

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**January 6, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Rob Mills, Trustee  
Sarah Pierson, Trustee  
Matthew Besteman, Trustee  
Caleb Rader, Trustee

**MEMBERS ABSENT**

Also, present Joe Miccolo, Jeannie Masterson, Doug Besteman, Renee Gray, DeeDee Frasure, Pat McMahon, Jared McCoy and 4 others.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Loretta Robinson, second by Rob Mills to approve the January 6 agenda with the addition of assessment notices and Verizon work. Motion carried.

AGENDA1-6-25

**#2 MOVED:** by Rob Mills, second by Matthew Besteman to accept the December 16 regular meeting minutes. Motion carried.

AGENDA 12-16-24

**SUPERVISOR'S REPORT**

- There are a few different agendas if you would like to review to see what changes we can make to ours that will work for us. This week we have moved public comments to the end of the meeting. If you would like to make any changes let Loretta Robinson or myself know
- Budget meetings are this week
- Our Lawyer has taken a new position as Tribal Judge. We got with MTA and they forwarded us a listing of lawyers in the UP that works with Townships, I have a telephone conference with one from St. Ignace this week.

**#3 MOVED:** by Loretta Robinson, second by Cierra MacDonald to allow Mark Rice to seek new legal counsel for the Township. Motion carried.

APPROVE M. RICE  
TO SEEK LEGAL

APPROVE QUOTE

**#4 MOVED:** by Loretta Robinson second by Matt Besteman to approve the quote for the upgrade for the office printer from National Office for \$4,291.56. Motion carried.

**January 6, 2025**

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**#5 MOVED:** by Mark Rice, second by Loretta Robinson to sign the Memo of Understanding for the Fair board. Motion carried.

SIGN MEMO OF  
UNDERSTANDING

**#6 MOVED:** by Mark Rice, second by Rob Mills, to table the discount rates for the 2 requests. Loretta Robinson, Cierra MacDonald and Sarah Pierson to get together and discuss different options for discounts to stay consistent. Motion carried.

TABLE  
REQUEST

**#7 MOVED:** by Mark Rice, second by Sarah Pierson, to adopt Resolution 2025-1 Annual Guideline Resolution for Poverty Exemption. Roll call was made with seven (7) yes votes. Motion carried.

RESOLUTION  
2025-1

**#8 MOVED:** by Matt Besteman second by Cierra MacDonald to allow Mark Rice to sign the Consent Letter for AT&T to add/replace the equipment similar to the existing equipment. Motion carried.

SIGN CONSENT  
LETTER

**#9 MOVED:** by Rob Mills, second by Loretta Robinson, to accept Police Board recommendation on seeking bids to trade the 2016 Yamaha for a Polaris Snowmobile. Motion carried.

APPROVE TO  
SEEK BIDS

**#10 MOVED:** by Mark Rice, second by Caleb Rader, to accept Herman Calkins resignation from the Police Board. Motion carried.

ACCEPT  
RESIGNATION

**#11 MOVED:** by Loretta Robinson second by Sarah Pierson to accept the Police Board recommendation for Denise Frasure for the open seat on the Police Board. Motion carried.

ACCEPT  
D.FRASURE

Discussion for the Golf Clubhouse Lease. We received a letter from Kasey Spencer's lawyer that she would like the board to reconsider a lease with her. Mark Rice stated that the previous board voted to not continue the lease due to the lease being defaulted. Sarah Pierson stated that we should table the motion because not everyone is familiar with the situation. Loretta Robinson agreed that the Board should stop by and look at the file of correspondences because there are some inconsistencies in the letter.

**#12 MOVED:** by Sarah Pierson second by Loretta Robinson to table the Golf Clubhouse Lease until the next meeting. Motion carried.

TABLE MOTION

**#13 MOVED:** by Cierra MacDonald, second by Rob Mills, to pay the following bills.

General Fund	24,069.81
Fire Fund	11,184.10

PAY BILLS

Police Fund	12,043.59
Recreation Center Fund	7,931.93
Ambulance Fund	142,399.39
Property Management Fund	2,051.87
Parks Fund	419.37
Fairgrounds Fund	3,632.94
Golf Course Fund	7,270.33
Sewer Fund	80,598.15
Water Fund	39,803.60
Rubbish Collection Fund	16,105.81
Grand Total	\$347,510.89

Ck#59115-59161

Motion carried.

#### **CORRESPONDENCE**

- Police Board- 12-30-24
- Treasurer's Report

#### **PUBLIC COMMENT**

- Wellpath has still not paid EMS, and now we have lost our attorney. Please call your local legislature to contact Lansing to help get us a supplement payment!! Information can be found on the Facebook page.

#### **BOARD MEMBER COMMENTS**

- We will miss Herman!

Meeting adjourned at 7:33 PM.

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Loretta Robinson, Clerk

**January 6, 2025**

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Mark Rice, Supervisor

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**KINROSS CHARTER TOWNSHIP**  
**Ambulance Budget Workshop**

**January 7, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Matt Besteman, Trustee  
Sarah Pierson, Trustee  
Rob Mills, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee

Attendance: Mike Hoolsema

Renee Grey  
Bryan Huntley

**Revenue:**

State Grants \$474,403.00  
Ambulance Runs \$3,666,950.00

**Expense:**

Wages Paramedics decrease to \$1,070,000  
Wages Emt decrease to \$798,000  
FICA Tax decrease to \$156,000  
Medical Expenses decrease to \$108,500  
Ambulance Billing Service increased to \$126,000  
Rentals-Equipment increased to \$1,000  
Add contingency line to \$120,200

Revenue and Expenses balance at \$5,222,703.00

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**Public Improvement Budget Workshop**

**January 7, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Matt Besteman, Trustee  
Sarah Pierson, Trustee  
Rob Mills, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee

Attendance: Mike Hoolsema

There were no changes in revenue or expenses for Public Improvement.

Revenue and Expenses balance at \$4,600

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**Property Management Budget Workshop**

**January 7, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Matt Besteman, Trustee  
Sarah Pierson, Trustee  
Rob Mills, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee

Attendance: Mike Hoolsema

Revenue:

No changes in revenue

Expenses:

Increase unemployment to \$19,600

Revenue and Expenses balance at \$168,310.00

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**Road Maintenance & Repair Millage Budget Workshop**

**January 7, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Matt Besteman, Trustee  
Sarah Pierson, Trustee  
Rob Mills, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee

Attendance: Mike Hoolsema

There were no changes in revenue or expenses for Road Maintenance & Repair Millage

Revenue and Expenses balance at \$489,390

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**Water Budget Workshop**

**January 10, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Rob Mills, Trustee  
Matt Besteman, Trustee  
Sarah Pierson, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee

Attendance: Mike Hoolsema

Greg Wright  
Tim Wilkinson  
Kandi Wright

There were no changes in revenue or expenses for Water Funds.

Revenue and Expenses balance at \$664,884.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**Sewer Budget Workshop**

**January 10, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Rob Mills, Trustee  
Matt Besteman, Trustee  
Sarah Pierson, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee

Attendance: Mike Hoolsema

Greg Wright  
Tim Wilkinson  
Kandi Wright

There were no changes in revenue or expenses for Sewer Funds.

Revenue and Expenses balance at \$2,757,300.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**Rubbish Fund Budget Workshop**

**January 10, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Rob Mills, Trustee  
Matt Besteman, Trustee  
Sarah Pierson, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee

Attendance: Mike Hoolsema

Greg Wright  
Tim Wilkinson  
Kandi Wright

There were no changes in revenue or expenses for Rubbish Funds.

Revenue and Expenses balance at \$244,995.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**Fire Budget Workshop**

**January 10, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Rob Mills, Trustee  
Matt Besteman, Trustee  
Sarah Pierson, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee

Attendance: Mike Hoolsema

Brian Bensel  
Brian Huntley

There were no changes in revenue or expenses for Fire Funds.  
Revenue and Expenses balance at \$363,256.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**General Budget Workshop**

**January 10, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Rob Mills, Trustee  
Matt Besteman, Trustee  
Sarah Pierson, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee

Attendance: Mike Hoolsema

Revenue: No Changes

Expenses: Add Heritage Park, \$3,000 and Increase Transfer Out- Golf course to \$115,185.00.

Revenue and Expenses balance at \$927,603.00.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**January 21, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Rob Mills, Trustee  
Sarah Pierson, Trustee  
Caleb Rader, Trustee

**MEMBERS ABSENT**

Matthew Besteman, Trustee

Also, present Joe Miccolo, Jeannie Masterson, Bryan Huntley, Bill Young and 8 others.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Loretta Robinson, second by Caleb Rader to accept the January 6 Regular meeting minutes. Motion carried.

AGENDA 1-6-25

**#2 MOVED:** by Sarah Pierson, second by Rob Mills to accept the January 6 Regular meeting minutes. Motion carried.

AGENDA 1-6-25

**#3 MOVED:** by Loretta Robinson, second by Cierra MacDonald to accept the January 7 Budget Workshop meeting minutes. Motion carried.

AGENDA 1-7-25

**#4 MOVED:** by Loretta Robinson, second by Caleb Rader to accept the January 9 Budget Workshop meeting minutes. Motion carried.

AGENDA 1-9-25

**#5 MOVED:** by Loretta Robinson, second by Cierra MacDonald to accept the January 10 Budget Workshop meeting minutes. Motion carried.

AGENDA 1-10-25

**REPORTS/CORRESPONDENCE**

- EMS Report- December
- DPW Report- December
- Park and Rec- January 13, 2025

**SUPERVISOR'S REPORT**

- There is a meeting for the Museum on the 23<sup>rd</sup> to get updates for the Museums.
- The snowmobile races are this weekend.
- There are different options to do a consent agenda to get approved together.

**January 21, 2025**

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## PUBLIC COMMENT

- Thank you to the board for approving some funding for the Heritage Park.
- I have been logging our hours that we have worked at the museum, Deb Young does work daily and puts in around 6-8 hours a day.
- Is the EMS contracts making money?

**#6 MOVED:** by Cierra MacDonald, second by Rob Mills, to pay the following bills.

		PAY BILLS
General Fund	17,659.61	
Fire Fund	42,406.31	
Police Fund	11,746.01	
Recreation Center Fund	6,986.81	
Ambulance Fund	123,757.24	
Property Management Fund	162.62	
Parks Fund	179.46	
Fairgrounds Fund	876.59	
Golf Course Fund	3,215.08	
Sewer Fund	81,170.89	
Water Fund	11,790.27	
Grand Total	\$299,950.89	
Ck#59162-59127		
Motion carried.		

**#7 MOVED:** by Mark Rice, second by Loretta Robinson to choose Erin K. Evashevski, as legal counsel for the Township, with Kendricks Bordeau as standby. Motion carried.

APPROVE E.  
EVASHEVSKI

**#8 MOVED:** by Loretta Robinson second by Rob Mills to continue to pursue the previous board's decision to default Blondie's Bunker lease. Motion carried.

DEFAULT LEASE

**#9 MOVED:** by Loretta Robinson, second by Cierra MacDonald to add Bekki Kooyer to the Soo Coop Credi Union Account as authorized check signer. Motion carried.

ADD B. KOoyer

**#10 MOVED:** by Mark Rice, second by Loretta Robinson, to approve the Raber and Dafer EMS Contracts. Motion carried.

SIGN CONTRACTS

**#11 MOVED:** by Mark Rice, second by Loretta Robinson, to table the Pickford EMS contract until next meeting. Motion carried.

TABLE CONTRACT

**#12 MOVED:** by Mark Rice second by Loretta Robinson for Fire Department to purchase 2 Thermal Imagers from Dingesfire for the amount of \$12,343.00. Motion carried.

PURCHASE  
THERMAL IMAGERS

**#13 MOVED:** by Mark Rice, second by Loretta Robinson for Police Department to purchase 2024 Polaris snowmobile from Chippewa motors for \$9,526.00 (with trade in 2016 Yamaha). Motion carried.

PURCHASE  
SNOWMOBILE

#### **PUBLIC COMMENT**

- You all need to read Public Act 1973, you can be recalled and probably will be in May.

#### **BOARD MEMBER COMMENTS**

- It is unfortunate about Blondie's, but it is hard to go back on the condition it is in now.

Meeting adjourned at 7:26 PM.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**REGULAR MEETING**

**February 3, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Rob Mills, Trustee  
Sarah Pierson, Trustee  
Matthew Besteman, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee

Also, Joe Miccolo, Mike Hoolsema, Levi McFarland, Jeannie Masterson, Pat McMahon, Harvey O'Brien and 3 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Loretta Robinson, second by Rob Mills to accept consent agenda containing Approval of the January 21, 2025, regular meeting minutes, Personnel Meeting January 16 25, Police Meeting January 27-25 and Treasurer's Report. Motion carried.

ACCEPT  
CONSENT  
AGENDA

**#2 MOVED:** by Cierra MacDonald, second by Rob Mills, to pay the following bills.

PAY BILLS

General Fund	14,789.30
Road Maint & Rpr Fund	64.99
Fire Fund	2,150.24
Police Fund	18,416.57
Recreation Center Fund	5,115.98
Ambulance Fund	84,846.59
Property Management Fund	39,889.04
Parks Fund	314.06
Fairgrounds Fund	370.45
Golf Course Fund	3,281.44
Sewer Fund	41,408.62
Water Fund	10,375.10
Rubbish Collection Fund	59.41
Grand Total	\$221,081.79

Ck#59218-59255

Motion carried.

**February 3, 2025**

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**SUPERVISOR'S REPORT**

- We are working on getting the Grandstands repaired at the fairgrounds

#### PUBLIC COMMENT

- Not everyone has been getting newsletters
- How big are the grandstands?

**#3 MOVED:** by Mark Rice, second by Rob Mills to accept the EMS contracts for Pickford Township, Hospice of the EUP, Rudyard Township and Bruce Township. Motion carried.

ACCEPT EMS CONTRACTS

**#4 MOVED:** by Rob Mills, second by Matt Besteman to allow Mark Rice to negotiate with the union contract. Motion carried.

RICE TO NEGOTIATE

Discussion for the Township Policy Development. This will be tabled until the next meeting so everyone can review.

Discussion for the AT&T Tower. Until we receive more information on the welding portion of the updates, we will table any decisions.

**#5 MOVED:** by Mark Rice, second by Cierra MacDonald to approve Resolution 2025-2 Fire Department Millage with the needed corrections. Roll call was made with six (6) yes votes and one (1) absent. Motion carried.

ADOPT RESOLUTION 2025-2

**#5 MOVED:** by Mark Rice, second by Caleb Rader to approve Resolution 2025-3 Rec Center Millage Renewal with the needed corrections. Roll call was made with six (6) yes votes and one (1) absent. Motion carried.

ADOPT RESOLUTION 2025-3

#### PUBLIC COMMENT

- Jim Traynor- reach out to Bergman and DaMoose for funding for the Grandstands
- Jim Traynor- I may have resources for the Heritage Park

#### BOARD MEMBER COMMENTS

- The Heritage Park Meeting is on February 27<sup>th</sup> at 7:00 p.m.
- The Fire Department informational meeting on February 20<sup>th</sup> at 7:00 p.m.

Meeting adjourned at 8:01 PM.

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**February 18, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Cierra MacDonald, Treasurer  
Rob Mills, Trustee  
Sarah Pierson, Trustee  
Matthew Besteman, Trustee

**MEMBERS ABSENT**

Loretta Robinson, Clerk  
Caleb Rader, Trustee

Also, present Mike Hoolsema and 4 others.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Mark Rice, second by Rob Mills to accept the January 6 Regular meeting minutes. Motion carried.

AGENDA 1-6-25

**#2 MOVED:** by Sarah Pierson, second by Matthew Besteman to accept the Consent Agenda. Motion carried. Consent agenda follows:

Accepting February 3, 2025, regular meeting minutes, EMS report, DPW report and pay the bills.

ACCEPT CONSENT  
AGENDA

	PAY BILLS
General Fund	17,038.11
Fire Fund	1,491.59
Police Fund	9,071.43
Recreation Center Fund	67,917.62
Ambulance Fund	111,031.12
Property Management Fund	1,765.80
Parks Fund	322.15
Fairgrounds Fund	1,634.13
Golf Course Fund	2,908.99
Sewer Fund	70,466.59
Water Fund	12,312.98
Rubbish Collection Fund	15,676.67
Grand Total	\$251,637.18
Ck#59526-59307	
Motion carried.	

**SUPERVISOR'S REPORT**

- I am working on getting clarification on who owns the storm drains.

**PUBLIC COMMENT**

**February 18, 2025**

**Page 1**

Discussion about updating the Township Policies. Continue to review for the next meeting.

**#3 MOVED:** by Mark Rice, second by Cierra MacDonald to accept Resolution 2025-4 Budget Adjustment. Rollcall was made with five (5) yes votes and two (2) absent. Motion carried.

ADOPT  
RESOLUTION  
2025-4

**#4 MOVED:** by Mark Rice, second by Matt Besteman to correct the Meeting Minutes for the November 18, 2024 motion #3 to state November 3<sup>rd</sup>. Motion carried.

CORRECT  
MEETING  
MINUTES 11-  
18-24

#### **PUBLIC COMMENT**

- We would like to do a Farmers Market at the Historical Society

#### **BOARD MEMBER COMMENTS**

- The next meeting for the Historical Society is February 27<sup>th</sup> at 7:00 p.m. at the Rec Center.

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Meeting adjourned at 7:40 PM.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**March 3, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Rob Mills, Trustee  
Sarah Pierson, Trustee  
Matthew Besteman, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee

Also, Joe Miccolo, Mike Hoolsema, Levi McFarland, Jeannie Masterson, Pat McMahon, Harvey O'Brien and 3 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Loretta Robinson, second by Rob Mills to approve the March 3 agenda with the addition of Rec Equipment Quotes. Motion carried.

AGENDA 3/3/25

Supervisor Rice opened the Budget Public Hearing at 7:03 p.m.

OPEN BUDGET  
HEARING

**#2 MOVED:** by Loretta Robinson, second by Matthew Besteman to accept the Consent Agenda. Motion carried. Consent agenda follows:

CONSENT AGENDA  
3/3/25

Accepting February 18, 2025 regular meeting minutes, Police report, Township Investments, Bay Mills 2% Grant and pay the bills.

		PAY BILLS
General Fund	24,080.29	
Fire Fund	1,278.39	
Police Fund	8,123.08	
Recreation Center Fund	6,515.71	
Ambulance Fund	88,459.47	
Property Management Fund	220.70	
Parks Fund	409.99	
Fairgrounds Fund	980.59	
Golf Course Fund	3,587.83	
Sewer Fund	60,712.58	
Water Fund	24,588.12	
Rubbish Collection Fund	56.00	
Grand Total	\$219,012.75	

Ck#59.08-59345

Motion carried

**March 3, 2025**

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## SUPERVISOR'S REPORT

- We received 2% grant from Bay Mills thanking our EMS.
- We are currently on a halt for March.
- The soil and structure group are working with the Fair board and Township for our Grandstands. We had a group from the Sault reach out to use requesting information to also help.
- We are working on appropriations from the Fire Hall. It is a lot of information that we are working on and have until March 17<sup>th</sup>.
- The union and I are still working on negotiations. Upon discussion with the remainder of the board, Mark Rice will offer \$.75 raise and part time employees going to union after 2 years.
- I would like to start a Real Estate committee to work with on our current properties. I would like to have Rob Mills, Caleb Rader and Kathy Noel to be involved, Loretta Robinson also stated she would step in if needed.

## PUBLIC COMMENT

- We are working on a name change for the Heritage Parks, the Kinross Historical Society. We are working on getting a board of directors together. We are also working on getting more information on the website and Facebook. There was a good attendance at the last meeting and the next meeting will be March 13<sup>th</sup> at 7:00 p.m. at the Rec Center.
- I seen on the last meeting minutes there was a question on who is responsible for the drains, it is the Road Commission.
- I am Kevin from MyMichigan. I work with Kinross EMS and if anyone has any questions, please reach out.
- Great job to the Fire Department who responded to a recent fire in town. The response was quick and Dafter, Rudyard and Pickford also showed up.

Discussion to go over the Township Policy Development. Please review so we can make any final adjustments.

**#3 MOVED:** by Mark Rice, second by Sarah Pierson to accept the EMS write offs in the amount of \$126,881.61. Motion carried.

ACCEPT  
WRITE  
OFFS

**#4 MOVED:** by Loretta Robinson, second by Rob Mills to hire Logan McNabb and Nicholas Andres for Part Time EMT and move Jameson Pigeau from part-time to full-time paramedic. Motion carried.

HIRE  
L.MCNABB,  
N.  
ANDRESS,  
MOVE J  
PIGEAU

**#5 MOVED:** by Loretta Robinson, second by Cierra MacDonald to approve the 2025-2026 Board Meeting Schedule. Motion carried.

ACCEPT  
SCHEDULE

**#6 MOVED:** by Mark Rice, second by Loretta Robinson to approve the Rec Center to purchase a floor scrubber for no more than \$2,000.00 Motion carried.

PURCHASE  
SCRUBBER

**#7 MOVED:** by Loretta Robinson, second by Matt Besteman to approve the Rec Center to purchase pull up bar for the work out area for no more than \$3,000.00 Motion carried.

PURCHASE  
PULL BAR

**#8 MOVED:** by Loretta Robinson, second by Matt Besteman to hire Emily McMahon as cleaner. Motion carried. Motion carried.

CLOSE  
PUBLIC  
HEARING

No additional comments regarding the Public Hearing, the Supervisor adjourned the public hearing at 8:11 p.m. There were no letters or calls regarding the budgets.

## **PUBLIC COMMENT**

### **BOARD MEMBER COMMENTS**

- The Fire Department informational meeting has been changed from March 25<sup>th</sup> to March 24<sup>th</sup> at 7:00 p.m. due to schedule changes.
- Has there been any movement on the outstanding balance for EMS?
- There is a free tire disposal vouchers from Chippewa County.

Meeting adjourned at 8:16 PM.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**March 17, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Rob Mills, Trustee  
Sarah Pierson, Trustee  
Matthew Besteman, Trustee  
Caleb Rader, Trustee

**MEMBERS ABSENT**

Also, Joe Miccolo, Mike Hoolsema, Levi McFarland, Jeannie Masterson, Pat McMahon, Harvey O'Brien, Bryan Huntley, and 7 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Loretta Robinson, second by Rob Mills to approve the March 17 agenda with the addition of adding Joshua Halliday to new hire for Fire Department, and Resolution 2025-9- Years of Service- Pat McMahon. Motion carried.

AGENDA 3-17-24

**#2 MOVED:** by Loretta Robinson, second by Matthew Besteman to accept the Consent Agenda. Motion carried. Consent agenda follows:

Accepting March 3, 2025, regular meeting minutes, Pine River- Environmental, Park and Recs minutes- 3-10-25, DPW Report- February2025, EMS Report, Treasurer's Report, Budgets Status Report and pay the bills.

	PAY BILLS
General Fund	24,147.51
Fire Fund	15,413.87
Police Fund	8,051.37
Recreation Center Fund	10,237.86
Ambulance Fund	175,989.47
Property Management Fund	280.34
Parks Fund	193.86
Fairgrounds Fund	1,206.91
Golf Course Fund	3,567.42
Sewer Fund	422,275.14
Water Fund	38,387.45
Rubbish Collection Fund	15,675.22
Grand Total	\$715,426.42

Ck#59346-59399

Motion carried

**March 17, 2025**

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## SUPERVISOR'S REPORT

- I attended the corrections Liaison meeting, they are 20/28% vacancies.
- I have been in contact with Road Commission for the drain issues. We will work on getting money from the Core of Engineers to get them mapped out and cleaned.
- We are removing the cardboard dumpsters and solely using the semi-trailer.
- I have a few people interested in properties, just waiting on Proposals.

## PUBLIC COMMENT

- The whole agenda was not on the website.

**#3 MOVED:** by Mark Rice, second by Loretta Robinson, to accept the EMS Purchase of pagers using 2% of money for 8 pagers, not to exceed \$6,000. Motion carried.

PURCHASE EQUIPMENT

**#4 MOVED:** by Loretta Robinson, second by Rob Mills to hire Joshua Halliday for part-time EMS and Fire Department. Motion carried.

HIRE J HALLIDAY

**#5 MOVED:** by Mark Rice, second by Rob Mills, to approve the Fire Department to purchase four (4) SVA Cylinders and valves with the 2% money not to exceed \$4,000. Motion carried.

PURCHASE EQUIPMENT

**#6 MOVED:** by Mark Rice, second by Cierra MacDonald to approve Resolution 2025-5 Budget Adjustment. Roll call was made with seven (7) yes votes Motion carried

ADOPT RESOLTUION 2025-5

**#7 MOVED:** by Loretta Robinson, second by Cierra MacDonald to approve Resolution 2025-6 General Appropriations. Roll call was made with seven (7) yes votes. Motion carried.

ADOPT RESOLUTION 2025-6

**#8 MOVED:** by Mark Rice, second by Loretta Robinson to approve Resolution 2025-7 Adopting Fee Schedule. Roll call was made with five (5) yes votes and two (2) no votes. Motion carried

ADOPT RESOLTUION 2025-7

**#9 MOVED:** by Mark Rice second by Loretta Robinson to approve Resolution 2025-8 SSM Tribe of Chippewa Indians 2% Funding request for the Rec Center. Roll call was made with seven (7) yes votes. Motion carried.

ADOPT RESOLUTION 2025-8

**#10 MOVED:** by Mark Rice second by Loretta Robinson to approve Resolution 2025-9 Recognize 44 Years of Service- Pat McMahon. Roll call was made with seven (7) yes votes. Motion carried.

ADOPT RESOLUTION 2025-9

**#11 MOVED:** by Loretta Robinson, second by Sarah Pierson to accept the union contract changes. Motion carried.

ACCEPT UNION CONTRACT

**#11 MOVED:** by Mark Rice second by Cierra MacDonald to accept the changes for the Articles of Corporation for NEMSA, to have the Supervisor and Clerk sign. Motion carried.

ACCEPT  
CHANGES

## **GUESTS-**

**County Commissioner-** Jim Traynor- At the last Regional Planning meeting, EGLE wants to change the garbage pickup to separating paper, plastic and metals with no food waste. This could quadruple the garbage rates. April 23<sup>rd</sup> is the next Regional Planning meeting.

**NEMSA-** Jim Miller- Thank you Pat McMahon, I am glad I was here for this meeting. Pat has taught a lot of people in the community. There have been a few changes for NEMSA. Language is being changed for Capital Equipment. There is a meeting on Thursday at 6:30 p.m. for anyone wanting to know more information.

## **PUBLIC COMMENT**

## **BOARD MEMBER COMMENTS**

- Thank you Pat for your service.
- Fire Department has rescheduled their informational meeting to Monday, March 24 at 7:00 p.m
- If you would like any correspondence from the agendas, you can email [clerk@kinross.net](mailto:clerk@kinross.net)
- The next heritage meeting will be on April 13<sup>th</sup>.
- I appreciate your service Pat McMahon, and all other EMS, Police and Fire Department.
- 

Meeting adjourned at 7:43 PM.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**April 7, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Rob Mills, Trustee  
Sarah Pierson, Trustee  
Matthew Besteman, Trustee  
Caleb Rader, Trustee

**MEMBERS ABSENT**

Also, Joe Miccolo, Jeannie Masterson, Pat McMahon, Tom Moul, Pam Postma, Brian Huntley, Jason Bazuin, and 17 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

AGENDA 4-7-25

**#1 MOVED:** by Rob Mills, second by Rob Mills to approve the April 7 agenda with the addition of hire Isaac Mattson for Fire Department, Pam Postma as Part Time Motion carried.

**#2 MOVED:** by Sarah Pierson, second by Loretta Robinson to accept the Consent Agenda. Motion carried. Consent agenda follows:

Accepting February 18, 2025 regular meeting minutes, EMS Report, Police Meeting Minutes and pay the bills.

General Fund	25,322.02
Fire Fund	4,535.76
Police Fund	17,216.08
Recreation Center Fund	12,706.93
Ambulance Fund	150,689.60
Property Management Fund	270.92
Parks Fund	144.68
Fairgrounds Fund	128.68
Golf Course Fund	9,363.38
Sewer Fund	86,569.09
Water Fund	15,230.79
Grand Total	\$322,177.93 Ck#59400-59452
Motion carried	

ACCEPT  
CONSENT  
AGENDA

PAY BILLS

**April 7, 2025**

**Page 1**

## SUPERVISOR'S REPORT

- We will be meeting with the Lawyer on the 17<sup>th</sup> to go over a few of our current litigations and questions.

## PUBLIC COMMENT

ACCEPT PAYBACK

**#3 MOVED:** by Loretta Robinson, second by Sarah Pierson, to accept the payback agreement for missed lease payments with the correct amounts for Jeneanne Harris's request. Motion carried.

Discussion regarding the ethics complaint against former Trustee, now Supervisor Mark Rice regarding Emil Mattson requesting Mark Rice step down or the Board vote to have Mark Rice step down. Sarah Pierson stated that after she has read the MTA red book, she does not believe we have the authority to do that and that the proper process would be a recall, which can no be done at this time. Rob Mills also stated that we have not received any proof at this time of considering voting. Emil Mattson stated he would send Rob Mills a copy, but Rob stated the entire board should get a copy, therefore Emil Mattson said he will send it to the lawyer. Emil stated come June 1<sup>st</sup> he will guarantee June 1<sup>st</sup> there will be a recall for the whole board. Sarah Pierson asked if that was a threat, and Emil Mattson confirmed, and Sarah stated that there is an MCL against threatening a board member and he has threatened us in his letter then if we do not do what he wants us to do that he will have a lawsuit against us. Emil Mattson proceeded to call Sarah Pierson a clown. Mark Rice let Emil Mattson know there will be no name calling, Emil proceeded to tell Mark Rice to shut up, whereas Mark Rice told Emil Mattson he needed to leave. Emil Mattson stated he was sitting there, Joe Miccolo escorted Emil Mattson out of the meeting. Mark Rice stated if the board would like, we can do an independent investigation of the situation.

**#4 MOVED:** by Loretta Robinson, second by Rob Mills to not take any action at this time in regard to the ethics complaint regarding Emil Mattson. Motion carried.

NO ACTION

**#5 MOVED:** by Mark Rice, second by Cierra MacDonald to accept Jason Bazuin's resignation with a 5 week notice. Motion carried.

ACCEPT  
RESIGNATION

**#6 MOVED:** by Cierra MacDonald, second by Loretta Robinson to hire Cedar Drews, Daniel Rosebuhm, and Emily Dalgard as Parttime EMT. Motion carried.

HIRE C.DREWS,  
D.ROSEBUHM, E.  
DALGARD

**#7 MOVED:** by Loretta Robinson, second by Cierra MacDonald to approve 2.5% Cola for all EMS employees and 3% Cola raise for the EMS Director retroactive to April 1, 2025. Motion carried.

APPROVE COLA

**#8 MOVED:** by Loretta Robinson, second by Rob Mills to approve pay increases for Bryan Huntley- EMS to Paramedic Deputy Director \$.25, Cody Mesnard- EMS to Paramedic EMS manager- \$.25, Chris Huntley- EMS to AEMT plus 6 month/1 year step increase \$2.50. Motion carried.

ACCEPT  
PAY  
INCREASES

**#9 MOVED:** by Mark Rice, second by Loretta Robinson to remove Kathy Noel from the Soo Coop Bank Account. Motion carried.

REMOVE K  
NOEL

**#10 MOVED:** by Loretta Robinson, second by Sarah Pierson to approve Denise Frasure to be added to Board of Review. Motion carried.

APPROVE  
D FRASURE

**#11 MOVED:** by Loretta Robinson, second by Rob Mills to hire Isaac Mattson to the Fire Department. Motion carried.

HIRE I.  
MATTSON

**#12 MOVED:** by Mark Rice, second by Matt Besteman to re-hire Pam Postma as Golf Course Manager with a starting wage of \$20.00 per hour effective April 8, 2025. Motion carried.

RE-HIRE  
P.POSTMA

**#13 MOVED:** by Rob Mills, second by Matt Besteman to authorize Tom Moul to work up to 40 hours per week at the Golf course with a wage of \$20.00 per hour. Motion carried.

APPROVE  
MORE  
HOURS

The Golf course committee has made a unanimous decision that we believe we chose the best option to get this golf season going. They will be reviewing the Golf Course Pay scale for the next board meeting.

#### PUBLIC COMMENT

- Bill and Deb Young have worked on a grant to get money for landscaping for entrance on Cedar Grove.

#### BOARD MEMBER COMMENTS

- Look forward to working with Pam and Tom.
- We will miss you Jason, Drummond Island is lucky to have you.
- We appreciate you Jason and all of the heart and soul that you have put in getting us on the right track.

Meeting adjourned at 7:25PM.

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**April 21, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Rob Mills, Trustee  
Sarah Pierson, Trustee  
Matthew Besteman, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee

Also, Joe Miccolo, Jeannie Masterson, Tom Moul, Pam Postma, Doug Besteman, Levi McFarland and 3 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Rob Mills, second by Sarah Pierson to approve the April 21 agenda with the addition of Golf Course Employment, Personnel Committee Meeting Recommendation, Computer Quote, Hire Madison Mills EMT, hire Drake Stec for Golf Course. Motion carried.

**#2 MOVED:** by Loretta Robinson, second by Sarah Pierson to accept the Consent Agenda.  
Motion carried. Consent agenda follows:

Accepting April 7, 2025 regular meeting minutes, Kasey Spencer Email, Emil Mattson email, The Oaks Advisory Committee, DPW report, Committee Application Form and pay the bills.

General Fund	10,919.55
Fire Fund	1,667.85
Police Fund	6,969.38
Recreation Center Fund	4,272.90
Ambulance Fund	63,000.63
Property Management Fund	294.28
Parks Fund	74.44
Fairgrounds Fund	64.34
Golf Course Fund	2,461.69
Sewer Fund	32,342.57
Water Fund	8,230.98
Grand Total	\$130,298.61
Ck#59453-59500	
Motion carried	

**April 21, 2025**

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## **SUPERVISOR'S REPORT**

- We met with the attorney, and she covered a few items. We can use the Club House as we see fit.
- CJ Grub Stop collections will have many variables to get any money back. We will send him an official letter from our attorney.
- I am working on replacing the fence at the cemetery. There is 700 feet of fence with no gates, but 4 openings. The fence is very fragile. I got back 2 bids, but they are very high. I am waiting for 2 more, but it may not happen this year.

## **PUBLIC COMMENT**

**#3 MOVED:** by Mark Rice second by Loretta Robinson, to accept the quote from Gaylor Thompson for \$9,400 for the Property Management Dump Trailer. Motion carried.

**#4 MOVED:** by Mark Rice, second by Loretta Robinson to hire Rolland Durrance as seasonal Lawn Crew with a start wage of \$14.00 an hour and to bring back Hiedi Lewis, Dave Kemper and Paul Fretz as seasonal lawn crew wage of \$17.00. Motion carried.

**#5 MOVED:** by Mark Rice, second by Cierra MacDonald to accept pay increase for Chris Lucas of \$1.50 going from EMT to AEMT, and Katie Gundlock pay increase, credit for past experience of \$.50. Motion carried.

**#6 MOVED:** by Mark Rice, second by Matt Besteman to accept Rob Mills request to abstain from voting for the next motion. Motion carried.

**#7 MOVED:** by Loretta Robinson, second by Matt Besteman to hire Maddison Mills as parttime EMT, with five (5) yes votes and one (1) abstain. Motion carried.

**#9 MOVED:** by Mark Rice, second by Matt Besteman to hire golf course employees; Dave Postma \$17.50, Matt Noel \$16.00, Joe Samp \$15.50, Brian Vansloten \$13.00, Jennie Hill \$13.00, Neicia LaPlaunt \$15.50, Wendy Petingalo \$12.50, Lindsey Masterson \$12.75, Sandy Bochheim \$12.50, Drake Stec \$12.50, Walt Plitz \$20.00. Motion carried

The personnel Committee will meet tomorrow at 6:30 p.m. to discuss the hiring of Don Cole as groundskeeper. The Golf Committee met and recommended that he be hired at \$30.00 an hour, and this will keep us under budget.

**#10 MOVED:** by Matt Besteman second by Rob Millsto terminate Jason Bazuin's contract effective this week. There was no support for this action. Motion denied.

**#11 MOVED:** by Mark Rice, second by Loretta Robinson to purchase all office computers from Dell for a total of \$24, 076.27. Motion carried.

**#12 MOVED:** by Mark Rice, second by Sarah Pierson to approve the Personnel Committees recommendation for Cola raises for 2.5% for staff and 3% for department heads, retroactive to April 1, 2025. Motion carried.

#### **PUBLIC COMMENT**

- Why was my and Kasey Spencer's emails not addressed?

#### **BOARD MEMBER COMMENTS**

- We do not always address documents in correspondence
- Spring clean up is May 3<sup>rd</sup>
- Dump passes are available now
- April 28<sup>th</sup> is the 5 year plan for the Rec center and the Rec center, 6:30 p.m.
- Anyone requesting copies of the documents from the meetings may email [clerk@kinross.net](mailto:clerk@kinross.net)

Meeting adjourned at 7:36PM.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP  
SPECIAL MEETING**

**April 24, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Sarah Pierson, Trustee  
Matthew Besteman, Trustee  
Caleb Rader, Trustee

**MEMBERS ABSENT**

Cierra MacDonald, Treasurer  
Rob Mills, Trustee

Also, Jeannie Masterson and Don Cole are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Loretta Robinson, second by Caleb Rader to approve the April 24 agenda.  
Motion carried.

**PUBLIC COMMENT**

**#2 MOVED:** by Matt Besteman, second by Caleb Rader to hire Don Cole as Lead  
Groundskeeper, starting pay of \$30.00 per hour. Motion carried.

**PUBLIC COMMENT**

**BOARD MEMBER COMMENTS**

- Welcome Don, we are happy to have you
- Michigan Laws let us hire at any time. Our policy will reflect that the Board reserves the right to hire.

Meeting adjourned at 7:03PM.

**KINROSS CHARTER TOWNSHIP**  
**REGULAR MEETING**

**May 5, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Rob Mills, Trustee  
Sarah Pierson, Trustee  
Matthew Besteman, Trustee  
Caleb Rader, Trustee

**MEMBERS ABSENT**

Also, Joe Miccolo, Jeannie Masterson, Pam Postma, DeeDee Frasure, Renee Gray and 6 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

AGENDAY 5-6-25

**#1 MOVED:** by Loretta Robinson, second by Sarah Pierson to approve the May 6 agenda with the addition of EMS hire Andrew Stewart. Motion carried.

**#2 MOVED:** by Loretta Robinson, second by Rob Mills to accept the Consent Agenda. Motion carried. Consent agenda follows:

Accepting April 21, 2025 regular meeting minutes, April 24, 2025 Special meeting minutes, Emil Mattson email, DPW report, Personnel meeting minutes and pay the bills.

	APPROVE CONSENT AGENDA
General Fund	11,095.74
Fire Fund	488.91
Police Fund	6,869.49
Recreation Center Fund	3,950.93
Ambulance Fund	67,558.65
Property Management Fund	279.09
Parks Fund	174.80
Fairgrounds Fund	437.21
Golf Course Fund	7,223.70
Sewer Fund	31,549.57
Water Fund	8,694.68
Grand Total	\$138,322.77
Ck#59501-59548	
Motion carried	

**May 5, 2025**

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## SUPERVISOR'S REPORT

- We are working on getting pictures of the storm drains from the past few years. We will be working with the county, Soils and Structures and the core of engineers to get a map of our drains done and identify the areas of concern and needing repairs
- The last Fire Hall meeting was very optimistic with good questions and concerns. I have spoken to the USDA and if the bond proposal does pass, we will have a very short timeframe to get everything completed. Regardless of if the bond passes or not, we will still be pursuing funding because the fire department is important to us. Worse case scenario, we will not have a fire department during the winter but will still run during summer.
- If anyone knows who is responsible for breaking the leg of our dock at Kinross Lake, please let us know.
- The Memorial Day parade is coming up and Mr. Young will be driving the truck. If any veterans would like to join, we would love to have them.

## PUBLIC COMMENT

**#3 MOVED:** by Loretta Robinson second by Caleb Rader, to pay the Atlas quote for \$8,338.70. Motion carried.

PAY ATLAS

**#4 MOVED:** by Mark Rice, second by Rob Mills to post the DPW Admin Assistant position. Motion carried.

POST JOB

**#5 MOVED:** by Mark Rice, second by Loretta Robinson to sign the Funding Support Agreement- Fire Department. Motion carried.

SIGN AGREEMENT

**#6 MOVED:** by Mark Rice, second by Cierra MacDonald to sign a Funding Support Agreement. - Kinross Township Park- Grandstand Project. Motion carried.

SIGN AGREEMENT

**#7 MOVED:** by Rob Mills, second by Loretta Robinson to hire Amy Mayer and Andrew Stewart parttime EMT-Basic. Motion carried.

HIRE A.MAYER

A.STEWART

**#8 MOVED:** by Mark Rice, second by Loretta Robinson to sign the RV Camp Host contract with Paula Moody. Motion carried

SIGN CONTRACT

**#9 MOVED:** by Mark Rice, second by Sarah Pierson to sign the EUPHA contract. Motion carried

SIGN CONTRACT

**#10 MOVED:** by Mark Rice, second by Rob Mills to sign the Kinross Racetrack contract. Motion carried

SIGN CONTRACT

## **PUBLIC COMMENT**

- This weekend there is a clean up at the Heritage Museum
- Can the Heritage Museum get a dumpster?
- I continue to be on the agenda and nothing gets done. I was going to read my proof and play my video of what happened that night, but I am not going to do that. Loretta, can I get a copy of the minutes from the day that I was denied a request for the packet and the request for Kasey Spencer was denied by her reconsideration, this will be the basis for my recall.
- Our previous Clerk, Sheila Gaines is very sick. There will be a benefit for her on May 17<sup>th</sup> from 4:00-7:00 p.m.
- EMS week is May 18-24 and typically there is a theme. Do we need a permit for a food truck?

## **BOARD MEMBER COMMENTS**

- Don't forget to vote tomorrow!

Meeting adjourned at 7:26PM.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP  
SPECIAL MEETING**

**May 12, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Rob Mills, Trustee  
Sarah Pierson, Trustee  
Matthew Besteman, Trustee  
Caleb Rader, Trustee

**MEMBERS ABSENT**

Also, Joe Micolo, Bryan Huntley, Kristina Noble, Jim Traynor, Levi McFarland, Brandon Hetrick and 42 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Loretta Robinson, second by Sarah Pierson to approve the May 12 agenda with moving the Rec Center discussion/resolution first. Motion carried.

**PUBLIC COMMENT**

- The wording wasn't clear of what the millage would be used for. A lot of people aren't getting all the information, there needs to be other ways to get information out.
- Is the money from the loan applied anywhere else? Or does it just go to the Fire department?
- Will the stuff that we own come to the new fire department?
- When NEMSA comes in effect, will that take some burden off the township?
- The EMS just had a 2 time increase for millage and now we need another up to 3 mills, there's no justification of why we increased the EMS millage, we should have considered the fire hall. The verbiage in the millage is saying that the mill can be anything the township wants. I will not ever vote for that type of language.
- With property taxes, I know the tribe doesn't pay property taxes, is the tribe going to pay for the Fire Department service?
- We are asking questions you should know, why isn't there one building that we pay for? If you call the EMS the Fire Department shows up. Do we have any properties in this township that we collect rent on, that we are making a profit?
- You can't expect to have a solution if you don't have a dialogue. Be willing to answer and have dialogue.

**May 12, 2025**

**Page 1**

## Supervisor Report

- I normally don't answer questions during public comment, but this is a special situation, so I will respond. I apologize for not getting the information, but there are only so many ways we can get the information out. The bond language is specifically for the fire hall, that money can only be used for the fire hall to pay off the bond. The number could go down if we get grants and appropriations, which we are looking for. We have to follow national codes for the fire hall, none of the monies would be used for equipment or wages.
- Any equipment or anything that the township owns, aside from the structure, that is ours, we will take with us.
- If EDC sees that we are making progress, they will agree to a month-to-month lease.
- If we don't need all of the millage, we will not take the whole millage.
- The language we used was put together quickly in November, I did not like the language, and I did not vote for it. We will approach it again, after we seek out funding, and we will look into the language to make it more definitive.
- I can't control what the tribe does, but it will come up and we will approach the tribe. Not every Tribal Member doesn't pay taxes.
- We do not have a building available that the township owns to put a fire hall in. We do not have the money for a building outside of our property to purchase.

Where would we like to go from here on the Rec Center? Rob Mills stated that the mill is also for Dukes Lake, the campgrounds and parks. Mark Rice stated that we need to make a better effort to get the public more informed on what the milage is for. To lose the Rec Center would be detrimental to the kids, and our community. Sarah Pierson stated that we do have our 5-year plan and surveys that will be collected until May 15<sup>th</sup>. They can be found at the township hall, Rec Center and there's a hyperlink on the Facebook page.

**#2 MOVED:** by Mark Rice second by Loretta Robinson to accept Resolution 2025-10  
Submitting Recreation and Parks Millage proposal. Roll call was made with seven (7) yes votes. Motion carried.

Rob Mills asked if we can use the buildings at the fairgrounds if we had to use them temporarily, not for storage, but to run the fire department out of the buildings. Matt Besteman stated that it would cost a lot of money to get the buildings properly ready for a temporary situation. Caleb Rader stated that we would have to invest a lot of money for a temporary solution, our goal is to have a fire hall, it would cost a lot of money for just a year or two. The ambulance buildings are being used, we service a lot of the area, to taking some of those ambulances out of commission wouldn't be feasible. Mark Rice stated that we do have buildings at the fairgrounds that we could use for storage, due to being uninsulated, we would be removing rental income from the wintertime with our winter storage. If we store it the trucks would have to be winterized, which would not be in our best interest.

Mark Rice stated that he talked to Greg Wright and Brian Bensel regarding the DPW building. It cannot be a permanent solution because it was not designed for vehicles to come in and out of. It is not big enough for all our vehicles and all the equipment so we would have to think about that. They would have to be at 2 different locations. There are some security issues, because that is a sensitive area. With people coming in and out of there, if a gate gets left open, it could be a concern. The DPW could potentially be a temporary solution. Caleb Rader asked if there are buildings that we can rent, Mark Rice stated that we have not gotten any proposals for any surrounding properties. Sarah Pierson asked about the old plywood building that has been sitting vacant as an option to look into. Mark Rice stated we will look into the language to be more specific, and we are working on grants with Soils and Structure. Rob Mills mentioned fundraising and we would be open to that.

## **PUBLIC COMMENT**

- A lot of people weren't here last time, but parking the vehicles in the wintertime and disbanding, we would have to work with a different fire department, which would cause our fire policies to double or triple.
- If we potentially don't have a fire department, the other townships are 10 plus minutes out, no township will get to us to save lives. Kinross Fire Department just had a quick response time and saved a duplex in 8 minutes, that's coming from our homes to the department to the fire and we were able to save the whole duplex. The mutual aid showed up 10 minutes after we had the fire was out.
- That kind of information needs to be given to voters, response time, disbanding, I did not know this information, people may not always be able to get to the informational meetings. If someone was running, they would be knocking on my door, no one knocked on my door.
- Did the township sell the blue building on M80? Could that be an option?
- None of us want the Fire Department to close but let's make this affordable too.
- Has anyone reached out to lumber yards for donations?
- I am a fireman, and it is very discouraging, we are all only volunteers but put everything aside to show up. You have volunteers willing to respond for your lives, we are second.
- The Sheriff's just built a building on Mac Trail, could you reach out to them to see who built for them?
- Have you reached out to Fairborn or Alyssa Sloggin? Yes, we are working on that process.
- There is no representation of the Sault Tribe. They need the same fire protection; they should be here. We want to be treated fairly. This is a serious issue.
- I agree with everyone, I want the public to know, as a member of this community I have proposed the township to run the golf course for free saving the township \$30,000 and I have not been responded to or acknowledged to by email or at the board.

## **BOARD MEMBER COMMENTS**

- The township did sell the blue building, we had indication that that person may be willing to sell it back to the township but there has not been any proposal from that person that owns it.
- We are pushing the next vote out for November, not August, so we can see what we can do for funds.
- Thanks for coming out, I wish every board meeting was like this with feedback. We need to know what everyone is thinking. I agree, we should contact the lumber yards and for labor to chip the price down, and maybe some sort of sponsors.
- I am a new board member; we are trying the best we can to figure everything out. You guys have suggestions, email, call and I will work on your suggestions. I have contacted the chairperson for the tribe, but we are trying our best.
- I believe she left, but I did respond to Kasey's email if she would like to meet with me again, if she didn't get it I can let her know the process to get on board agendas.
- Thanks for coming out, we will do the extra quotes. One thing I do believe we need to do better in our communication, not just on major issues but everything.
- Its nice seeing so many people out here that care about the fire department, the last thing we want to do is raise taxes. We provide services to all people in our area, we cannot just say no. Police, fire, EMS has to respond. None of us take raising taxes lightly.

Meeting adjourned at 8:23PM.

**KINROSS CHARTER TOWNSHIP**  
**REGULAR MEETING**  
**May 19, 2025**

**May 19, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Rob Mills, Trustee  
Matthew Besteman, Trustee

**MEMBERS ABSENT**

Sarah Pierson, Trustee  
Caleb Rader, Trustee

Also, Joe Miccolo, Jeannie Masterson, Pam Postma, and 3 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Loretta Robinson, second by Cierra MacDonald to approve the May 19 agenda with the addition of golf course quote. Motion carried.

**#2 MOVED:** by Matt Besteman, second by Loretta Robinson to accept the Consent Agenda.  
Motion carried. Consent agenda follows:

Accepting MKay 5, 2025 regular meeting minutes, May 12, 2025 Special meeting minutes, Baby Sitting Flyer, Planning Commission Minutes, Personnel Meeting Minutes and pay the bills.

General Fund	12,687.71
Fire Fund	481.12
Police Fund	6,210.58
Recreation Center Fund	4,099.96
Ambulance Fund	65,506.34
Property Management Fund	1,659.97
Parks Fund	494.71
Fairgrounds Fund	3,255.73
Golf Course Fund	11,047.00
Sewer Fund	27,521.68
Water Fund	9,695.24
Grand Total	\$142,660.76

Ck#59549-59604

Motion carried

## **SUPERVISOR'S REPORT**

- I have sent everyone a link for Civic Plus. Please give me your recommendations on this for updating our website.
- AT&T has given us three options for negotiations, I do not think they are acceptable. Option one was \$29,000 a year with 2% increase. Option 2 is \$450,000 lump sum with a 99-year lease and option 3 is a lump sum of \$435,000 with a 50-year lease. All equals out to be less than what they are paying now.
- I will be inviting Sidock to a meeting to ask questions on the process and to relook at the prints.

## **PUBLIC COMMENT**

- I do not think that we should pay a company when we have staff that can work on the website. I investigated ADA checks, and we are compliant.
- I want to apologize on behalf of the people who were disrespectful at the special meeting.

**#3 MOVED:** by Rob Mills second by Loretta Robinson, to accept the police board recommendation to purchase 3 Motorola radios from Elcom not to exceed \$18,000. Motion carried.

**#4 MOVED:** by Loretta Robinson, second by Rob Mills to correct March 3<sup>rd</sup> Motion 4's action to Jameson Piegeau to Fulltime AEMT. Motion carried.

**#5 MOVED:** by Matt Besteman, second by Matt Besteman to hire Frederick Campbell as parttime EMT. Motion carried.

**#6 MOVED:** by Loretta Robinson, second by Matt Besteman to put election workers wages at \$15.00 an hour and chair at \$16.00 an hour. Motion carried.

**#7 MOVED:** by Mark Rice, second by Loretta Robinson to sell the Turbo Separator to William Bristol for \$101,500.00. Motion carried.

**#8 MOVED:** by Mark Rice, second by Cierra MacDonald to approve the golf course to purchase the Clover Point of Sale system for \$2059.00 with \$34.95 monthly fee. Motion carried

**#9 MOVED:** by Mark Rice, second by Loretta Robinson to approve Resolution 2025-11 Golf Course Special License. Roll call was made with four (4) yes votes one (1) no vote and two (2) absent. Motion carried.

**#10 MOVED:** by Mark Rice, second by Loretta Robinson to mail Great Lakes the letter asking them to remove the charges totaling \$642.16 off of our statement because we did not approve of the charge. Motion carried

**#1 MOVED:** by Mark Rice, second by Rob Mills to approve the golf course to purchase chemicals from Harrell's for \$5,288.90. Motion carried.

**May 19, 2025**

**PUBLIC COMMENT**

**BOARD MEMBER COMMENTS**

- I have looked into the Sheriffs building on Mackinac Trail, and I think we should look into it. I also think we should continue to look into additional ideas for the Fire Hall.

Meeting adjourned at 7:38 PM.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**REGULAR MEETING**  
**June 2, 2025**

**June 2, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Sarah Pierson, Trustee  
Rob Mills, Trustee

**MEMBERS ABSENT**

Matthew Besteman, Trustee  
Caleb Rader, Trustee

Also, Greg Wright, Tim Wilkinson, Jeannie Masterson and 8 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Mark Rice second by Rob Mills to approve the June 2 agenda with the addition of Polices 1, 2, 3 and 5. Motion carried.

**#2 MOVED:** by Loretta Robinson, second by Rob Mills to remove the Soils and Structure and the 2% grants from Sault tribe and add to discussion and to accept the Consent Agenda. Motion carried. Consent agenda follows:

Accepting May 19, 2025 regular meeting minutes, Baby Sitting Flyer, EMS Minutes and Police Board Minutes and pay the bills.

General Fund	12,692.32
Fire Fund	1,681.83
Police Fund	7,163.93
Recreation Center Fund	4,495.79
Ambulance Fund	69,367.77
Property Management Fund	1,455.88
Parks Fund	661.99
Fairgrounds Fund	2,375.19
Golf Course Fund	12,795.59
Sewer Fund	29,499.67
Water Fund	9,655.80
Grand Total	\$151,842.76
Ck#59605-59641	
Motion carried	

## **SUPERVISOR'S REPORT**

- Sidock Group will be attending the June 16<sup>th</sup> meeting.
- We had a meeting with Civic plus to help our website be more user friendly, text updates etc. we will also be looking into other options.
- I have a meeting set up with Chad Powell and Spectrum regarding camera installation at the fairgrounds.
- I attended the Fair board meeting, and we are working on getting the campsites completed. The Fair board is also working on paving some of the walkways at the fairgrounds. I am also working on replacing the doorknobs and keys to the 4-H and bathrooms.
- I got in touch with someone who reached out to Sault Schools regarding the playground equipment, they are not getting rid of it yet but will keep us in mind.

## **PUBLIC COMMENT**

- I think we should leave the Firehall on the agenda for unfinished business for every meeting.

**#3 MOVED:** by Mark Rice second by Rob Mills, to seek legal attention from Varnum regarding the AT&T lease, to help with negotiation. Motion carried.

**#4 MOVED:** by Rob Mills, second by Cierra MacDonald to accept the Personnel Committee recommendation to re-hire Josh Johnson for part-time at the golf course with a wage of \$17.00. Motion carried.

**#5 MOVED:** by Mark Rice, second by Loretta Robinson to accept the Personnel recommendation for the Employee Handbook to mimic the changes made to the Personnel Administration Policy effective today. Motion carried.

**#6 MOVED:** by Loretta Robinson, second by Cierra MacDonald to approve DPW to apply for the Well Head Protection Grant. Motion carried.

**#7 MOVED:** by Mark Rice, second by Loretta Robinson to approve DPW to refurbish well houses 7&8 not to exceed \$70,000. Motion carried.

**#8 MOVED:** by Rob Mills, second by Mark Rice to table the DPW request for dewatering screws until the next meeting to gain more quotes. Motion carried

**#9 MOVED:** by Mark Rice, second by Loretta Robinson to close the SRF Construction account #6984650 and move the money to the money market account #6984410. Motion carried.

**#10 MOVED:** by Rob Mills, second by Cierra MacDonald to hire Joseph DiJanni and Danielle Titus as Part Time EMTs. Motion carried

**June 2, 2025**

**Page 2**

**#12 MOVED:** by Mark Rice, second by Loretta Robinson to approve Policies 1, 2, 3 and 5 pending reviews from the lawyer. Motion carried

Discussion regarding the Soils and Structure, they have done research and there has been no grants available for structures. We will continue to reach out for funding from 2%, appropriations etc. and continue to search for grants. We intend to set up a meeting with the Sault Tribe to have discussion also.

Discussion regarding the 2% money we received from the Sault Tribe of Chippewa Indians. We received the \$12,000 requested for the Rec Center and they also gave us \$12,782.47 to be used for the Fire Department. Mark Rice suggested we put this money into our building fund for the future fire department.

**#13 MOVED:** by Mark Rice, second by Rob Mills to put the 2% moneys totaling \$12,782.47 from Sault Tribe into building funds for the future fire department. Motion carried

#### **PUBLIC COMMENT**

- There is a sink hole starting on Kincheloe off Country Wood
- There are a lot of unregistered cars, unmowed lawns and debris, can something be done?
- There is a news article on 9&10 news regarding getting with Detour, is that coming from our taxes?
- I did a walk through the food waste building and will set up a meeting with DPW and the Fire Department.

#### **BOARD MEMBER COMMENTS**

- We are working on getting a new recycling trailer
- Detour is not coming out of our taxes.
- The sign by the local gas station is being updated by the garden club and the rec center!
- I agree to have the Fire Department on all of the agendas along with NEMSA.
- I went and seen the DPW building and I think it should be a very last-ditch effort. The location is not good and it is not feasible for response time. We should really look at the building that the county built on Mackinac Trail.
- We need a liaison with Sault Tribe.

Meeting adjourned at 8:05 PM.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor



**KINROSS CHARTER TOWNSHIP**  
**REGULAR MEETING**  
**June 16, 2025**

**June 16, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Sarah Pierson, Trustee  
Matthew Besteman, Trustee  
Rob Mills, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee

Also, Joe Miccolo, Kristina Noble, Brian Bensel, Greg Wright, Tracey Laitinen, Pam Postma, Renee Gray, Bryan Huntley, Brad Butcher, Harvey Obrien, Jeannie Masterson and 4 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Loretta Robinson second by Rob Mills to approve the June 16 agenda with the addition of selling the garbage truck, Admin Assistant Dpw, Gold Course Hire and Golf Course Job Duty Changes. Motion carried.

**#2 MOVED:** by Loretta Robinson, second by Matt Besteman to move consent agenda for. Motion carried. The consent agenda is accepted as follows: June 2, 2025 regular meeting minutes EMS Minutes, Golf Meeting Minutes, Park and Rec Meeting Minutes, notice to commit, and pay the bills.

General Fund	12,692.32
Fire Fund	1,681.83
Police Fund	7,163.93
Recreation Center Fund	4,495.79
Ambulance Fund	69,367.77
Property Management Fund	1,455.88
Parks Fund	661.99
Fairgrounds Fund	2,375.19
Golf Course Fund	12,795.59
Sewer Fund	29,499.67
Water Fund	9,655.80
Grand Total	\$151,842.76

Ck#59605-59641

Motion carried

**June 16, 2025**

**Page 1**

## **SUPERVISOR'S REPORT**

- There was an incident with the new online payment system. We did find out that we are not in violation of any laws, but we are still going to update so you can find your account-by-account number.
- I spoke to Pete Schmidt to help with the agreement for AT&T
- We will be looking into for cleanup days. The township is paying \$30.00 per pass.
- I got with Jim Miller for the Pickford station. At this time, we will not have a truck in Pickford.
- I am still working on getting quotes for cameras. I am waiting for Spectrum and have reached out to Hoornstra Communications. There is a grant through Par Plan we will look into getting help.

## **PUBLIC COMMENT**

- There should be more information on the agenda, not everyone knows who Sidock is.
- Rob Baker also does security cameras

Discussion for the Fire Department. Greg Wright, Kristina Noble, Brian Bensel and Jeannie Masterson all met together to go overusing the Food Waste Plant for the temporary Fire Hall. There are a lot of concerns at this time, and Jeannie Masterson will put together minutes for this.

Discussion for Nems. We are moving forward and looking into a hiring Firm to advertise for the 3 positions.

**#3 MOVED:** by Loretta Robinson second by Sarah Pierson to accept Park and Rec recommendation and sign the Fur Traders lease. Motion carried.

**#4 MOVED:** by Rob Mills, second by Cierra MacDonald to move Colin Thompson from Parttime paramedic to fulltime. Motion carried.

**#5 MOVED:** by Sarah Pierson, second by Loretta Robinson to hire Brandy Dunbar, Michael Roper, Sarah Howell and River Morrison as Part Time EMTS. Motion carried.

**#6 MOVED:** by Cierra MacDonald, second by Rob Mills to hire Katharyne Zimmerman as Part Time Paramedic. Motion carried.

**#7 MOVED:** by Mark Rice, second by Rob Mills to accept the quote from Seltzers for \$8,921.64 to fix ambulance truck engine 3. Motion carried.

**#8 MOVED:** by Mark Rice, second by Loretta Robinson to hire Sarah Curtis effective June 20<sup>th</sup> for DPW Admin Assistant with starting wage of \$18.06. Motion carried

**#9 MOVED:** by Matt Besteman, second by Rob Mills to table selling the garbage truck from DPW until they reach out to more companies. Motion carried.

**#10 MOVED:** by Mark Rice, second by Sarah Pierson, to hire Clark Suggit for a part-time golf cart attendant starting wage of \$12.50. Motion carried

**#12 MOVED:** by Mark Rice, second by Matt Besteman to approve Tom Moul to remain at his previous job duties prior to this year and Don Cole will be picking up the job duties. Motion carried

**#13 MOVED:** by Mark Rice, second by Matt Besteman to approve Brian Vansloten to train for Club House manager. He is training with Pam Postma to cover when she steps down. The wage will increase to \$15.00. Motion carried

#### **PUBLIC COMMENT**

- What is the lease for the racetrack? I hear them test and tuning a lot.
- There are a lot of dirt bikes and side by sides flying down Griffin and Rv East Park.

Discussion done by Brad Butcher for the Fire Department. He reduced the size of the building, which would get about 5% less on the estimated costs.

#### **BOARD MEMBER COMMENTS**

- I reached out to Sault Tribe Housing regarding the yards.
- I still think we can do better on the quote for the fire department.

Meeting adjourned at 8:16 PM.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**REGULAR MEETING**  
**July 7, 2025**

**July 7, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Sarah Pierson, Trustee  
Matthew Besteman, Trustee  
Rob Mills, Trustee  
Caleb Rader, Trustee

**MEMBERS ABSENT**

Cierra MacDonald, Treasurer

Also, Joe Miccolo, Kristina Noble, Brian Bensel, Greg Wright, Tracey Laitinen, Bryan Huntley, Levi McFarland, Jeannie Masterson and 14 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Matt Besteman second by Rob Mills to approve the July 7 agenda. Motion carried.

**#2 MOVED:** by Loretta Robinson, second by Caleb Rader to move consent agenda with removing the 4H Request for discussion. Motion carried. The consent agenda is accepted as follows: June 16, 2025, Regular Meeting minutes, June 30, 2025 Special Meeting minutes, Police Board minutes, Soils and Structure, DPW Report, Oaks Advisory meeting minutes, Pine River, Fire Department minutes for June 16, 2025, June 24, 2025 and July 2, 2025. EMS Minutes, Golf Meeting Minutes, Park and Rec Meeting Minutes, notice to commit, and pay the bills.

General Fund	11,082.67
Fire Fund	1,681.83
Police Fund	6,693.59
Recreation Center Fund	4,877.89
Ambulance Fund	77,837.74
Property Management Fund	2,098.53
Parks Fund	935.69
Fairgrounds Fund	1,165.90
Golf Course Fund	12,548.24
Sewer Fund	30,058.36
Water Fund	10,486.92
Grand Total	\$159,467.42

Ck#59714-59786

Motion carried

**July 7, 2025**

**Page 1**

## **SUPERVISOR'S REPORT**

- So far, we have no updates back from the investigator or the adjuster. They did say it is not going to be easy to determine what happened unfortunately
- The Fair board will be utilizing tents and the Dunbar building for their exhibits
- We have gotten a lot of feedback from people wanting to help and fundraise the 4-H building. Once we have everything in order, we will reach out.
- Once it is time to start designing, we will reach out to the public and fair board. We are looking into a 4-season facility.
- I have called 3 companies for website design. I am close to a decision before I bring it to the board.
- The Core of Engineers and ELGE will be working on the old dump watering station
- The EUPISD has workers helping us, they are doing a wonderful job. They are doing work at Dukes Lakes, the fairgrounds and the Rec Center. If you see them out and about, and think they are doing a good job, please make sure to tell them.
- One of my seasonal employees resigned this morning. I am unsure if I will hire or if we will continue with the 3 workers.

## **PUBLIC COMMENT**

- There has been a lot of scrutiny from the public on behalf of the response time for the 4-h fire. The original call went out at 19:44, routed 19:45, dispatched 19:46 and on scene at 19:55, which is a 9-minute response.
- Thank you to Bob Weisinger for volunteering during the fire.
- Great job to Bryan Huntley who took charge and did a great job.
- Thank you to the Fire Department, the quick response made sure that the fire didn't spread to any of the surrounding structures, 9 minutes is impressive.

Jeannie Masterson did a presentation for the Fire Department on what the minimum needs are, and a few alternatives. The slide show will be available on Facebook pages.

Discussion for Nems. Not a lot has changed, still working on the supervision positions.

**#3 MOVED:** by Mark Rice second by Loretta Robinson to the quote from Kinross Fab for \$17,478.53 for the Dewatering Screws. Motion carried.

**#4 MOVED:** by Mark Rice, second by Sarah Pierson to sell the Garbage truck to GFL for \$175,000.00. Motion carried.

Discussion for the Mastec lease. They would like to lease the old pip and piling property. Mark Rice send them our request and has not gotten a counter offer as of yet.

**#5 MOVED:** by Mark Rice, second by Loretta Robinson to hire Shannon Dotson as DPW Admin Assistant with a starting wage of \$18.06. Motion carried.

**#6 MOVED:** by Mark Rice second by Matt Besteman to to sign the memorandum of agreement for AT&T. Motion carried.

**#7 MOVED:** by Loretta Robinson, second by Rob Mills to move Katharyne Zimmerman from part-time to fulltime EMT with a start wage of \$25.00. Motion carried.

**#8 MOVED:** by Loretta Robinson, second by Rob Mills to hire Christopher Janeski as a part-time paramedic with a start wage of \$25.00. Motion carried

Discussion for the 4-H rental request from Amanda Isrow Rankin. She is requesting to be refunded some if not all her rental fees due to the condition of the 4-h building prior to her rental.

## **PUBLIC COMMENT**

### **BOARD MEMBER COMMENTS**

- Thank you to the Fire Department and thank you all for the presentation. It has a lot of helpful information.
- The Rec Center Millage renewal will be on the August 5<sup>th</sup> ballot.
- There will be a block party during the community yard sales, along with 2 farmers markets at the rec center and the heritage building.
- Thank you, Jeannie and Bryan, for the presentation. Kristina Noble recorded it, and it will be posted to the Fire Department Facebook page.
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Meeting adjourned at 8:03 PM.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**REGULAR MEETING**  
**July 21, 2025**

**July 21, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Sarah Pierson, Trustee  
Rob Mills, Trustee  
Caleb Rader, Trustee

**MEMBERS ABSENT**

Mark Rice, Supervisor  
Matthew Besteman, Trustee

Also, Mike Hoolsema, Kristina Noble, Brian Bensel, Tracey Laitinen, Bryan Huntley, Jeannie Masterson and 2 others are present.

Clerk Robinson called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Loretta Robinson second by Sarah Pierson to approve the July 21 agenda with the addition to post the janitorial cleaning position. Motion carried.

**#2 MOVED:** by Rob Mills, second by Caleb Rader to move consent agenda. Motion carried.

The consent agenda is accepted as follows: July 7, 2025, Regular Meeting minutes, 2024 Annual Act 51 Report, DPW June Report, Oaks Advisory Minutes, Personnel Meeting Minutes, and pay the bills.

General Fund	11,353.33
Fire Fund	481.84
Police Fund	7,157.90
Recreation Center Fund	3,930.45
Ambulance Fund	78,862.95
Property Management Fund	2,247.35
Parks Fund	724.85
Fairgrounds Fund	4,097.30
Golf Course Fund	11,394.14
Sewer Fund	30,047.78
Water Fund	8,394.13
Grand Total	\$158,692.20
Ck#59787-59845	
Motion carried	

**July 21, 2025**

**Page 1**

## **SUPERVISOR'S REPORT**

- There have been a few people added to the Oaks Advisory Committee; Brian Smith, Brian Masterson, Brady Vansloten and Ron Vansloten.
- July 23<sup>rd</sup> through July 27<sup>th</sup> our BS&A Programs will be down for payments for our final upgrade.

## **PUBLIC COMMENT**

Discussion for the Fire Department. Brian Bensel stated him, and Mark Rice met with the EDC- Chris Olsen, and we have been given an extension until April 1<sup>st</sup>, 2026.

**#3 MOVED:** by Rob Mills second by Sarah Pierson to table the Mastec Lease until the Lawyer looks at the agreement and termination section is clarified if someone is interested in purchasing. Motion tabled.

**#4 MOVED:** by Loretta Robinson, second by Cierra MacDonald to approve the fire department to purchase radios from Grand Traverse Mobile Communications for \$5,468.40. Motion carried.

**#5 MOVED:** by Loretta Robinson, second by Cierra MacDonald to increase the capitalization threshold from \$2,500 to \$10,000. Motion carried.

**#6 MOVED:** by Loretta Robinson, second by Rob Mills to add Kathy Noel to the bank accounts as she is going to be the Deputy Treasurer for the time being. Motion carried.

**#7 MOVED:** by Loretta Robinson, second by Caleb Rader to increase Brian Vansloten to \$18.00 an hour effective July 23, 2025. Motion carried

**#8 MOVED:** by Rob Mills second by Cierra MacDonald to hire Dan Petingalo for the Golf Course Laborer Position. Motion carried.

**#9 MOVED:** by Loretta Robinson, second by Cierra MacDonald to approve the Tax Levy Resolution 2025-12. Roll call was made with five (5) yes votes and two (2) absent. Motion carried

**#10 MOVED:** by Sarah Pierson second by Rob Mills to post the Janitorial Cleaning Position starting wage of \$14.00. Motion carried.

## **PUBLIC COMMENT**

- There was information missing from the Calander of the newsletter. The paragraphs are great, but a lot of people don't read them.
- Clyde's restaurant is not being maintained. I have talked to EDC. I watched a pickup get dropped off there last week.
- Who is the zoning now that Herman is retired?

## **BOARD MEMBER COMMENTS**

- We have not received Pilt Payment from Sault Tribe. Mark Rice would like Sarah Pierson and Loretta Robinson to join in a meeting with the tribe.

Meeting adjourned at 7:23 PM.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**REGULAR MEETING**  
**August 4, 2025**

**August 4, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Sarah Pierson, Trustee  
Rob Mills, Trustee  
Matthew Besteman, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee

Also, Levi McFarland, Kristina Noble, Bryan Huntley, Renee Gray, Brian Bensel, Jeannie Masterson and 6 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Rob Mills second by Loretta Robinson to approve the August 4 agenda.  
Motion carried.

AGENDA 8-4-25

**#2 MOVED:** by Loretta Robinson, second by Sarah Pierson to move consent agenda.  
Motion carried. The consent agenda is accepted as follows: July 21, 2025, Regular Meeting minutes, Soils and Structure Report- Fire Department, Soils and Structure Report- Grand Stand Project, Letter from Pickford Residents, Memo- Investments, Memo- Investment report, and pay the bills.

APPROVE CONSENT  
AGENDA

	PAY BILLS
General Fund	11,576.61
Fire Fund	1,681.82
Police Fund	6,337.06
Recreation Center Fund	4,285.94
Ambulance Fund	77,525.97
Property Management Fund	3,024.65
Parks Fund	232.99
Fairgrounds Fund	3,352.01
Golf Course Fund	15,284.47
Sewer Fund	2,047.75
Water Fund	9,715.62
Grand Total	\$160,260.33

Ck#59846-59910

Motion carried

**August 4, 2025**

**Page 1**

## **SUPERVISOR'S REPORT**

- The ISD Youth workers finished last week, they have been a great help. The program helped the kids learn new skills and did a lot of work at the Rec Center and Fairgrounds. They painted, mulched the playground, painted budling and mowed. We appreciate all of the work they have done.
- We had a compliment from a resident; he appreciated EMS and their ability to work as a team.
- Thank you to the residents that helped get flyers out to the community for the Rec Center millage.
- The Flex Grant will be in the Board Room on Wednesday from 2-4:00 p.m.

## **PUBLIC COMMENT**

Discussion for the Fire Department. We have updated the presentation, and we have provided information to Sault Tribe. We will work on getting a meeting set up to sit down with Sault tribe for a meeting.

Discussion for NEMSA. They are working on the policies and procedures and will go over them all at the next meeting.

We are at a standstill for the Mastec lease. The attorney was not happy that they changed the lease, she is reviewing. They mentioned looking at another site.

AT&T denied the agreement to pay the lawyer fees. We will continue to negotiate.

**#3 MOVED:** by Loretta Robinson second by Mark Rice to correct the minutes for June 2<sup>nd</sup>, it is missing the purchase of the clarifier part motion. Motion tabled.

CORRECT MINUTES

**#4 MOVED:** by Mark Rice, second by Loretta Robinson to approve the increase in price for the Clarifier for an additional \$5,540.00. Motion carried.

APPROVE INCREASE

Discussion for the Verizon lease. They have offered similar negotiations. They are asking that we revert back to prices from 2004 with a 10% increase. We are currently working with Varnum and will also negotiate an amount for lawyer fees to be escrowed.

**#5 MOVED:** by Mark Rice, second by Loretta Robinson to start service with Campspot. Motion carried.

APPROVE CAMPSPOT

**#6 MOVED:** by Rob Mills second by Matt Besteman to table the decision for the website until we reach out to Schumaker Technology. Motion carried.

TABLE MOTION

**#7 MOVED:** by Mark Rice, second by Loretta Robinson to approve Special Assessment Resolution 2025-13 Police Approval of Estimated Costs and Expenses for Annual, Operation and Maintenance of Police Protection of Special Assessment Roll. Roll call was made with six (6) yes votes and one (1) absent. Motion carried.

RESOLUTION 2025-13

**#8 MOVED:** by Mark Rice, second by Loretta Robinson to approve Special Assessment Resolution 2025-14 Police Filing of Special Assessment Roll; Notice of Public Hearing- setting the meeting for September 3<sup>rd</sup> at 7:00 p.m.. Roll call was made with six (6) yes votes and one (1) absent. Motion carried

RESOLUTION 2025-14

**#9 MOVED:** by Mark Rice second by Sarah Pierson to accept Resolution 2025-15 Special License application for the golf course liquor license. Roll call was made with six (6) yes votes and one (1) absent. Motion carried.

RESOLUTION 2025-15

**#10 MOVED:** by Mark Rice, second by Matt Besteman to hire Trysten McBryde for golf cart attendant retroactive to July 15, 2025. Starting wage of \$12.50. Motion carried

HIRE T. MCBRYDE

**#11 MOVED:** by Loretta Robinson second by Rob Mills to rehire Mackenzie Gibson for the golf course, starting wage of \$12.50. Motion carried.

HIRE M GIBSON

**#12 MOVED:** by Mark Rice second by Loretta Robinson to rehire Wendy Petingalo for the golf course, starting wage of \$12.75. Motion carried.

REHIRE W PETINGALO

**#13 MOVED:** by Loretta Robinson second by Mark Rice to have Marv Lalonde step in as the alternate for NEMSA. Motion carried.

ALTERNATE M LALONDE

## PUBLIC COMMENT

- Is the board going to enforce the employees on zoning issues. There was an initial visit but not much has changed since and the property is a mess. The ordinance states there should be a 14 day notice.
- Pam Postma is officially retired, I would like to recognize all of her hard work! And thank you for stepping in when we needed the help.
- Is there any updates on the 4-H Building?
- There has been a lot of vandalism all over.

## **BOARD MEMBER COMMENTS**

- I have not been able to mail out the newsletter because of an issue with the USPS website. I will continue to work on it.
- Don't forget to vote tomorrow! Polls open at 7 and close at 8:00p.m.
- I understand the concern for the Pickford members.

Meeting adjourned at 8:14 PM.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**REGULAR MEETING**  
**August 18, 2025**

**August 18, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Cierra MacDonald, Treasurer  
Sarah Pierson, Trustee  
Caleb Rader, Trustee  
Matthew Besteman, Trustee

**MEMBERS ABSENT**

Loretta Robinson, Clerk  
Rob Mills, Trustee

Also, Brian Bensel, Bryan Huntley, Jeannie Masterson and 18 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Matt Besteman second by Caleb Rader to approve the August 18 agenda.  
Motion carried.

**#2 MOVED:** by Caleb Rader second by Matt Besteman to move consent agenda, with removing the Letter from Pickford and the Email regarding the gravel trucks. Motion carried. The consent agenda is accepted as follows: August 4, 2025, Regular Meeting minutes, cash summary report, email from Emil Mattson, UP together Flyers Brimley/Drummond Island, budget report, DPW report, and pay the bills.

General Fund	11,829.42
Fire Fund	481.85
Police Fund	6,434.31
Recreation Center Fund	4,145.61
Ambulance Fund	72,640.28
Property Management Fund	2,936.46
Parks Fund	407.26
Fairgrounds Fund	2,289.60
Golf Course Fund	13,041.27
Sewer Fund	28,538.33
Water Fund	10,965.34
Grand Total	\$153,709.73
Ck#59919-59973	
Motion carried	

**August 18, 2025**

**Page 1**

## SUPERVISOR'S REPORT

- The fair will be starting next week.
- The Core of Engineer has been doing testing on the old landfill. In the spring they will be here again to meet with the community to answer any questions.
- We met with Arthur Brood regarding ordinances as to what Dafter Township is dealing with regarding the Bitcoin issues. Everything looked good, wouldn't be opposed if it was in the right area.
- The 4-h building has been cleaned up by Norris Construction. The chimney could not be saved. We did save some boulders to use for the new building. We will have a meeting on the community would like to see for the new building. There has been a rumor going around that we are using the money from the 4-H building for a new fire building. This is false, the 4-H money will go back into a new 4-H building.

## PUBLIC COMMENT

Discussion for the Fire Department. Jeannie Masterson stated the committee came up with some prices, looking for a forward path. We will work on financing and getting it back on the ballot for February. We have not heard back from the state reps regarding appropriations.

**#3 MOVED:** by Caleb Rader second by Matt Besteman to terminate the agreement with Sidock after seeking legal. Motion carried.

TERMINATE  
AGREEMENT

**#4 MOVED:** by Caleb Rader, second by Matt Besteman to work with David Cowen for the Fire Department. Motion carried.

APPROVE COWEN

Discussion regarding NEMSA. No changes at this time, but there is a meeting on Thursday.

Discussion regarding the Mastec Lease. They are no longer seeking leasing from us.

Discussion regarding the AT&T lease, no updates at this time. They still do not want to honor our request for lawyer fees.

Discussion regarding our website upgrade. Shoemaker was looked into. It is a cheaper option but is basically what our website is now.

**#5 MOVED:** by Mark Rice, second by Cierra MacDonald to approve Revize to do the website upgrade. Motion carried.

APPROVE REVIZE

**#6 MOVED:** by Mark Rice second by Sarah Pierson to purchase several CDs from Soo Coop Credit Union as follows: 2-year CD for \$200,000 automatically renewable and 1 year CD for \$125,000 automatically renewable. Motion carried.

PURCHASE CDS

**#7 MOVED:** by Mark Rice, second by Sarah Pierson to hire Janice Stoughton as the Janitorial Cleaner, starting at \$14.00 pending after hire in process is completed. Motion carried.

Discussion regarding the letter concerning gravel trucks. Mark Rice spoke with Arthur Brood regarding the complaint and Planning Commission states we do not have control over the gravel sites, the state does. As far as noise is concerned, we do have an ordinance, and we will contact the police to watch for speeding.

Discussion regarding the letter we received from Pickford residents. We are very disappointed in the letter as it was very threatening. Mark Rice spoke with their Township supervisor, and he was also disappointed. EMS stated that the calls that were referenced in the letter did not have far out response times. As of Sunday, there will be a partial crew to Pickford, but if staffing becomes an issue, it will be pulled back out. Mark Rice would like to Thank EMS Staff.

#### **PUBLIC COMMENT**

- Jeannie Masterson is still working on meeting with Sault Tribe.
- There are 2 EMS trucks that take care of Kinross, Rudyard, Bruce, Dafter and Detour. This is worrying for our community.
- There is well water contamination heading our way, we will keep you updates.
- DPW does their due diligence with testing our water constantly.

#### **BOARD MEMBER COMMENTS**

- The Heritage Society Farmers Markets are on Saturday at 10:00 a.m.
- Thanks, Jeannie, for all the help with the Golf Course Fire Department.
- I am happy to see money stay in the local area instead of somewhere else.

Meeting adjourned at 7:57 PM.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**REGULAR MEETING**  
**September 2, 2025**

**September 2, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Rob Mills, Trustee  
Caleb Rader, Trustee  
Matthew Besteman, Trustee

**MEMBERS ABSENT**

Sarah Pierson, Trustee

Also, Brian Bensel, Jeannie Masterson, Renee Grey, Joe Micolo and 9 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Mark Rice second by Loretta Robinson to approve the August 18 agenda with changes consisting of moving the approval of the minutes for August 18<sup>th</sup> to the consent agenda and remove the SOQ. Motion carried.

**#2 MOVED:** by Matt Besteman second by Caleb Rader. Motion carried. The consent agenda is accepted as follows: August 18, 2025, Regular Meeting minutes, Cathy Chappa Retirement notice, The Oaks Advisory Minutes, Police Board Minutes, and pay the bills.

General Fund	12,849.84
Fire Fund	481.84
Police Fund	7,403.74
Recreation Center Fund	4,751.51
Ambulance Fund	74,903.23
Property Management Fund	1,606.75
Parks Fund	173.33
Fairgrounds Fund	2,627.67
Golf Course Fund	12,235.36
Sewer Fund	29,603.34
Water Fund	8,761.31
Grand Total	\$155,397.92
Ck#59974-60067	
Motion carried	

**September 2, 2025**

**Page 1**

## **SUPERVISOR'S REPORT**

- Fall clean up is scheduled for October 4<sup>th</sup>
- The Special Assessment Meeting is tomorrow from 7:00-9:00 p.m
- Cathy Chappa will be retiring as of October 11<sup>th</sup> after 35 years with us
- Food truck fees are \$150 for the year, there have been some questions in daily/monthly rates, we will get with the Planning and Zoning on this
- There will be a meeting on September 10<sup>th</sup> at 7:00 for the 4-h rebuild.
- The County Fair was busy- reminder that it is a county wide fair and more than just Kinross Residents come to enjoy their time, there has been quite a perception.
- I will be working on code of conduct for our campsites to help alleviate some of the issues for law enforcement
- The grandstands were quite full, and the numbers were not kept down, we may need to block spots off for the next events

## **PUBLIC COMMENT**

Discussion for the firehall. At this time there are no new updates. We have pulled SOQ and are requesting that Mr. Cowen supply the same qualifications that everyone else had supplied. Mark Rice, Mike Hoolsema and Tracey Laitenen will be meeting tomorrow to go over more funding options. I want to ensure we are not set up for failure, and to keep the Township and Taxpayers protected.

Nemsa has no new updates at this time. White Fish did vote to not be included for a 6 month wait; we will be looking into the signed agreement.

As of right now AT&T is still not budging on the legal fees, stating that they would never agree to that, although we have had prior agreements.

Mark Rice sent Verizon the same agreement to have money escrowed for legal fees, we are waiting on a response.

**#3 MOVED:** by Mark Rice second by Loretta Robinson to waive the fees for Curbside Cravings food truck for the farmers market on Saturday. Motion carried.

**#4 MOVED:** by Mark Rice, second by Loretta Robinson, to approve Resolution 2025-16 2% Funding for Snowmobile Association. Roll call was made with six (6) yes votes and one (1) absent. Motion carried.

**#5 MOVED:** by Mark Rice, second by Loretta Robinson to approve the BS&A quote for time sheets for the amount of \$4,330.00. Motion carried.

**#6 MOVED:** by Loretta Robinson second by Rob Mills to hire Samantha Taylor PT Medic, Hunter Betz PT EMT, Christian Pooch PT EMT with the current starting wages and Gerald Skonieczny as Fulltime Medic with a start wage of \$27.00. Motion carried.

**#7 MOVED:** by Mark Rice, second by Rob Mills to approve pay changes for Logan McNabb to \$24.00 effective 8/25/25 and Katie Gundlach \$24.00 retro to 8/2/25. Motion carried.

#### **PUBLIC COMMENT**

- Heritage Park is open on Saturdays from 10:00-4:00p.m.
- Historical Society is putting on an annual Fall Festival

#### **BOARD MEMBER COMMENTS**

- I agree with the daily amounts for food trucks
- We have 210 more days at the EDC building until our fire department needs a home, we need to make this priority
- I love the Fall Festival idea for us
- We need to explore all avenues with finances for the fire department
- I am still currently having an issue mailing our newsletters, but we are still working on it
- Any volunteers to help with the newsletter, we would appreciate the help

Meeting adjourned at 7:59 PM.

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Loretta Robinson, Clerk

Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP  
POLICE SPECIAL ASSESSMENT  
September 3, 2025**

**September 3, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Sarah Pierson, Trustee  
Rob Mills, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee  
Matthew Besteman, Trustee

Also, Joe Micolo, DeeDee Frasure, Jeannie Masterson, and 3 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

Chief of Police Micolo presented a power point presentation. The Department has run on 10 mills for the past 8 years and will remain the same. Total Special Assessment collection for 2026-2027 is two hundred seventy-four thousand one hundred forty-three dollars and ninety-one cents (\$274,143.91).

There were no questions or comments verbal or written. Supervisor adjourned the public meeting.

Meeting adjourned at 7:59 PM.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**September 3, 2025**

**Page 1**

**KINROSS CHARTER TOWNSHIP**  
**REGULAR MEETING**  
**September 15, 2025**

**September 15, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Rob Mills, Trustee  
Sarah Pierson, Trustee  
Caleb Rader, Trustee  
Matthew Besteman, Trustee

**MEMBERS ABSENT**

Also, Joe Micolo and 6 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Loretta Robinson second by Rob Mills to approve the September 16 agenda with changes consisting of adding the delinquent water, and two personnel recommendations. Motion carried.

**#2 MOVED:** by Rob Mills second by Caleb Rader to approve the September 2, 2025, regular meeting minutes. Motion carried.

**#3 MOVED:** by Matt Besteman second by Cierra MacDonald to approve the September 3, 2025, Special Assessment meeting minutes. Motion carried.

**#4 MOVED:** by Sarah Pierson second by Rob Mills. Motion carried. The consent agenda is accepted as follows: DPW Report and pay the bills.

General Fund	11,765.94
Fire Fund	481.85
Police Fund	6,979.72
Recreation Center Fund	4,298.94
Ambulance Fund	76,576.81
Property Management Fund	2,288.47
Parks Fund	531.00
Fairgrounds Fund	3,421.38
Golf Course Fund	15,067.44

Sewer Fund	30,519.99
Water Fund	8,589.32
Grand Total	\$160,520.86
Ck#60068-60123	
Motion carried	

## **SUPERVISOR'S REPORT**

- Last week we formed a 4-H committee, we would like to see what the community wants. We will be meeting every other week

## **PUBLIC COMMENT**

- I could not be at the 4-H meeting, but the Township will not make enough money to maintain the building. Give it to the 4-H.
- I know it was not this board's fault, but we cannot afford it. Who is going to plow? Pay utilities?
- With the 4-H lease written on how it is, we have no choice but to rebuild. The lawyer cost would exceed 1million dollars.
- The lease should be re-negotiated to modern times. I am puzzled by a lease with no expiration. The township attorney should look at it and see what we can do.
- Historical society is all volunteers; we want to be involved.

Discussion for the firehall. Mark Rice went over the Fire Hall Funding research done by Tracey Laitenen with Soils and Structures.

Nemsa has no new updates at this time.

At&t lease has no new updates, they still have not responded.

Mark Rice sent Verizon the same agreement to have money escrowed for legal fees, we are waiting on a response.

4-H building will be added to unfinished business.

**#5 MOVED:** by Loretta Robinson second by Sarah Pierson to move Katie Gundlock from Parttime to Fulltime. Motion carried.

**#6 MOVED:** by Mark Rice, second by Loretta Robinson, to approve the purchase of 2019 Silverado for Property Management for \$29,921.00. Motion carried.

**#7 MOVED:** by Mark Rice, second by Rob Mills to approve to scrap out the white van. Motion carried.

**#8 MOVED:** by Mark Rice second by Loretta Robinson to allow Kinross Charter Township to be an option for any early voting. Motion carried.

**#9 MOVED:** by Mark Rice, second by Loretta Robinson to approve the EDC Lease extension. Motion carried.

**#10 MOVED:** by Mark Rice, second by Cierra MacDonald to approve Resolution 2025-17- Confirmation of Special Assessment Roll; Lien, Payment, and Collection of Special Assessment. Roll call was made with seven (7) yes votes. Motion carried.

**#11 MOVED:** by Mark Rice, second by Cierra MacDonald to approve Resolution 2025-18 2% Sault Tribe 2% Funding for Rec Center. Roll call was made with seven (7) yes votes. Motion carried.

**#12 MOVED:** by Mark Rice, second by Sarah Pierson to approve Resolution 2025-19 Sault Tribe 2% Funding for the Heritage Park. Roll call was made with seven (7) yes votes. Motion carried.

**#13 MOVED:** by Loretta Robinson second by Matt Besteman to place delinquent water bills on the tax roll. Motion carried.

**#14 MOVED:** by Matt Besteman second by Cierra MacDonald to post the Greens Superintendent, starting at \$60,000 salary, and Pro Shop Manager starting at \$22,000 salary. Motion carried.

**#15 MOVED:** by Mark Rice second by Rob Mills to change the comp payout to current rate of pay. Motion carried.

#### **PUBLIC COMMENT**

- I am disappointed with the outcome at the planning commission meeting; they were resentful of the food truck being waived. I hope the ordinance is adjusted to get more businesses out here and not chase people away. We need more food entities, especially with the Golf Course and Heritage Society events.

#### **BOARD MEMBER COMMENTS**

- I would like to see a Board Member on the Planning and Zoning Committee.
- Thank you everyone for coming out, it's nice to see the progress being made.
- Sheila Gaines celebration of life will be on Saturday, everyone is welcome.
- **September 15, 2025**

- I am happy to see the ball running and hopefully we are able to find money to help with the fire department.
- I would like to see the food truck fee changed daily or monthly.
- Loyal customer base goes along way.
- Fall Clean up will be October 4<sup>th</sup>.

Meeting adjourned at 8:01 PM.

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Loretta Robinson, Clerk

**September 15, 2025**

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Mark Rice, Supervisor

**Page 4**

**KINROSS CHARTER TOWNSHIP  
SPECIAL MEETING  
September 22, 2025**

**September 22, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Sarah Pierson, Trustee  
Rob Mills, Trustee  
Matthew Besteman, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee

Also, Brian Bensel, Harvey Obrien, Brian Krause and 1 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Matt Besteman second by Rob Mills to approve the September 22 agenda.  
Motion carried.

**#2 MOVED:** by Mark Rice second by Rob Mills to authorize a \$65,000 payment for the startup of the Fire Department building. \$25,000 will come from the Fire Department fund and \$45,000 from general fund. Motion carried.

**BOARD MEMBER COMMENTS**

- We should discuss fundraisers, it has been mentioned several times.
- We will be meeting with Soils and Structures and the bond attorney tomorrow, and the USDA on Wednesday.
- We are still working on getting with Sault Tribe.
- Round table discussion is a good idea.
- Getting information out to try and get more volunteers with the Fire Department
- 1<sup>st</sup> Wednesday of every month there is the Fire Department meetings.
- If we spend the money on the prints, are they ours?
- An atv event is a good idea, we will get with Rob VanDyke, as he has reach out prior.

Meeting adjourned at 7:34 PM.

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Loretta Robinson, Clerk  
**September 22, 2025**

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Mark Rice, Supervisor

**Page 1**

**KINROSS CHARTER TOWNSHIP**  
**REGULAR MEETING**  
**October 6 2025**

**October 6, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Caleb Rader, Trustee

**MEMBERS ABSENT**

Sarah Pierson, Trustee  
Rob Mills, Trustee  
Matthew Besteman, Trustee

Also, Joe Micolo, Jeannie Masterson, Kathy Noel, Cathy Chappa, Shannon Dotson, Brian Huntley, Kristina Noble and 6 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Loretta Robinson second by Caleb Mills to approve the October 6 agenda with the following changes: Remove CPA Report, Katie Gundlock to fulltime, add Golf Course chemical quote, Golf course recommendation- Hire Superintendent/Manager, and FMLA extension for Kate Hoornstra. Motion carried.

AGENDA 10-6-25

**#2 MOVED:** by Loretta Robinson second by Cierra MacDonald to accept the consent agenda. Motion carried. The consent agenda is accepted as follows:  
September 15 Regular Meeting Minutes, September 22 Special Meeting minutes, DPW Report, White Fish NEMSA Withdrawal, Memo- Investment, Police Board Minutes, and pay the bills.

ACCEPT CONSENT  
AGENDA

PAY BILLS

General Fund	24,456.95
Fire Fund	2,163.85
Police Fund	13,462.24
Recreation Center Fund	8,715.16
Ambulance Fund	157,982.80
Property Management Fund	4,302.78
Parks Fund	797.88
Fairgrounds Fund	2,244.08
Golf Course Fund	22,224.15
Sewer Fund	63,122.43
Water Fund	19,924.22
Grand Total	\$319,396.54

Ck#60124-60198

Motion carried

**October 6, 2025**

**Page 1**

## SUPERVISOR'S REPORT

- We had several meetings to fund the fire hall.
- I will be meeting with Spectrum business; we will get with all locations for service to get the internet and phone systems upgraded. We will also be inquiring with them for a camera system. We have had a ton of vandalism at our fairgrounds. Several spickets at the horse barns were broken off, the Lions Club, building, the Dunbar building, the Quonset Hut and the Fire Shack were all broken into with items being taken.
- New water bill formats were set out. Keep in mind if it says you owe a negative amount, that means it is a credit.
- There are many new ways to pay your bill besides cash and check. We have a new automated phone line and online pay.
- The Planning and Zoning committee will be taking a look at the Food Truck vendor fee. Thank you to the Heritage Society for helping.

## PUBLIC COMMENT

Mark Rice has had several meetings with several different people for different funds for the fire department building. The USDA loan is not a good candidate as it could take up to a year, and we do not have the time to wait. We are also looking into Capital Improvement bond.

We have selected Bryan Huntley for the NEMSA Director interim, and Renee Gray as the Administrator Office.

AT&T requested documents that they have previously escrowed monies for lawyer fees. Loretta Robinson sent that, and we haven't heard anything back as of yet.

No updates for the Verizon lease.

**#3 MOVED:** by Mark Rice second by Loretta Robinson to sign the Memo of Understanding for the EUPHA grant. Motion carried.

SIGN MEMO  
OF  
UNDERSTANDI  
NG

**#4 MOVED:** by Mark Rice, second by Loretta Robinson, to approve Resolution 2025-20 Recognition of Service for Cathy Chappa. Roll call was made with four (4) yes votes and three (3) absent. Motion carried.

APPROVE  
RESOLUTION  
2025-20

**#5 MOVED:** by Mark Rice, second by Cierra MacDonald to approve the Auto Lease Agreements for Kinross Charter Township and NEMSA for 8 vehicles. Motion carried.

APPROVE  
AUTO LEASE  
AGREEMENTS

**#6 MOVED:** by Mark Rice second by Caleb Rader to approve Katie Gundlock to keep her previous step increase retro to September 16. Motion carried.

APPROVE  
K. GUNDLOCK

**#7 MOVED:** Loretta Robinson, second by Caleb Rader to approve the Golf Course quote of \$11,051.99 from Harrell's LLC. Motion carried.

APPROVE QUOTE

**#8 MOVED:** by Mark Rice second by Loretta Robinson to accept the Personnel's recommendation to hire Brian Vansloten as Golf Course Manager with a start wage of \$22,000. Contracts will be discussed at a later date. Motion carried.

HIRE B.  
VANSLOTEN

**#9 MOVED:** by Mark Rice second by Loretta Robinson to hire Don Cole as Golf Course Superintendent with a start wage of \$60,000. Contracts will be discussed at a later date Motion carried.

HIRE D. COLE

**#10 MOVED:** Mark Rice, second by Loretta Robinson to approve the Personnel Committee's recommendation to extend Kate Hoornstra's FMLA request until November 1<sup>st</sup>, as she is responsible to cover any insurance costs. Motion carried.

EXTEND FMLA  
REQUEST

#### PUBLIC COMMENT

- Thank you, Cathy Chappa, for your service!
- Thank you to Ricky Southwell who used his own equipment to clean up trash after the fair.
- The compost pile is out of control and needs to be pushed back.
- The Fall Fest is on Saturday October 11<sup>th</sup>. There will be several vendors, a live band and activities. There will also tentatively be a blacksmith working in the shop

#### BOARD MEMBER COMMENTS

- Thank you, Cathy Chappa, for your service!
- We were able to mail out the Newsletters for October.
- There is a flu and covid clinic on October 17<sup>th</sup> from 1:30-3:30.  
Meeting adjourned at 7:45 PM.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**REGULAR MEETING**  
**October 20, 2025**

**October 20, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Sarah Pierson, Trustee  
Rob Mills, Trustee  
Matthew Besteman, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee

Also, Tracey Laitenen, Brian Bensel, Jeannie Masterson, Brian Huntley, Brian Krause, Kristina Noble, Kathy Noel, Arthur Brood, Joe Micolo and 3 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Loretta Robinson second by Besteman to approve the October 20 agenda with the following changes: Personnel Committee Minutes- September, Planning Commission Meeting minutes. Motion carried.

AGENDA OCTOBER  
20, 2025

**#2 MOVED:** by Matt Besteman second by Rob Mills to accept the consent agenda. Motion carried. The consent agenda is accepted as follows: October 6 Regular Meeting Minutes, EMS Report, Personnel Meeting Minutes, and pay the bills.

ACCEPT CONSENT  
AGENDA

PAY BILLS

General Fund	14,515.53
Fire Fund	1,944.03
Police Fund	7,214.00
Recreation Center Fund	6,273.72
Ambulance Fund	137,286.70
Property Management Fund	3,388.92
Parks Fund	466.30
Fairgrounds Fund	1,024.30
Golf Course Fund	26,870.72
Sewer Fund	63,353.09
Water Fund	17,256.64
Rubbish Fund	15,634.41
Grand Total	\$295,228.36

Ck#60199-60257

Motion carried

**October 20, 2025**

**Page 1**

## SUPERVISOR'S REPORT

- We are working with Spectrum Business for an upgrade in services. We need cameras at our Fairgrounds because of the amount of vandalism.
- Tracey Laitenen will be following up with the Tribal Chairperson to get a meeting set up. We would like to have discussions not only on the Fire Department, but also the PILT, police and zoning issues.

## PUBLIC COMMENT

- The Fire Committee will be meeting with DPW to coordinate plans.
- Please clarify the payment language in the Resolution.

Mark Rice has been working with several people to find out the best option for the Fire Department. USDA loan has many obstacles, and can take more time than what we have.

No Updates for AT&T Lease

No updates for the Verizon lease.

**#3 MOVED:** by Mark Rice second by Matt Besteman to approve Resolution 2025-21- Acquire and Construct Capital Improvement, Publish Notice of Intent to Issue Capital Improvement Bonds and Matters Related Thereto. Roll call was made with six (6) yes votes and one (1) absent. Motion carried.

APPROVE  
RESOLUTION 2025-  
21

**#4 MOVED:** by Mark Rice, second by Rob Mills, to send out letters to all contract holders with EMS to dissolve the contracts effective 1-4-2026 because we will be joining NEMSA. Motion carried.

DISSOLVE  
CONTRACTS

Sara Kanitz with Lake Michigan CPA did a presentation on the audit this year. There was a clean audit.

**#5 MOVED:** by Rob Mills, second by Sarah Pierson to approve the Lake Michigan CPA audit report. Motion carried.

APPROVE CPA AUDIT  
REPORT

**#6 MOVED:** by Mark Rice second by Cierra Mac Donald to approve the purchase of a 91 day CD at Soo Coop Credit Union in the amount of \$1,000,000.00, to be renewed automatically at maturity. Motion carried.

PURCHASE CD

**#7 MOVED:** by Rob Mills, second by Loretta Robinson to hire Brittany Hallifax as parttime paramedic. Motion carried.

HIRE B. HALLIFAX

Jeannie Masterson went over Special License Beverage sales, that profited \$6,322.86. Jeannie has been looking into a more long term avenue for a license, and will keep us updated on the best options for the Golf Course.

Employee insurance is changing, and the premium is going up. We are looking into options of 90/10 responsibility.

The Planning Commission met and looked into different avenues for the food truck ordinance.

After looking through several different areas, there will be 3 options- Day Pass, Seasonal Pass and the annual, which all food trucks will have to supply a copy of insurance, which is also very standard.

#### **PUBLIC COMMENT**

- The compost pile is out of control and needs to be pushed back.
- Brian Cowan gave an update and stated that the survey has been ordered for the Fire Department.

#### **BOARD MEMBER COMMENTS**

- I met with Rob VanDyke and Kristina Noble for the ATV event, if successful, we would like it to be an annual event.

Meeting adjourned at 7:45 PM.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**REGULAR MEETING**  
**November 3, 2025**

**November 3, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Sarah Pierson, Trustee  
Rob Mills, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee  
Matthew Besteman, Trustee

Also, Tracey Laitenen, Jeannie Masterson, Brian Huntley, Harvey O'Brien, Mike Hoolsema, Joe Micolo and 5 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Rob Mills second by Loretta Robinson to approve the November 3 agenda with the following changes: Kate Hoornstra request. Motion carried.

**#2 MOVED:** by Rob Mills second by Sarah Pierson to accept the consent agenda. Motion carried. The consent agenda is as follows: October 20 Regular Meeting Minutes, Police Minutes, Memo- Township Investments, Soils and Structure- Grand Stand Project, Soils and Structures- Fire Hall Project, and pay the bills.

General Fund	12,105.45
Fire Fund	481.85
Police Fund	6,099.35
Recreation Center Fund	4,269.05
Ambulance Fund	77,387.11
Property Management Fund	144.57
Parks Fund	748.66
Fairgrounds Fund	616.73
Golf Course Fund	10,709.90
Sewer Fund	28,988.81
Water Fund	9,262.64

Grand Total \$150,814.12

Ck#60258-60313

Motion carried

**November 3, 2025**

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## **SUPERVISOR'S REPORT**

- Last few weeks we are continuing to get vandalism at the fair. Spigots busted, windows smashed, costing roughly \$3,500 in damages. The old horse barn, someone removed a bunch of wood. We are getting a few cameras up there very shortly. In the meantime, please keep an eye out and if you see anything please let us know.
- 4-h discussion is moving forward. We will have a meeting next week.
- I would like to update the logos
- Rudyard High School is celebrating Veterans with an assembly in the High School gym at 1:30 p.m.
- We are still waiting for an opinion from the lawyer regarding the 4-h lease.

## **PUBLIC COMMENT**

The notice of intent was placed in the newspaper for October 28. December 12<sup>th</sup> is the final day for disputes.

We are still moving forward with NEMSA.

No Updates for AT&T Lease

No updates for the Verizon lease.

**#3 MOVED:** by Mark Rice second by Rob Mills to rescind the previous motion to do a 90/10 split for employee health insurance. Motion carried.

**#4 MOVED:** by Mark Rice, second by Rob Mills, to do 80/20 split for employee health insurance. Motion carried.

**#5 MOVED:** by Mark Rice, second by Cierra MacDonald to approve the new rates for both RV East and RV West. Three (3) yes votes and two (2) no votes. Motion carried.

**#6 MOVED:** by Loretta Robinson second by Cierra Mac Donald to approve Santana Wells for the Liaison Officer with a \$.50 increase. Four (4) yes votes and one (1) no vote. Motion carried.

**#7 MOVED:** by Rob Mills, second by Sarah Pierson to hire Michelle Wallace as part-time EMT. Four (4) yes votes and one (1) no vote. Motion carried.

**#8 MOVED:** by Loretta Robinson, second by Rob Mills to move Brode Hunt from Part Time to Fulltime EMT. Four (4) yes votes and one (1) no vote. Motion carried.

**#9 MOVED:** by Mark Rice, second by Rob Mills to seek lawyer's advice for the EMS request for in lieu of insurance. Motion carried.

**#10 MOVED:** by Mark Rice second by Loretta Robinson to allow Kate Hoornstra to be moved down to part-time. Motion carried.

Presentation done by Larry Long of Spectrum. He is able to get zero charge for installation fee, 3 months free and 30% off of the monthly rates.

**#11 MOVED:** by Mark Rice, second by Loretta Robinson to approve the process of Spectrum Business for phones, internet and cameras. Motion carried.

Presentation done by Sarah Olson from Highline internet. They will be bringing fiber optic internet into some of the rural areas.

#### **PUBLIC COMMENT**

- Great Lakes has donated 2 furnaces to the Heritage Society.
- Saturday Markets are done for the season.
- Can we store the 2 trucks at DPW?
- We are looking into a MTA Grant to improve society.
- The Township Phone number should be on the newsletter
- The Fire Department needs firemen!!

#### **BOARD MEMBER COMMENTS**

- Thank you, Tracey, Jeannie and Bill.
- We are once again having problems with the Newsletter, but you can get a copy at the township hall
- If you have any ideas for the newsletter, they can be emailed to [clerk@kinross.net](mailto:clerk@kinross.net)

Meeting adjourned at 8:45 PM.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**REGULAR MEETING**  
**November 17, 2025**

**November 17, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Sarah Pierson, Trustee  
Matthew Besteman, Trustee

**MEMBERS ABSENT**

Mark Rice, Supervisor  
Rob Mills, Trustee  
Caleb Rader, Trustee

Also, Greg Wright, Tracey Laitenen, Jeannie Masterson, Harvey O'Brien and 2 others are present.

Clerk Robinson called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Cierra MacDonald second by Sarah Pierson to approve the November 17 agenda. Motion carried.

**#2 MOVED:** by Loretta Robinson second by Cierra MacDonald to accept the consent agenda. Motion carried. The consent agenda is accepted as follows: November 3 Regular Minutes and pay the bills.

General Fund	11,172.09
Fire Fund	481.85
Police Fund	6,321.80
Recreation Center Fund	4,904.58
Ambulance Fund	84,900.98
Property Management Fund	59.29
Parks Fund	45.34
Fairgrounds Fund	2,847.37
Golf Course Fund	6,869.88
Sewer Fund	26,368.34
Water Fund	9,841.67
Grand Total	\$153,813.19
Ck#60314-60351	
Motion carried	

**SUPERVISOR'S REPORT**

- We will be re-posting the Janitorial Cleaning position. We may up the hours to 30 hours and add some of the deep cleaning from the Rec Center.

**November 17, 2025**

**Page 1**

## **PUBLIC COMMENT**

The Fire Department is working on a Public Event for January 22<sup>nd</sup>, Fire Prevention and will be looking to include NEMSA and the police. We have met with DPW and will be moving forward with storing at the Food Waste building by March 1<sup>st</sup>. Jeannie Masterson got with Katie Murray to see what the potential utilities for reimbursements. David Cowan has completed the survey for the area.

No updates for NEMSA.

We received the \$5,000 to be escrowed for lawyer fees for AT&T.

No updates for the Verizon lease.

There have been a few concerns among employees on the 80/20 rates. I will be meeting with Mark Rice and Mike Hoolsema to clarify.

**#3 MOVED:** by Matt Besteman second by Loretta Robinson for DPW to purchase from Water Works Systems for the price not to exceed \$12,000. Motion carried.

**#4 MOVED:** by Matt Besteman, second by Loretta Robinson, to approve Soils and Structure to complete the survey for the 4-H building. Motion carried.

**#5 MOVED:** by Matt Besteman, second by Cierra MacDonald to table the Letter of Support-Feasibility Study for the EDC until we get more information. Motion carried.

## **PUBLIC COMMENT**

### **BOARD MEMBER COMMENTS**

- The Fire Department and EMS are hosting an elder dinner on Tuesday November 18<sup>th</sup> from 4:00-6:00 p.m.

Meeting adjourned at 7:28 PM.

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Loretta Robinson, Clerk  
**November 17, 2025**

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Mark Rice, Supervisor  
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**KINROSS CHARTER TOWNSHIP**  
**REGULAR MEETING**  
**December 1, 2025**

**December 1, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Sarah Pierson, Trustee  
Matthew Besteman, Trustee  
Rob Mills, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee

Also, Jessica Mowery, Tracey Laitenan, Katie Murray, Clayton Noble, Kenny Noble, Justin Kubont, Dawn MacDonald, Jeannie Masterson, Doug Besteman, Gene Chambers, Kathy Noel, Joe Micolo, Mike Hooslema, Shannon Dotson and 4 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Rob Mills second by Loretta Robinson to approve the November 17 agenda with the addition of adding Personnel Recommendation- Don Cole. Motion carried.

**#2 MOVED:** by Loretta Robinson second by Cierra MacDonald to accept the consent agenda. Motion carried. The consent agenda is accepted as follows: November 3 Regular Minutes and pay the bills.

General Fund	11,424.97
Fire Fund	2,669.84
Police Fund	6,693.59
Recreation Center Fund	4,268.74
Ambulance Fund	85,574.53
Property Management Fund	59.29
Parks Fund	94.78
Fairgrounds Fund	354.74
Golf Course Fund	4,205.11
Sewer Fund	30,858.47
Water Fund	8,208.23
Grand Total	\$154,412.29
Ck#60352-60395	
Motion carried	

**December 1, 2025**

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## **SUPERVISOR'S REPORT**

- We received the Lawyer fees to be escrowed by AT&T and are just waiting to hear back from Varnum
- We have a phone conference with Spectrum to discuss the upgrades
- The Rec Center has a couple events this month, Santa will be there on the 13<sup>th</sup> and Parade of lights on December 20<sup>th</sup>
- We are looking for public input on the newsletter. Contact Loretta Robinson with any thoughts
- The in lieu of checks for EMS are being looking into but so far it looks like we cannot do it

## **PUBLIC COMMENT**

Preliminary drawings/site plans have been completed and process is going good. We are working on mechanicals and should be wrapped up by the 1<sup>st</sup> of the year to submit to the state. We are working on making sure everything is good to be moved to the DPW building for March 1<sup>st</sup>, we are not anticipating any delays.

NEMSA will be making the switch on January 4, 2026.

No updates for the Verizon lease.

**#3 MOVED:** by Mark Rice second by Matt Besteman to approve Resolution 2025-22, To Authorize Issuance of Capital Improvements Bonds for Fire Hall Improvement Project. Roll call was made with six (6) yes votes, and one (1) absent. Motion carried.

There is concern with the health insurance being put at 80/20. The short time frame does not give a lot of opportunity to look into the other options.

**#4 MOVED:** by Loretta Robinson, second by Cierra MacDonald, to rescind the 80/20 option for the health insurance for the time being. Roll call was made with two (2) yes votes, four (4) no votes and one (1) absent. Motion denied.

**#5 MOVED:** by Matt Besteman, second by Rob Mills to accept the quote from Waterworks Systems for the total of \$8,340.00 for misc. clarifier parts. Motion carried.

**#6 MOVED:** by Mark Rice, second by Matt Besteman to table the Grand Stand Project grant from Soils and Structure until after the 4-h discussion. Motion carried.

Jeannie Masterson had discussed the 4-H lease with our attorney. There are a few options that the Township can take, and that staying in the lease as written wouldn't benefit the Township.

**#7 MOVED:** by Mark Rice, second by Matt Besteman to approve the Grant Stand Project of \$21,000. Motion carried.

**#8 MOVED:** by Mark Rice, second by Matt Besteman, to put a hold on building the 4-h until the lease is addressed, and to have a survey done of the whole fairgrounds. Motion approved.

**#9 MOVED:** by Loretta Robinson, second by Sarah Pierson to amend the minutes from November 18<sup>th</sup>, pay bills with the corrected amounts. Motion carried.

**#10 MOVED:** by Sarah Pierson, second by Loretta Robinson to sign the ATC authorization to submit ELGE permit. Motion carried.

**#11 MOVED:** by Mark Rice, second by Rob Mills to put the money from the ATC authorization to submit ELGE permit monies to the General Fund and Cemetery. Motion carried.

**#12 MOVED:** by Mark Rice, second by Loretta Robinson to sign the contract with Don Cole to work all year around. Motion carried.

## **PUBLIC COMMENT**

## **BOARD MEMBER COMMENTS**

Meeting adjourned at 8:12 PM.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**REGULAR MEETING**  
**December 1, 2025**

**December 15, 2025**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Mark Rice, Supervisor  
Loretta Robinson, Clerk  
Cierra MacDonald, Treasurer  
Sarah Pierson, Trustee  
Matthew Besteman, Trustee  
Rob Mills, Trustee

**MEMBERS ABSENT**

Caleb Rader, Trustee

Also, Katie Murray, Kenny Noble, Clayton Noble, Dawn MacDonald, Jessica Mowery, Tracey Laitenen, Levi McFarland, Joe Micolo, Jeannie Masterson and 3 others are present.

Supervisor Rice called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Loretta Robinson second by Caleb Rader to approve the December 15 agenda with the addition of adding 4-H to the unfinished business and adding allocations to fairgrounds to supervisor report. Motion carried.

**#2 MOVED:** by Loretta Robinson second by Caleb Rader to accept the consent agenda. Motion carried. The consent agenda is accepted as follows: December 1 Regular Minutes with the corrections to motion #6, EMS minutes, financial report and pay the bills.

General Fund	11,334.41
Fire Fund	499.28
Police Fund	7,287.83
Recreation Center Fund	4,621.77
Ambulance Fund	88,409.05
Property Management Fund	98.04
Parks Fund	70.80
Fairgrounds Fund	157.22
Golf Course Fund	2,469.83
Sewer Fund	31,292.74
Water Fund	8,397.63
Grand Total	\$154,635.60
Ck#60396-60456	
Motion carried	

**December 15, 2025**

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## **SUPERVISOR'S REPORT**

- Mike Hoolsema gave us a copy of all allocations to the entire fairgrounds from the general fund for the last 20 years.
- I received an email from the fair board saying that they would like to apply for a grant to build a 34 sq foot exhibition barn next to where the 4-h building will be, I am not sure that we have a say in this. Who will support the barn, maintenance, insurance etc? We are working on getting the monies coming and going out for when we meet with the 4-H. We will be speaking with the lawyer on a better contract.
- Budgets will be January 13, 14, and 15
- I will meet with Spectrum this week for all the areas
- Senior dinner was an awesome turnout. Rudyard school council helped serve food
- RFPs for the Fire Department went out today, we had no petitions, so we were able to move forward

## **PUBLIC COMMENT**

- Thank you to the board members and union members that were able to be in on the meeting to go over the health insurance for the employees. With the cap, the amount the township pays for insurance will not go up, it only goes up by inflation, and the employee pays the difference. Most years the employees have paid under the cap, but due to covid there were some subsidies that are now ended. With Nemsma not splitting off until the 4<sup>th</sup>, we are able to still include them.

Jeannie Masteron stated she has reached out to Brian Bensel and Bryan Huntley regarding the event they have scheduled for January with no contact back and she is unsure if we will be able to do the event. We will still work on getting a flyer put out.

NEMSA will be making the switch on January 4, 2026.

AT&T has sent us the money for escrow so we will be working on negotiations. They proposed we reduce the rent by 2%, but I think we should raise it 10%. We will not approve any structure changes.

Jeannie Masteron spoke with the lawyer regarding the 4-H lease. She recommends that we meet with the 4-h counsel. A lot has changed since the original lease was made, when the township hall soley occupied the building. Erin Evaneski also stated she will make herself available if we would like her to sit in at the meeting.

**#3 MOVED:** by Mark Rice second by Rob Mills to inform the 4-H counsel that we cannot fulfil the 4-H needs. Motion carried.

Discussion regarding the 4-H building, Loretta Robinson will be contacting the insurance company to see how to proceed with the money, if we are able to transfer it to the 4-H or if we have to rebuild. We will get the numbers of the annual amount that the Township has put in and

**December 15, 2025**

**Page 2**

concerns on all sides, with the best interest in the Township. The survey is being done at the fairgrounds. We have been losing money for years.

Mark Rice rescinded his motion.

**#3 MOVED:** by Loretta Robinson second by Rob Mills to rescind the motion for 80/20 split for employee health insurance and continue with the hard cap for this year, six (6) yes votes and one (1) no vote. Motion carried.

Discussion for the health insurance, we will get with the union on opening the health insurance portion of the contract to adjust any premiums to help with the cost.

**#4 MOVED:** by Mark Rice, second by Loretta Robinson, to accept Resolution 2025-23- EMS group Pension to do a partial transfer to EMS for the new John Hancock. Roll call was made with seven (7) yes votes. Motion denied.

**#5 MOVED:** by Mark Rice, second by Cierra MacDonald to accept EMS write off of \$135,775.06. Motion carried.

**#6 MOVED:** by Loretta Robinson, second by Caleb Rader to accept the quote for KCI for the Assessment notices. Motion carried.

**#7 MOVED:** by Loretta Robinson, second by Sarah Pierson, to reimburse the Garden Club \$268.93 for the welcome entrance sign, this will come from the general fund. Motion approved.

#### **PUBLIC COMMENT**

- The fair is Chippewa County Fair, not Kinross Township Fair.
- It is nice to see you, Caleb Rader.

#### **BOARD MEMBER COMMENTS**

- We should move on from the 4-H if it is not benefitting the Township.
- I agree, we need to do our due diligence.
- Parade of lights are the 20<sup>th</sup> at 5:30 p.m.
- I am curious to see what the survey says, it should be interesting. If it is not helping us we need to figure it out.

Meeting adjourned at 8:02 PM.

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Loretta Robinson, Clerk

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Mark Rice, Supervisor