recreation Center	10,124.33
Fairgrounds Fund	1,063.30
Golf Course Fund	6,841.60
Sewer Fund	65,201.60
Water Fund	16,128.13
Rubbish Collection Fund	11,736.31
Police Fund	12,162.67
Grand Total	\$212,998.42

Ck# 50896-51007 Motion carried.

SUPERVISOR'S REPORT

Rec Committee Appointment

#4 MOVED: by Sheila Gaines, second by Rob Mills, to approve the Supervisor's appointment of Bekki Kooyer to the Recreation Center Committee. Motion carried.

PUBLIC COMMENTS

Rick Bernhardt gave a SAW Project update.

#5 MOVED: by Kathy Noel, second by Carla Sare, to hire Mathew Kurin, Kevin Mioduch and George Hart part-time Emergency Medical Technicians for the EMS Department. Motion carried.

#6 MOVED: by Jim Moore, second by Rob Mills, to approve the re-appointment of David Gaines to DPW Advisory Committee. Motion carried.

#7 MOVED: by Jim Moore, second by Sheila Gaines, to approve Fleis & Vandenbrink Professional Services agreement for SRF Project #561103 Detailed Design, Segment 3, Food Waste Handling Building with the cost not to exceed one hundred ninety five thousand four hundred dollars, providing they meet the fourth quarter deadline. Motion carried.

#8 MOVED: by Sheila Gaines, second by Jim Moore, to opt out of allowing recreational marijuana retail store fronts until laws are more clear, effective immediately. Motion carried.

#9 MOVED: by Jeannie Masterson, second by Kathy Noel, to adopt the Planning Commission's updated Zoning & Ordinance Fees. Motion carried.

#10 MOVED: by Kathy Noel, second by Carla Sare, to approve the Cows R Us lease agreement for May 31 – June 1, 2019, for use of the Quonset Hut and Dairy barn. Motion carried.

#11 MOVED: by Sheila Gaines, second by Jim Moore, to appoint members of the Police Board to the Ordinance Violation Bureau as provided for in the ordinances for civil infractions. Motion carried.

#12 MOVED: by Kathy Noel, second by Jim Moore, to approve a 3% wage increase for golf course manager Norton. Motion carried.

#13 MOVED: by Kathy Noel, second by Carla Sare, to approve the Cycle Conservation Club of MI, Inc., lease agreement for July 20 – July 24, 2019, for use of the fairgrounds as outlined in agreement. Motion carried.

#14 MOVED: by Kathy Noel, second by Jim Moore, to approve the MIRA snowmobile race agreement for January 6 and 7, 2019 as outlined in their agreement. Motion carried.

#15 MOVED: by Kathy Noel, second by Sheila Gaines, to approve the Tri-County Speed Horse Association for the use of the fairgrounds on May 11, and 12th, 2019, as outlined in their agreement. Motion carried.

#16 MOVED: by Kathy Noel, second by Jim Moore, to hire Carrie Gaskin part-time program assistant for the Rec Center effective immediately. Motion carried.

#17 MOVED: by Jim Moore, second by Sheila Gaines, to approve the purchase of a new furnace for room 1 at the Recreation Center from Great Lakes Services, Inc. with the cost not to exceed two thousand four hundred dollars. Motion carried.

#18 MOVED: by Kathy Noel, second by Sheila Gaines, to adopt the Soo Co-op Credit Union's Corporate or Organization Authorization Resolution. Roll call vote Moore, Gaines, Noel, Mills, Kooyer, Masterson, and Sare all vote yes. RESOLUTION declared carried.

#19 MOVED: by Sheila Gaines, second by Jim Moore, to approve the Great Lakes Sled Dog Associations (GLSDA) lease agreement for January 26 and 27, 2019. Providing they submit Certificate of Liability Insurance naming KCT an additional insured and agrees to indemnify, hold harmless, and defend, KCT its agents and employees from all liability, actions, claims, demands, and losses of damage that may arise in the use of the premises, due to the negligence or omission of the lessee. Motion carried.

BOARD MEMBER COMMENTS

- Trustee Masterson- Huge thank you to Marvin and Cathy Chappa for participating in Wreaths Across America and placing wreaths on all the veteran graves at the Lakeside Cemetery.

December 17, 2018

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CORRESPONDENCE

DTE-Prehearing Conference

Rec Director Frasure-November & December Report

Charter Communication- Channels no longer available

Department Of Treasury-Clean Water Revolving Fund Loan Disbursement

EUPRP-Grant Application

James Moore-to John Binkley Regarding AT & T Lease

Sheila M. Gaines, Clerk

James R. Moore, Supervisor